



Adopted Budget FY 2010 - 2011 City of Fairfax



City of Fairfax

Adopted Budget 2010 - 11

Mayor

Robert F. Lederer

City Council

Joan W. Cross

Daniel F. Drummond

Jeffrey C. Greenfield

David L. Meyer

Gary J. Rasmussen

Steven C. Stombres

City Manager

Robert L. Sisson



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
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**City of Fairfax
Virginia**

For the Fiscal Year Beginning

July 1, 2009

President

Executive Director

FY 2011 Adopted Budget – City of Fairfax, Virginia

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The City of Fairfax

Office of the City Manager



March 8, 2010

The Honorable Robert F. Lederer
and Members of the City Council
City of Fairfax
Fairfax, VA

RE: City Manager's Recommended FY10-11 Budget Transmittal Message

Dear Mayor Lederer and Members of the City Council:

With this letter I am transmitting the proposed budget for the City of Fairfax for the fiscal year beginning July 1, 2010. The proposed budget conforms to the budget preparation guidelines established by City Council during fall of 2009 and the adopted financial policies of City Council.

Total spending is projected to be \$135,266,153 for all funds, an increase of 7% over the adopted FY10 budget. The General Fund total is projected at \$111,254,335, an increase of 1% over FY10 totals. (Please refer to the following Budget Message, Section A, for a comprehensive presentation of the issues contained in the budget.)

With awareness that the aftermath of the national recession continues to adversely impact the local economy, the City Council and city staff have closely monitored the currently unfolding FY10 budget and have had numerous discussions pertaining to the forecasts for FY11. These opportunities to receive guidance and make mid-course adjustments during the year have been most helpful.

Projected declines in revenue sources and increases in non-discretionary spending have presented unprecedented challenges in attempting to prepare a balanced budget. The city depends heavily on income from the real property tax, which provides 40% of the operating income for the city. Revenues from real estate property tax will decline for the third straight year, in the amount of 7% for FY11, resulting in total citywide assessments reduction of \$386M.

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(703) 385-7850 • FAX (703) 385-7811 • TTY 711 • www.fairfaxva.gov*

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Early budget projections for FY11 indicated the city's General Fund would face a deficit of \$11.5M. The projected deficit was the result of the following factors:

- continued erosion in the value of the real estate tax base
- reliance on non-recurring revenues in prior years
- anticipated funding resumption of increases in employee pay and benefits
- inclusion of actuarially recommended retirement fund payments
- significant loss of revenue sharing payments from state sources
- increased funding for capital needs
- increases in non-discretionary county contracts for education, etc.

The projected FY11 \$11.5M deficit assumed the carry forward of major cost reductions implemented to balance the FY10 budget. The economic reality of a worsened fiscal outlook for FY11, combined with the expectation of maintaining high quality customer-focused core services, presented a serious challenge in crafting a proposed budget balancing strategy. The budget team concurred that a series of recommendations to balance the budget should focus, as much as possible, on the preservation of the city's highly regarded services recognizing that further significant cuts in operations, in addition to the permanent cuts implemented in FY10, would threaten core services.

Therefore, the following strategies/actions have been recommended as necessary to deliver a balanced spending plan for your consideration for FY11:

- an increase in the real estate tax rate, slightly above the "equalization" rate
- no compensation adjustments for employees (no COLA or merit pay)
- other employee compensation reductions (health care, furlough days)
- increases in existing revenue sources (personal property tax)
- new sources of revenue (no impact on taxpayers)
- limited use of General Fund cash balance.

The unpleasant reality of recommending increases in tax rates is tempered by the fact that, if the entire list of budget adjustments above were to be approved by City Council as recommended, the City of Fairfax will continue to enjoy its status as having the lowest combined total of taxes and fees among the eight jurisdictions in Northern Virginia. The city is required to deliver an impressive number of statutorily mandated services, and we must pay competitive wages to deliver those services. Given the city's reputation for having the best services in the region at the documented lowest price, we are confident city taxpayers are receiving the best value per tax dollar available in the region notwithstanding the recommended tax and fee increases necessary to balance our budget.

Increased capital spending will continue to be the norm in enterprise funds and non-enterprise funds alike. The city's water and sewer systems are aging, and continued expensive maintenance is to be expected. Additionally, ever-changing regulatory requirements place additional financial burdens on our utility systems further challenging our ability to maintain water and sewer rates at current low levels. As you will note elsewhere in this budget, our proposed water and sewer rates are entering a period of significant annual increases for the

foreseeable future. However, municipal utility systems throughout the country will encounter these same pressures and we predict the services provided by the city's utility systems will continue to be reasonably priced. Engineering analyses are currently underway that will aid the City Council in choosing the future direction of these critical services.

Due to budgetary pressures, non-enterprise capital spending has declined to an unsustainable level in the past few years and we are recommending a more aggressive program beginning in FY11. Debt service payments for the renovation and construction of many of our civic and educational buildings over the past few years will continue to consume a comparatively high percentage of our General Fund resources. We cannot ignore the backlog of CIP needs that exist, and, as an example, recommendations will be presented in FY12 for a dedicated funding source for improvements to the city's storm water system.

As we have anticipated, the low level of requested CIP funding for our city schools over the past few years, due to the school's almost new condition following renovations, will rise to normal levels. Current projections call for spending requests commencing in FY12 of \$1.5M total over a three year period.

Notwithstanding the most challenging national economic conditions of the past half century, good news affecting the city is plentiful. Several months ago, the city was honored to receive an upgrade to its bond rating to AAA by Standard and Poor. The significance of this achievement is recognition by the financial community that the Mayor, City Council members, and city staff have rendered an outstanding level of stewardship of the city's resources. Practically, the AAA rating will enable the city to enjoy optimum borrowing rates when needed. In addition to that good news, a Forbes poll designated the City of Fairfax as third on the list of the top 25 cities to live in the United States.

The city has been blessed with a highly productive workforce, and each employee is commended for their continued commitment to "do more with less". Their response to multiple years of downsizing and operations reductions has been admirable. I thank each of them for their contributions which insures the city's continued high performance as an organization.

While the city's near term financial challenges are sobering, I am enthusiastic about the opportunities contained in the attached budget. I look forward to our continued discussions as we move toward finalizing and adopting our FY11 budget on April 29, 2010.

Very respectfully,



Robert L. Sisson
City Manager

sjc

City Manager's

Budget Message

FY 2011 Budget

FY 2011 Adopted Budget Highlights

- **Expenditures for all funds** total \$133,851,360 an increase of 6 percent over FY 2010
- **General Fund revenues and expenditures** of \$109,425,043 a decrease of 1 percent over FY 2010
- **Capital Fund expenditures** for General Fund supported projects of \$1,701,600 representing 1.6 percent of General Fund expenditures; additional \$1.2 million in projects to be funded by the general fund in FY 2010
- **Real estate tax rate \$.955 per \$100 of assessed value**, an increase of \$.075 from the FY 2010 Adopted Rate of \$.88; average residential tax bill to increase 2.6 percent
- **One cent on the real property tax rate** is equivalent to **\$502,000**
- Real estate residential assessments decrease an average of **5.5** percent for CY 2010; Commercial assessments decrease an average of **10.6** percent (both exclude new construction totaling \$18.4 million)
- **Assessed value** of all real property equal to \$4,972,880,538 which is a decrease of \$386,729,563 or 7.2 percent (includes new construction of \$18.4 million)
- No increase in compensation funding for employees
- Net increase of 3.5 Full Time Equivalents (FTE's); 2 FTE's provided for Community Center – Parks and Recreation; .5 FTE increase for Public Works / Transit; Enterprise Fund increase of 2 FTE's for Water Fund; elimination of 1 General Fund FTE via attrition
- Increase in the Tobacco Tax by **10 cents** – from \$.75 to \$.85 per pack
- No change to the Personal Property Tax Rate of \$4.13
- Reduction in the Commercial Real Estate tax rate from \$.08 to \$.055 per \$100 of assessed value, dedicated for transportation improvements
- Increase in CUE Bus Fare from \$1.45 to **\$1.60** to match WMATA recommendation
- Reflects a Fire Recovery Fee with George Mason University and Emergency Response Billing
- Water service rate increase **7.5 percent** and Sewer service rate increase **12 percent** due to a significant number of capital projects, and additional debt service costs relating to the city's share of Fairfax County wastewater plant upgrades, where the city's wastewater is treated.
- Use of \$500,000 of Appropriated Fund Balance to balance the budget; resulting **Fund Balance** equal to **11.6** percent of General Fund expenditures

Guide to the Budget Document

OVERVIEW

The City's budget is the blueprint for financial and policy decisions implemented during each fiscal year. The budget is the single most important document we have for establishing control over the direction of change and determining the future. It lays the groundwork for what we hope will be our community's accomplishments in the future. Within the pages of the document, the reader will find:

- A fiscal plan
- Revenue and expenditure summaries
- Policy statement
- Goals and objectives
- An annual operating program
- A long range planning guide
- A management tool to ensure financial control
- Performance measures to ensure accountability and evaluate performance

Not all narratives will contain each of these components, but rather only those that are applicable.

BUDGET PREPARATION PROCESS

The development of the City's Operating Budget involves three phases: formulating budget requests, City Manager executive review and proposal, and City Council review and adoption. Each of the three phases is summarized as follows:

Formulating Budget Requests: September – December

- The formative stage of every budget begins in the fall.
- Work with the City's Budget Committee throughout the entire budget process
- City Council sets guidelines for the budget in November, which provides the framework for developing the new budget. In addition, the City Manager briefs the City Council on the financial summary of the previous fiscal year, and a projection of the current as well as upcoming fiscal year.
- City agencies assess their budgetary needs and submit requests to the Budget Committee. Requests are typically due in the middle of December.

- Revenue estimates are derived from a review of current and projected economic indicators, current and proposed Federal and State legislation, knowledge of future events in the City and a review of historic trends.

City Manager Executive Review and Proposal: December – March

- Requests from departments are reviewed and evaluated for priority.
- Meetings are held between the Agencies and Budget Committee to discuss budget requests. Based on estimated revenues, funding is requested by the City Manager for the programs and services required to maintain an essential level of service or to provide for enhancements to programs identified by City Council.
- City Manager proposes budget to City Council second Tuesday of March
- By law, local government budgets must be balanced; i.e., expenditures may not exceed revenues.

City Council Review and Adoption: March – April

- City agencies provide department budget presentations.
- City Council advertises the proposed real estate tax rate (mid to late March)
- Council reviews the proposed budget and a minimum of two public hearings are held to provide the public with an opportunity to comment to ensure the budget is responsive to citizen needs.
- After careful deliberation, the proposed budget, as modified for additions and deletions, is enacted by City Council as the adopted budget. In addition, City Council adopts the real estate tax rate, all other rates and levies, and the budget appropriation resolution.
- The budget can only be amended by the City Council after proper notice and a public hearing.
- The Adopted Operating Budget takes effect on July 1, the beginning of the fiscal year.

The Capital Improvement Program (CIP) follows a similar process whereby departments submit estimates, which are evaluated for priority and funding. The initial proposed CIP is issued in November and forwarded to the Planning Commission for public hearing and evaluation. The Planning Commission holds a public hearing on the CIP and issues a memorandum to the City Council with recommendations and suggestions. The City Council holds at least one public hearing on the CIP and defers action until adoption of the operating and capital budgets in April. The City Manager refines the initial proposed CIP based on an evaluation of operating funding requests and available resources. A capital budget (the first year of the proposed CIP) is included in the operating budget—together they become the proposed budget. The CIP is a separate budget document that contains all detailed project and budgetary information for the full five year period.

BUDGET REVIEW SCHEDULE

The following dates were/are scheduled for City Council review and approval of the budget.

| | |
|------------------------------|---|
| February 9, 2010 | Work Session – Fiscal Forecast |
| March 9, 2010 | Work Session – City Manager Presentation of Proposed Budget |
| March 15, 2010 | Public Outreach Meeting |
| March 16, 2010 | Work Session - Staff Presentations |
| March 17, 2010 | Work Session - Staff Presentations |
| March 23, 2010 | City Council Meeting – no scheduled budget meeting items |
| March 30, 2010 | Public Outreach Meeting / Work Session |
| April 6, 2010 | City Council Work Session – Discussion of FY 2011 Budget |
| April 13, 2010 | City Council Meeting – Consider Real Estate Tax Rate to be Advertised, Public Hearing on Budget & Work Session – FY 2011 Budget (Note: moved from 3/23/10) |
| April 29, 2010 (THURSDAY) | City Council Meeting – Public Hearing on Real estate Tax Rate & FY 2011 Budget Budget Adoption |

* future years may need to have 30 days prior to public hearing on real estate tax rate.

ORGANIZATION OF THE BUDGET

The City's financial operations are budgeted and accounted for in a number of funds. Fiduciary funds (i.e. City retirement funds) are not included. A fund is a separate accounting unit. All of the following funds are adopted (through appropriation resolutions) and included in the budget book as part of the City's annual budget review:

General Fund — used to account for all general operating expenditures and revenues; this is the City's largest fund. Revenues in the general fund primarily are from property taxes, sales tax, the business license tax and State aid.

Capital Fund — each year, the City adopts a five-year Capital Improvement Program (CIP) that serves as a blueprint for the long-term physical improvements the City wishes to make. The Capital Fund is funded through a transfer from the general, water and sewer funds, State aid and bond issues. The current year CIP is included as part of the annual budget.

Stormwater Fund — this fund was established to carry out major stormwater projects. It is funded on an as-needed basis, but has no guaranteed set-aside funding each year. This is a separate Capital Fund.

Cable Grant Fund — this fund receives its revenue from cable television fee. The revenue can only be used for cable television equipment. This is a separate Capital Fund.

Old Town Service District Fund – This fund was established to fund the costs of the proposed Old Town development projects and levies an additional 6 cents per \$100 of assessed value on all projects in this district. Old Town Service District special assessment taxes are transferred into this fund in accordance with City Council Ordinance. This is a separate Capital Fund.

Utility Funds — sewer and water services are accounted for in the utility funds. The sewer fund and water fund are enterprise funds. Enterprise funds are those funds in which the cost of providing goods or services is financed primarily through user charges.

Transit Fund — the transit fund is used to account for operations of the City's CUE bus system. While set up as an enterprise fund, a transfer of money from the general fund into the transit fund covers a portion of the expenses of this fund.

Commercial Real Estate Transportation Fund – This fund levies an additional 5.5 cents per \$100 of assessed value on all commercial and industrial properties. The revenue collected is to be used solely for new transportation projects.

BUDGETARY BASIS

The budgets of the general and capital funds (including Stormwater, Old Town Service District, Cable Grant, and Commercial Transportation Tax) utilize the modified accrual basis of accounting under which revenues are recorded when measurable and available to finance operations during the year. Expenditures, except for interest, are recorded when the liability is incurred. Interest is recorded when due. Budgets of the utility funds and transit fund utilize the accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when the liability is incurred. The budget basis of accounting does not materially differ from that used for financial reporting (all funds), with the notable exceptions of depreciation and amortization, and debt service reporting in the enterprise funds, which are more appropriately illustrated in the City's Comprehensive Annual Financial Report (CAFR).

City Council's Goals

Adopted for the 2008 – 2010 Council term

Council Goal #1: Residential Rejuvenation

Background: The City of Fairfax was recently ranked by Forbes as the third best City to live in the Country. The City is proud of this accolade based on the quality of services provided to the citizens, and the significant investments made to its schools, parks, public buildings, and land purchases as part of open space preservation. However, the City does maintain an aging residential housing stock. The Neighborhood Renaissance Services are designed to help homeowners plan and complete their home improvement projects. The City of Fairfax is also taking on additional activities that will improve the quality of residential life.

Coordinating Agencies: City Manager's Office, Economic Development, Community Development & Planning, and Public Works.

Council Goal #2: Stabilize and Promote Downtown Redevelopment

Background: Construction of the Old Town Plaza redevelopment project in downtown Fairfax is complete. Many new businesses have moved in with others finishing their build-outs. Additionally, the project included a 558 space parking structure, as well as the new 45,000 square foot City of Fairfax Regional Library. It is the expectation that this redevelopment will be a catalyst for the potential revitalization of several other properties in Old Town Fairfax. The area also uses civic engagement, arts resources and leveraged partnerships, such as George Mason University, to advance the commercial viability and vitality of Old Town. Planning for other under-utilized properties in the downtown continues to evolve, understanding that, enriched by the presence of artists, arts and historic organizations, the downtown will continue to attract visitors and residents and, as the economy strengthens, will bring commercial and business owners into the community.

Coordinating Agencies: City Manager's Office, Economic Development, Community Development & Planning, and Public Works.

City Council's Goals

Adopted for the 2008 – 2010 Council term

Council Goal #3: Community Center

Background: With an active and growing community, the City of Fairfax has long recognized the need for a dedicated community center — and a generous longtime city resident has helped make it a reality. The city has completed its design for the community center, and construction has started with the contribution of a \$5 million grant from Geraldine “Gerry” Sherwood. The community center, which will be named after the Sherwood family, is located at Van Dyck Park. The building is approximately 12,300 square feet and will host youth and adult recreation programs, cultural activities and arts-related activities, including rehearsals. The center will be open for community use by early 2011.

Coordinating Agencies: City Manager's Office, Parks and Recreation, and Community Development and Planning, and Public Works.

Council Goal #4: Fairfax Boulevard Redevelopment

Background: The Route 50/29 Corridor is the city's economic engine, providing nearly 40 percent of all tax revenues generated from the community. Now known as Fairfax Boulevard, the City, in partnership with the Business Improvement District, the Economic Development Authority and the Planning Commission, is aggressively pursuing multiple redevelopment opportunities. A newly created vision for the corridor provided by the Fairfax Boulevard Master Plan identifies three main commercial centers prime for redevelopment. These primary commercial centers are Fairfax Circle at the eastern most point of the corridor, Northfax Gateway at the intersection of Chain Bridge Road (Route 123) and Fairfax Boulevard (Route 50) and Kamp Washington at the intersection of Fairfax Boulevard (Route 50) and Lee Highway (Route 29) and to include Jermantown Road, at the western portion of the corridor.

Coordinating Agencies: City Manager's Office, Economic Development, Community Development & Planning, and Public Works.

Council Adopted Financial Policies

To establish and document a policy framework for fiscal decision-making and to strengthen the financial management of the City, in April 2000, the City Council initially enacted a comprehensive set of Financial Policies, as detailed below. The goal of these policies is to ensure that financial resources are well managed and available to meet the present and future needs of the citizens of the City of Fairfax. Revisions to the financial policies were incorporated per recommendations by the Budget Committee and approved by the City Council in November of 2008.

Budgeting Policies:

1. The City's annual operating budget, capital budget and Capital Improvement Program (CIP) shall be coordinated with, and shall be in concert with, the City's Comprehensive Plan.
2. The City shall adhere to the following guidelines in preparing, implementing and executing the annual budget:
 - a. Mayor and City Council shall develop general budget guidelines and provide them to the City Manager by November 15.
 - b. The Capital Improvement Program shall be considered by the City Council prior to its consideration of the annual budget.
 - c. Where appropriate, revenues related to expenditures shall be reflected in the budget documents.
 - d. The Mayor and City Council shall meet with selected boards and commissions in work sessions as part of the budget deliberations to review budget items concerning areas of interest to the boards and commissions.
 - e. The Mayor and City Council shall conduct a quarterly review of the implementation of the budget.
3. Budgeted current revenues must be greater than budgeted current expenditures.
 - a. Significant one-time revenues shall be used only for one-time expenditures.
 - b. Revenues must be increased or expenditures decreased, in the same fiscal year, if deficits appear.
4. The target for the General Fund transfer to the Capital Fund shall be at least 5 percent of General Fund expenditures to help insure adequate reinvestment in capital plant and equipment. This transfer percentage incorporates the City's use of annual debt service payments toward capital projects.
5. The City shall set utility rates for the Water and Sewer funds that will ensure industry-standard operation of the enterprise functions.

Reserve Policies:

1. The target for the General Fund balance shall be, at minimum, approximately 10 percent of General Fund expenditures.

Debt Policies:

1. Debt Service Targets
 - a. Annual debt service expenditures shall be less than 9 percent of annual expenditures.
 - b. Outstanding Debt shall be less than 3 percent of assessed valuation.
2. The term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.

Revenue/Cash Management Policies:

1. The City shall develop an aggressive economic development effort in order to lessen the impact of any future real estate rate increases.
2. The City shall maintain a diversified revenue base in order to shelter City finances from short-term fluctuations in any single revenue.
3. Annual City revenues shall be projected by an objective and thorough analytical process.
4. The City shall deposit all funds within 24 hours of receipt.
5. Investment of City funds shall emphasize the preservation of principal with safety, liquidity and yield being the primary factors considered.

Accounting/Auditing and Financial Reporting Policies:

1. The City shall take necessary action to ensure receipt of the Government Finance Officers Association annual accreditation for the budget and for the comprehensive annual financial report (audit).
2. An independent audit shall be performed annually and a management letter shall be received by City Council. City administration shall prepare a response to the management letter on a timely basis to resolve any issues contained in the letter.

Council Adopted Budget Guidelines

Revisions to the Budget Guidelines were approved by the City Council in November of 2009.

- Continually review City government programs and operations to achieve the most efficient and effective delivery of community services possible. Current programs should be evaluated and new programs should not be added.
- Projected revenues must equal or exceed proposed expenditures.
- Maintain a General Fund balance equal to approximately 10 percent of the general fund expenditures in conformance with the City Council financial policy.
- Maintain the General Fund CIP transfer at the City Council financial policy level of approximately 5 percent of proposed expenditures. This transfer percentage incorporates the City's use of annual debt service payments toward capital projects.
- No additional personnel unless it would result in a net reduction in anticipated City expenditures, or a net gain City revenues.
- As vacancies occur, all positions to be evaluated against current needs and priorities.
- Consider a fair and affordable market adjustment for employees to retain parity with other local governments and if the economic environment allows.

Community Profile

City Government

| | |
|-----------------------|-----------------|
| Date of Incorporation | 1799 |
| Date of City Charter | 1961 |
| Form of Government | Council—Manager |
| City Employees | 423.55 |

Physiographic

| | |
|------------------------------------|------|
| Land Area - Square Miles | 6.28 |
| Acres of Public Parks & Open Space | 188 |
| Paved – Lane Miles | 169 |
| Sidewalks | 87 |

Utilities

| | |
|-----------|-------------------------|
| Telephone | Verizon |
| Electric | Dominion Virginia Power |
| Gas | Washington Gas |
| Water | City of Fairfax |
| Sewer | City of Fairfax |
| Cable | COX Cable / Verizon |

Economic Indicators

Largest Private Employers (December 2009)

Inova Fairfax Hospital
 Fairfax Nursing Center
 A& L Service Industries
 Lockheed Martin, Integrated Microcomputer Systems
 Zeta Associates
 The Wackenhut Corporation

Largest Public Employers (December 2009)

City of Fairfax
 Virginia Electric & Power Company Inc.
 U.S. General Services Administration, Federal Technology Services
 U.S. Department of Homeland Security
 United States Postal Service

Taxes

Real Estate Tax Rate

FY 2011: \$.955 per \$100 assessed value
 FY 2010: \$.88 per \$100 assessed value

Personal Property Tax Rate

FY 2011: \$.4.13 per \$100 assessed value
 No change from FY 2010

City Finances – Bond Ratings

| | |
|--------------------------------|-----|
| Moody's Investors Service, Inc | Aaa |
| Standard & Poor's | AAA |

Population

| | |
|---------------------------|--------|
| 2007 U.S. Census estimate | 23,281 |
| 2000 U.S. Census | 21,498 |
| 1990 U.S. Census | 19,622 |

Households

| | |
|---------------------------|-------|
| 2007 U.S. Census Estimate | 8,476 |
| 2000 U.S. Census | 8,035 |
| 1990 U.S. Census | 7,362 |

Average Household Size

| | |
|---------------------------|--------------|
| 2007 U.S. Census Estimate | 2.66 persons |
| 2000 U.S. Census | 2.61 persons |

Age (2007 estimate)

| | |
|---------|-------|
| (1-19) | 21.9% |
| (20-34) | 19.8% |
| (35-64) | 43.7% |
| (65 +) | 14.5% |

Race and Ethnicity (2007 estimate)

| | |
|-------------|-------|
| White | 63.7% |
| Asian | 15.6% |
| Hispanic | 13.2% |
| Black | 5.4% |
| Other/Mixed | 2.1% |

Note: White, Asian and Black categories include non-Hispanics only.

Source: U.S. Census Bureau

Unemployment

| | Dec. 2008 | Dec. 2009 |
|-----------------|-----------|-----------|
| City of Fairfax | 4.0% | 5.3% |
| Virginia | 5.1% | 6.7% |
| United States | 7.1% | 9.7% |

Hotel Industry

| | Dec. 2008 | Dec. 2009 |
|-----------------------|-----------|-----------|
| Number of Hotel Rooms | 561 | 561 |
| Occupancy Rate | 69% | 73% |
| Average Daily Rate | \$89 | \$85 |

Vacancy Rates

| | FY 2008 | FY 2009 |
|--------------|---------|---------|
| Office Space | 9.5% | 11.5% |
| Retail Space | 5.0% | 6.0% |
| Industrial | .2% | .75% |

City of Fairfax Employment by Industry

The largest major industry sector was Professional, Scientific & Technical Service with 21.4% of the employment followed by Retail Trade with 15.5%, Health Care and Social Assistance with 13.2% and Accommodation and Food Services with 9.4%. The following is a listing of major industries and the number employed in those sectors for 2009 in the City of Fairfax.

| Industry Group | Employees |
|---|------------------|
| Professional, Scientific & Technical Services | 4,283 |
| Retail Trade | 3115 |
| Health Care and Social Assistance | 2,643 |
| Accommodation and Food Services | 1,887 |
| Public Administration | 1,679 |
| Administrative and Waste Services | 1,539 |
| Finance and Insurance | 868 |
| Construction | 856 |
| Other Services (Except Public Administration) | 826 |
| Information | 449 |
| Education Services | 411 |
| Arts, Entertainment and Recreation | 366 |
| Wholesale Trade | 178 |
| Real Estate and Rental and Leasing | 170 |
| Manufacturing | 169 |
| Management of Companies and Enterprises | 154 |
| Transportation and Warehousing | 104 |

*Source: Virginia Employment Commission,
Quarterly Census of Employment and Wages, Second Quarter 2009*

Economic Assumptions

The underlying economic assumptions in this budget are:

- **Decrease** in commercial assessments of 10.6 percent; residential assessments decreasing 5.5 percent (excludes new construction)
- Regional **slowdown** in economy
- **Decreased interest** earned on investments with lower interest rates; spend down of bond funds temporarily held for investments
- State funding projected to **decrease** based on slowdown in economy & budgetary challenges
- **County contracts** for judicial, social services, fire and rescue, refuse disposal to **increase 5 percent** and **2 percent** increase for schools
- **Net increase in personnel of 3.5 FTE's**
- **No boundary changes** anticipated

Economic Condition and Outlook

A diversified economy is generally more resilient and more stable than one that is heavily concentrated in one or two areas. The City of Fairfax is in a particularly favorable position because its own local economy is relatively diverse (as indicated in the Virginia Employment Commission Quarterly Census of Employment and Wages report attached) and it benefits from its location as part of the Greater Washington region and from the current priorities in federal spending.

In previous downturns, the Greater Washington region and more specifically the City of Fairfax, have been immune to the effects of a struggling national economy. However, the current recession has proven more severe and has resulted in many government contracting firms filing for bankruptcy or selling under current economic pressures. Concurrently, small businesses which are the lifeblood of the City's economy, are struggling to stay in business amidst a sharp decline for goods and services accompanied by a newly adopted frugality among their loyal customer base.

The U.S economy has finally emerged from one of the worst and the longest recession of the post-World War II period. This recession was brought on by over speculation in the real estate and financial markets; it spread to other sectors of the economy as consumers, fearing for their jobs in unsure times, simply stopped buying. Due to the influence of federal spending, the Greater Washington region's economy remains considerably stronger compared to the rest of the nation; however during the recession the region's increasingly diverse economy has contributed to an increased strain on many local industries.

Local reports indicate that the recession appears to have ended in the first quarter of 2009. However the effects of the recession continue to reverberate as selective segments of the economy, like construction, manufacturing, information and finance, struggle to regain footing. This accompanied by lack of job creation across-the-board, has resulted in consistently high unemployment figures, further increasing problems for those affected.

Federal Indicators

Federal spending in the Greater Washington region continues to increase. One of the main drivers behind Northern Virginia's economic strength has been its regional dominance of federal contracting dating back to the early 1980's. The bulk of this federal spending comes from two primary sectors: (1) outsourcing for technology and professional services and (2) managerial services to support global security systems. Businesses that serve these needs continue to have a high profile the City.

By regional economic analysis and reports, federal spending in the Washington region accounts for about one-third of the gross regional product (the value of goods and services produced locally). While the net number of civil service jobs remains steady when contract and grant related jobs are included, the number of jobs increases significantly. According to the Metropolitan Washington Council of Governments, 77 percent of City residents work in businesses located outside the City. Therefore, the actions of the federal government have both direct and indirect impacts on the local economy. The effects of federal spending are seen in everything from direct consumer spending to business investment, job growth and employment.

State Indicators

The City also is significantly impacted by state actions. Northern Virginia has long contributed to the state's coffers from its economic bounty; still the region's political clout has never accurately reflected its economic strength. While Northern Virginia has had its share of job loss in 2009, the losses amount to only 1% of total employment. Unemployment has increased from 4% to nearly 5% but Northern Virginia still has the lowest jobless rate of any large U.S. metro area. The current shortfall in State revenues, accompanied by the lack of additional resources for other geographic regions in the Commonwealth indicate little support from the State should be expected.

Governor McDonnell has recently identified job growth and job creation as critical components to the economic prosperity of Virginia. During the 2009 General Assembly session, significant improvements were made in the funding of existing programs and creating new incentives to enhance Virginia's competitiveness. A pro-business climate fostered at all levels of government is essential to broadening the tax base and enhancing the Commonwealth's economic stability.

Still transportation in the Commonwealth remains as the area's top priority, without the ability for products to reach national and global markets, Northern Virginia will lose its competitive advantage. Increased congestion, the related environmental impacts in addition to a high-cost of living is making many Northern Virginia communities less attainable for families and is stifling workforce productivity. Virginia needs to provide additional funding for transportation to support economic growth in Northern Virginia. While local governments also have a role in transportation, transfers of responsibility will not occur without additional funding.

Local Economy

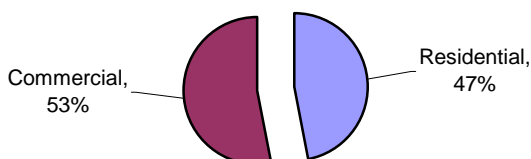
An independent jurisdiction of 6.28 square miles, 15 miles west of Washington, D.C., the City of Fairfax lies in the heart of the Northern Virginia area. Bounded by Interstate 66 on the north and less than five miles west of the Capital Beltway, the City of Fairfax is at the crossroads of Northern Virginia's major north/south and east/west highways. Fairfax's neighbors include the Vienna/Fairfax GMU station of the Metro regional rapid-rail system, and, at the southern boundary of the City, George Mason University. The City is within 30 minutes of both Dulles International Airport and Reagan Washington National Airport.



The City provides the high-level services that Northern Virginians expect. With a population of approximately 23,000, the city offers good government, low taxes and a strong feeling of community pride. The residential tax burden is the lowest in Northern Virginia with a real property tax rate of \$.955 and a personal property tax rate of \$4.13. For businesses, the same advantage is offered, while the business license rates for the city compare favorably with those of other Northern Virginia jurisdictions.

The City's economy consists of two primary markets: the residentially based market and the non-local market or export base (spending dollars in the City which are earned elsewhere). The residentially based market is driven by the spending of City residents and therefore is a function of the local businesses to capture this local spending. The non-local market includes the hospitality sector, federal contractors and other professional services, and retail activities catering to outside markets. Also of note: George Mason University's contiguous location affords the City economic opportunities where non-local events may spill over to the benefit of the City as well.

**Projected Revenues
Generated by Commercial and Residential
Sectors**



The City's economy is well prepared to serve the City residents and residents of the surrounding trade area. There are over 4 million square feet of office space in the city, with a vacancy rate of 11.5 percent, and 3.7 million square feet of retail/service space, with a vacancy rate of 5.5 percent. Because of its constrained geographic size and residential character, the City's commercial market remains a niche market reflecting buildings with smaller footprints and heights and lower rental costs. These differences are promoted as a competitive advantage when recruiting for businesses to fill commercial space.

This buoyant economy has allowed the city to reposition itself to support redevelopment in Old Town Fairfax and in the Route 50/29 Corridor. The Route 50/29 Corridor is the city's economic engine, providing nearly 40 percent of all tax revenues generated from the community. Now known as Fairfax Boulevard, the City, in partnership with the Economic Development Authority and the Planning Commission, is aggressively pursuing multiple redevelopment opportunities. A newly created vision identifies three main commercial centers prime for redevelopment. These locations are Fairfax Circle, Kamp Washington and Northfax Gateway.

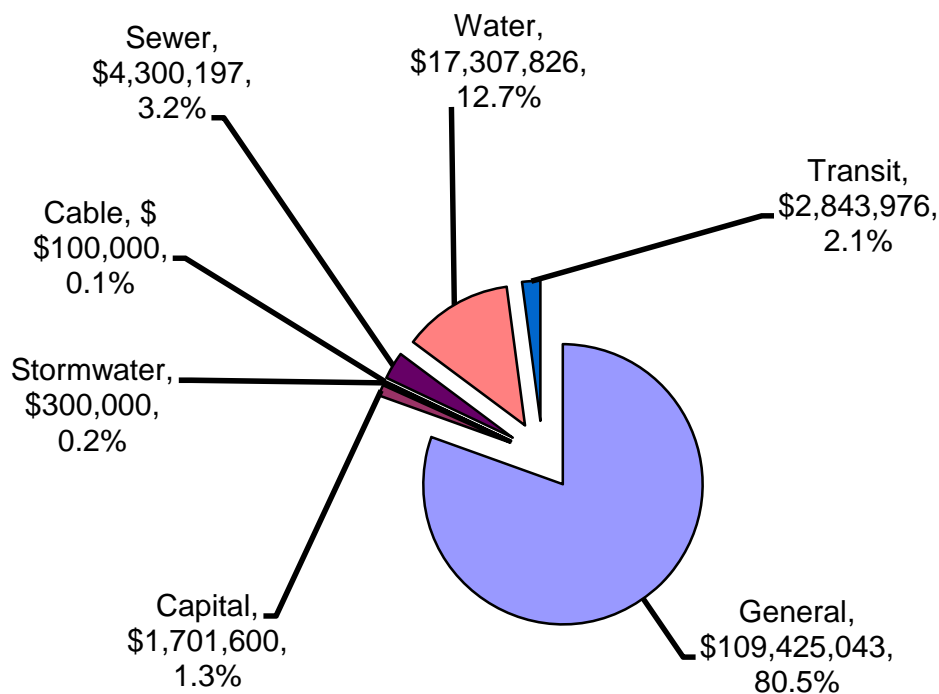
Construction of the Old Town Plaza redevelopment project in downtown Fairfax is complete. Many new businesses have moved in with others completing their build-outs. This new development provides for nearly 150,000 square feet of retail/restaurant and office space. Considering the current condition of the commercial real estate market, the project continues to generate interest with nearly 60% of the available space sold or leased. Additionally, the project includes a 558 space parking structure, as well as the new 45,000 square foot City of Fairfax Regional Library, which opened in January 2008. A 26-unit, high-end townhome community is also planned for the final phase of the project. This redevelopment has proved to be a catalyst for the potential revitalization of several other properties in Old Town Fairfax.

In conjunction with George Mason University and the Small Business Development Center, the City operates a business incubator known as the Fairfax Innovation Center (FIC). The center is home to several GMU programs, 35 virtual tenants and 35 private start-up businesses occupying nearly 30,000 square feet of commercial office space in the City. Numerous businesses have graduated from the incubator since its inception and now occupy commercial space in the City. Due to the success and demand of the FIC, the center has undertaken a recent expansion of its operations to include a state-of-the-art conference facility.

Overview – All Funds

Expenditures for all funds total \$135,978,642 less fund transfers to the Capital Budget and Transit Fund (\$2,127,282) equates to net expenditures of **\$133,851,360**. This is an increase of 6 percent over the prior year, and is due largely to increased capital expenditures for the enterprise funds. Further details follow in the accompanying sections of the budget book.

Budgeted Expenditures by Fund: FY 2011



Cash Management / Fund Balance

Financial policies recommended by the City's financial advisors, the City's auditors, and adopted by the City Council, require a fund balance equal to a minimum of approximately 10 percent of General Fund expenditures. More than being key to maintaining and/or potentially improving the City's bond rating, an adequate fund balance allows the City to cope with revenue shortfalls, to pay for unbudgeted expenditures or unanticipated needs, to pay for other one-time large expenditures, and provide for adequate cash flows to absorb fluctuating expenditures and revenues during the fiscal year. The following chart provides a history of the City's General Fund Cash Balance:

| General Fund - Fund Balance | | |
|-----------------------------|------------|-------------------|
| Fiscal Year | Amount | % of Expenditures |
| 2011* | 12,739,568 | 11.6% |
| 2010* | 14,304,975 | 12.8% |
| 2009 | 14,420,568 | 13.1% |
| 2008 | 15,834,008 | 14.8% |
| 2007 | 14,612,497 | 14.6% |
| 2006 | 14,278,483 | 14.6% |
| 2005 | 12,534,246 | 11.3% |
| 2004 | 10,975,387 | 13.4% |
| 2003 | 10,456,564 | 13.9% |
| 2002 | 9,954,003 | 14.1% |
| 2001 | 9,576,156 | 13.8% |

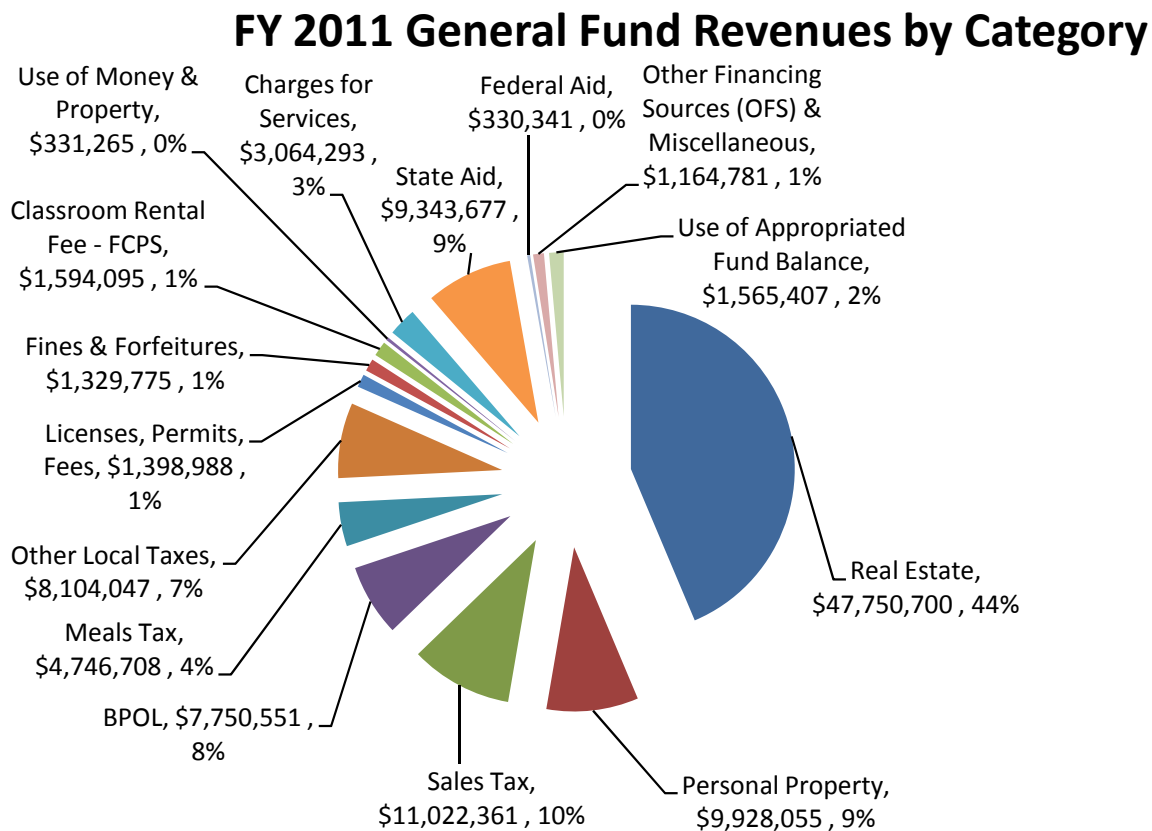
* Estimate

The City obtained a line of credit in June 2008 as a proactive and precautionary step to insure that there is adequate cash-flow liquidity throughout the year. Cash-flow is a concern during certain periods of the fiscal year when the City's cash levels are at their lowest. The City's cash collections experience significant peaks and valleys while the expenditures are incurred at a more even pace. Specifically, the line of credit is intended to cover potential cash short falls just prior to June real estate tax collections. The line of credit is also intended to ensure against cash deficits that may result from a deteriorating economy.

General Fund Revenues

Overview

General fund revenues equate to \$109,425,043 for FY 2011, which represents a decrease of 1% (\$911,400) over FY 2010. The following chart provides a summary overview of revenues by category for FY 2011.



The following chart highlights the major changes in revenues from last year's budget:

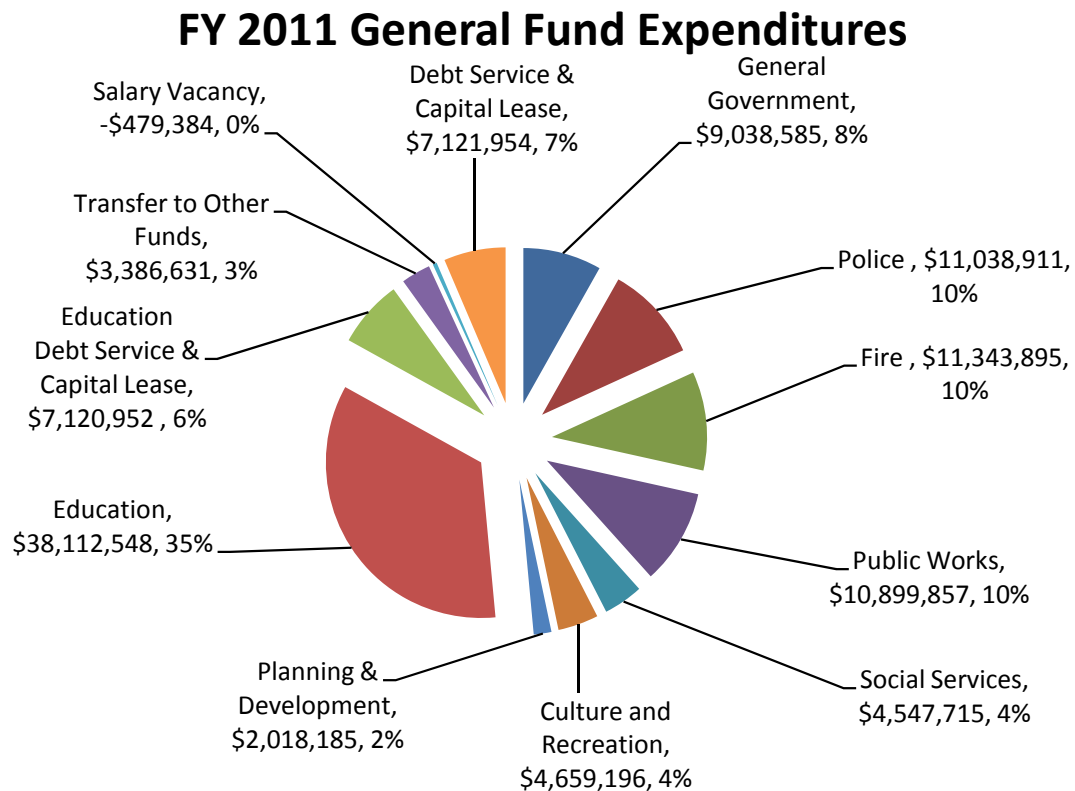
General Fund Changes – Revenues

| Additional / (Less) Revenues | \$ Change |
|--|--------------------|
| Sales Tax | \$1,156,812 |
| Other Local Taxes (e.g. Meals, Recordation, Bank Stock) | 793,712 |
| Tobacco Tax | 483,530 |
| Licenses, Permits, and Fees | 379,686 |
| Ambulance Fees | 240,000 |
| Classroom Rental Fee - County Schools | 197,998 |
| Fire Recovery Fee | 150,000 |
| Emergency Response Billing | 80,000 |
| Miscellaneous Changes | (137,845) |
| Personal Property | (193,862) |
| Investment Income | (275,000) |
| Rental Income - Westmore | (300,000) |
| Real Estate Taxes | (310,572) |
| Real Estate Taxes - Commercial Property Transportation Tax | (634,000) |
| State Aid | (764,912) |
| Business Licenses (BPOL) | (823,276) |
| Sale of Property | (2,700,000) |
| Appropriated Fund Balance | 1,746,375 |
| Total Additional / (Less) Revenues | (\$911,355) |

General Fund Expenditures

Overview- General Fund

The City's General Fund expenditures are budgeted at \$109,425,043 for FY 2011. The largest spending category remains Education, followed by the Fire Department, Police Department, and Public Works. The "Transfer to Other Funds" category notes the General Fund transfer to the Capital Budget, Transit Fund, Old Town Fund, and Commercial Real Estate Transportation Tax Fund.



The following chart highlights the major changes in expenditures from last year's budget:

General Fund Changes – Expenditures

| Additional / (Less) Expenditures | \$ Change |
|---|------------------|
| School Tuition Contract | 756,439 |
| County Contracts - Non Education | 422,189 |
| Additional Unspecified Personnel Savings | 102,540 |
| General Fund Transfer - Commercial Property Tax | (634,000) |
| General Fund Transfer - Capital Projects | (488,400) |
| Senior Citizen Tax Relief Program | (331,200) |
| Debt Service | (202,497) |
| General Fund Transfer - CUE Bus | (194,856) |
| Utilities Expense | (135,600) |
| Lease Payment - School Bus Parking Lot | (100,000) |
| Miscellaneous Changes | (55,970) |
| Renaissance Housing Program | (50,000) |
| Total Additional / (Less) Expenditures | (911,355) |

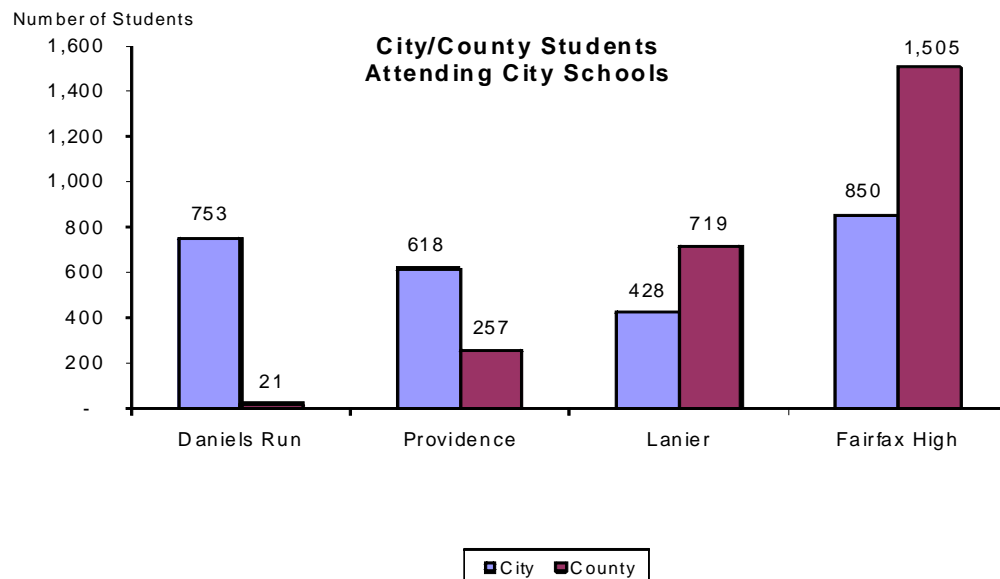
Education

The total request for the schools is \$45.9 million, an increase of 1.3% (\$589,700). Administrative costs account for \$825,413, and combined debt/lease payments equate to \$7.8 million. The largest portion of this budget is the school tuition contract with Fairfax County Public Schools, budgeted at \$37,267,135, an increase of \$756,439 (2 percent) over the FY 2010. The following chart highlights the historical costs associated with the school tuition contract.

| Fiscal Year | Final Tuition Bill | ADM |
|--------------------|---------------------------|------------|
| 2011 | 37,267,135 | 2,960 |
| 2010 | 37,380,696 | 2,929 |
| 2009 | 37,625,873 | 2,764 |
| 2008 | 37,806,032 | 2,778 |
| 2007 | 34,188,018 | 2,727 |
| 2006 | 32,785,342 | 2,698 |
| 2005 | 30,679,214 | 2,724 |
| 2004 | 27,291,210 | 2,717 |
| 2003 | 26,534,379 | 2,723 |
| 2002 | 25,377,420 | 2,702 |
| 2001 | 23,965,003 | 2,621 |

* excludes classroom rental fee

City students continue to maintain an overwhelming majority of the total population at both Daniels Run and Providence Elementary Schools at 97 percent and 71 percent, respectively. On the contrary, Lanier Middle School and Fairfax High School statistics note that City students represent 37 percent and 56 percent, respectively, of the those schools' attendance.

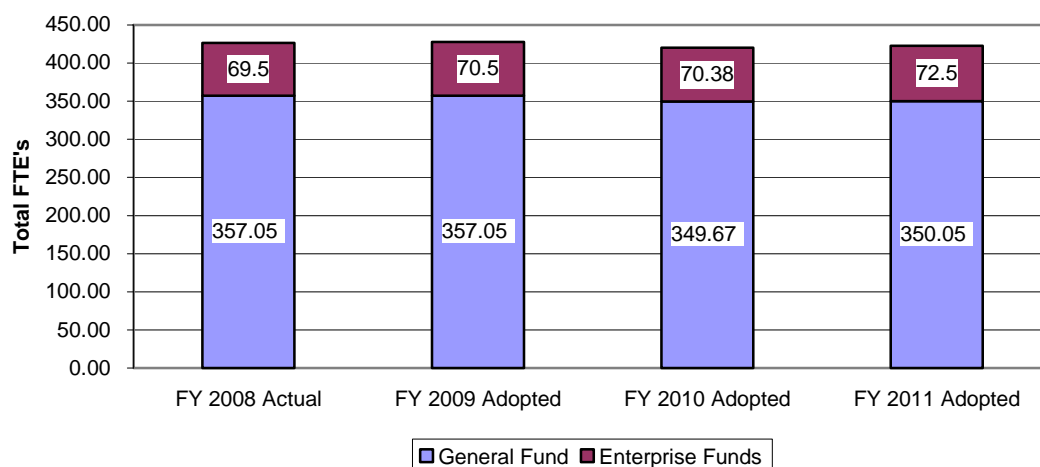


Employees, Salaries and Fringe Benefits

As economic forecasts continue to remain uncertain, the City has not recommended any employee compensation increases for FY 2011. Merit (step) increases for eligible employees (\$300,000), and a Market Adjustment (\$560,000) have been excluded from the FY 2011 budget. Lastly, additional anticipated reductions in personnel costs are budgeted to be achieved through attrition/position elimination and potential furloughs as a last resort (\$500,000).

The FY 2011 budget notes net increase of 3.5 Full Time Equivalent's (FTE's) to the overall staffing complement. The Parks and Recreation Department will receive two positions to staff the City's new Community Center, which is scheduled to open in January 2011. The Water Department also received two FTE's in mid FY 2010 for staff succession planning at the Water Treatment Plant. Also, there was a .5 FTE increase for a Public Works / Transit position. Lastly, there is the elimination of one general fund position through attrition. The following chart notes the total number of positions from FY 2008 to FY 2011.

Full Time Equivalents (FTE's)



SPECIAL EVENTS EXPENSES AND REVENUE

| | 2007 | 2008 | 2009 | 2007 | 2008 | 2009 | 2007 | 2008 | 2009 | 2007 | 2008 | 2009 | 2007 Choc. | 2008 Choc. | 2009 Choc. | 2007 | 2008 | 2007 | 2008 | TOTAL | TOTAL |
|---|-------------|-------------|-------------|------------|------------|------------|---------------|---------------|---------------|------------|------------|------------|------------|------------|------------|-----------|-----------|---------------|---------------|-------------|-------------|
| | 4th of July | 4th of July | 4th of July | Fall | Fall | Fall | Holiday Craft | Holiday Craft | Holiday Craft | Lights & | Lights & | Lights & | Lovers | Lovers | Lovers | Civil War | Civil War | First Fairfax | First Fairfax | 2007 | 2008 |
| | | | | Festival | Festival | Festival | Show | Show | Show | Carols | Carols | Carols | Festival | Festival | Festival | Weekend | Weekend | | | | |
| ATTENDANCE | 60,000 | 60,000 | 60,000 | 45,000 | 45,000 | 45,000 | 4,500 | 4,500 | 5,000 | 2,500 | 2,500 | 2,000 | 10,000 | 10,000 | 10,000 | 0 | | 0 | | 122,000 | 122,000 |
| REVENUE | | | | | | | | | | | | | | | | | | | | | |
| Entrance Fee | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$11,637 | \$18,210 | \$23,196 | \$0 | \$0 | \$0 | \$0 | \$0 | | \$0 | \$0 | \$0 | | \$11,637 | \$18,210 |
| Other Revenue | \$18,087 | \$20,810 | \$3,887 | \$99,393 | \$103,962 | \$81,203 | \$55,094 | \$61,574 | \$60,313 | \$0 | \$0 | \$1,325 | \$0 | \$0 | | \$0 | \$0 | \$0 | | \$172,574 | \$186,346 |
| Outside Org. Revenue | \$18,469 | \$20,010 | \$15,135 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,772 | \$6,984 | \$6,784 | \$0 | \$0 | \$0 | | \$25,241 | \$26,994 |
| TOTAL REVENUE | \$36,556 | \$40,820 | \$19,022 | \$99,393 | \$103,962 | \$81,203 | \$66,731 | \$79,784 | \$83,509 | \$0 | \$0 | \$1,325 | \$6,772 | \$6,984 | \$6,784 | \$0 | \$0 | \$0 | | \$209,452 | \$231,550 |
| EXPENSES | | | | | | | | | | | | | | | | | | | | | |
| PARKS & RECREATION | | | | | | | | | | | | | | | | | | | | | |
| DIRECT | \$158,716 | \$152,384 | \$142,129 | \$64,477 | \$59,052 | \$46,468 | \$32,163 | \$29,988 | \$33,186 | \$18,360 | \$12,380 | | \$662 | \$715 | \$730 | \$0 | \$0 | \$0 | | \$274,378 | \$254,519 |
| Lighting of the Tree Direct Costs | | | | | | | | | | | | \$1,101 | | | | | | | | | |
| Lunch with Santa Direct Costs | | | | | | | | | | | | \$1,325 | | | | | | | | | |
| Downtown Lights on Buildings | | | | | | | | | | \$10,953 | \$2,099 | \$1,889 | | | | | | | | \$10,953 | \$2,099 |
| Main Street Tree Lights | | | | | | | | | | \$7,924 | \$7,924 | \$5,929 | | | | | | | | \$7,924 | \$7,924 |
| Kitty Pozer Garden Lights | | | | | | | | | | \$11,259 | \$10,089 | \$0 | | | | | | | | \$11,259 | \$10,089 |
| Christmas Tree Lights | | | | | | | | | | \$0 | \$0 | \$2,841 | | | | | | | | | |
| Wreaths | | | | | | | | | | \$6,412 | \$0 | \$1,899 | | | | | | | | \$6,412 | \$0 |
| Tree | | | | | | | | | | \$2,300 | \$2,000 | \$2,000 | | | | | | | | \$2,300 | \$2,000 |
| Historic Resources | | | | | | | | | | | | | | | | | | | | | |
| DIRECT P&R SUB TOTAL | \$158,716 | \$152,384 | \$142,129 | \$64,477 | \$59,052 | \$46,468 | \$32,163 | \$29,988 | \$33,186 | \$57,208 | \$34,492 | \$16,984 | \$662 | \$715 | \$730 | \$0 | \$0 | \$0 | | \$313,226 | \$276,631 |
| INDIRECT (Salaries) | | | | | | | | | | | | | | | | | | | | | |
| Management Parks and Recreation | \$28,895 | \$29,474 | \$29,963 | \$26,467 | \$26,997 | \$25,377 | \$19,181 | \$19,565 | \$20,330 | \$9,665 | \$9,859 | \$5,936 | \$2,429 | \$2,477 | \$5,047 | \$0 | \$0 | \$0 | | \$86,637 | \$88,372 |
| Community Relations Office | \$4,711 | \$4,140 | \$5,374 | \$4,177 | \$2,695 | \$713 | \$0 | \$0 | \$0 | \$1,446 | \$1,170 | \$0 | \$2,800 | \$2,070 | \$971 | \$0 | \$0 | \$0 | | \$13,134 | \$10,075 |
| Fire & Rescue Department | \$3,726 | \$4,265 | \$4,525 | \$3,255 | \$4,318 | \$4,450 | \$248 | \$250 | \$125 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | | \$7,229 | \$8,833 |
| Police Department | \$19,506 | \$18,323 | \$18,769 | \$11,212 | \$11,702 | \$8,604 | \$1,150 | \$630 | \$728 | \$0 | \$0 | \$0 | \$1,656 | \$1,826 | \$989 | \$0 | \$0 | \$0 | | \$33,524 | \$32,481 |
| Public Works Department | \$17,110 | \$19,320 | \$21,084 | \$18,435 | \$20,749 | \$19,876 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,017 | \$2,112 | \$126 | \$0 | \$0 | \$0 | | \$36,562 | \$42,181 |
| Transit Division | \$13,185 | \$11,769 | \$13,502 | \$5,158 | \$4,822 | \$4,858 | \$5,229 | \$1,308 | \$1,359 | \$0 | \$0 | \$0 | \$2,793 | \$2,567 | CLFC paid | \$0 | \$0 | \$0 | | \$26,365 | \$20,466 |
| Treasurer | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$939 | \$983 | \$1,014 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | | \$939 | \$983 |
| Historic Resources | \$785 | \$824 | \$564 | \$511 | \$537 | \$564 | \$511 | \$537 | \$0 | \$540 | \$567 | \$595 | \$670 | \$704 | \$739 | \$0 | | \$0 | | \$3,017 | \$3,169 |
| Outside Organization Expense | \$13,754 | \$20,010 | \$15,571 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$5,420 | \$6,984 | \$5,591 | \$0 | | \$0 | | \$19,174 | \$26,994 |
| FICA (7.65%) | \$6,726 | \$6,741 | \$7,174 | \$5,295 | \$5,494 | \$4,930 | \$2,085 | \$1,780 | \$1,802 | \$891 | \$881 | \$500 | \$869 | \$899 | \$602 | \$0 | | \$0 | | \$15,867 | \$15,795 |
| INDIRECT EXPENSE SUB TOTAL | \$108,398 | \$114,866 | \$116,526 | \$74,510 | \$77,314 | \$69,372 | \$29,343 | \$25,053 | \$25,358 | \$12,542 | \$12,477 | \$7,031 | \$17,654 | \$19,639 | \$14,065 | \$0 | \$0 | \$0 | | \$242,448 | \$249,349 |
| TOTAL DIRECT/INDIRECT EXPENSES | \$267,114 | \$267,250 | \$258,655 | \$138,987 | \$136,366 | \$115,840 | \$61,506 | \$55,041 | \$58,544 | \$69,750 | \$46,969 | \$24,015 | \$18,316 | \$20,354 | \$14,795 | \$0 | \$0 | \$0 | | \$555,674 | \$525,980 |
| Net Costs Direct Only | (\$122,160) | (\$111,564) | (\$123,107) | \$34,916 | \$44,910 | \$34,735 | \$34,568 | \$49,796 | \$50,323 | (\$57,208) | (\$34,492) | (\$15,659) | \$6,110 | \$6,269 | \$6,054 | \$0 | \$0 | \$0 | \$0 | (\$103,774) | (\$45,081) |
| Net Costs Direct & Indirect | (\$230,558) | (\$226,430) | (\$239,633) | (\$39,594) | (\$32,404) | (\$34,637) | \$5,225 | \$24,743 | \$24,965 | (\$69,750) | (\$46,969) | (\$22,690) | (\$11,544) | (\$13,370) | (\$8,011) | \$0 | \$0 | \$0 | \$0 | (\$346,222) | (\$294,430) |
| | | | | | | | | | | | | | | | | | | | | | |
| *Includes direct staff costs and direct programming costs | | | | | | | | | | | | | | | | | | | | | |
| ** Yearly Staff Prep | | | | | | | | | | | | | | | | | | | | | |

Contract Services

Expenses for county and regional service contracts make up 41 percent of the City's General Fund. The City contracts with Fairfax County for many services, and the largest of which is the City's School Tuition Contract.

| | FY 2010 Adopted | FY 2011 Adopted |
|---------------------------------------|----------------------------|----------------------------|
| City-County Contracts: | | |
| School Tuition Contract | \$36,510,696 | \$37,267,135 |
| Library Services | 885,000 | 798,000 |
| Joint Court Service | 254,780 | 311,235 |
| Juvenile and Domestic Court | 384,359 | 401,674 |
| Jail and Custody Service | 1,206,181 | 1,481,177 |
| Fire & Rescue – Suppression | 230,000 | 230,000 |
| Refuse Disposal | 550,000 | 425,000 |
| Extension - County Agent | 35,000 | 41,000 |
| Social Services | 1,266,207 | 1,470,125 |
| Health Department | <u>999,395</u> | <u>1,074,900</u> |
| Subtotal City-County Contracts | 42,321,618 | 43,500,246 |
| Regional Agencies: | | |
| Community Services Board | 1,408,812 | 1,309,900 |
| Council of Governments | 14,378 | 22,367 |
| Health Systems Agency | 2,350 | 2,350 |
| Area Agency on Aging | 45,852 | 45,852 |
| Legal Services of NoVa | 21,945 | 21,945 |
| NoVa Community College | 2,082 | 2,126 |
| NoVa Regional Commission | 12,941 | 11,994 |
| NoVa Regional Park Authority | 48,160 | 48,160 |
| NoVa Transportation Comm. | 6,857 | 5,822 |
| Volunteer Center | <u>6,000</u> | <u>10,000</u> |
| Subtotal Regional Agencies | 1,569,377 | 1,480,516 |
| Total Contract Services | \$43,890,995 | \$44,980,762 |

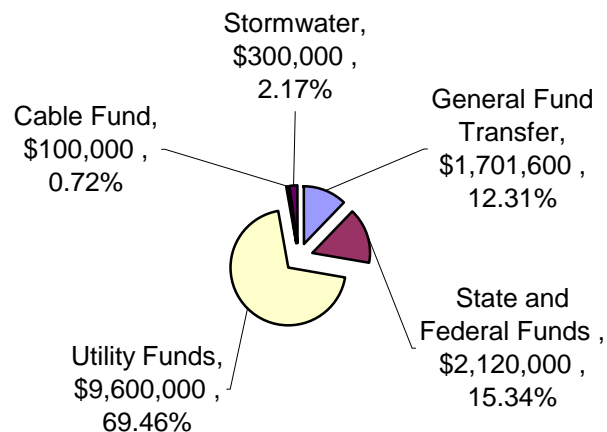
Capital Fund

The Capital Improvement Program for FY 2011 totals **\$13,821,600**. The most significant increase is in the environment category, which contains the City's enterprise funds – water and sewer. Major capital projects are planned on concert with planned financing to address long term infrastructure improvements.

| Category | 2010 Adopted | 2011 Adopted | Percent Change |
|-------------------------------------|--------------------|---------------------|-------------------|
| Schools | \$0 | \$72,600 | - |
| General Government | 1,415,000 | 303,000 | -79% |
| Recreation and Community Appearance | 90,000 | 115,000 | 28% |
| Environment | 1,713,000 | 9,900,000 | 478% |
| Transportation | 2,451,000 | 3,431,000 | 40% |
| Total | \$5,669,000 | \$13,821,600 | 144% |

In addition to the General Fund, funding for the Capital Fund comes from Utility Funds, Federal and State Funds, and the Cable Fund. The following chart illustrates the sources of funding for the Capital Budget in FY 2011.

FY 2011 Capital Budget Sources of Funding



Additional information (e.g. more detail by project and out year spending by category) on the Capital Budget is located in Section G of the budget book.

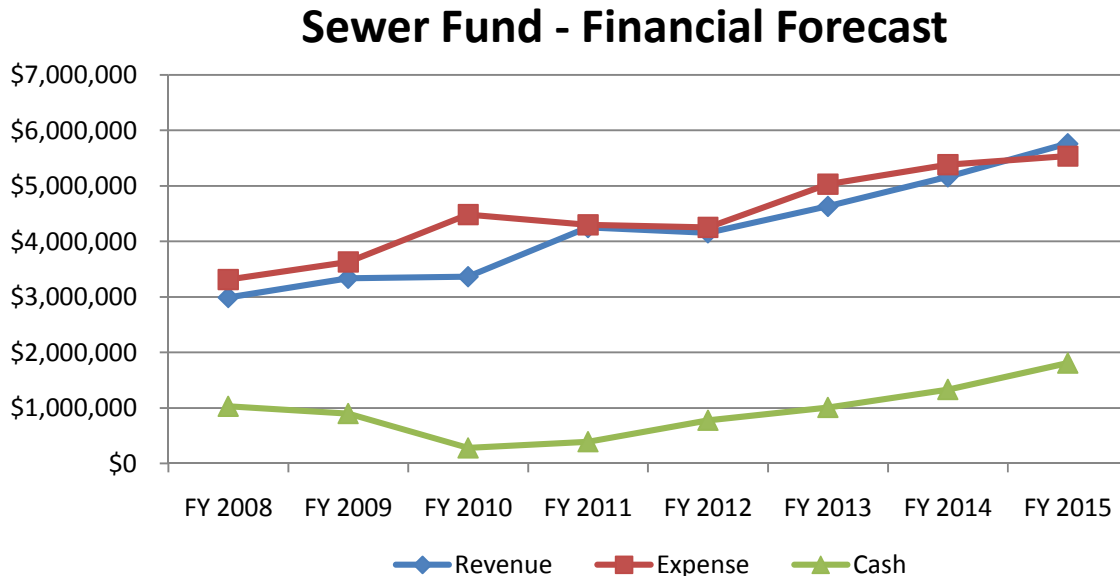
Sewer Fund

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|----------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| Revenues | \$3,338,527 | \$3,909,227 | \$3,365,548 | \$4,911,837 |
| Expenditures | \$3,628,389 | \$4,412,341 | \$4,483,639 | \$4,300,197 |
| Rate Increase | 3% | 7% | 7% | 12% |

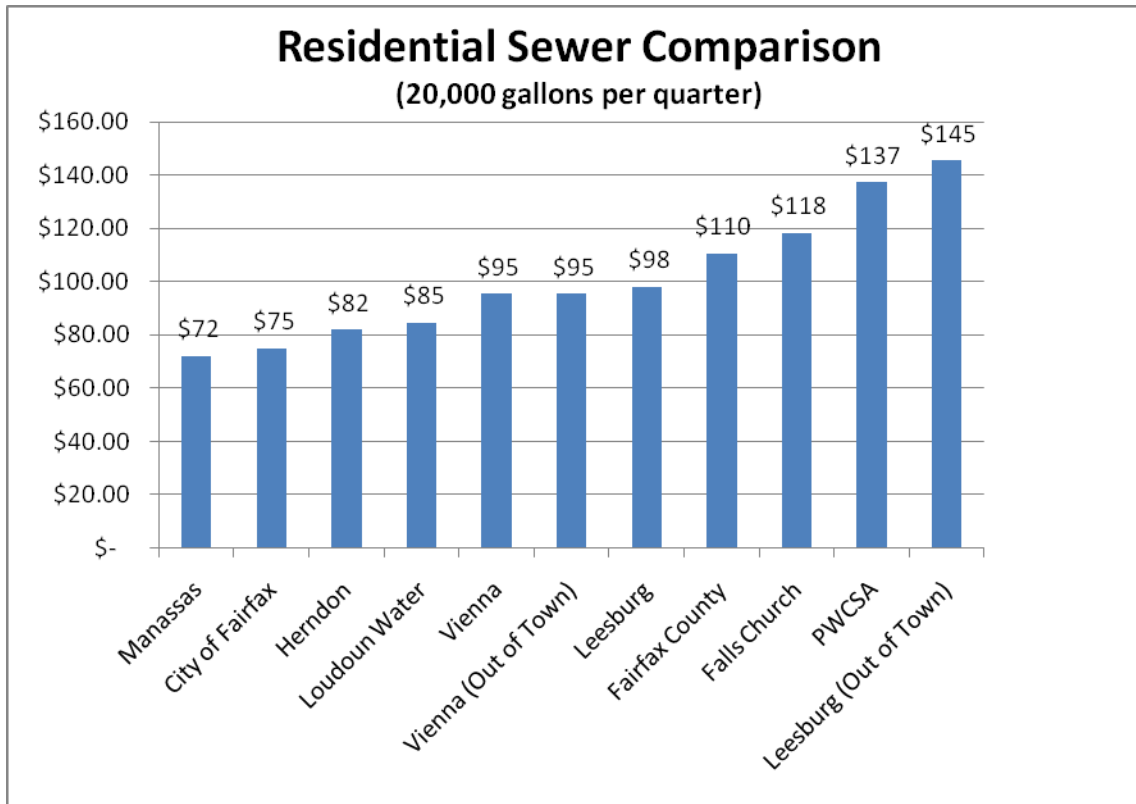
For FY 2011, a 12% rate increase is proposed for the Sewer Fund in order to keep pace with future operating and capital costs. In FY 2010, the City was officially notified of planned cost increases related to the city's cost sharing agreement with Fairfax County for the treatment of the city's wastewater at the county's Noman M. Cole Water Pollution Control Plant. This plant is subjected to continuing stringent environmental standards and therefore, process upgrades to reduce nitrogen and phosphorus are mandated. Additionally, there are general capital upgrade costs, unrelated to treatment techniques that must be addressed. The City's portion of these upgrades is to be approximately \$22 million. The City is working with the County to establish a debt amortization schedule that is acceptable to both jurisdictions. Future rate increases to enable repayment of the debt for the wastewater treatment plant upgrades and modifications will be significant. Establishment of a future rate increase schedule is being prepared to match the financial forecast.

Apart from the financial requirements of the wastewater treatment system, in FY 2009 the City of Fairfax undertook an analysis of the wastewater collection system. Numerous infrastructure recommendations were made by the city's consulting engineers and financial advisors which resulted in the preparation of a multiyear capital financing plan. FY 2011 will require \$660,000 for continued sewer maintenance to include sewer relining, manhole rehabilitation and an odor control program.

The following chart provides an out year illustration of long term finances for the Sewer Fund:



The City's sewer rates are currently the second lowest in the region.



Water Fund

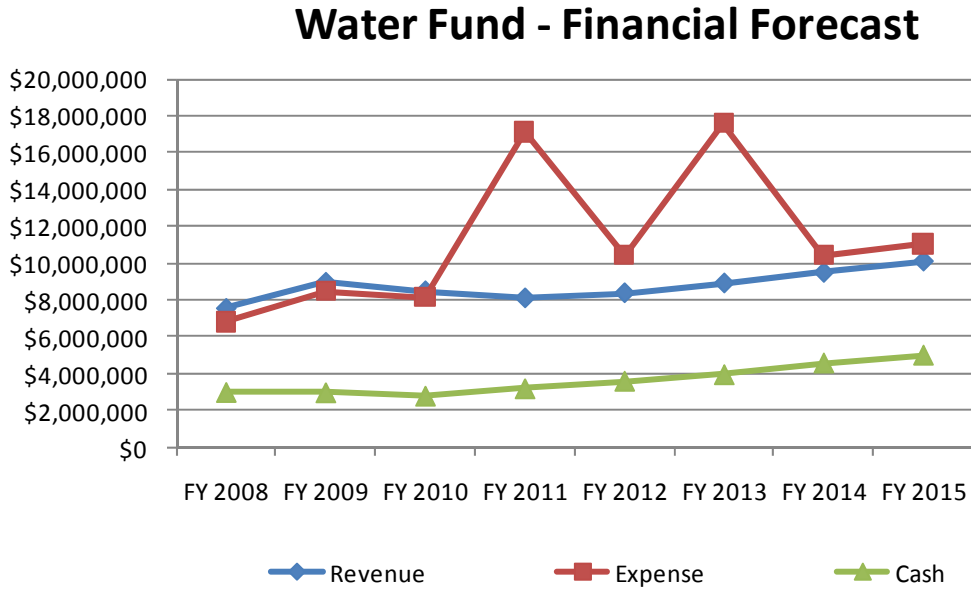
| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|----------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| Revenues | \$8,940,604 | \$9,078,513 | \$8,477,874 | \$17,033,534 |
| Expenditures | \$8,469,785 | \$9,020,774 | \$8,158,291 | \$17,307,826 |
| Rate Increase | 7% | 10% | 10% | 7.5% |

Water infrastructure rehabilitation and replacement is crucial to sustaining the City's water distribution system. There are limited revenues from new connections and from anticipated growth since the City is primarily built-out residentially and commercially. The aging distribution system requires much maintenance and diligence to ensure a dependable safe quality of water. The city continues to make significant investments in the water treatment and distribution system according to its capital plan developed in conjunction with its consulting engineers. Consistent with capital planning discussions held with City Council in 2009 and 2010, there will continue to be scheduled rate increases each year for the foreseeable future in order to finance the continuing escalating costs associated with water treatment and distribution capital upgrades. In addition to the water distribution system, the City must maintain an aging water treatment plant that is continually subjected to stringent regulatory conditions and improving infrastructure. The City is evaluating different treatment options to attempt to lower chemical costs in upcoming fiscal years. The water treatment plant must meet the EPA Stage 2 Disinfection Byproducts rule by March 2012. To do so, the City anticipates the disinfection process to change from free available chlorine to chloramines. The chloramines disinfection process will continue to involve chlorination but will supplement the chlorine with ammonia to stabilize the chlorine in the distribution system.

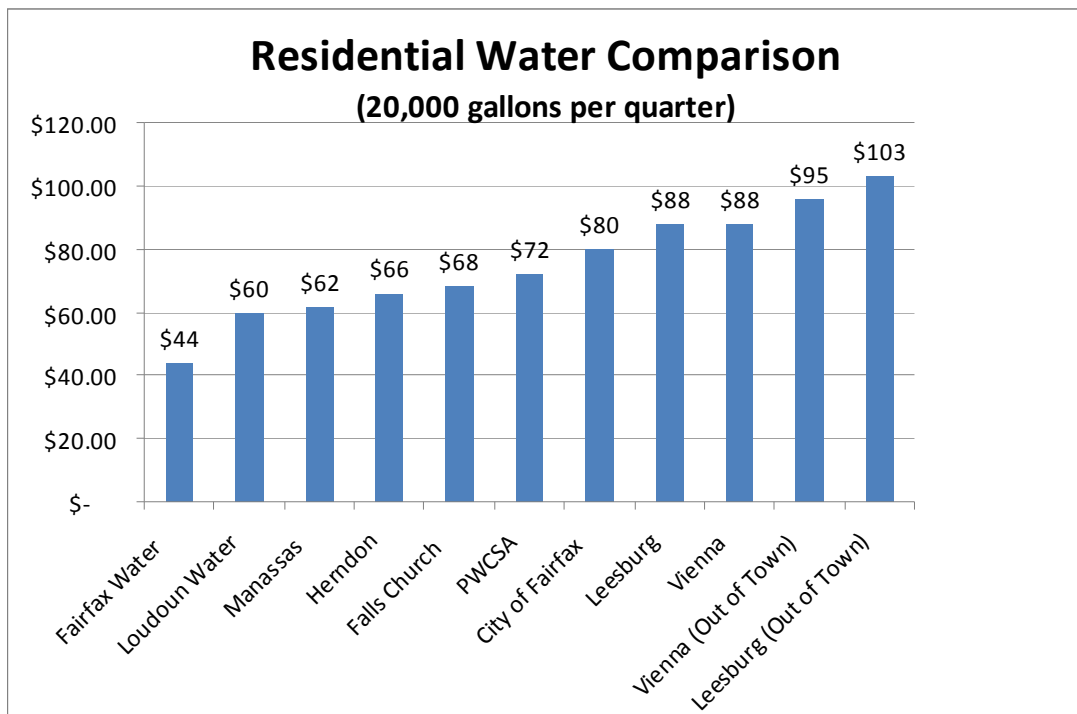
FY 2011 will require \$8,940,000 for continued project improvements to include the following: improvements to the Goose Creek Raw Water Pumping Station, Chemical Facilities Upgrades, High Service Pump Station, water main replacement, water tank maintenance, implementation of automated meter reading, Supervisory Control and Data Acquisition (SCADA), and Geographic Information Systems (GIS).

Discussions between the city and its major wholesale water customer, Loudoun Water, have resulted in a change to the ongoing business relationship between the two entities. Loudoun Water has advised the city that it will build its own water treatment plant sometime during the next ten years. The likely impact to the City of Fairfax will be reduced revenues to its water system and increased water rates to its customers.

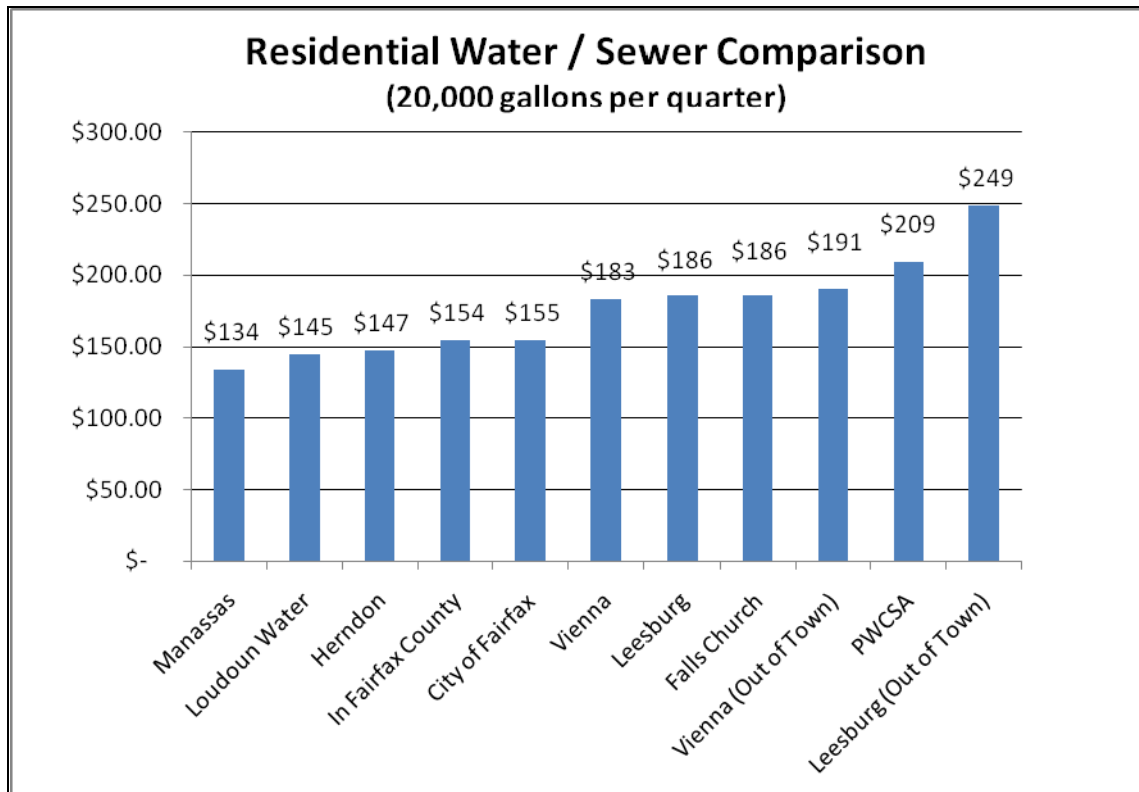
The following chart provides an out year illustration of long term finances for the Water Fund:



The following chart provides a regional comparison of residential water rates.



The following chart highlights combined charges for both water and sewer bills. The City provides rates that are the fifth lowest in the region.

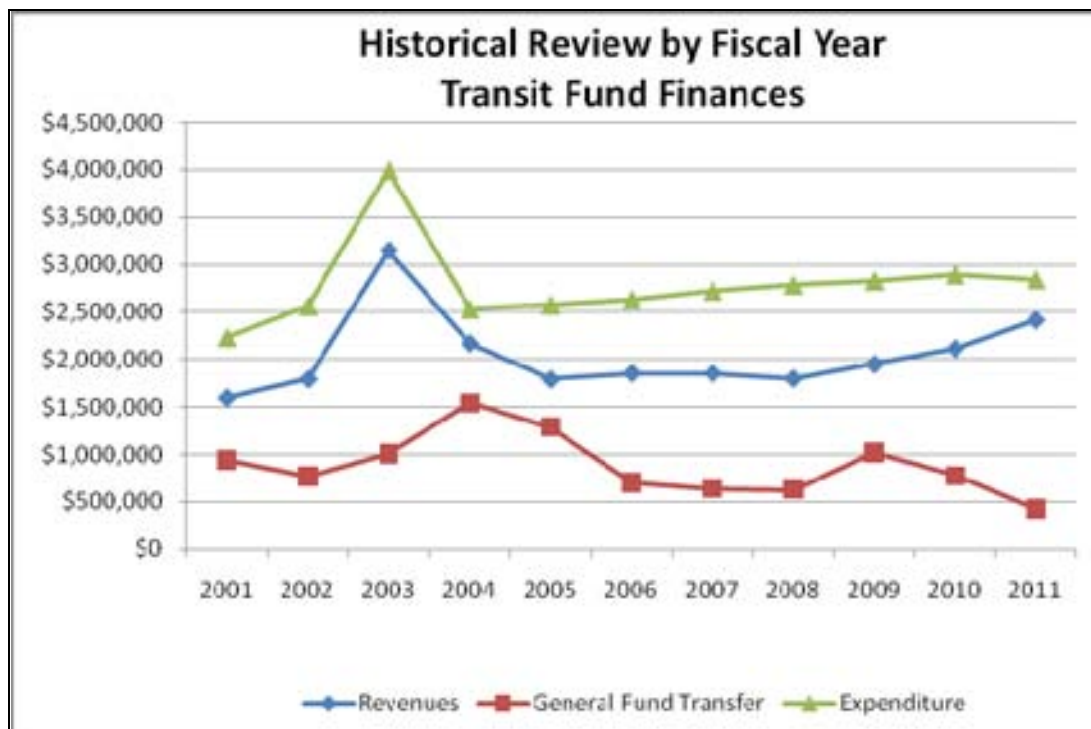


Transit Fund

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|-----------------------------|-------------------|-------------------|---------------------|--------------------|
| Revenues | \$1,950,476 | \$2,220,975 | \$2,116,975 | \$2,418,294 |
| General Fund Support | \$1,020,000 | \$620,538 | \$776,153 | \$425,682 |
| Expenditures | \$2,829,830 | \$2,841,513 | \$2,893,128 | \$2,843,976 |

The City/University / Energysaver (CUE) bus system provides an alternative transportation mode for City and area residents and George Mason University (GMU) students throughout the City and from GMU and Metro. The City has operated the CUE system since 1985 and provides 12 buses on a fixed route system traveling 441,430 vehicle miles during 30,215 hours of operation each year. CUE and GMU, and the Fairfax Area Chamber of Commerce published and distributed 50,000 copies of the OnCUE Business Directory. The directory is available online at www.OnCUEonline.org.

The basic fare of \$1.60 was adopted as part of the FY 2011 budget. This is an increase of \$.15 from the April 1, 2010 rate of \$1.45. The City is basing these recommendations on fare increases approved by WMATA. The fare increase along with additional funds from George Mason University (GMU) has resulted in increased revenues and a corresponding decrease in the general fund transfer.



Acknowledgements

The budget is the product of an intensive effort by staff in all City departments. In particular I want to express my appreciation to David Hodgkins, Assistant City Manager / Director of Finance, and Joseph LaHait, Budget Officer, who have principal responsibility for the preparation of this document. Others who contributed significantly to the preparation and printing include Delores Kidwell, Susan Wiczalkowski, Shelby Eakle, and Joanna Ormesher. Additional thanks go to each of the Department Directors, Constitutional Officers and every employee who participated in finalizing materials for City Council's deliberation.

Budget Information Request

Copies of the FY 2011 Budget and FY 2011-2015 Capital Improvement Program (CIP) are available as follows:

Office of Finance
City Hall
10455 Armstrong Street, Room 312
Fairfax, VA 22310
Phone: 703-385-7870
E-mail: jlahait@fairfaxva.gov
City website: <http://www.fairfaxva.gov/budget/budget.asp>

Contact Information for Elected Officials

Mayor (2010-12)
Robert F. Lederer
703-591-8217
rlederer@fairfaxva.gov

City Council (2010-12)

Joan W. Cross
703-273-2930
jcross@fairfaxva.gov

Daniel F. Drummond
703-268-0541
ddrummond@fairfaxva.gov

Jeffrey C. Greenfield
703-591-2714
jgreenfield@fairfaxva.gov

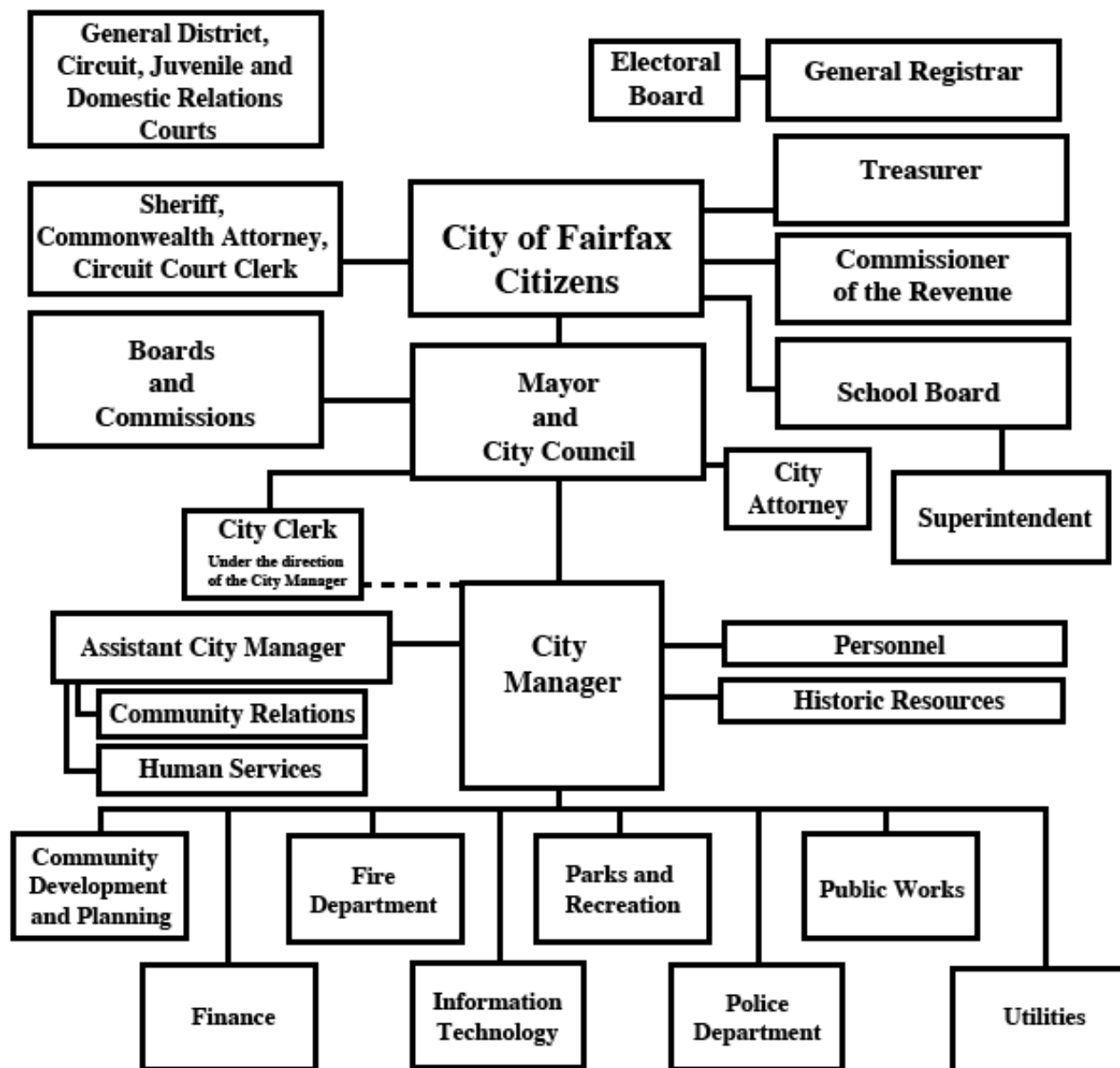
David L. Meyer
703-691-8852
dmeyer@fairfaxva.gov

Gary J. Rasmussen
703-385-2991
grasmussen@fairfaxva.gov

Steven C. Stombres
703-279-5187
sstombres@fairfaxva.gov

BUDGET SUMMARY

City of Fairfax, Virginia Organizational Chart



revised 12/2004

| Summary of Permanent Employee Positions | | | | |
|---|--------------------|--------------------|---------------------|--------------------|
| Department | Adopted FY 2009 | Adopted FY 2010 | Estimate FY 2010 | Adopted FY 2011 |
| City Clerk | 2.00 | 2.00 | 2.00 | 2.00 |
| Electoral Board | 2.50 | 2.50 | 2.50 | 2.50 |
| City Manager | 2.50 | 2.50 | 2.50 | 2.50 |
| Personnel | 5.00 | 4.00 | 4.00 | 4.00 |
| Community Relations | 2.00 | 1.00 | 1.00 | 1.00 |
| Marketing | 0.88 | 0.50 | 0.50 | 0.50 |
| Cable TV | 1.50 | 1.50 | 1.50 | 1.50 |
| Information Technology | 11.00 | 9.00 | 9.00 | 9.00 |
| Printing & Office Supplies | 1.00 | 1.00 | 1.00 | 1.00 |
| Motor Pool | 13.00 | 13.00 | 13.00 | 13.00 |
| Finance & Accounting | 7.50 | 7.50 | 7.50 | 7.50 |
| Real Estate Assessment | 5.00 | 4.00 | 4.00 | 4.00 |
| Treasurer | 7.75 | 7.75 | 7.75 | 7.75 |
| Commissioner of Revenue | 9.00 | 9.00 | 9.00 | 9.00 |
| Police Department | 88.00 | 90.00 | 90.00 | 90.00 |
| Fire Department | 80.00 | 79.00 | 79.00 | 79.00 |
| Public Works | 76.50 | 76.13 | 76.50 | 75.50 |
| Social Services | 0.62 | 0.62 | 0.62 | 0.62 |
| Parks & Recreation | 18.50 | 17.13 | 17.13 | 19.13 |
| Historic Resources | 3.95 | 3.95 | 3.95 | 3.95 |
| Community Development & Planning | 15.70 | 14.70 | 14.70 | 14.70 |
| Economic Development | 1.00 | 1.00 | 1.00 | 1.00 |
| Education | 1.90 | 1.90 | 1.90 | 1.90 |
| Total General Fund | 356.80 | 349.67 | 350.05 | 351.05 |
| Sewer Fund | 8.00 | 8.00 | 8.00 | 8.00 |
| Water Fund | 31.00 | 32.00 | 34.00 | 34.00 |
| Transit Fund | 30.50 | 30.38 | 30.50 | 30.50 |
| Total Enterprise Funds | 69.50 | 70.38 | 72.50 | 72.50 |
| | | | | |
| Total All Funds | 426.30 | 420.05 | 422.55 | 423.55 |

City of Fairfax and Fairfax County Contracts

| Contract | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|-------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| School Tuition Contract | 37,625,873 | 36,510,696 | 37,380,696 | 37,267,135 |
| Library Services | 908,145 | 885,000 | 809,085 | 798,000 |
| Joint Court Service | \$252,774 | \$254,780 | \$311,235 | \$311,235 |
| Juvenile and Domestic Court | 418,334 | 384,359 | 388,137 | 401,674 |
| Court Services and Custody | 1,116,356 | 1,206,181 | 1,442,571 | 1,481,177 |
| Fire and Rescue - Suppression | 272,321 | 230,000 | 230,000 | 230,000 |
| Refuse Disposal | 480,759 | 550,000 | 425,000 | 425,000 |
| Extension - County Agent | 40,814 | 35,000 | 41,000 | 41,000 |
| Social Services | 1,165,326 | 1,266,207 | 1,519,393 | 1,470,125 |
| Health Services | 1,024,084 | 999,395 | 1,033,589 | 1,074,900 |
| Total | \$43,304,786 | \$42,321,618 | \$43,580,706 | \$43,500,246 |

FY 2011 Adopted Budget – City of Fairfax, Virginia
Combined Statement of Revenues and Expenditures - All Funds

| Category | General Fund | Capital Budget | Water Fund | Sewer Fund | Transit Fund | Total |
|----------------------------------|--------------------|------------------|-------------------|------------------|------------------|--------------------|
| Revenues: | | | | | | |
| General Property Tax | 57,678,755 | | | | | 57,678,755 |
| Other Local Taxes | 31,623,668 | | | | | 31,623,668 |
| Licenses, Permits & Fees | 1,398,988 | | | | | 1,398,988 |
| Fines & Forfeitures | 1,329,775 | | | | | 1,329,775 |
| Use of Money & Property | 1,925,360 | | 72,200 | 35,000 | | 2,032,560 |
| Miscellaneous Revenue | 77,699 | | | | | 77,699 |
| Charges for Services | 3,064,293 | | 16,961,334 | 4,876,837 | 598,000 | 25,500,464 |
| State and Federal Aid | 9,674,018 | 2,120,000 | | | 1,820,294 | 13,614,312 |
| Transfers from Other Funds | | 1,701,600 | | | 425,682 | 2,127,282 |
| Other Financing Sources | 1,087,082 | 384,682 | | | | 1,471,764 |
| Appropriated Fund Balance | 1,565,407 | | | | | 1,565,407 |
| Total Revenue | 109,425,043 | 4,206,282 | 17,033,534 | 4,911,837 | 2,843,976 | 138,420,673 |
| Expenditures: | | | | | | |
| Legislative | 176,505 | | | | | 176,505 |
| Judicial Administration | 2,212,586 | | | | | 2,212,586 |
| Electoral Board | 137,980 | | | | | 137,980 |
| General & Financial | 6,511,513 | | | | | 6,511,513 |
| Police Department | 11,038,911 | | | | | 11,038,911 |
| Fire & Rescue | 11,343,895 | | | | | 11,343,895 |
| Public Works | 10,899,857 | | | | | 10,899,857 |
| Social Services | 4,547,715 | | | | | 4,547,715 |
| Culture & Recreation | 4,659,196 | | | | | 4,659,196 |
| Community Development & Planning | 2,018,185 | | | | | 2,018,185 |
| Debt Service | 1,629,196 | | 377,036 | 0 | | 2,006,232 |
| Interest & Uses - Capital Leases | 5,492,757 | | | | | 5,492,757 |
| Education | 45,849,497 | | | | | 45,849,497 |
| Other Non-Departmental | (479,384) | | | | | (479,384) |
| Utility Service | 0 | | 16,930,790 | 4,300,197 | | 21,230,987 |
| Transit Service | 0 | | | | 2,843,976 | 2,843,976 |
| Capital Projects | 0 | 8,074,938 | | | | 8,074,938 |
| Transfer to Other Funds | 3,386,631 | | 0 | | | 3,386,631 |
| Total Expenditures | 109,425,043 | 8,074,938 | 17,307,826 | 4,300,197 | 2,843,976 | 141,951,980 |

* Capital budget also includes Stormwater, Old Town, and Cable Fund.

FY 2011 Adopted Budget – City of Fairfax, Virginia

| Projected Fund / Cash Balance - All Funds | | | | |
|---|--------------------|--------------------|----------------------|--------------------|
| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
| General Fund | | | | |
| Beginning Fund Balance | 15,834,008 | 12,031,089 | 14,420,568 | 14,304,975 |
| Appropriated Fund Balance | 3,877,676 | (180,968) | 1,181,000 | 1,565,406 |
| Revenues - Non Fund Balance | <u>108,582,208</u> | <u>110,517,366</u> | <u>111,383,782</u> | <u>107,859,637</u> |
| Total Revenues | 112,459,884 | 110,336,398 | 112,564,782 | 109,425,043 |
| Expenditures | 109,995,641 | 110,336,397 | 111,499,375 | 109,425,043 |
| Ending Fund Balance | 14,420,568 | 12,212,058 | 14,304,975 | 12,739,569 |
| Sewer Fund | | | | |
| Beginning Cash Balance | 281,097 | 196,205 | 898,595 | 280,504 |
| Revenues | 3,338,527 | 3,909,227 | 3,365,548 | 4,911,837 |
| Expenses | 3,628,889 | 4,412,341 | 4,483,639 | 4,300,197 |
| Transfer In | <u>0</u> | <u>300,000</u> | <u>0</u> | <u>0</u> |
| Ending Cash Balance | 898,595 | 42,430 | 280,504 | 392,145 |
| Water Fund | | | | |
| Beginning Cash Balance | 896,004 | 2,423,482 | 2,973,628 | 2,793,211 |
| Revenues | 8,940,604 | 9,078,513 | 8,477,874 | 17,033,534 |
| Expenses | 7,385,785 | 9,020,774 | 8,158,291 | 17,307,826 |
| Transfer Out | <u>1,084,000</u> | <u>300,000</u> | <u>0</u> | <u>0</u> |
| Ending Cash Balance | 2,973,628 | 2,181,221 | 2,793,211 | 3,018,918 |
| Transit Fund | | | | |
| Beginning Cash Balance | 5,697 | 9,987 | 5,235 | 5,235 |
| Revenues | 1,950,476 | 2,220,975 | 2,116,975 | 2,418,294 |
| General Fund Transfer | 1,020,000 | 620,538 | 776,153 | 425,682 |
| Expenses | <u>2,829,830</u> | <u>2,841,513</u> | <u>2,893,128</u> | <u>2,843,976</u> |
| Ending Cash Balance | 5,235 | 9,987 | 5,235 | 5,235 |
| Stormwater Fund | | | | |
| Beginning Fund Balance | 493,349 | 497,761 | 471,210 | 471,210 |
| Revenues (Transfer from General Fund) | 0 | 0 | 0 | 0 |
| Expenses | <u>22,139</u> | <u>10,000</u> | <u>0</u> | <u>300,000</u> |
| Ending Fund Balance | 471,210 | 487,761 | 471,210 | 171,210 |
| Old Town Fund | | | | |
| Beginning Fund Balance | 10,277,296 | 4,800,000 | 9,037,740 | 3,559,988 |
| Revenues | 670,744 | 222,754 | 222,248 | 293,350 |
| Expenses | <u>1,910,300</u> | <u>5,022,804</u> | <u>5,700,000</u> | <u>3,853,338</u> |
| Ending Fund Balance | 9,037,740 | - | 3,559,988 | 0 |
| Commercial Transportation Tax Fund | | | | |
| Beginning Fund Balance | 0 | 800,000 | 751,515 | 2,096,140 |
| Revenues | 751,515 | 1,600,000 | 1,344,625 | 966,000 |
| Expenses | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Ending Fund Balance | 751,515 | 2,400,000 | 2,096,140 | 3,062,140 |

Comments on Projected Fund Balance - All Funds

General Fund:

The FY 2010 estimated surplus of \$1.1 million reflects monies received as part of a 5.5 cent real estate tax increase for the FY 2011 budget. Per the city's real estate tax collection calendar, the current year estimate receives one half of every penny increase in the real estate tax rate for the coming fiscal year. The result is additional revenues for the FY 2010 estimate. The resulting surplus (\$1.1 m) in addition to \$500,000 of one time fund balance will be used to balance the FY 2011 budget. Also, City Council approved the one time use of fund balance of \$1.2 million during FY 2010 to fund capital projects that were originally scheduled to be funded in FY 2011. The projected ending fund balance for June 30, 2011 of \$12.7 million is 11.6% of general fund expenditures exceeding the Council's Adopted Budget Guidelines and Financial Policy of 10%.

Water & Sewer Funds:

The FY 2011 budget notes the second recommendation of bond financing (\$9.6 million) for water and sewer capital projects. The FY 2011 budget also includes a 7.5% rate increase for the Water Fund and a 12% rate increase for the Sewer funds. The Sewer Fund rate increase is higher due to additional costs associated with the city's portion of capital improvements mandated at the Fairfax County Wastewater Treatment Plant.

Transit Fund:

This fund reflects a minimal cash balance as the City annually contributes a general fund transfer to maintain the overall operation of the fund. A fare increase from \$1.45 to \$1.60 is included to lessen the burden of the general fund subsidy.

Stormwater Fund:

Expenditures of \$300,000 are budgeted for water quality testing and environmental initiatives, and projects relating to storm water infrastructure. The resulting fund balance is \$171,210.

Old Town Fund:

The Old Town Fund reflects expenses in FY 2010 and FY 2011 for the completion of road improvements, and the remaining cost of undergrounding overhead utility lines in the Old Town Service District.

Commercial Transportation Tax Fund:

The City Council established the Commercial Property Tax / Transportation Fund last year as part of the FY 2010 Adopted Budget, which levies an additional 8 cents per \$100 of assessed value on all commercial and industrial properties, located in the City of Fairfax. During the FY 2011 budget process, this rate was reduced by 2.5 cents from 8 to 5.5 per \$100 of assessed value. All residential properties including apartment buildings are excluded from this tax. By approving HB 3202 and HB 2479 the General Assembly authorized Northern Virginia Transportation Authority (NVTA) members to raise revenue, by enacting a local ordinance imposing the additional commercial tax. The revenue collected by the jurisdiction imposing this tax and all fund balance carried forward is to be used solely for transportation purposes.

FY 2011 Adopted Budget - All Funds Summary

| Fund Category | FY 2009 Actual | FY 2010 Adopted | FY 2010 Estimate | FY 2011 Adopted |
|---------------------------------------|-----------------------|------------------------|-------------------------|------------------------|
| Revenues | | | | |
| General Fund | \$112,459,877 | \$110,336,398 | \$112,564,782 | \$109,425,043 |
| Sewer Fund | 3,338,527 | 3,909,227 | 3,365,548 | 4,911,837 |
| Water Fund | 8,940,604 | 9,078,513 | 8,477,874 | 17,033,534 |
| Transit Fund | 2,970,476 | 2,841,513 | 2,893,128 | 2,843,976 |
| Stormwater Fund | - | - | - | - |
| Cable Fund | 163,057 | 160,000 | 165,400 | 165,400 |
| Total Revenues | \$127,872,542 | \$126,325,650 | \$127,466,732 | \$134,379,791 |
| Expenditures | | | | |
| General Fund | \$109,995,641 | \$110,336,398 | \$111,499,375 | \$109,425,043 |
| Capital Budget | 1,943,335 | 2,190,000 | 3,269,400 | 1,701,600 |
| Sewer Fund | 3,628,889 | 4,412,341 | 4,483,639 | 4,300,197 |
| Water Fund | 8,469,785 | 9,020,774 | 8,158,291 | 17,307,826 |
| Transit Fund | 2,829,830 | 2,841,513 | 2,893,128 | 2,843,976 |
| Stormwater Fund | 22,139 | 10,000 | - | 300,000 |
| Cable Fund | 72,144 | 550,000 | 550,000 | 100,000 |
| Less General Fund Transfers - Capital | (1,943,335) | (2,190,000) | (3,269,400) | (1,701,600) |
| Less General Fund Transfers - CUE | (1,020,000) | (620,538) | (776,153) | (425,682) |
| Total Expenditures | \$123,998,428 | \$126,550,488 | \$126,808,281 | \$133,851,360 |

| General Fund - Summary of Revenues and Expenditures | | | | |
|---|----------------------|----------------------|----------------------|----------------------|
| | FY 2009 Actual | FY 2010 Adopted | FY 2010 Estimate | FY 2011 Adopted |
| Revenues | | | | |
| General Property Tax | \$58,748,558 | \$58,817,189 | \$59,873,696 | \$57,678,755 |
| Other Local Taxes | 29,067,605 | 30,012,889 | 30,876,519 | 31,623,668 |
| Licenses, Permits & Fees | 1,065,386 | 1,019,301 | 1,225,322 | 1,398,988 |
| Fines & Forfeitures | 873,594 | 1,414,071 | 877,775 | 1,329,775 |
| Use of Money & Property | 2,298,050 | 2,211,097 | 1,704,500 | 1,925,360 |
| Charges for Services | 2,424,216 | 2,598,626 | 2,573,041 | 3,064,293 |
| Miscellaneous Revenue | 180,476 | 263,872 | 54,638 | 77,699 |
| State and Federal Aid | 11,033,810 | 10,487,266 | 10,039,438 | 9,674,018 |
| Other Financing Sources | 2,890,507 | 3,693,054 | 4,158,853 | 1,087,082 |
| Appropriated Fund Balance | 3,877,676 | (180,968) | 1,181,000 | 1,565,407 |
| Total Revenues | \$112,459,877 | \$110,336,398 | \$112,564,782 | \$109,425,043 |
| Expenditures | | | | |
| Legislative | \$192,312 | \$238,332 | \$195,196 | \$176,505 |
| Judicial Administration | 1,801,818 | 1,871,920 | 2,161,043 | 2,212,586 |
| Electoral Board | 150,070 | 149,638 | 162,501 | 137,980 |
| General & Financial | 6,562,917 | 6,693,079 | 6,431,561 | 6,511,513 |
| Police Department | 10,390,904 | 11,172,440 | 10,530,084 | 11,038,911 |
| Fire & Rescue | 11,208,916 | 11,322,980 | 11,221,913 | 11,343,895 |
| Public Works | 10,561,599 | 10,959,268 | 10,839,914 | 10,899,857 |
| Social Services | 4,716,996 | 4,722,042 | 4,736,724 | 4,547,715 |
| Culture & Recreation | 4,423,151 | 4,650,913 | 4,531,115 | 4,659,196 |
| Community Development & Planning | 1,842,842 | 1,992,789 | 1,911,083 | 2,018,185 |
| Debt Service | 2,280,281 | 1,663,474 | 1,663,474 | 1,629,196 |
| Education | 46,390,831 | 45,259,784 | 46,097,856 | 45,849,497 |
| Interest and Uses - Capital Leases | 4,946,129 | 5,493,920 | 5,493,920 | 5,492,757 |
| Other Non Departmental | 159,577 | (491,975) | (89,435) | (479,384) |
| Transfer to CIP | 1,943,335 | 2,190,000 | 3,269,400 | 1,701,600 |
| Transfer to Transit | 1,020,000 | 620,538 | 776,153 | 425,682 |
| Transfer to Old Town Dist. | 652,448 | 227,256 | 222,248 | 293,350 |
| Transfer to Trans. R/E Tax Fund | 751,515 | 1,600,000 | 1,344,625 | 966,000 |
| Total Expenditures | \$109,995,641 | \$110,336,398 | \$111,499,375 | \$109,425,043 |

| General Fund Expenditures by Object Code | | | | | |
|--|----------------------|---------------|----------------------|---------------|--------------|
| Category | FY 2010 Adopted | % of Total | FY 2011 Adopted | % of Total | % Change |
| Salaries & Benefits | \$36,929,313 | 33.5% | \$36,806,316 | 33.6% | -0.3% |
| Supplies & Materials | 2,890,235 | 2.6% | 2,953,088 | 2.7% | 2.2% |
| Purchased Services | | | | | |
| Fairfax County Schools | 36,510,696 | 33.1% | 37,267,135 | 34.1% | 2.1% |
| Fairfax County - Other | 5,810,922 | 5.3% | 6,233,111 | 5.7% | 7.3% |
| Other Services | <u>4,591,958</u> | <u>4.2%</u> | <u>4,556,379</u> | <u>4.2%</u> | <u>-0.8%</u> |
| Total Purchased Services | 46,913,576 | 42.5% | 48,056,625 | 43.9% | 2.4% |
| Other Charges | 5,826,433 | 5.3% | 5,297,634 | 4.8% | -9.1% |
| Debt Service | 15,148,215 | 13.7% | 14,937,673 | 13.7% | -1.4% |
| Capital Outlay - Replacement | 616,168 | 0.6% | 507,121 | 0.5% | -17.7% |
| Capital Projects Fund Transfer * | 2,190,000 | 2.0% | 1,701,600 | 1.6% | -22.3% |
| Other Transfers | 2,443,292 | 2.2% | 1,680,529 | 1.5% | -31.2% |
| Subtotal | \$112,957,234 | 102.4% | \$111,940,586 | 102.3% | -0.9% |
| Internal Service Charges | (2,620,836) | -2.4% | (2,515,544) | -2.3% | -4.0% |
| Total Expenditures | \$110,336,397 | 100% | \$109,425,043 | 100% | -0.8% |

*Council financial policy requires a minimum of 5% of expenditures to be transferred for capital projects. The above amount doesn't include capital projects funded with debt financing or Open Space and Old Town District transfers which are also capital transfers. The combined amount of transfers exceed the 5% minimum in both years.

General Fund Expenditure Summary

| Agency Title | FY 2009 Actual | FY 2010 Adopted | FY 2010 Estimate | FY 2011 Adopted |
|--------------------------------------|---------------------------|----------------------------|-----------------------------|----------------------------|
| Legislative | | | | |
| City Council | \$30,989 | \$71,961 | \$54,016 | \$44,533 |
| City Clerk | <u>161,323</u> | <u>166,372</u> | <u>141,180</u> | <u>131,973</u> |
| Total Legislative | \$192,312 | \$238,332 | \$195,196 | \$176,505 |
| Judicial Administration | | | | |
| General District Court | \$14,354 | \$26,600 | \$19,100 | \$18,500 |
| Joint Court Service | 252,774 | 254,780 | 311,235 | 311,235 |
| Juvenile & Domestic Court | 418,334 | 384,359 | 388,137 | 401,674 |
| Court Services & Custody | <u>1,116,356</u> | <u>1,206,181</u> | <u>1,442,571</u> | <u>1,481,177</u> |
| Total Judicial Administration | \$1,801,818 | \$1,871,920 | \$2,161,043 | \$2,212,586 |
| Electoral Board | | | | |
| Electoral Board | \$150,070 | \$149,638 | \$162,501 | \$137,980 |
| General & Financial | | | | |
| City Manager | \$394,165 | \$424,976 | \$397,666 | \$383,299 |
| City Attorney | 457,150 | 470,394 | 520,394 | 512,892 |
| Public Audit of Accounts | 84,082 | 84,186 | 84,186 | 82,307 |
| Personnel | 474,661 | 427,645 | 413,178 | 383,872 |
| Community Relations | 179,753 | 87,111 | 88,028 | 78,631 |
| Marketing | 147,567 | 159,912 | 163,571 | 159,754 |
| Cable TV | 76,082 | 79,325 | 65,649 | 126,911 |
| Risk Management | (92,372) | 1,563 | 0 | 309,763 |
| Telephone | 149,087 | 168,147 | 168,147 | 125,294 |
| Information Technology | 1,744,114 | 1,752,892 | 1,591,916 | 1,420,080 |
| Printing & Office Supplies | 275,066 | 274,623 | 264,414 | 248,298 |
| Fleet Maintenance | 11,513 | - | - | - |
| Finance | 662,247 | 713,777 | 669,937 | 652,907 |
| Real Estate | 469,913 | 415,800 | 424,805 | 434,477 |
| Treasurer | 599,483 | 631,421 | 617,672 | 601,328 |
| Commissioner of Revenue | 884,575 | 931,806 | 912,000 | 937,700 |
| Retirement Expenses | 32,050 | 57,000 | 36,000 | 40,000 |
| Pool Maintenance | <u>13,781</u> | <u>12,500</u> | <u>14,000</u> | <u>14,000</u> |
| Total General and Financial | \$6,562,917 | \$6,693,079 | \$6,431,561 | \$6,511,513 |

General Fund Expenditure Summary

| Agency Title | FY 2009 Actual | FY 2010 Adopted | FY 2010 Estimate | FY 2011 Adopted |
|--------------------------------|---------------------------|----------------------------|-----------------------------|----------------------------|
| Police | | | | |
| Police Administration | \$934,486 | \$1,009,669 | \$965,725 | \$1,023,551 |
| Technical Services | 3,271,824 | 3,591,162 | 3,326,848 | 3,573,800 |
| Field Operations | <u>6,184,594</u> | <u>6,571,609</u> | <u>6,237,511</u> | <u>6,441,560</u> |
| Total Police | \$10,390,904 | \$11,172,440 | \$10,530,084 | \$11,038,911 |
| Fire & Rescue | | | | |
| Administration | \$986,363 | \$940,260 | \$1,003,774 | \$1,029,647 |
| Fire Operations | 8,382,146 | 8,637,597 | 8,639,250 | 8,662,810 |
| Code Administration | <u>1,840,407</u> | <u>1,745,124</u> | <u>1,578,889</u> | <u>1,651,438</u> |
| Total Fire & Rescue | \$11,208,916 | \$11,322,980 | \$11,221,913 | \$11,343,895 |
| Public Works | | | | |
| Asphalt & Concrete Maint. | \$1,855,454 | \$1,762,469 | \$1,785,958 | \$1,856,680 |
| Snow Removal | 198,353 | 243,045 | 603,865 | 300,463 |
| Storm Drainage | 624,745 | 635,192 | 681,700 | 726,528 |
| Signs, Signal, and Lighting | 1,822,648 | 2,216,112 | 1,898,267 | 2,151,932 |
| Refuse Collection | 2,288,077 | 2,384,784 | 2,255,575 | 2,353,205 |
| Facility Maintenance | 1,607,640 | 1,576,508 | 1,514,067 | 1,545,481 |
| R.O.W. & Grounds | 1,196,684 | 1,116,731 | 1,160,276 | 1,096,398 |
| Administration | 927,184 | 989,428 | 899,206 | 828,170 |
| County Agent | <u>40,814</u> | <u>35,000</u> | <u>41,000</u> | <u>41,000</u> |
| Total Public Works | \$10,561,599 | \$10,959,268 | \$10,839,914 | \$10,899,857 |
| Social Services | | | | |
| Health Department | \$1,024,084 | \$999,395 | \$1,033,589 | \$1,074,900 |
| Commission for Women | 634 | 945 | 800 | 750 |
| Community Services Board | 1,422,261 | 1,408,812 | 1,309,902 | 1,309,900 |
| Tax Relief | 868,065 | 800,000 | 650,000 | 468,800 |
| Human Services Coordinator | 76,097 | 85,548 | 78,040 | 78,240 |
| Social Services | <u>1,325,855</u> | <u>1,427,342</u> | <u>1,664,393</u> | <u>1,615,125</u> |
| Total Social Services | \$4,716,996 | \$4,722,042 | \$4,736,724 | \$4,547,715 |

General Fund Expenditure Summary

| Agency Title | FY 2009 Actual | FY 2010 Adopted | FY 2010 Estimate | FY 2011 Adopted |
|--|---------------------------|----------------------------|-----------------------------|----------------------------|
| Culture and Recreation | | | | |
| Administration | \$1,674,468 | \$1,826,014 | \$1,808,244 | \$1,833,873 |
| Special Events | 274,634 | 307,724 | 334,511 | 338,025 |
| Old Town Hall | 154,533 | 156,192 | 155,688 | 203,348 |
| Park / Ballfield Maintenance | 838,168 | 979,209 | 937,387 | 977,086 |
| Library | 908,145 | 885,000 | 809,085 | 798,000 |
| Historic Resources | <u>573,203</u> | <u>496,774</u> | <u>486,200</u> | <u>508,864</u> |
| Total Culture and Recreation | \$4,423,151 | \$4,650,913 | \$4,531,115 | \$4,659,196 |
| Community Dev. and Planning | | | | |
| Planning & Design Review | \$891,130 | \$979,022 | \$896,031 | \$920,585 |
| Economic Development | 192,088 | 243,260 | 244,752 | 361,400 |
| Current Planning | <u>759,624</u> | <u>770,507</u> | <u>770,300</u> | <u>736,200</u> |
| Total CD & P | \$1,842,842 | \$1,992,789 | \$1,911,083 | \$2,018,185 |
| Education | | | | |
| School Board | \$760,185 | \$825,082 | \$793,154 | \$825,413 |
| Tuition | 37,625,873 | 36,510,696 | 37,380,696 | 37,267,135 |
| Fixed Charges | 0 | 0 | 0 | 0 |
| Capital Outlay | 42,571 | 20,000 | 20,000 | 20,000 |
| School - Interest on Leases | 320,736 | 308,593 | 308,593 | 295,951 |
| School - Uses from Leases | 295,364 | 307,500 | 307,500 | 320,046 |
| School Debt Service | <u>7,346,102</u> | <u>7,287,913</u> | <u>7,287,913</u> | <u>7,120,952</u> |
| Total Education | \$46,390,831 | \$45,259,784 | \$46,097,856 | \$45,849,497 |
| Debt Service | | | | |
| General Debt Service | \$2,280,281 | \$1,663,474 | \$1,663,474 | \$1,629,196 |
| Non-Departmental | | | | |
| Interest on Leases | \$2,874,629 | \$2,785,813 | \$2,785,813 | \$2,679,868 |
| Uses From Leases | 2,071,500 | 2,708,107 | 2,708,107 | 2,812,890 |
| Regional Agencies | 159,577 | 160,565 | 160,565 | 170,616 |
| Market Wage Adjustment | 0 | (802,540) | (400,000) | (700,000) |
| Reserve / Budget Cut | 0 | 150,000 | 150,000 | 50,000 |
| Capital Budget | 1,943,335 | 2,190,000 | 3,269,400 | 1,701,600 |
| Transit Fund | 1,020,000 | 620,538 | 776,153 | 425,682 |
| Transfer to Other Funds | <u>1,403,963</u> | <u>1,827,256</u> | <u>1,566,873</u> | <u>1,259,350</u> |
| Total Non-Departmental | \$9,473,004 | \$9,639,739 | \$11,016,911 | \$8,400,004 |
| Total General Fund Expenditures | \$109,995,641 | \$110,336,398 | \$111,499,375 | \$109,425,043 |

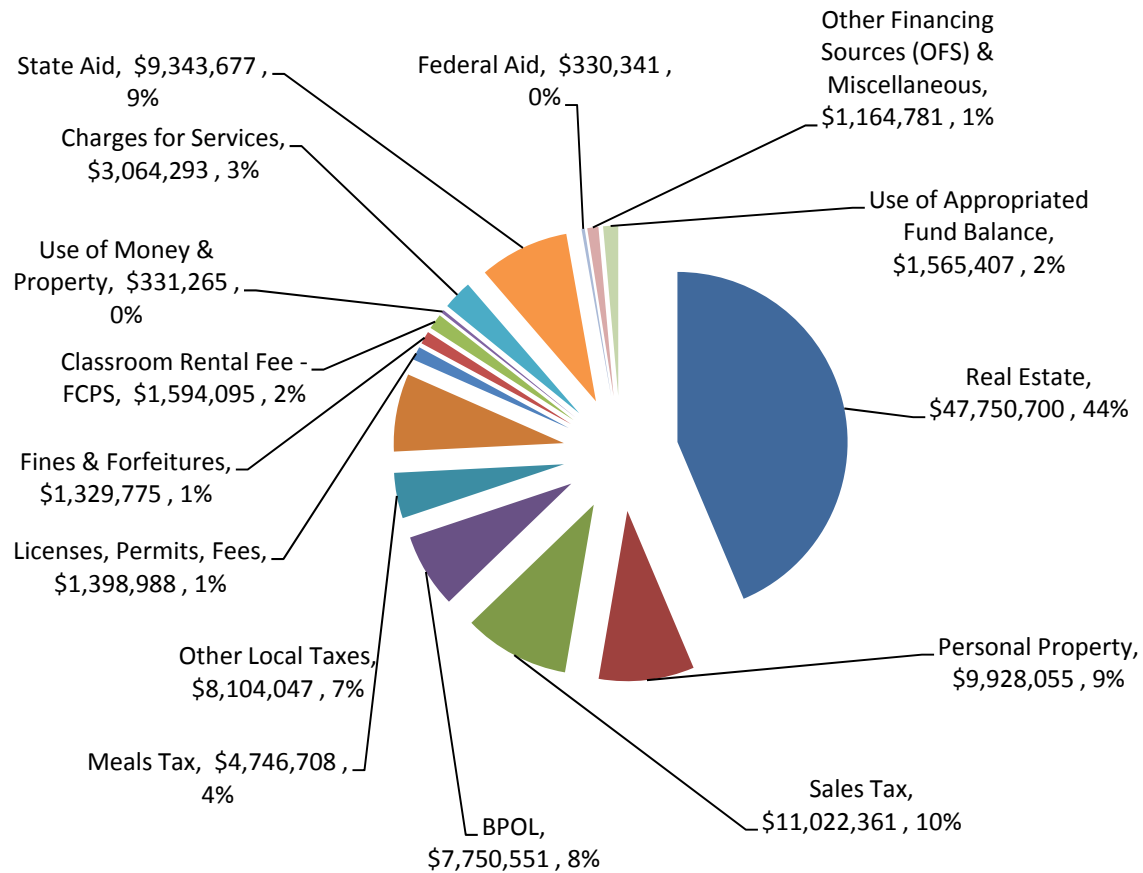
FY 2011 Adopted Budget – City of Fairfax, Virginia
History of General Fund Expenditures by Department

| Category | FY 2003 Actual | FY 2004 Actual | FY 2005 Actual | FY 2006 Actual | FY 2007 Actual | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimate | FY 2011 Adopted |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Legislative | \$193,701 | \$161,214 | \$191,513 | \$238,365 | \$213,482 | \$249,470 | \$192,312 | \$195,196 | \$176,505 |
| Judicial Administration | 1,150,331 | 1,045,528 | 1,136,413 | 1,145,316 | 1,689,619 | 1,755,500 | 1,801,818 | 2,161,043 | 2,212,586 |
| Electoral | 121,134 | 134,151 | 155,537 | 150,448 | 145,443 | 170,875 | 150,070 | 162,501 | 137,980 |
| General Government | 5,275,865 | 5,456,845 | 5,650,103 | 6,390,789 | 6,959,137 | 6,917,546 | 6,562,917 | 6,431,561 | 6,511,513 |
| Police | 7,762,476 | 8,016,739 | 8,673,112 | 9,473,133 | 10,435,529 | 10,498,094 | 10,390,904 | 10,530,084 | 11,038,911 |
| Fire | 6,585,534 | 7,125,895 | 8,283,273 | 9,076,123 | 9,937,204 | 11,227,261 | 11,208,916 | 11,221,913 | 11,343,895 |
| Public Works | 8,032,632 | 8,532,445 | 9,503,268 | 9,179,215 | 9,594,896 | 10,814,142 | 10,561,599 | 10,839,914 | 10,899,857 |
| Social Services | 3,437,940 | 3,627,544 | 3,873,922 | 4,302,640 | 4,619,995 | 4,874,284 | 4,716,996 | 4,736,724 | 4,547,715 |
| Culture and Recreation | 3,013,396 | 3,431,313 | 4,024,734 | 4,327,000 | 4,489,533 | 4,779,894 | 4,423,151 | 4,531,115 | 4,659,196 |
| Planning & Development | 1,610,566 | 1,595,332 | 1,539,350 | 1,524,147 | 2,564,480 | 1,901,372 | 1,842,842 | 1,911,083 | 2,018,185 |
| Education | 29,735,773 | 30,482,018 | 33,439,392 | 37,684,721 | 41,991,554 | 46,732,735 | 46,390,831 | 46,097,856 | 45,849,497 |
| Transfer to Other Funds | 6,480,267 | 9,237,138 | 8,270,992 | 9,085,924 | 1,235,128 | 420,844 | 4,367,298 | 5,612,426 | 3,386,631 |
| Other | 1,986,339 | 2,984,494 | 4,573,795 | 5,408,292 | 6,402,313 | 7,226,437 | 7,385,987 | 7,067,959 | 6,642,570 |
| Total Expenditures | \$75,385,954 | \$81,830,656 | \$89,315,404 | \$97,986,113 | \$100,278,313 | \$107,568,454 | \$109,995,641 | \$111,499,375 | \$109,425,043 |

GENERAL FUND REVENUE OVERVIEW

The following pie chart provides an overview by category of general fund revenue sources for the City of Fairfax as part of the FY 2011 Budget.

**FY 2011 General Fund Revenues by Category -
\$111,425,043**



FY 2011 Adopted Budget – City of Fairfax, VA

FY 2011 General Fund Revenue Summary

| Account | Account Title | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
|-------------------------------|--------------------------------------|-------------------|-------------------|----------------------|--------------------|
| General Property Taxes | | | | | |
| 311110 | Real Estate Current December | \$22,069,421 | \$23,152,855 | \$22,800,228 | \$23,073,154 |
| 311111 | Real Estate Current June | 22,908,601 | 22,097,668 | 23,324,387 | 22,061,859 |
| 311112 | Real Estate Old Town - June | 97,754 | 111,377 | 99,545 | 100,239 |
| 311113 | Delinquent Real Estate | 591,406 | 549,863 | 899,000 | 423,838 |
| 311114 | Real Estate Old Town - December | 111,072 | 111,377 | 103,900 | 100,239 |
| 311116 | Delinquent R/E Old Town District | 4,280 | 12,000 | 18,803 | 18,803 |
| 311117 | Real Estate BID District | 51,103 | - | - | - |
| 311119 | Delinquent R/E Commercial | - | - | 67,412 | 50,000 |
| 311121 | Comm. R/E Tax Rate Trans. - June | 751,515 | 800,000 | 795,213 | 482,000 |
| 311122 | Comm. R/E Tax Rate Trans. - December | 0 | 800,000 | 482,000 | 434,000 |
| 311210 | Personal Property Current | 10,118,053 | 9,754,111 | 9,383,225 | 9,428,505 |
| 311213 | Delinquent Personal Property | 727,995 | 129,511 | 380,000 | 230,159 |
| 311311 | PSC R/E Current | 716,064 | 818,873 | 827,592 | 827,592 |
| 311312 | PSC PP Current | 224,599 | 238,295 | 269,391 | 269,391 |
| 311313 | PSC Delinquent R/E Taxes | (57,132) | 10,000 | 10,000 | 10,000 |
| 311410 | Penalties on Delinquent Taxes | 279,246 | 166,325 | 225,000 | 108,975 |
| 311411 | Interest on Delinquent Taxes | 154,581 | 64,934 | 188,000 | 60,000 |

| | | | | |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|
| Total General Property Taxes | \$58,748,558 | \$58,817,189 | \$59,873,696 | \$57,678,755 |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|

Other Local Taxes

| | | | | | |
|--------|----------------------------------|-------------|-------------|--------------|--------------|
| 312010 | Local Sales & Use Tax | \$8,831,494 | \$9,865,549 | \$10,914,516 | \$11,022,361 |
| 312011 | Consumers Utility Tax | 1,512,859 | 1,436,985 | 1,588,502 | 1,604,387 |
| 312012 | Business & Occupational Licenses | 8,375,551 | 8,573,828 | 7,750,551 | 7,750,551 |
| 312013 | Motor Vehicle Licenses | 458,230 | 458,480 | 585,000 | 585,000 |
| 312014 | Recordation Tax | 278,909 | 79,264 | 277,621 | 277,621 |
| 312015 | Bank Stock Tax | 1,192,571 | 1,148,952 | 1,399,571 | 1,399,571 |
| 312016 | Tobacco Tax | 775,713 | 702,317 | 846,448 | 1,185,848 |
| 312017 | Transient Lodging Tax | 528,681 | 510,942 | 510,942 | 566,051 |
| 312018 | Meals Tax | 4,634,109 | 4,654,015 | 4,630,935 | 4,746,708 |
| 312021 | Consumption Tax | 109,712 | 125,655 | 109,712 | 109,712 |
| 312024 | Communication Taxes | 2,369,775 | 2,456,902 | 2,262,721 | 2,375,857 |

| | | | | |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|
| Total Other Local Taxes | \$29,067,605 | \$30,012,889 | \$30,876,519 | \$31,623,668 |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|

FY 2011 Adopted Budget – City of Fairfax, VA

General Fund Revenue Summary

| Account | Account Title | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
|-------------------------------------|-------------------------------|-------------------|-------------------|----------------------|--------------------|
| Licenses, Permits & Fees | | | | | |
| 313202 | Building Permits | \$93,928 | \$114,322 | \$117,273 | \$114,955 |
| 313203 | Electrical Permits | 53,202 | 54,150 | 78,189 | 80,044 |
| 313204 | Plumbing Permits | 28,303 | 28,761 | 34,094 | 34,872 |
| 313205 | Mechanical Permits | 47,336 | 51,949 | 65,189 | 66,744 |
| 313206 | Elevator Inspection | 56,154 | 48,000 | 54,746 | 56,115 |
| 313225 | Rental Housing Occupancy | 350 | 9,000 | 14,755 | 15,124 |
| 313226 | Fire Marshal Permit | 69,754 | 74,162 | 62,917 | 64,490 |
| 313227 | Fire Protection System Permit | 16,960 | 19,741 | 12,664 | 12,981 |
| 313231 | Fire Marshal Development Fees | 16,468 | 16,818 | 15,670 | 16,062 |
| 313233 | Public Safety Fee | 41,606 | 41,000 | 41,000 | 42,025 |
| 313234 | Reinspection Fees | 586 | 462 | 410 | 420 |
| 313308 | Sign Permits | 17,966 | 16,510 | 16,119 | 16,522 |
| 313309 | Occupancy Permits | 28,999 | 25,085 | 29,575 | 31,178 |
| 313310 | Soil & Erosion Fees | 5,250 | 6,150 | 35,460 | 43,095 |
| 313323 | Zoning Fees | 36,780 | 27,230 | 31,150 | 42,845 |
| 313328 | Special Use Permits | 81,375 | 47,314 | 97,810 | 126,910 |
| 313329 | Variances | 23,050 | 1,500 | 18,550 | 22,364 |
| 313330 | Partial R/E Tax Exemption | 180 | 330 | 60 | 62 |
| 313411 | Cemetery Interments | 30,405 | 52,535 | 38,880 | 39,852 |
| 313420 | Street Opening Permits | 58,945 | 64,416 | 32,354 | 33,163 |
| 313430 | Precious Metal Permits | 600 | - | 400 | 410 |
| 313440 | Public Right of Way Use | 204,455 | 177,808 | 257,398 | 263,832 |
| 313510 | Animal Licenses | 12,145 | 11,785 | 11,683 | 11,975 |
| 313512 | Peddlers Permits | 6,615 | 9,330 | 7,698 | 7,891 |
| 313620 | Transfer Fees | 62,706 | 60,945 | 79,718 | 81,711 |
| 313630 | Cellular Communication | 71,268 | 60,000 | 71,560 | 173,349 |

| | | | | |
|---|--------------------|--------------------|--------------------|--------------------|
| Total Licenses, Permits & Fees | \$1,065,386 | \$1,019,301 | \$1,225,322 | \$1,398,988 |
|---|--------------------|--------------------|--------------------|--------------------|

Fines & Forfeitures

| | | | | | |
|--------|---------------------------|-----------|-----------|-----------|-----------|
| 314001 | Court Fines & Forfeitures | \$565,232 | \$555,437 | \$611,208 | \$611,208 |
| 314002 | Parking Fines | 175,538 | 186,535 | 120,249 | 140,249 |
| 314003 | Juvenile Court | 5,895 | 4,741 | 5,725 | 5,725 |
| 314005 | Circuit Court Revenue | 4,987 | 5,804 | 6,093 | 6,093 |
| 314006 | Court Facilities Fee | 17,302 | 19,680 | 18,968 | 18,968 |
| 314010 | Zoning Civil Penalties | 8,800 | 3,468 | 15,200 | 15,200 |
| 314011 | Photo Red Light | - | 540,000 | - | 432,000 |
| 314012 | Jail Admin Fee | 2,213 | 2,644 | 1,603 | 1,603 |
| 314013 | Courthouse Security | 89,926 | 94,708 | 98,729 | 98,729 |
| 314021 | Overweight Truck Fine | 3,701 | 1,055 | - | - |

| | | | | |
|--------------------------------------|------------------|--------------------|------------------|--------------------|
| Total Fines & Forfeitures | \$873,594 | \$1,414,071 | \$877,775 | \$1,329,775 |
|--------------------------------------|------------------|--------------------|------------------|--------------------|

FY 2011 Adopted Budget – City of Fairfax, VA

General Fund Revenue Summary

| Account | Account Title | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
|--|-------------------------------------|--------------------|--------------------|----------------------|--------------------|
| Use of Money & Property | | | | | |
| 315101 | Interest on Investments | \$315,800 | \$335,000 | 70,000 | 60,000 |
| 315106 | Unrealized Gain / (Loss) | - | - | - | - |
| 315201 | Rental - General Property | 200 | - | - | - |
| 315202 | Rental - Old Town Hall | 128,251 | 111,000 | 125,000 | 125,000 |
| 315203 | Rental - Green Acres | 46,189 | 20,000 | 35,000 | 35,000 |
| 315206 | Rental - Schools | 1,480,065 | 1,396,097 | 1,396,100 | 1,594,095 |
| 315208 | Rental - Community Center | - | - | - | 76,065 |
| 315209 | Rental - Main Street Day Care | 24,000 | 24,000 | 25,200 | 25,200 |
| 315210 | Rental - Westmore School | 300,000 | 300,000 | 45,000 | - |
| 315211 | Rental - Blenheim | 3,546 | 25,000 | 8,200 | 10,000 |
| Total Use of Money & Property | | \$2,298,050 | \$2,211,097 | \$1,704,500 | \$1,925,360 |
| Charges for Services | | | | | |
| 316110 | Court Fees | \$5,107 | \$6,627 | 2,849 | 2,849 |
| 316220 | Sale of Record Copies | 2,119 | 2,418 | 1,760 | 1,760 |
| 316221 | False Alarm Fees | 43,550 | 40,636 | 30,081 | 35,081 |
| 316223 | Ambulance Fees | 878,710 | 1,020,000 | 1,050,000 | 1,260,000 |
| 316224 | Emergency Response Billing | - | - | - | 80,000 |
| 316225 | Fire Recovery Fee - GMU | - | - | - | 150,000 |
| 316230 | Animal Control Fees | 1,183 | 1,358 | 1,888 | 1,888 |
| 316349 | Senior Programs | 62,903 | 76,123 | 62,638 | 72,892 |
| 316350 | Rec. Trips - Youth, Teen, and Adult | 164,494 | 188,649 | 188,649 | 188,649 |
| 316351 | Day Camps | 454,362 | 525,118 | 525,118 | 525,118 |
| 316352 | Pavilion Rentals | 27,005 | 45,456 | 45,456 | 88,053 |
| 316353 | Cultural Arts | 222 | - | - | - |
| 316354 | Special Events | 198,976 | 154,010 | 119,010 | 119,010 |
| 316355 | Museum Revenue | 514 | 400 | 330 | 330 |
| 316356 | Museum Gift Shop | 10,432 | 15,000 | 7,977 | 7,977 |
| 316357 | Show Mobile Revenue | 4,350 | 9,600 | 3,330 | 3,330 |
| 316460 | Sale of Publications | 69 | 55 | 33 | 33 |
| 316461 | Subdivision Review Fees | 1,300 | 1,682 | 7,900 | 1,300 |
| 316462 | Site Plan Review Fees | 87,443 | 94,910 | 62,400 | 62,400 |
| 316463 | Architectural Review | 3,385 | 1,495 | 3,068 | 3,068 |
| 316464 | Tree Removal Permit | 830 | 214 | 750 | 750 |
| 316466 | Surety Review | 9,025 | 9,084 | 8,050 | 8,050 |
| 316467 | Mapping Sales | 447 | 1,504 | 1,060 | 1,060 |
| 316570 | School Age Child Care | 396,955 | 377,503 | 396,955 | 396,955 |
| 316580 | Returned Check Fees | 5,325 | 5,515 | 5,246 | 5,246 |
| 316581 | Charge Card Fees | 12,076 | 12,314 | 10,460 | 10,460 |
| 316585 | Administrative Fees | 14,748 | 1,019 | 6,136 | 6,136 |
| 316586 | Collection Fees | 4,776 | 2,303 | 3,975 | 3,975 |
| 316587 | Attorney Fees | 5,178 | 4,278 | 2,269 | 2,269 |
| 316712 | 5% Late Charge | 2,040 | 1,354 | 1,334 | 1,334 |
| 316811 | Inspection Fees After Hours | 26,693 | - | 24,320 | 24,320 |
| Total Charges for Services | | \$2,424,216 | \$2,598,626 | \$2,573,041 | \$3,064,293 |

FY 2011 Adopted Budget – City of Fairfax, VA

General Fund Revenue Summary

| Account | Account Title | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
|------------------------------------|-----------------------------|---------------------|---------------------|----------------------|--------------------|
| Miscellaneous Revenue | | | | | |
| 318102 | Sale of Surplus Property | \$23,958 | \$34,000 | \$8,254 | \$8,254 |
| 318104 | Sale of Cemetery Lot | 41,040 | 63,853 | 17,306 | 17,306 |
| 318105 | Perpetual Care - Cemetery | 14,295 | 32,490 | 6,738 | 6,738 |
| 318107 | Recycled Newspaper | 31,841 | 41,393 | - | - |
| 318108 | Sale of City License Plates | 5,295 | 2,500 | 5,220 | 5,220 |
| 318201 | Misc. Revenue | 64,048 | 89,636 | 17,120 | 40,181 |
| 318203 | Police Seized Assets | - | - | - | - |
| Total Miscellaneous Revenue | | \$180,476 | \$263,872 | \$54,638 | \$77,699 |
| State Aid | | | | | |
| 321101 | ABC Profits | - | \$12,600 | - | - |
| 321102 | Wine Taxes | - | 13,000 | - | - |
| 321103 | Rolling Taxes | 480 | 480 | 590 | 590 |
| 321104 | State Aid Police | 647,948 | 660,000 | 624,110 | 617,200 |
| 321106 | Vehicle Rental Tax | 188,919 | 190,000 | 213,412 | 213,412 |
| 321201 | Commissioner of Revenue | 159,937 | 150,715 | 155,846 | 126,358 |
| 321202 | Treasurer | 122,871 | 123,582 | 122,646 | 105,000 |
| 321203 | Registrar / Electoral | 52,496 | 57,045 | 47,246 | 46,259 |
| 321204 | DMV Reimbursement | 36,506 | 44,962 | 43,315 | 43,315 |
| 324201 | State Sales Tax | 2,550,122 | 2,697,932 | 2,523,739 | 2,523,739 |
| 324202 | Basic School Aid | 4,420,614 | 3,940,825 | 3,746,270 | 3,610,810 |
| 324204 | State School Capital | - | 111,407 | - | - |
| 324236 | LLEBG State Grant | - | - | - | - |
| 324302 | Four for Life Grants | 21,311 | 18,704 | 18,704 | 21,310 |
| 324305 | Smoke Alarm Grant | 15,867 | - | 19,117 | - |
| 324323 | Fire Equip Mini Grant | - | - | 5,940 | - |
| 324324 | Byrne Jag Grant | - | - | - | - |
| 324331 | Asset Forfeiture | 3,211 | 10,000 | 4,600 | 2,000 |
| 324344 | Fire Programs Fund | 58,503 | 58,500 | 59,311 | 59,311 |
| 324403 | Street & Highway Maint. | 2,086,541 | 2,000,000 | 2,072,919 | 1,969,273 |
| 324405 | Solid Waste Grant | 6,337 | 6,337 | 5,125 | 5,100 |
| 324411 | Disaster Assistance State | - | 5,000 | - | - |
| 324612 | Blenheim Grant | - | 2,500 | - | - |
| 324614 | Arts Grant | 5,000 | 5,000 | - | - |
| Total State Aid | | \$10,376,664 | \$10,108,589 | \$9,662,890 | \$9,343,677 |

FY 2011 Adopted Budget – City of Fairfax, VA
General Fund Revenue Summary

| Account | Account Title | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
|--------------------------------------|------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|
| Federal Aid | | | | | |
| 331005 | Bulletproof Vest Grant | \$2,205 | \$3,500 | \$2,500 | \$2,500 |
| 331007 | COPS 2005 Tech Grant | 116,912 | - | 17,502 | - |
| 331009 | Alcohol Safety Grant | 17,882 | 19,143 | 19,000 | 19,000 |
| 331010 | Gang Task Force Grant | 133,686 | - | 38,841 | 38,841 |
| 331018 | NCR Regional Planner | 79,307 | 166,508 | 125,000 | 125,000 |
| 331023 | Byrne JAG Grant | 632 | - | 705 | - |
| 331037 | Secret Service Task | 9,122 | 5,000 | 5,000 | 5,000 |
| 331043 | Fire SAFER Grant | 288,707 | 174,526 | 153,000 | 125,000 |
| 331045 | Citizen Preparedness Grant | 3,693 | 10,000 | 5,000 | 5,000 |
| 331046 | LEMPG Grant | 5,000 | - | 10,000 | 10,000 |
| Total Federal Aid | | \$657,146 | \$378,677 | \$376,548 | \$330,341 |
| Other Financing Sources | | | | | |
| 318282 | Fairfax Little League | - | - | 5,625 | 5,625 |
| 318288 | FPYC Turf Contribution | 43,125 | 21,000 | 77,375 | 77,375 |
| 318289 | Schools Turf Contribution | 20,000 | 20,000 | 20,000 | 20,000 |
| 319008 | City - County Contract | 911,546 | 942,054 | 942,053 | 974,082 |
| 341040 | Sale of Property | - | 2,700,000 | 3,100,000 | - |
| 341045 | School Bond Cap. Int. Reimb. | 16,064 | - | - | - |
| 342030 | Insurance Recoveries | - | 10,000 | 13,800 | 10,000 |
| 347325 | School Bond Cap. Int. Reimb. | 1,850,000 | - | - | - |
| 347360 | Old Town FX CIP Transfer | 44,772 | - | - | - |
| 347403 | Sewer Transfers | 2,500 | - | - | - |
| 347512 | Water Transfers | 2,500 | - | - | - |
| Total Other Financing Sources | | \$2,890,507 | \$3,693,054 | \$4,158,853 | \$1,087,082 |
| Total Revenues | | \$108,582,201 | 110,517,366 | \$111,383,782 | \$107,859,637 |
| Appropriated Fund Balance | | \$3,877,676 | (\$180,968) | \$1,181,000 | \$1,565,407 |
| Total Revenue Available | | \$112,459,877 | 110,336,398 | \$112,564,782 | \$109,425,043 |

History of General Fund Revenues by Category

| Category | FY 2003 Actual | FY 2004 Actual | FY 2005 Actual | FY 2006 Actual | FY 2007 Actual | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimate | FY 2011 Adopted |
|---------------------------------|---------------------|---------------------|---------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Real Estate | \$30,130,686 | \$33,526,475 | \$37,522,201 | \$38,953,943 | \$40,975,135 | \$43,774,958 | \$47,677,911 | 49,841,080 | 47,750,700 |
| Personal Property | 7,797,129 | 7,794,289 | 7,298,936 | 8,870,109 | 9,207,637 | 10,011,917 | 11,070,647 | 10,032,616 | 9,928,055 |
| Sales Tax | 9,875,008 | 10,608,683 | 11,604,756 | 13,721,180 | 13,587,593 | 13,433,255 | 8,831,494 | 10,914,516 | 11,022,361 |
| BPOL | 7,660,442 | 7,664,177 | 8,370,119 | 8,444,976 | 8,662,866 | 8,599,019 | 8,375,551 | 7,750,551 | 7,750,551 |
| Meals Tax | 1,930,225 | 2,087,428 | 2,176,558 | 2,235,496 | 2,301,359 | 4,628,045 | 4,634,109 | 4,630,935 | 4,746,708 |
| Other Local Taxes | 5,328,963 | 6,643,536 | 7,052,627 | 7,664,874 | 6,653,880 | 7,662,450 | 7,226,450 | 7,580,516 | 8,104,047 |
| Licenses, Permits, and Fees | 1,153,982 | 1,221,572 | 1,364,665 | 1,376,855 | 1,257,887 | 1,055,604 | 1,065,386 | 1,225,322 | 1,398,988 |
| Fines & Forfeitures | 916,078 | 1,243,358 | 1,567,914 | 954,306 | 879,234 | 893,186 | 873,594 | 877,775 | 1,329,775 |
| Use of Money & Property | 1,507,684 | 1,401,715 | 3,257,577 | 5,464,202 | 5,463,064 | 3,446,770 | 2,298,050 | 1,704,500 | 1,925,360 |
| Charges for Services | 791,781 | 962,585 | 954,341 | 973,262 | 1,061,561 | 1,391,864 | 2,424,216 | 2,573,041 | 3,064,293 |
| Intergovernmental | 8,150,217 | 8,965,341 | 9,444,194 | 10,054,930 | 10,597,452 | 10,960,395 | 11,033,810 | 10,039,438 | 9,674,018 |
| Other Financing Sources / Misc. | 268,958 | 230,315 | 260,375 | 1,016,217 | 1,066,827 | 3,527,196 | 3,070,983 | 4,213,491 | 1,164,782 |
| Appropriated Fund Balance | - | - | - | - | - | 2,180,574 | 3,877,676 | 1,181,000 | 1,565,407 |
| Total Revenue | \$75,511,153 | \$82,349,474 | \$90,874,263 | \$99,730,350 | \$101,714,496 | \$111,565,233 | \$112,459,877 | \$112,564,782 | \$109,425,043 |

Major Revenue Sources

Real Estate Tax

Background

Each year, the City Assessor's Office appraises all **real property** in the City to determine its value for tax purposes. All assessments of real property, including land and permanently affixed structures, are based on **fair market value** and are equitable with the assessments of comparable properties. Real estate assessments, which are made each year by the Assessor's Office, are effective January 1 of the year and are at 100 percent of fair market value. During the budget process, City Council determines how much income the City must generate to provide municipal services to residents. The Council then sets a tax rate that will yield the needed revenue. That tax rate multiplied by the assessed value of the property determines the taxes owed by each property owner. City taxes are paid twice a year, on June 21 and December 5.

Fiscal Impact – Real Estate Tax Revenues

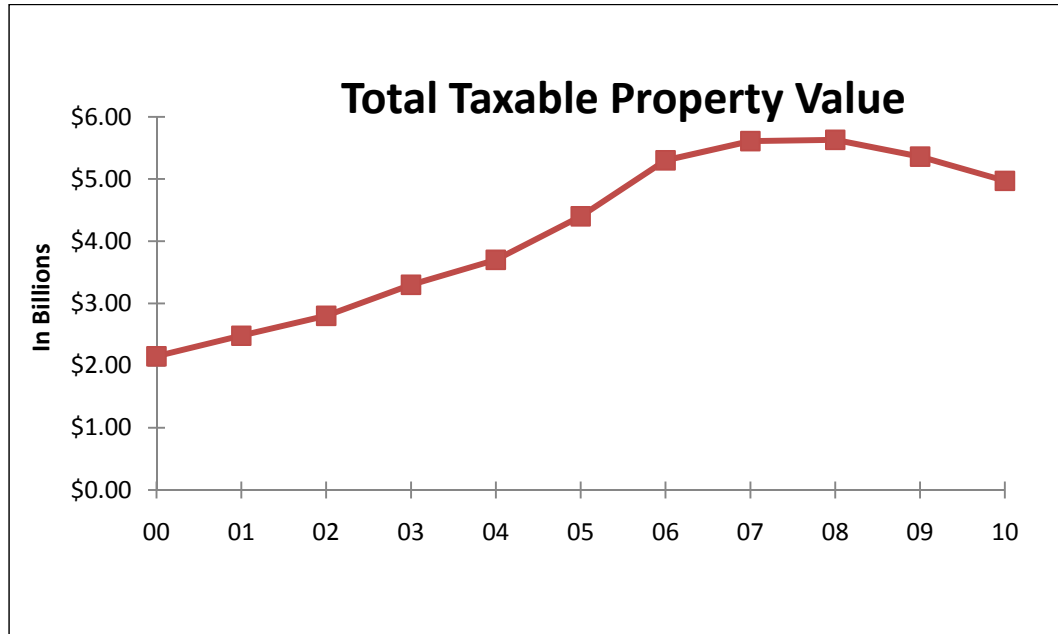
| Category Per | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|------------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| Real Estate Tax Revenue | \$47,677,911 | \$48,695,272 | \$49,841,080 | \$47,750,700 |
| Real Estate Tax Rate | \$.79 | \$.88 | \$.88 / \$.955 | \$.955 |
| Old Town Service District Tax Rate | \$.06 | \$.06 | \$.06 | \$.06 |
| Commercial & Industrial Tax Rate | n/a | \$.08 | \$.08 / \$.055 | \$.055 |

Real property tax revenues account for the largest category of revenue for the General Fund, representing 44 percent of total General Fund revenues. A real estate tax rate of \$.955, a \$.075 increase, is adopted for FY 2011. Real estate assessments are calculated at 100% full market value.

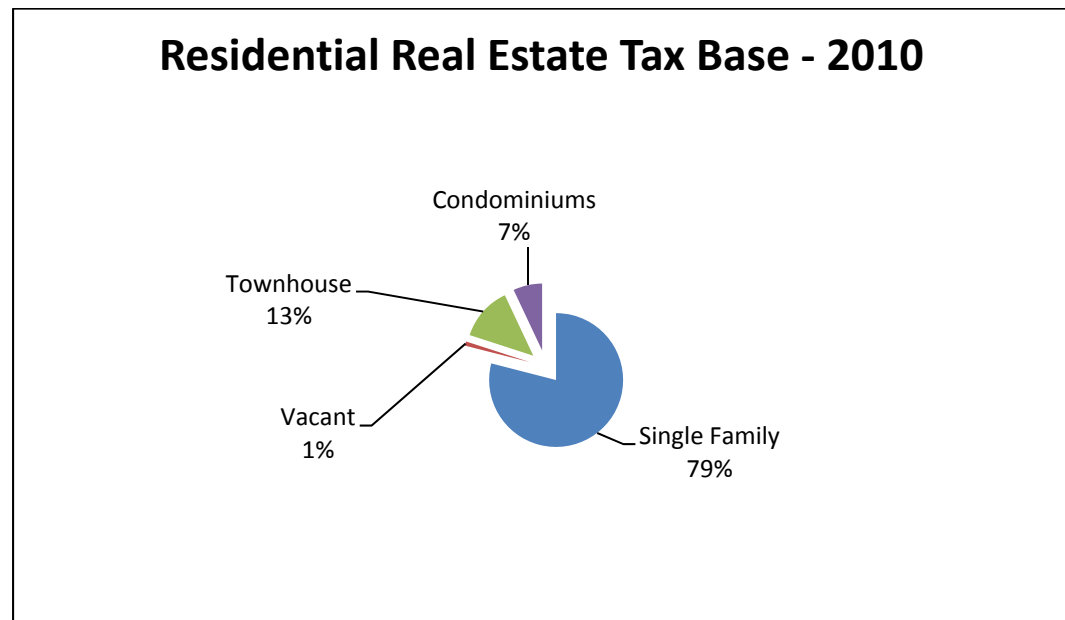
Total real estate assessments are down 7.2 percent, which includes new construction of \$18.4 million, compared to a 4.9 percent decrease for the previous fiscal year.

| Assessments | CY 2009 | CY 2010 | Variance | |
|--------------------|----------------------|----------------------|----------------------|--------------|
| | | | \$ | % |
| Residential | 3,182,468,200 | 3,022,012,000 | (160,456,200) | -5.0% |
| Commercial | 2,177,141,900 | 1,950,868,538 | (226,273,363) | -10.4% |
| Total | 5,359,610,100 | 4,972,880,538 | (386,729,563) | -7.2% |

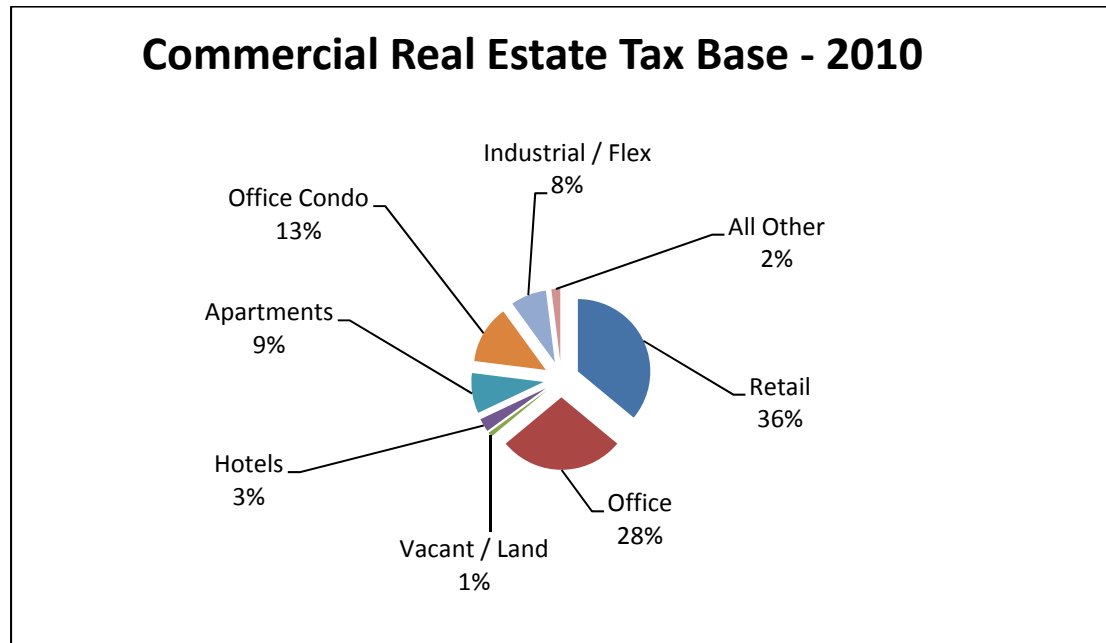
The 2009 total taxable value of City residential and commercial properties before appeals is \$4,972,880,538 and is less than last year's total assessed value by \$386,729,563 (-7.2%).



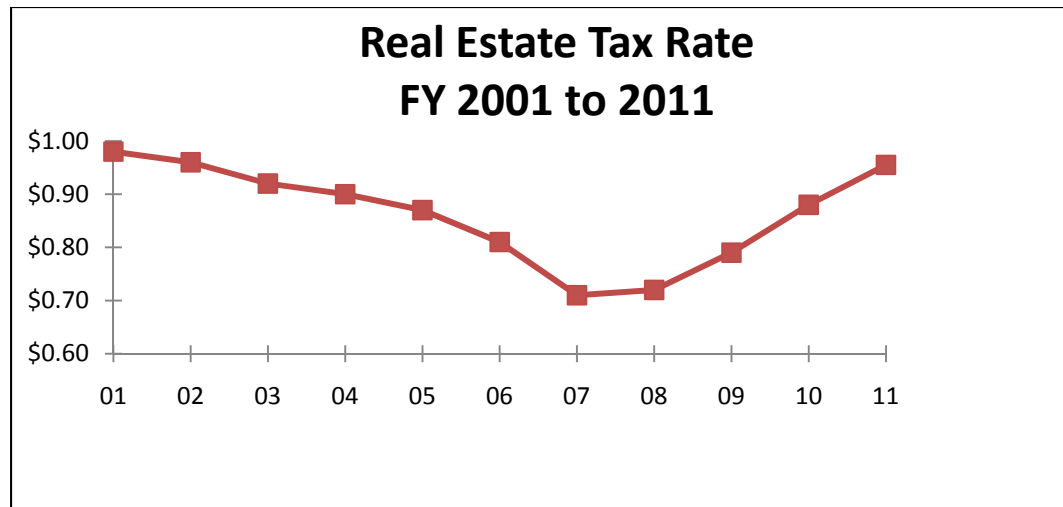
The overall residential assessment total has decreased by 5.0 percent, and includes new construction. The following notes the breakout by category for the Residential tax base.



Commercial assessments have witnessed a decrease of 10.4 percent overall, and includes new construction. The following notes the breakout by category for the Commercial tax base.

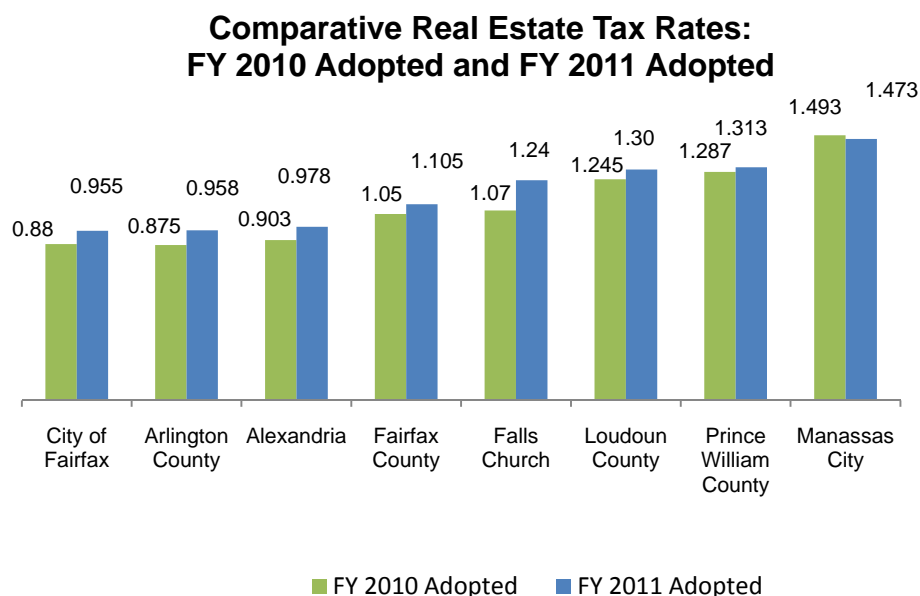


The budget notes a tax rate increase of \$.075 from \$.88 to \$.955 per \$100 of assessed valuation for FY 2011. This is a \$.005 increase above the overall equalization rate of \$.95 per \$100 of assessed valuation. In addition, the City currently has two service districts, the Old Town and the Commercial Real Estate Transportation Tax which the City assesses an additional tax to the real estate parcels contained in those districts. The Old Town Service District will remain at \$.06 per \$100 of assessed value. Revenue will continue to help fund remaining costs of undergrounding overhead utility lines in the Old Town Service District. As part of the FY 2010 Adopted Budget, the Commercial Real Estate Transportation tax provides for a surcharge on commercial real estate properties at a rate of \$.08 per \$100 of assessed value. During the FY 2011 budget process, the City Council decreased this rate from \$.08 per \$100 of assessed value to \$.055 per \$100 of assessed value.



In comparing tax rates, it is important to keep in mind two factors often overlooked – levels of service vary from jurisdiction to jurisdiction, and for residents of area towns, a town tax is levied in addition to the county tax. The City of Fairfax prides itself on its high level of services and low tax rate – one of the lowest in Northern Virginia. Two large towns in our immediate area – Vienna and Herndon – known for similar levels of community services, levy real estate taxes of \$.21 and \$.24 per \$100 (current fiscal year rates), respectively, in addition to the Fairfax County FY 2011 Adopted tax is \$1.105 per \$100.

Comparative information was gathered from surrounding jurisdictions' FY 2011 Adopted Budgets.



The Adopted real estate tax rate of \$.955 is a \$.075 increase over FY 2010. The average residential tax bill is expected to increase by 2.6 percent. The following chart provides an illustrative example by three examples of assessed values:

**Impact of Real Estate Tax Rate
Average Owner's Tax Bill at Various Values
All Residential Properties**

| CY 09 Assessment | FY 10 Tax Rate | FY 10 Tax Bill | CY 10 Assessment | FY 11 Tax Rate | FY 11 Tax Bill | Annual Increase | |
|---------------------|-------------------|-------------------|---------------------|-------------------|-------------------|-----------------|------|
| | | | | | | \$ | % |
| 300,000 | 0.88 | 2,640 | 283,500 | 0.955 | 2,707 | 67 | 2.6% |
| 500,000 | 0.88 | 4,400 | 472,500 | 0.955 | 4,512 | 112 | 2.6% |
| 700,000 | 0.88 | 6,160 | 661,500 | 0.955 | 6,317 | 157 | 2.6% |

Note: average estimated decrease in assessment of 5.5 percent (excludes new construction); each property is separately valued therefore each assessment maybe higher or lower than the average.

Personal Property Tax

Background

The City of Fairfax assesses all individuals and businesses on the value of motor vehicles, including automobiles, trucks, motorcycles, trailers, campers and other recreational vehicles (RVs) and boats that are located in the City of Fairfax. The City also assesses all businesses on the value of all other personal property such as furniture and equipment located within the City boundaries. All such property is considered personal property. Additionally, the City imposes a Motor Vehicle License Tax for each vehicle and issues a vehicle license decal as proof that the license tax and personal property taxes have been paid.

The Commissioner of the Revenue determines the method of assessment for personal property and the City Council establishes the tax rate. The current personal property tax rate is \$4.13 per \$100 of assessed value. In addition to the personal property tax all motor vehicles normally garaged in the city are required to display a Motor Vehicle License Decal. The Motor Vehicle License Tax is \$ 33.00 per annum and is administered directly by the City Treasurer. Before obtaining a decal vehicle owners must register their vehicles with the Commissioner of the Revenue for personal property tax purposes.

At the current time, taxpayers are "reimbursed" by the state at a rate of approximately 52 percent of the tax up to the first \$20,000 of assessed value. This reimbursement is based on a fixed amount, approximately \$3.1 million, from the 2004 level of reimbursement. While in most cases a disproportionate amount of money collected at local levels is disbursed to other areas of the state through means such as the composite index for education funding, in the case of personal property tax, a disproportionately larger amount is paid to Northern Virginia, because there are more and higher value cars in this area.

Fiscal Impact – Personal Property Tax

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|--------------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| Personal Property Tax Revenue | \$11,070,647 | \$10,121,917 | \$10,032,616 | \$9,928,055 |
| Personal Property Tax Rate | \$4.13 | \$4.13 | \$4.13 | \$4.13 |

The FY 2011 Adopted budget notes no change in the Personal Property Tax rate of \$4.13. The FY 2009 actual for Personal Property notes a higher figure when

compared to FY 2010 and FY 2011, and is due to significant delinquent collections. The receipt of these property taxes were erroneously paid to Fairfax County by taxpayers, and then later correctly remitted to the City. The accompanying chart notes that the City will remain the third lowest in the region.

Personal Property Tax Rates FY 2011



Local Sales and Use Tax

Background

A sales tax is imposed on gross receipts from retail sales. The seller collects the tax from the customer by separately stating the tax and adding it to the sales price or charge. Effective September 1, 2004, the rate of tax is 5% (4 % state and 1% local tax). Prior to that date, the rate was 4.5% (3.5% state and 1% local). "Retail sales" means sales made for any purpose other than for resale. The tax may also apply to the furnishing of transient accommodations and the lease or rental of personal property.

Fiscal Impact – Local Sales and Use Tax

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|--|---------------------------|---------------------------|-----------------------------|----------------------------|
| Local Sales & Use Tax Revenue | \$8,831,494 | \$9,865,549 | \$10,914,516 | \$11,022,361 |

The local sales and use tax is one of the most important economic indicators and highest revenue generators for the City. The FY 2009 actual reflects a \$1.57 million repayment due to Fairfax County for erroneously credited sales tax funds to the City. The FY 2010 estimate is projected to exceed the FY 2010 budget by 11%. The FY 2011 figure of \$10.9 million notes a 1% growth over the FY 2010 estimate, and is consistent with regional forecasts from other jurisdictions.

Business, Professional, and Occupational License (BPOL) Tax

Background

All businesses operating in the City of Fairfax must apply for an annual license with the Commissioner of the Revenue. Business license taxes are levied annually and are typically based on a business's gross receipts. All new businesses must submit an application within 30 days of the start of operations. All business licenses expire at the end of each calendar year and must be renewed annually by **March 1**. Businesses in the City of Fairfax are taxed on either their gross receipts or a flat rate basis or both. Most businesses are taxed based on gross receipts. The BPOL tax rate is established annually by the City Council for each business category.

Fiscal Impact – BPOL Tax

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|-----------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| BPOL Tax | \$8,375,551 | \$8,573,828 | \$7,750,551 | \$7,750,551 |

BPOL funds are projected to decrease by 7% from FY 2009 to the FY 2010 Estimate, and this is based on revenue collected through March 2010. No increase in revenues is projected for FY 2011.

Meals Tax

Background

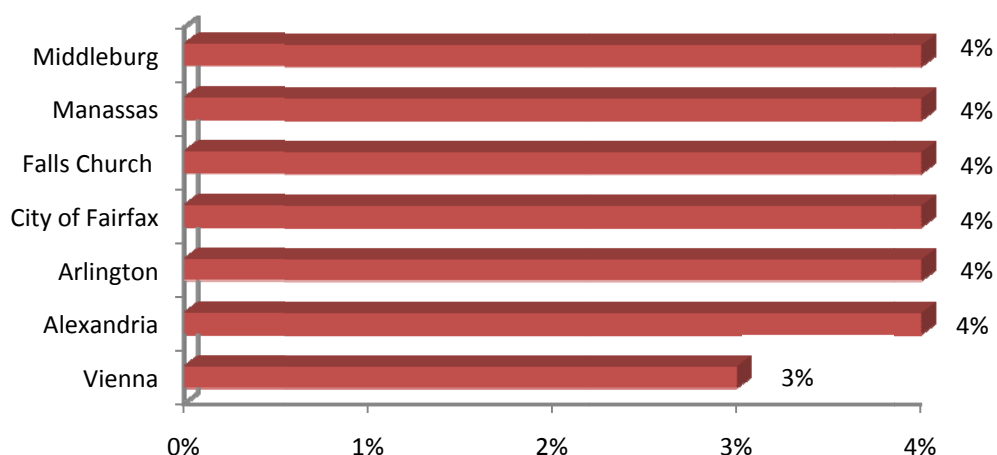
The City of Fairfax imposes a **4%** tax upon each and every meal sold in the City in or from a restaurant (or similar establishment), whether prepared in the restaurant or not and whether consumed on the premises or not. This tax was last increased from 2% to 4% as part of the FY 2008 Adopted Budget.

Fiscal Impact

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|--------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| Meals Tax Revenue | \$4,634,109 | \$4,654,015 | \$4,630,935 | \$4,746,708 |
| Meals Tax Rate | 4% | 4% | 4% | 4% |

This has been a very stable source of revenue for the City. For FY 2010, revenue is projected to remain fairly constant from the FY 2009 actual, based on receipts for the first seven months of the current fiscal year. For FY 2011, a projection of \$4,746,708 is noted and reflects a 2.5% increase over the FY 2010 estimate per forecasts from the restaurant industry. As the following chart indicates, several area jurisdictions also impose this tax and in most cases at a rate on par with the City.

Meals Tax Rates FY 2011



Tobacco Tax

Background

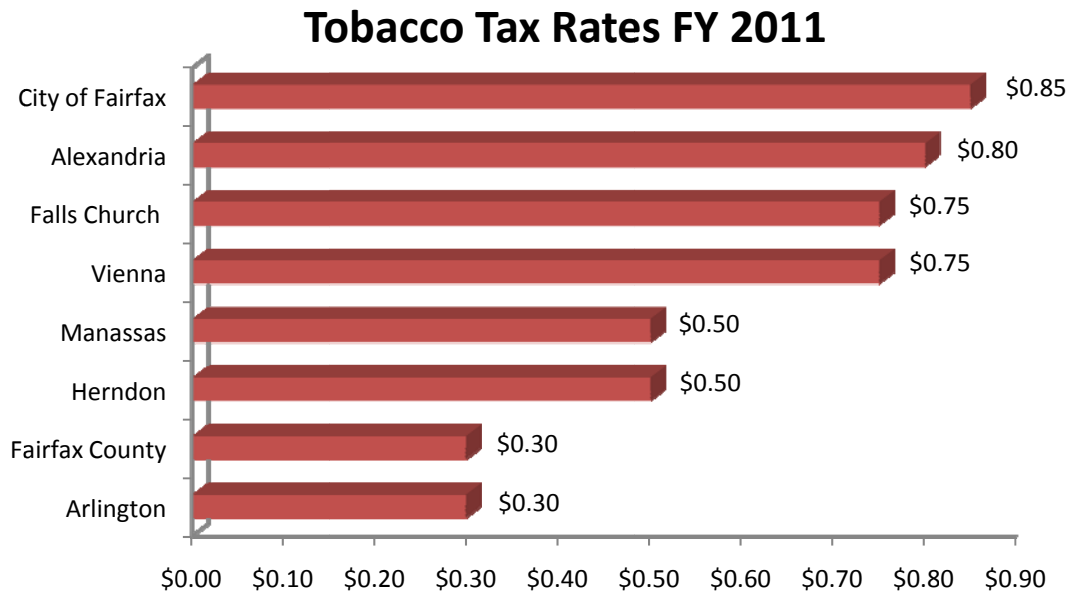
The cigarette tax is **\$.85 cents** for each package of 20 cigarettes sold or used within the City. On January 1, 2010 the Tobacco Tax was increased by \$.25 cents, from \$.50 to \$.75 per package. On July 1, 2010 the rate will again increase by \$.10, from \$.75 to \$.85 per package.

Fiscal Impact

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|----------------------------|-------------------|-------------------|---------------------|--------------------|
| Tobacco Tax Revenue | \$775,713 | \$702,317 | \$846,448 | \$1,185,848 |
| Tobacco Tax Rate | \$.50 | \$.50 | \$.75 | \$.85 |

An additional **\$.10 cent** increase was approved as part of the FY 2011 Adopted Budget which would provide for an updated cigarette tax rate of **\$.85 cents** per package.

The ten cent rate increase will generate a projected \$170,000 for FY 2011. The following chart notes the City of Fairfax would then have the highest rate in the region.



Transient Lodging Tax

Background

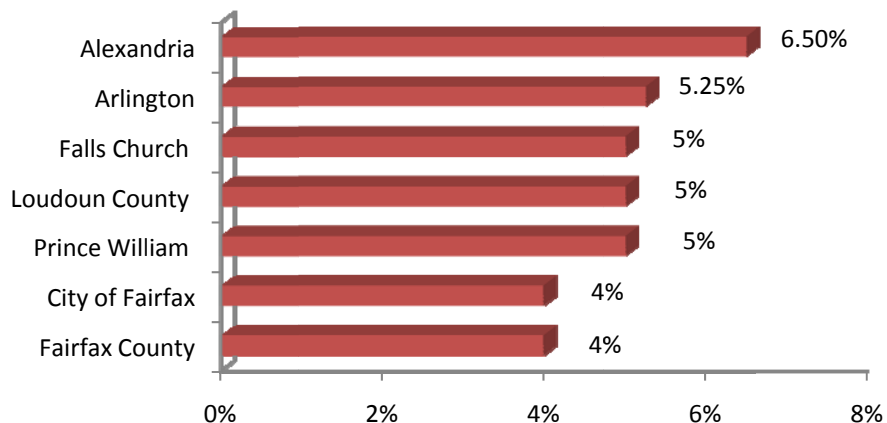
Every public or private hotel, inn, apartment hotel, hostelry, motel, or other lodging place within the city offering lodging for four or more persons at any one time on a transient basis (30 consecutive days or less), is levied a tax on the gross receipts of the lodging. The transient occupancy tax rate is **4 percent** of the total amount of the room rental charge, and is the maximum allowed per City charter. Any increase above the current figure needs approval from the General Assembly.

Fiscal Impact

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|
| Transient Lodging Tax Revenues | \$528,681 | \$510,942 | \$510,942 | \$566,051 |
| Transient Lodging Tax Rate | 4% | 4% | 4% | 4% |

Initial projections for the Transient Lodging tax note the FY 2010 estimate to remain on par with the original projection for the FY 2010 Adopted Budget. FY 2011 projects an 11% increase over the FY 2010 estimate based on current trends and regional forecasts and the expected opening of a new hotel, Marriott, in the latter part of the fiscal year. The following chart notes the City of Fairfax has the second lowest rate in the region.

Transient Lodging Tax Rate FY 2011



Licenses, Permits, and Fees

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|------------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| Licenses, Permits, and Fees | \$1,065,386 | \$1,019,301 | \$1,225,322 | \$1,398,988 |

Projections for FY 2011 note a 14% increase from the FY 2010 estimate and include additional changes to the city's rates and levies recommended to be implemented on July 1, 2010. The City reviews these line items annually to ensure rates and levies are on par with other jurisdictions in the region.

Fines and Forfeitures

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|--------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| Fines & Forfeitures | \$873,594 | \$1,414,071 | \$877,775 | \$1,329,775 |

This category of revenues increases by 51% in FY 2011 from the FY 2010 estimate. This is due mainly to the Photo Red Light program which will be phased in during FY 2011, and is projected to generate \$432,000. Implementation of this program was originally scheduled to commence in FY 2010, but has since been deferred to FY 2011.

Use of Money and Property

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|----------------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| Use of Money and Property | \$2,298,050 | \$2,211,097 | \$1,704,500 | \$1,925,360 |

Income for FY 2011 is projected to decrease by 13% from the FY 2010 budget. Investment interest is projected to decrease from the FY 2010 Budget figure of \$335,000 to \$60,000 in FY 2011. This is based on the planned spenddown of bond funds and the current low interest rates given the economic environment. This revenue category also entails rental fees for the City. For FY 2011, there is no budgeted income from the Westmore School property compared with the \$300,000 originally budgeted for FY 2010. Rental revenue is now included for the Community Center (\$76,000) which is tentatively scheduled to open in January 2011. The City also receives a classroom rental fee (\$1.6 million) from Fairfax County Public Schools (FCPS) based on a formula involving County students attending City schools.

Charges for Services

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|-----------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| Charges for Services | \$2,424,216 | \$2,598,626 | \$2,573,041 | \$3,064,293 |

This category is projected to increase by 18% (\$465,700) from the FY 2010 budget to the FY 2011 Adopted figure. Three line items account for the majority of this variance. Ambulance recovery fees were increased effective January 1, 2010 and along with system improvements offered by a new vendor we expect to generate \$240,000 more in revenues for FY 2011. Also, a fire services recovery fee through George Mason University will be implemented and generate approximately \$150,000. In addition, Adopted implementation of an Accident Recovery Fee for public safety services will generate \$80,000. Consistent with the Ambulance recovery fees, this will be billed to the insurance companies.

State Aid

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| State Aid | \$10,376,664 | \$10,108,589 | \$9,662,890 | \$9,343,677 |

Total funding for state aid is projected to decrease by 8% (\$764,900) from FY 2010 budget to FY 2011. The most notable decrease (\$628,600) is loss of education dedicated revenue sources in the form of basic aid and sales tax. Reductions are also noted to Police State Aid, Constitutional officers, and Highway Maintenance.

Federal Aid

| | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|--------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| Federal Aid | \$657,146 | \$378,677 | \$376,548 | \$330,341 |

The majority of Federal Aid is dedicated to public safety areas. Funding is provided for the following: SAFER grant (Fire Department staffing) for \$125,000, Gang Task Force Grant for \$38,800, and National Capital Region Planner (Fire Department – Code Administration - Emergency Management) for \$125,000.

Adopted Budget

Fiscal Year

2011

General Fund

By Function & Program

LEGISLATIVE

FY 2011 Adopted Budget - City of Fairfax, Virginia

Legislative Budget Summary

| | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|---------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Expenditures | | | | |
| Salaries | \$151,023 | \$175,761 | \$145,500 | \$145,500 |
| Fringe Benefits | 54,876 | 63,283 | 53,258 | 58,700 |
| Purchased Services | 22,634 | 24,000 | 22,090 | 22,000 |
| Internal Services | (65,717) | (69,002) | (69,002) | (89,865) |
| Other Charges | 27,243 | 40,290 | 39,180 | 36,920 |
| Supplies & Materials | 2,253 | 4,000 | 4,170 | 3,250 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$192,312 | \$238,332 | \$195,196 | \$176,505 |
| Total FTE | 2 | 2 | 2 | 2 |

FUNCTION: Legislative

DEPARTMENT: Mayor and City Council

DIVISION OR ACTIVITY: City Council

BUDGET COMMENTS:

This cost center notes a decrease of 38% or \$27,400 from the prior fiscal year. Personnel related expenses note a decrease of \$14,400 to reflect current trend analysis. Funds for general subsidies/contributions were also decreased by \$7,500. Increases are noted for travel and training and dues and subscriptions for \$4,500 and \$4,000, respectively.

PROGRAM:

The City's legislative body – a mayor and six council members – formulates policy and provides guidance to the City manager who implements policy and manages the day-to-day operations of the municipal government.

GOAL:

To set goals and guidelines and formulate policy for providing a variety of needed and/or desired municipal services to City citizens. To insure that financial resources are well managed and available in order to meet the present and future needs of City citizens.

OBJECTIVES:

- Meet goals by enacting resolutions and ordinances
- Adopt a budget that best funds needed services
- Provide revenues for services by setting tax rates
- Gain advice of citizens by appointing members to boards and commissions
- Ascertain public opinion by holding public hearings
- Determine land-use policy by acting on rezonings, special use permits and comprehensive plans
- Represent the City in community and regional cooperation efforts

SERVICES AND PRODUCTS:

- Two Council business meetings each month
- Policy and planning documents
 - City Code amendments
 - Budgets
 - Comprehensive plans
- Public forums
- Conduit for citizen concerns
- Council representatives on community and regional boards

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 411110: City Council

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$19,542 | \$36,846 | \$29,000 | \$29,000 |
| Fringe Benefits | 4,123 | 9,326 | 2,837 | 2,800 |
| Purchased Services | 82 | 4,500 | 2,000 | 2,000 |
| Internal Services | (20,306) | (21,321) | (21,321) | (27,767) |
| Other Charges | 25,785 | 38,610 | 37,500 | 35,500 |
| Supplies & Materials | 1,763 | 4,000 | 4,000 | 3,000 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$30,989 | \$71,961 | \$54,016 | \$44,533 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Mayor | ** | 1.0 | 1.0 | 1.0 | 1.0 |
| Council | ** | 6.0 | 6.0 | 6.0 | 6.0 |
| Total FTE | | 7.0 | 7.0 | 7.0 | 7.0 |

FUNCTION: Legislative

DEPARTMENT: Mayor and City Council

DIVISION OR ACTIVITY: City Clerk

BUDGET COMMENTS:

This cost center notes a decrease of 21% (\$34,400) from the prior fiscal year. Personnel savings account for the majority of the variance based on revisions to the staffing complement. No funds are included for an employee market adjustment or merit / step increases.

PROGRAM:

The City Clerk is appointed by the Council as its official record-keeper. The Clerk is custodian of official documents, such as ordinances, resolutions, contracts, agreements and the City Code and records the actions of the Council.

GOAL:

To record official actions and proceedings of the City Council, establishing a journal for the public and for historical purposes and maintain all original contracts and deeds. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Maintain an official record of all City Council meetings, prepare work session summaries and prepare the agenda packages
- Prepare resolutions and ordinances approved by the City Council
- Maintain searchable files of all original contracts agreements, deeds and policies.
- Maintain official City Code hard copy and electronic
- Maintain and fulfill proper FOIA request processes
- Ensure Council meetings and actions are announced and advertised based on City and State Code requirements
- Maintain City Council Policies and Procedures book
- Ensure Financial Disclosures are filed based on City and State Code requirements

SERVICES AND PRODUCTS:

- Preparation of Minutes of the City Council and the Board of Architectural Review (other duties as assigned)
- City Code updates and inquiries
- Agendas, ordinances and resolutions, proclamations and notables
- Official records (contracts, agreements, deeds)
- Record Management (destruction and retention of all City documents)
- Development and Maintenance of public record database
- Maintain online access to Council meeting video, agendas and minutes
- Manage appointments on all City Boards and Commissions
- Freedom of Information Act inquiries

FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Clerk

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Number of City Council agendas prepared | 35 | 37 | 37 | 35 |
| Number of City Council minutes approved | 35 | 29 | 31 | 31 |
| Number of <i>Council Reporters</i> prepared | 21 | 21 | 21 | 21 |
| Number of FOIA Requests filed with City Clerk | | 10 | 15 | 10 |
| Number of Financial Disclosures sent out | | 55 | 57 | 57 |
| Number of proclamations prepared | | 31 | 25 | 25 |
| Number of Board and Commission vacancies advertised | | 12 | 30 | 15 |
| Outcome Measures | | | | |
| Percent of <i>Council Reporters</i> prepared within two days of meeting | 100% | 100% | 98% | 100% |
| Percent of agendas and reporters on the web site within day of publication | 100% | 100% | 100% | 100% |
| Percent of Council staff reports online | 100% | 100% | 100% | 100% |
| Percent of Board and Commission vacancies filled | | 66% | 73% | 100% |
| Percent of Financial Disclosures filed | | 98% | 100% | 100% |
| Percent of FOIA requests prepared as required | | 100% | 100% | 100% |

PERFORMANCE MEASUREMENT RESULTS:

- The City Council typically holds two regular meetings per month with the exception of the August recess, when no regular meetings are held and the December holiday when one regular meeting is held, resulting in 21 regular City Council meetings per year. On average the Council also holds an additional 14 special meetings based on need and public interest. In FY 2009 the City Council held extra meetings to discuss Budget issues. It is estimated the same number of meetings will be held in FY 2010.
- All reports and agendas will continue to be available online within above mentioned timeframes as well as the addition of live and archived internet video streaming of City Council meetings.
- Several output and outcome measures have been added this year to reflect a more precise picture of the City Clerk's office duties. The fulfillment of FOIA requests and Financial Disclosures are governed by State law and therefore must be completed within a specific timeframe. Board and Commission vacancies are based on the number of new committees formed and resignations from existing committees, and their fulfillment is a reflection of citizen awareness and interest.

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 411120: City Clerk | | | | |
|---------------------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Salaries | \$131,481 | \$138,916 | \$116,500 | \$116,500 |
| Fringe Benefits | 50,753 | 53,957 | 50,421 | 55,900 |
| Purchased Services | 22,552 | 19,500 | 20,090 | 20,000 |
| Internal Services | (45,411) | (47,681) | (47,681) | (62,097) |
| Other Charges | 1,458 | 1,680 | 1,680 | 1,420 |
| Supplies & Materials | 490 | 0 | 170 | 250 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$161,323 | \$166,372 | \$141,180 | \$131,973 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| City Clerk | 21 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant City Clerk | 14 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 2.0 | 2.0 | 2.0 | 2.0 |

JUDICIAL ADMINISTRATION

General District Court

Joint Court Service

Juvenile and Domestic Court

Court Service and Custody

Judicial Administration Budget Summary

| | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Expenditures | | | | |
| Salaries | \$0 | \$0 | \$0 | \$0 |
| Fringe Benefits | 0 | 0 | 0 | 0 |
| Purchased Services | 1,799,854 | 1,867,820 | 2,156,943 | 2,209,086 |
| Other Charges | 1,542 | 1,100 | 1,100 | 1,100 |
| Supplies & Materials | 422 | 3,000 | 3,000 | 2,500 |
| Debt Service | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 |

| | | | | |
|---------------------------|--------------------|--------------------|--------------------|--------------------|
| Total Expenditures | \$1,801,818 | \$1,871,920 | \$2,161,043 | \$2,212,586 |
|---------------------------|--------------------|--------------------|--------------------|--------------------|

Revenues

| | | | | |
|-----------------------|---------|---------|---------|---------|
| Juvenile Court | \$5,895 | \$4,741 | \$5,725 | \$5,725 |
| Circuit Court | 4,987 | 5,804 | 6,093 | 6,093 |
| Court Facilities Fees | 17,302 | 19,680 | 18,968 | 18,968 |
| Jail Admin Fee | 2,213 | 2,644 | 1,603 | 1,603 |
| Courthouse Security | 89,926 | 94,708 | 98,729 | 98,729 |
| Court Fees | 5,107 | 6,627 | 2,849 | 2,849 |

| | | | | |
|-----------------------|------------------|------------------|------------------|------------------|
| Total Revenues | \$125,430 | \$134,203 | \$133,967 | \$133,967 |
|-----------------------|------------------|------------------|------------------|------------------|

| | | | | |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|
| Net Cost to the City | \$1,676,388 | \$1,737,717 | \$2,027,076 | \$2,078,619 |
|-----------------------------|--------------------|--------------------|--------------------|--------------------|

FUNCTION: Administration of Justice
DEPARTMENT: General District Court
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The budget for the District Courts decreases by \$8,100 or 30%, and is due to reductions in contract services (\$7,500), dues and subscriptions (\$100), and office supplies (\$500). All remaining accounts are level over the previous fiscal year.

PROGRAM:

The General District Court provides for a segment of the judicial service activities required under the law enforcement program. The court receives and distributes collaterals for misdemeanors, traffic cases and cases arising out of the Alcohol Safety Action Program (ASAP). Felonies and civil suits are heard in Fairfax County General District Court and all juvenile cases are heard at Fairfax County Juvenile and Domestic Relations Court.

GOAL:

To ensure that all persons who have matters before the court have timely hearings at all stages of the appropriate City or County proceedings by effectively scheduling the use of personnel, facilities and equipment resources. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES

- Process all police, citizen and judicial complaints, summons, orders and motions as required by law
- Collect, account for and process court collection payments

SERVICES AND PRODUCTS:

- Court Information

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| New Traffic Actions | 10,642 | 11,464 | 11,964 | 12,689 |
| New Criminal Actions | 691 | 599 | 599 | 599 |
| New Civil Actions | 197 | 193 | 193 | 193 |
| Documents handled per staff member | 2,883 | | | |
| New Cases processed | 11,530 | 12,256 | 12,756 | 13,481 |
| Outcome Measures | | | | |
| Percent of Actions adhering to state mandate | 100% | 100% | 100% | 100% |

PERFORMANCE MEASUREMENT RESULTS:

Projections for new traffic and criminal actions are expected to increase by 8% in FY 2009 over the previous fiscal year. Additional traffic actions could increase but are contingent upon implementation of the Red Light Photo Program, which is tentatively scheduled to begin in FY 2011.

| Cost Center 413110 General District Court | | | | |
|---|--------------------------|--------------------------|-----------------------------|---------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Purchased Services | \$12,390 | \$22,500 | \$15,000 | \$15,000 |
| Other Charges | 1,542 | 1,100 | 1,100 | 1,100 |
| Supplies & Materials | 422 | 3,000 | 3,000 | 2,500 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$14,354 | \$26,600 | \$19,100 | \$18,500 |

FUNCTION: Administration of Justice

DEPARTMENT: Joint Court Service

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

This account provides, through a contract with Fairfax County, for the City's share of the Circuit Court, Clerk of the Court and the prosecutorial services of the Commonwealth's Attorney. A 22% increase (\$56,500) is reflected based on an increase to the City-County contract. Costs toward facilities management (City's share of costs to operate facilities) remains level from FY 2010.

PROGRAM:

The Joint Court Service provides a number of court service activities for the City of Fairfax by contract with Fairfax County on a contract basis. The Circuit Court has jurisdiction in criminal and civil cases. Civil jurisdiction provides for adoptions, divorces and controversies where the claim exceeds \$20,000. Public services include issuance of marriage licenses, notary commission, probating will and collection of recordation taxes.

GOAL:

To ensure effective, fair Court services for City of Fairfax residents. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Monitor effectiveness of court programs
- Evaluate provisions of contract agreement and payments

SERVICES AND PRODUCTS:

Circuit Court

- Felony cases
- Civil cases
- Appealed cases

Clerk of the Court

- Official function
- Recording legal documents
- Marriage
- Court attendance

Commonwealth Attorney

- Prosecution of felonies

| Cost Center 413120: Joint Court Service | | | | |
|---|--------------------------|--------------------------|-----------------------------|---------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Purchased Services | \$252,774 | \$254,780 | \$311,235 | \$311,235 |
| Total | \$252,774 | \$254,780 | \$311,235 | \$311,235 |

FUNCTION: Administration of Justice

DEPARTMENT: Juvenile and Domestic Relations District Court

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

This account provides, through a contract with Fairfax County, for the City's share of the Juvenile and Domestic Relations District Court services. The City's payment is comprised of a population based share of certain court costs and a per diem rate for juveniles who are detained in the various juvenile court facilities. Costs are expected to increase to \$401,674, which is a 4.5% (\$17,300) increase from FY 2010.

PROGRAM:

The Juvenile and Domestic Relations Court provides administration of justice in the juvenile and domestic relations areas. Programs include community based juvenile crime control, the Girls and Boys Probation Houses and many innovative programs that identify youth offenders and redirect them towards successful outcomes. The activities are provided by the County of Fairfax and paid for on a contractual basis based on population.

GOAL:

To ensure effective, fair juvenile court services for City of Fairfax residents. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Monitor effectiveness of court programs and community alternatives
- Evaluate provisions of contract and payments

SERVICES AND PRODUCTS:

Juvenile Domestic Relations

- Juvenile Detention Center 114 days
- Boys' Probation House 0 days
- Girls' Probation House 289 days
- Less Secure Shelter 22 days

| Cost Center 413130: Juvenile & Domestic Relations District Court | | | | |
|--|--------------------------|--------------------------|-----------------------------|---------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Purchased Services | \$418,334 | \$384,359 | \$388,137 | \$401,674 |
| Total | \$418,334 | \$384,359 | \$388,137 | \$401,674 |

FUNCTION: Administration of Justice
DEPARTMENT: Court Services and Custody
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

This account provides, through a contract with Fairfax County, for the City's share of court security and custody at the Adult Detention Center. The County has asserted that the number of prisoner days, currently billed at 5,144 days, has been significantly underreported in prior years. As a result of updated County reporting documents, revisions for contract costs due to the City will increase by 22.8% (\$275,000) in FY 2011. City staff continues to monitor these Adopted billing changes to ensure accuracy and proper implementation per the terms of the original contract.

PROGRAM:

All court services and custody are provided through a contractual agreement with the Fairfax County Office of the Sheriff. The Sheriff is a Constitutional Officer who has law enforcement jurisdiction in both criminal and civil matters in the County and City of Fairfax. The Sheriff's Office is divided into two separate functions: the first area of operation is Court Services. Court Services has responsibility for ensuring the security of the courts including transport of prisoners, and the proper service execution of all civil legal processes. The other area of operation for the Sheriff is Custody Services. Custody Services is responsible for the confinement of prisoners in a safe and humane environment at the Adult Detention Center and Support Services Division. The Support Services Division or Pre-Release Center provides custody services to approximately 200 persons who are divided between the Work-Release, Electronic Incarceration and Community Labor Force functions.

GOAL:

To provide jail and custody service in support of law enforcement functions. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Ensure a safe court environment for all participants
- Maintain both the integrity of the court process and courtroom decorum
- Transport prisoners throughout the State
- Operate the Adult Detention Center of Fairfax County

SERVICES AND PRODUCTS:

- Detention facilities
- Transportation of prisoners
- Courtroom enforcement
- Bailiffs for the various courts

| Cost Center 413230: Court Services & Custody | | | | |
|--|--------------------------|--------------------------|-----------------------------|---------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Purchased Services | \$1,116,356 | \$1,206,181 | \$1,442,571 | \$1,481,177 |
| Total | \$1,116,356 | \$1,206,181 | \$1,442,571 | \$1,481,177 |

ELECTORAL BOARD

Electoral Board Budget Summary

| | <u>FY 2009 Actual</u> | <u>FY 2010 Budget</u> | <u>FY 2010 Estimated</u> | <u>FY 2011 Adopted</u> |
|-----------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Expenditures | | | | |
| Salaries | \$124,555 | \$114,301 | \$131,109 | \$125,877 |
| Fringe Benefits | 34,514 | 41,155 | 43,608 | 47,700 |
| Purchased Services | 23,879 | 36,675 | 27,895 | 20,630 |
| Internal Services | (45,143) | (47,401) | (47,401) | (61,733) |
| Other Charges | 7,655 | 2,852 | 4,834 | 3,756 |
| Supplies & Materials | 1,803 | 2,056 | 1,556 | 1,550 |
| Capital Outlay | 2,807 | 0 | 900 | 200 |
| Total Expenditures | \$150,070 | \$149,638 | \$162,501 | \$137,980 |
| Revenues | | | | |
| Salary Reimbursement | \$52,496 | \$57,045 | \$47,246 | \$46,259 |
| Total Revenues | \$52,496 | \$57,045 | \$47,246 | \$46,259 |
| Net Cost to the City | \$97,574 | \$92,593 | \$115,255 | \$91,721 |
| Total FTE | 2.5 | 2.5 | 2.5 | 2.5 |

FUNCTION: Electoral Board

DEPARTMENT: Electoral Board

DIVISION OR ACTIVITY: Electoral Board/General Registrar

BUDGET COMMENTS:

Funds for this department decreased by 8% (\$11,700). Personnel expenses increase by \$18,100 based on changes in staffing, but are equally offset by a reduction in contract services of \$18,200. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Electoral Board, appointed by the Circuit Court, oversees the electoral process. The General Registrar, appointed by the Board, in addition to managing the electoral process for the Board, performs the voter registration process in conformity with all City, State and Federal laws.

GOAL:

To promote our representative form of government by ensuring the integrity of the voter registration process and the conduct of free and fair elections. To meet the Council's adopted goals of providing unsurpassed user-friendly, customer-focused business practices and constantly striving to improve the efficiency of operations.

OBJECTIVES:

Electoral Board

- Efficiently conduct honest, fair, free and accurate Elections
- Provide guidance to the Registrar
- Comply with and administer all relevant election and campaign finance laws

General Registrar

- Provide voter registration for all eligible community members
- Manage elections and other activities as directed by the Electoral Board
- Serve as the Board's chief advisor on election law
- Serve as the Board's budget and financial officer
- Protect against election fraud
- Serve the citizens of the City of Fairfax as the primary point of contact for issues regarding elections, campaign finance, all voting issues and voter registration.

SERVICES AND PRODUCTS:

Electoral Board

- Conducts Elections including the recruiting, training and supervision of Officers of Election
- Selects and monitors the performance and security of the voting equipment
- Officially certifies election results
- Reviews campaign finance submissions by and for local candidates & political action committees
- Interfaces with the Courts

General Registrar

- Well managed, efficient, fair, honest and accurate elections
- Accessible, ADA compliant polling locations
- Maintains official records of elections, candidates and other information for public inspection
- Maintains accurate voter registration rolls; maintains Virginia Voter Registration System database
- Answers voting and registration questions for the public and the media.
- Administers absentee voting systems
- Ensure timely and accurate reporting of election results

FUNCTION: Electoral Board

DEPARTMENT: Electoral Board

DIVISION OR ACTIVITY: Electoral Board/General Registrar

- Ensure the security, maintenance and integrity of voting equipment and processes
- Certify all local candidates' eligibility to run for office
- Review campaign finance submissions by and for local candidates & political action committees
- Assess civil penalties for campaign finance requirement violations
- process FOIA requests on a timely basis

FY 2010 Measures of Effectiveness:

- Conducted elections successfully. Polls opened and closed on time. Citizens enjoyed a relatively pleasant voting experience with timely, accurate results and no lawsuits
- Implemented new electronic pollbook system
- Implemented new performance measurements to more accurately reflect pertinent manageable activities
- Realigned budget categories to improve management controls

Voter registration remains relatively stable around 15,000 registered voters. Fluctuations occur as interest in an election grows. For example, citizens register prior to presidential elections and for elections where candidates or issues attract attention.

The implementation of the electronic pollbook system at a cost of \$2400 has the benefits of improving the efficiency of the election day voting process while saving the City \$720-\$1440 per election. It cost this office about 250 additional man-hours per election with the new system plus some additional training expenses versus about 12 hours with previous paper poll book system. It is anticipated the electronic poll books have a life of 5-7 years.

PERFORMANCE MEASURES:

| Indicators | FY 2009 Actual | FY 2010 Actual | FY 2011 Estimated | FY 2012 Projected |
|---|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Number of elections | 2 | 2 or 3 | 1 or 2 | 3 - 5 |
| Number of votes cast | 12,798 | 9,500 - 12,000 | 11,000 | |
| Number of Officers of Election deployment | 111 | 86 -120 | 50 - 84 | 127 - 195 |
| Number of registered voters | 15,506 | 14,937 | 15,000 | 15,000 |
| Number of additions, deletions and changes to voter registrations | 4,627 | 4,578 | 4,000 | 4,600 |
| Number of times a Voting Machine is deployed | 42 | 65 | 32 | 68 - 100 |
| Absentee applications processed | 2,561 | 868 | 600 | 2,000 |
| Number of candidates qualified | | 22 | | 19 |
| Number of campaign finance forms processed | 50 | 74 | 32 | |
| Number of formal voter complaints | 1 | 1 | | |

PERFORMANCE MEASUREMENT RESULTS:

Voter registration remains relatively stable around 14,000 registered voters. Fluctuations occur as interest in an election grows.

Cost Center 414110: Electoral Board

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$124,555 | \$114,301 | \$131,109 | \$125,877 |
| Fringe Benefits | 34,514 | 41,155 | 43,608 | 47,700 |
| Purchased Services | 23,879 | 36,675 | 27,895 | 20,630 |
| Internal Services | (45,143) | (47,401) | (47,401) | (61,733) |
| Other Charges | 7,655 | 2,852 | 4,834 | 3,756 |
| Supplies & Materials | 1,803 | 2,056 | 1,556 | 1,550 |
| Capital Outlay | 2,807 | 0 | 900 | 200 |
| Total | \$150,070 | \$149,638 | \$162,501 | \$137,980 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Registrar | 20 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Registrar | 12 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Registrar | 12 | 0.5 | 0.5 | 0.5 | 0.5 |
| Total Positions | | 2.5 | 2.5 | 2.5 | 2.5 |

GENERAL AND FINANCIAL ADMINISTRATION

FY 2011 Adopted Budget - City of Fairfax, Virginia

General & Financial Government - Budget Summary

| | <u>FY 2009 Actual</u> | <u>FY 2010 Budget</u> | <u>FY 2010 Estimated</u> | <u>FY 2011 Adopted</u> |
|-------------------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Expenditures | | | | |
| Salaries | \$4,806,629 | \$4,699,742 | \$4,704,203 | \$4,693,775 |
| Fringe Benefits | 1,541,477 | 1,774,259 | 1,438,505 | 1,614,900 |
| Purchased Services | 1,742,889 | 1,822,678 | 1,875,109 | 1,778,655 |
| Internal Services | (3,983,619) | (4,208,203) | (4,186,898) | (4,030,081) |
| Other Charges | 834,976 | 1,007,425 | 993,665 | 897,081 |
| Supplies & Materials | 1,412,057 | 1,456,378 | 1,466,178 | 1,465,883 |
| Capital Outlay | 208,508 | 140,800 | 140,800 | 91,300 |
| Total Expenditures | \$6,562,917 | \$6,693,079 | \$6,431,561 | \$6,511,513 |
| Revenues | | | | |
| Returned Check Fee | 5,325 | 5,515 | 5,246 | 5,246 |
| Sale of City License Plates | 5,295 | 2,500 | 5,220 | 5,220 |
| Salary Reimb. - Revenue & Treasurer | 282,808 | 274,297 | 278,492 | 231,358 |
| Total Revenues | \$293,428 | \$282,312 | \$288,957 | \$241,823 |
| Net Cost to the City | \$6,269,489 | \$6,410,767 | \$6,142,604 | \$6,269,690 |
| Total FTE | 66.13 | 60.75 | 60.75 | 60.75 |

FUNCTION: General and Finance

DEPARTMENT: City Manager's Office

DIVISION OR ACTIVITY: City Manager

BUDGET COMMENTS:

This cost center decreases by 10% (\$41,700) in FY 2011. Net savings in personnel equate to \$23,900. All remaining line items, with the exception of the water and sewer cost allocation (\$16,300), were either held flat from the prior fiscal year or decreased slightly. This reallocation of costs attributable to the water and sewer funds impact, either positively or negatively, several general fund cost centers. In total, however, the cost allocation to the water and sewer funds remain unchanged. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The City Manager, as chief executive officer of the municipal government, implements City Council policy and manages the activities of the City offices and departments.

GOAL:

To insure that resources funded by City Council are well managed and available in order to provide a variety of needed and/or desired municipal services to City citizens. Insure appropriate level of funding is directed to fund City Council priorities as outlined in Council's adopted goals for 2008-2010.

OBJECTIVES:

- Provide Council with information and data necessary for formulating policy
- Direct and control departments and offices
- Exercise fiscal control over operations and submit an annual budget to City Council
- Respond to citizen inquiries and requests
- Evaluate programs and projects for effectiveness
- Conduct research and develop methodology for new programs
- Communicate Council policy to departments and offices
- Manage work force
- Act as liaison to the General Assembly and monitor legislation affecting the citizens of Fairfax

SERVICES AND PRODUCTS:

- Annual operating and capital budget
- Annual legislative program
- Special projects and reports
- Citizen relations
- Data and information analyses
- Responses to Council/citizen inquiries

FUNCTION: General and Finance
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: City Manager

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|---|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Analysis and research to support Council policy formulation | As Necessary | As Necessary | As Necessary | As Necessary |
| Operating department performance reviews | As Necessary | As Necessary | As Necessary | As Necessary |
| Contacts with Legislative Delegation and VML staff members | As Necessary | As Necessary | As Necessary | As Necessary |
| Outcome Measures | | | | |
| % of time operating budget expenditures conform to established budgetary guidelines | 100% | 100% | 100% | 100% |
| Information requests from Mayor or City Council answered within 10 days | 100% | 100% | 100% | 100% |
| Information requests from the public answered within 10 days | 100% | 100% | 100% | 100% |

Performance Measurement Results:

The City Manager's office strives to respond to all inquiries within the established guidelines.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415110: City Manager

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$334,865 | \$334,543 | \$344,700 | \$344,700 |
| Fringe Benefits | 100,664 | 133,941 | 96,473 | 99,900 |
| Purchased Services | 79 | 900 | 900 | 200 |
| Internal Services | (51,574) | (54,057) | (54,057) | (70,401) |
| Other Charges | 8,346 | 7,850 | 7,850 | 7,200 |
| Supplies & Materials | 1,785 | 1,800 | 1,800 | 1,700 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$394,165 | \$424,976 | \$397,666 | \$383,299 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| City Manager | ** | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant City Manager | 31 | 0.5 | 0.5 | 0.5 | 0.5 |
| Office Administrator | 19 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 2.5 | 2.5 | 2.5 | 2.5 |

FUNCTION: General and Finance

DEPARTMENT: Law

DIVISION OR ACTIVITY: City Attorney

BUDGET COMMENTS:

This cost center increased by 9% (\$42,500) in FY 2011. Legal service fees are calculated based on workload projection and rates charged by the various firms providing portions of the legal services to the City (while the City Attorney is responsible for all aspects of legal representation, the City Attorney supervises a City Prosecutor as well as an attorney employed to work with the City Treasurer to collect delinquent real estate, business license, personal property, meals and other local taxes, often on a contingency basis).

PROGRAM:

The City Attorney is appointed by City Council to provide municipal legal services on a contractual basis. The City Attorney selects the City Prosecutor and other providers of legal services on an as-needed basis.

GOAL:

To protect the interests of the City of Fairfax by serving as legal advisor to the City Council, the City Manager, City staff, and various appointed boards and commissions.

OBJECTIVES:

- Provide legal representation to the City Council, City Manager, all departments, boards, commissions and agencies of the City
- Issue legal opinions, prepare and review ordinances and other legal documents, including bonds, deeds, leases and contracts, as well as advising on legislative matters
- Represent the City (elected officials, appointees, employees and volunteers) and various boards and commissions in litigation and administrative proceedings
- Attend City Council meetings, and meetings of other boards and commissions as requested
- Provide legal assistance regarding planning and zoning issues, including reviewing zoning applications and staff reports for City Council and City staff as requested and utilizing legal resources to enforce zoning violations and remediation thereof
- Prosecute misdemeanor and traffic offenses in the City's General District Court (and on appeal as necessary)
- Assist the City Treasurer in the collection of delinquent local taxes (real estate, personal property, business taxes, meals taxes etc.)

SERVICES AND PRODUCTS:

- General legal advice & representation

FUNCTION: General and Finance

DEPARTMENT: Law

DIVISION OR ACTIVITY: City Attorney

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Formal/informal opinions issued | 35 | 30 | 30 | 30 |
| Ordinances prepared and/or reviewed for City Council and other boards and commissions | 35 | 30 | 35 | 40 |
| Lawsuits closed during the year | 15 | 10 | 15 | 20 |
| Review special use permits, special exceptions, variances, rezoning applications and staff reports | 45 | 50 | 45 | 45 |
| Appearances before City Council, Planning Commission, and Board of Zoning Appeals | 35 | 35 | 35 | 35 |
| Appearances in regulatory matters | 3 | 2 | 5 | 5 |
| Review and respond to FOIA requests | 15 | 25 | 20 | 20 |

Performance Measurement Results:

- The City Attorney's office remains occupied with development and redevelopment initiatives in the City. In addition, the City Attorney has continued to undertake many formal and informal briefings regarding legal and procedural issues of concern to the Mayor and City Council, and to the City's various boards and commissions, and City staff and consultants. In terms of specific projects, there remain a number of issues relating to the final phase of the undergrounding of utilities project, the new and old library sites, the Fairfax Boulevard Master Plan and other initiatives throughout the City. Further, the City Attorney's office has been charged with providing complex legal advice regarding fundamental changes in financial policies and procedures for the City, given economic challenges. In addition, the nature of future development and redevelopment projects in the City has evolved to a point where development projects are relatively complex, since there is very little empty site development and most land use work is in the nature of either infill development or in redevelopment, where the legal issues can be particularly complex.
- Also, the City is the owner of a number of properties, and managing and disposing of these various properties continues to have numerous legal ramifications. In the zoning enforcement area, the City has continued a program enacted in recent years to aggressively enforce against violators, resulting in an increase in notices of violations and tickets, and resulting legal action (including litigation) to enforce the same as individuals and companies challenge various City enforcement efforts, and we can anticipate a continued increase in formal litigation matters involving these cases. Litigation continues to be the one area that it is virtually impossible to predict with certainty, and we continue to utilize a conservative estimating process in arriving at projections in this area.

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 415120: City Attorney | | | | |
|--|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Purchased Services | \$479,899 | \$494,280 | \$544,280 | \$544,000 |
| Internal Services | (22,749) | (23,886) | (23,886) | (31,108) |
| Total | \$457,150 | \$470,394 | \$520,394 | \$512,892 |

FUNCTION: General and Finance

DEPARTMENT: Mayor and City Council

DIVISION OR ACTIVITY: Public Audit of Accounts

BUDGET COMMENTS:

The Public Audit of Accounts cost center decreases 2% over FY 2010. This is based on the contract with the City's auditor which remains flat.

PROGRAM:

The City's financial records are audited annually by an independent certified public accounting firm employed by the City and responsible directly to the City Council.

GOAL:

To ensure that City financial methods and controls are in accordance with generally accepted accounting standards.

OBJECTIVES:

- Review financial statements and accounts using standards of the American Institute of Certified Public Accountants and the State Auditor of Public Accounts
- Prepare an audit which accurately presents the financial condition of the City

SERVICES AND PRODUCTS:

- Comprehensive Annual Financial Report (CAFR)

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|---|-------------------|-------------------|----------------------|----------------------|
| Outcome Measures | | | | |
| Timely receipt of CAFR | Yes | Yes | Yes | Yes |
| Obtain Government Finance Officers Association (GFOA) Certificate of Achievement Award | Yes | Yes | Yes | Yes |
| Present audit findings to Management for improvements to internal policies & procedures | Yes | Yes | Yes | Yes |

Performance Measurement Results:

For FY 2006, the City's Comprehensive Annual Financial Report (CAFR) was awarded a Certificate of Achievement for Excellence in Financial Reporting upon review by the Government Finance Officers Association (GFOA). The FY 2007 CAFR will be submitted to GFOA again this year in hopes of obtaining another award.

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 415130: Public Audit of Accounts | | | | |
|---|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Purchased Services | 90,000 | 90,400 | 90,400 | 90,400 |
| Internal Services | (5,918) | (6,214) | (6,214) | (8,093) |
| Total | 84,082 | 84,186 | 84,186 | 82,307 |

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Personnel

BUDGET COMMENTS:

This cost center decreases by 10% (\$43,800) from the prior fiscal year, mainly due to a reallocation of costs to the water and sewer funds (\$40,500). This reallocation of costs attributable to the water and sewer funds impact, either positively or negatively, several general fund cost centers. In total however, the cost allocation to the water and sewer funds remain unchanged. All remaining line items are level from FY 2010. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Office of Personnel administers a comprehensive human resource management system for the City that complies with federal, state and City laws and regulations.

GOAL:

To recruit and retain a highly motivated work force equipped with the skills and knowledge required to deliver high quality services to citizens. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Recruit, evaluate and refer qualified candidates for City positions
- Coordinate continual training of the work force
- Respond to employees, retirees, and the public through telephone and walk-in inquiries and requests regarding employment, benefits, compensation, payroll and policy issues in a timely manner
- Generate accurate personnel action forms for new hires, employee performance evaluations, terminations and other miscellaneous status changes

SERVICES AND PRODUCTS:

- Job classification, compensation, evaluation systems and salary surveys
- Recruitment and hiring and employee orientation
- Employee activities – health fair, newsletter
- Personnel records
- Training
- Benefits
- Employee relations advice/guidance

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Personnel

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|-------------------------------------|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Number of Positions Filled | 41 | 21 | 25 | 25 |
| Average time to fill a job (days) | 55 | 60 | 60 | 60 |
| Applications received per year | 1,750 | 1,350 | 1,300 | 1,300 |
| Number of disciplinary actions | 12 | 10 | 10 | 10 |
| Number of grievances | 1 | 1 | 1 | 1 |
| Number of personnel/payroll actions | 1,600 | 1,500 | 1,500 | 1,500 |
| Outcome Measures | | | | |
| Turnover rate | 7.1% | 7.9% | 5.2% | 6% |

Performance Measurement Results:

- The number of positions filled in 09 was a significantly lower in FY 09 as a hiring freeze was implemented and the economy worsened.
- Grievances and disciplinary actions are expected to remain relatively level with past FY's.
- The turnover rate decreased below normal in FY10 due to the downturn in the economy.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415140: Personnel

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$350,441 | \$324,807 | \$329,900 | \$329,900 |
| Fringe Benefits | 136,300 | 126,160 | 106,600 | 118,100 |
| Purchased Services | 102,936 | 102,000 | 102,000 | 102,000 |
| Internal Services | (127,592) | (133,972) | (133,972) | (174,478) |
| Other Charges | 12,400 | 7,850 | 7,850 | 7,700 |
| Supplies & Materials | 176 | 800 | 800 | 650 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$474,661 | \$427,645 | \$413,178 | \$383,872 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Personnel Director | 28 | 1.0 | 1.0 | 1.0 | 1.0 |
| Benefits & Risk Manager | 23 | 1.0 | 1.0 | 1.0 | 1.0 |
| Personnel Analyst | 20 | 1.0 | 0.0 | 0.0 | 0.0 |
| Personnel Safety Technician | 16 | 1.0 | 1.0 | 1.0 | 1.0 |
| Personnel Technician | 14 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 5.0 | 4.0 | 4.0 | 4.0 |

FUNCTION: General and Finance

DEPARTMENT: City Manager

DIVISION OR ACTIVITY: Community Relations

BUDGET COMMENTS:

This cost center decreased by 9.7% (\$8,500) from FY 2010. The increase in the cost allocation to the water and sewer funds (\$11,300) accounts for the reduction in this cost center. This reallocation of costs attributable to the water and sewer funds impact, either positively or negatively, several general fund cost centers. In total however, the cost allocation to the water and sewer funds remain unchanged. Increases for fringe benefits of \$4,000 were offset by non personnel line item reductions of \$1,200. Funds were eliminated for the mailing of the *Cityscene* as part of the FY 2010 Adopted Budget, but it will continue to be made available on the City's website. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Community Relations Office manages a complete communications program to keep residents and the media informed of municipal services and activities. This program employs a variety of print and electronic resources, including a community newsletter, special brochures and informational materials; news releases and media advisories; video and cable television; telephone bulletin boards; and the Internet.

GOAL:

To ensure an educated and involved citizenry and an informed media by providing information on City programs and activities through timely and efficient communication methods. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Answer citizen requests for information and to ascertain community needs
- Produce informational, educational and promotional publications/materials for residents and business owners
- Prepare and disseminate news releases and media advisories targeted to print and electronic media outlets and community audiences
- Keep citizens informed of critical issues through the Internet (WWW), cable television, telephone bulletin boards, electronic messages, AM radio station and other media
- Keep current on information technology initiatives and their applications to community relations
- Survey and analyze effectiveness of communication programs
- Explore methods to improve the management and implementation of communication programs
- Manage citizen outreach programs

SERVICES AND PRODUCTS:

- The *Cityscene* on-line newsletter
- Pamphlets, brochures, flyers, banners
- Community Calendar
- News releases and media advisories
- Press conferences
- World Wide Web site content (including City and Chocolate Lovers Festival Web sites)
- AM radio PSAs
- Chocolate Lovers Festival publiCity, communication support
- Telephone bulletin boards
- eMAS (electronic message alert system)
- New Resident packets

FUNCTION: General and Finance

DEPARTMENT: City Manager

DIVISION OR ACTIVITY: Community Relations

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| <i>Cityscenes</i> made available on the first of the month | 12 | 12 | 12 | 12 |
| Citizen inquiries handled | 3,800 | 3,810 | 3,900 | 3,950 |
| Web site inquiries handled | 770 | 770 | 800 | 800 |
| Media inquiries handled | 394 | 394 | 400 | 400 |
| News releases prepared and distributed | 250 | 250 | 250 | 250 |
| New resident packages prepared and distributed | 100 | 50 | 25 | 25 |

Performance Measurement Results:

The increased number of citizen inquiries and media inquiries handled is due largely to the ending of the Cityscene mass mailing. Web inquiries have increased due to a new Web form for Web users and the popularity of city special events, especially the Chocolate Lovers Festival. New resident packages have decreased as they are now only provided upon request.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415150: Community Relations

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$124,486 | \$80,024 | \$80,024 | \$80,024 |
| Fringe Benefits | 46,783 | 31,083 | 32,000 | 35,100 |
| Purchased Services | 40,287 | 10,000 | 10,000 | 10,000 |
| Internal Services | (35,663) | (37,446) | (37,446) | (48,768) |
| Other Charges | 798 | 1,450 | 1,450 | 475 |
| Supplies & Materials | 2,200 | 2,000 | 2,000 | 900 |
| Capital Outlay | 862 | 0 | 0 | 900 |
| Total | \$179,753 | \$87,111 | \$88,028 | \$78,631 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|---------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Community Relations Specialist | 19 | 1.0 | 1.0 | 1.0 | 1.0 |
| Cultural Arts & Marketing Coordinator | 19 | 0.0 | 0.0 | 0.0 | 0.0 |
| Community Relations Assistant | 14 | 1.0 | 0.0 | 0.0 | 0.0 |
| Total FTE | | 2.00 | 1.00 | 1.00 | 1.00 |

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Marketing

BUDGET COMMENTS:

The marketing cost center has remained flat from FY 2010. The most notable decreases in funding occur in temporary help (\$7,200), web development specialist (\$8,400), and printing costs (\$6,300). These cost savings were offset by a decrease (\$30,000) in the water and sewer cost allocation. This reallocation of costs attributable to the water and sewer funds impact, either positively or negatively, several general fund cost centers. In total however, the cost allocation to the water and sewer funds remain unchanged. No funds are included for employee market adjustment or merit / step increases.

PROGRAM

To increase the positive perception of the City, raise the profile, and promote the City through local, regional and State resources.

GOAL

Increase the number of people eating, shopping, staying, visiting and doing business in the City thus spending more money in the City. Increase visibility and vitality of the City as a place to visit when in the Capitol region.

OBJECTIVES

- Implement an effective marketing strategy for the City of Fairfax.
- Support marketing opportunities for all City departments.
- Promote Old Town Plaza in association with Old Town businesses.
- Increase marketing budget by attracting additional grants and funding into the City.
- Incorporate current trends, research information and best practice gained through liaison with state agencies: Virginia Tourism Corporation and Virginia Commission on the Arts.
- Bring added value and marketing expertise to business partnerships: Kimco Realty Corporation, Old Town Traders, Downtown Fairfax Coalition and Boulevard Improvement District.
- Achieve cost benefits through mutual marketing with Community partnerships: including George Mason University, Destination Fairfax, Fairfax Spotlight on the Arts and Fairfax City Regional Library.

SERVICES and PRODUCTS

- Creation of effective advertising and public relations campaigns, and seizing opportunities as they occur.
- Advertising for print & electronic media.
- Maintain media liaisons and an effective photo library for media enquiries.
- Develop and maintain a current and effective visitor website.
- Create and implement new media development.
- City Brochure development, production and distribution.
- Special event co-op marketing including production of downtown performance events.
- Conduct City Market research and data collection in collaboration with Virginia Tourism Corporation and George Mason University.
- Provide staff to Cultural and Tourist Boards.
- Member of State Tourist and Arts Boards.

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Marketing

PERFORMANCE MEASURES:

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|---|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Number of Advertisements – Radio wks | 20 | 18 | 48 | 60 |
| Number of Advertisements - Print | 312 | 250 | 198 | 200 |
| Number of Advertisements – Electronic [more media offering combined advertising] | 3x 3mth contracts | 2x12mth contracts | 6x6mth contracts | 6x6mth contracts |
| Number of Brochures | 80,000 | 60,000 | 75,000 | 75,000 |
| Percentage of increased hits to Visit Fairfax website | 73% | 75% | 85% | 88% |
| Number of Cultural Arts Events | 44 | 62 | 66 | 75 |
| Cultural Arts performance attendance | 11,160 | 20,000 | 20,000 | 20,500 |
| Number of Downtown Events | 17 | 42 | 55 | 58 |
| Marketing support – Downtown event Attendance ** | 97,190 | 98,000 | 105,000 | 110,000 |

** Downtown events – Haunted Halloween, Irish Festival [relocated from Van Dyck Park], Craft Market, Old Town Plaza Gallery, 'theSPACE at Old Town Plaza', Fourth Fridays, Summer Nights in the City, Antique Car Show, Movies under the Moon, Fall Festival, 4th July, Chocolate Lovers Festival [in 'theSPACE at Old Town Plaza] Restaurant Week, Performance Series at Old Town Hall

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415152: Marketing

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$46,544 | \$52,640 | \$55,100 | \$47,100 |
| Fringe Benefits | 16,480 | 15,401 | 16,600 | 18,200 |
| Purchased Services | 109,456 | 105,495 | 105,495 | 88,300 |
| Internal Services | (35,663) | (37,446) | (37,446) | (7,446) |
| Other Charges | 9,951 | 21,302 | 21,302 | 12,700 |
| Supplies & Materials | 799 | 2,520 | 2,520 | 900 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$147,567 | \$159,912 | \$163,571 | \$159,754 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Cultural Arts & Marketing Manager | 23 | 0.50 | 0.50 | 0.50 | 0.50 |
| Cultural Arts Coordinator | 14 | 0.38 | 0.00 | 0.00 | 0.00 |
| Total FTE | | 0.88 | 0.50 | 0.50 | 0.50 |

FUNCTION: General and Finance
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Cable TV

BUDGET COMMENTS:

This cost center increases by 60% (\$47,600) from FY 2010, as a decrease in the water and sewer cost allocation (\$60,000) was partially offset by adjustments to the fringe benefits line item (\$10,800) based on trend analysis. This reallocation of costs attributable to the water and sewer funds impact, either positively or negatively, several general fund cost centers. In total however, the cost allocation to the water and sewer funds remain unchanged. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Community Relations Office manages a complete communications program to keep residents and the media informed of municipal services and activities. The Cable TV division helps the City achieve its communication goals through the use of video on cable television, the City's web site and DVDs. This division oversees the main video control room at City Hall, the mobile studio and five remote PEG sites, including Old Town Hall, Fairfax High School, Lanier Middle School, Daniels Run Elementary School and Providence Elementary School.

GOAL:

To keep residents and merchants informed of timely and pertinent information through the use of video programming. The programs are shown on the City's cable television station, Cityscreen-12, which is carried on the Cox Communications cable network and on Verizon FiOS, on the City's web site and available on DVD for purchase or loan .

OBJECTIVES:

- Program the electronic bulletin board on Cityscreen-12 with timely and pertinent information important to the community
- Televisе live, unedited coverage of all City Council meetings and work sessions
- Televisе live, unedited coverage of Planning Commission meetings
- Televisе live, unedited coverage of School Board meetings
- Produce and televisе ten "Fairfax Scene" magazine programs
- Produce and televisе public service programs that promote an understanding of City government and the safety and quality of life of those in the community
- Produce and televisе promos and coverage of special and cultural events and activities
- Provide election results from City of Fairfax precincts
- Provide 24/7 streaming of Cityscreen-12 on the City's web site
- Provide a video archive of recent Cityscreen-12 programming including meetings and special events

SERVICES AND PRODUCTS:

Ongoing Programming:

- 24-hour bulletin board
- City Council meetings
- School Board meetings
- Planning Commission meetings
- The Fairfax Scene program
- Special event coverage

Special Programming:

- Budget presentation
- City Election results

Videotape/DVD Borrowers Program:

- DVD copies of all programs available in City Manager's Office and Regional Library

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: General and Finance
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: Cable TV

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| City Council meetings/work sessions televised | 25 | 34 | 30 | 35 |
| School Board meetings televised | 10 | 10 | 10 | 10 |
| Planning Commission meetings televised | 11 | 17 | 21 | 21 |
| Fairfax Scenes produced and televised | 8 | 9 | 6 | 8 |
| Special programming | 15 | 2 | 4 | 5 |
| Outcome Measures | | | | |
| Percentage of programs shown on Cityscreen-12 and on City's web site | 100% | 100% | 100% | 100% |
| Percentage of programs available to the public at the City of Fairfax Regional Library | 100% | 100% | 100% | 100% |

Performance Measurement Results:

The reduction of special programming/Fairfax Scenes in FY2009 and FY2010 was due to budgetary constraints on Temporary Help. Meeting coverage is anticipated to remain constant.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415160: Cable TV

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$132,862 | \$129,909 | \$130,301 | \$129,265 |
| Fringe Benefits | 13,805 | 26,119 | 13,400 | 15,300 |
| Purchased Services | 6,282 | 5,000 | 4,131 | 5,000 |
| Internal Services | (85,527) | (89,804) | (89,804) | (29,804) |
| Other Charges | 951 | 1,200 | 920 | 1,150 |
| Supplies & Materials | 7,709 | 6,900 | 6,700 | 6,000 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$76,082 | \$79,325 | \$65,649 | \$126,911 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Cable Television Manager (P/T) | 23 | 0.75 | 0.75 | 0.75 | 0.75 |
| Cable TV Technician (P/T) | 19 | 0.75 | 0.75 | 0.75 | 0.75 |
| Total FTE | | 1.50 | 1.50 | 1.50 | 1.50 |

FUNCTION: General and Finance

DEPARTMENT: Personnel

DIVISION OR ACTIVITY: Risk Management

BUDGET COMMENTS:

Staff support for this function is provided in the Personnel Office. Training is provided in this account for the entire City government in defensive driving, hazardous material communication, first aid and OSHA and Workers' Compensation training. The account includes the insurance costs for all liability, property and auto insurance for the City and VFD except for school and transit costs which are budgeted separately. Major costs include \$382,140 for general business insurance. Uninsured costs remain level over FY 2010 at \$15,000. Internal services charges are allocated to applicable City departments for their share of insurance costs. The water and sewer cost allocation decreased \$345,600. This reallocation of costs attributable to the water and sewer funds impact, either positively or negatively, several general fund cost centers. In total however, the cost allocation to the water and sewer funds remain unchanged.

PROGRAM:

The risk management program is composed of five main operational areas including insurance procurement, claims management, safety and loss control, administration of the City's workers' compensation program and contract review.

GOAL:

To protect the financial resources of the City and to provide a safe work environment. Promote a safety program and a liability loss prevention program that is functional and effective. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVE:

To reduce the frequency and severity of losses and to minimize liability exposure through an effective loss control program.

SERVICES AND PRODUCTS:

- Workers' Compensation Program
- Safety Education Program
- Loss Control Activities
- Claims Management – Loss Recovery
- Property and Liability Insurance
- Risk Management Information System
- Contract review for risk allocation

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|---------------------------------|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Number of preventable accidents | 21 | 29 | 35 | 30 |
| Number of lost day injuries | 5 | 6 | 9 | 8 |
| Number of lost days | 33 | 90 | 900 | 150 |
| Number of light duty days | 296 | 1,990 | 2,300 | 400 |

Performance Measurement Results:

- Preventable accidents expected to increase due to delay in defensive driver training.
- Number of lost and light duty work days projected to increase due to two injuries requiring multiple surgeries.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415230: Risk Management

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Purchased Services | 4,786 | 20,400 | 20,400 | 18,000 |
| Internal Services | (418,069) | (438,973) | (438,973) | (93,347) |
| Other Charges | 320,886 | 419,986 | 418,423 | 384,985 |
| Supplies & Materials | 25 | 150 | 150 | 125 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | (\$92,372) | \$1,563 | \$0 | \$309,763 |

FUNCTION: General and Finance

DEPARTMENT: Department of Information Technology

DIVISION OR ACTIVITY: Telephone

BUDGET COMMENTS:

Fund for the citywide telephone costs will decrease by 25.5% (\$42,900) in FY 2011. This is primarily due to eliminating some lines no longer needed and reducing the costs of other lines by eliminating services not needed.

PROGRAM:

The telephone communications system is a VoIP telephone service that provides a full range of telecommunications features which is non-attendant operated.

GOAL:

To ensure efficient transfer of information internally as well as externally, via telephone and computer, and to enable employees and citizens to interact directly with departments in the transaction of City business. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Maintain telephone system in effective manner for all users

SERVICES AND PRODUCTS:

- Management of the telephone infrastructure and services

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Telephone support call response | 616 | 570 | 570 | 570 |
| Outcome Measures | | | | |
| Request completed in a timely/sat. fashion | 98% | 98% | 99% | 99% |

Performance Measurement Results:

- The City continues to expand the number of telephones and facilities that must be supported, as well as the types of services required. The completion of the City's new facilities at City Hall, Police Station, and Blenheim Interpretive Center increased the number of phone devices requiring telephone services.
- FTE dedicated to handle all telephone communication issues is .8.

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 415240: Telephone | | | | |
|--------------------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Internal Services | (7,098) | (7,453) | (7,453) | (9,706) |
| Other Charges | 156,185 | 175,600 | 175,600 | 135,000 |
| Total | \$149,087 | \$168,147 | \$168,147 | \$125,294 |

FUNCTION: General and Finance

DEPARTMENT: Department of Information Technology

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The Information Technology department budget decreases by 19% (\$332,900) from FY 2010. Continued savings in personnel costs equate to \$126,200. Other major line item decreases include: contract services (\$42,000), computer fees/contracts (\$43,100), office equipment replacement (\$50,400) and an increase in costs allocated to the water and sewer funds (\$85,700). This reallocation of costs attributable to the water and sewer funds impact, either positively or negatively, several general fund cost centers. In total however, the cost allocation to the water and sewer funds remain unchanged. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Department of Information Technology provides technical services to City departments in three core functions:

- Enterprise Architecture
- Business Process Improvement
- Service Management

GOAL:

To provide guidance and assistance in identifying appropriate technology to improve City operations and functions, and to ensure efficient and effective City operations by providing computer services and technology tools to departments. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Formulate and implement the City's Information Technology (IT) strategic plan
- Facilitate a 24-hour City Hall through e-government solutions
- Provide project management and oversight to City technology projects
- Operate a full-service data center providing 24-hour service to City staff
- Minimize long-term expenses associated with technical services
- Provide systems support for specialized staff requests
- Provide support to users of City computer systems
- Operate and maintain the City's enterprise network

SERVICES AND PRODUCTS

- Development, design and implementation of the City's Enterprise Architecture including business applications and telecommunications infrastructure
- Security and preservation of electronic information and systems
- Telecommunications implementation and operations.
- Management of the City's technology infrastructure and systems.
- Management of the Data Center for enterprise applications
- System analysis and design; data modeling and database design, and data warehouse
- Web and server application development

FUNCTION: General and Finance
DEPARTMENT: Department of Information Technology
DIVISION OR ACTIVITY:

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Technical Support | | | | |
| Technical service call responses | 4,200 | 4,360 | 4,700 | 4,890 |
| Number of workstations/computers supported | 150 | 182 | 235 | 250 |
| Number Laptops supported | 47 | 58 | 70 | 80 |
| Number of BB, PDA's, Cellphones, AirCards | 198 | 240 | 300 | 310 |
| Network Administration | | | | |
| Network support call responses | 1,480 | 1,500 | 1,637 | 1,650 |
| Number of servers | 39 | 41 | 41 | 41 |
| Number of applications/systems | 130 | 130 | 132 | 132 |
| Number of routers, switches and appliances | 48 | 86 | 90 | 90 |
| Application Programming | | | | |
| Requests for Web Services | 910 | 1,020 | 1,140 | 1,300 |
| Requests for GIS Services | 425 | 520 | 630 | 650 |
| Requests for queries/reports | 290 | 320 | 375 | 390 |
| Requests for custom applications | 35 | 35 | 35 | 36 |
| Outcome Measurers | | | | |
| Network Management FTE | 1.2 | 1.2 | 1.2 | 1.2 |
| Computer time available | AVG 99.6% | AVG 99.6% | AVG 99.8% | AVG 99.9% |

Performance Measurement Results:

- Requests for services have increased over time as the City has continued to develop its use of technology to deliver services more efficiently. GIS and additional mapping capability, additional web based services and more sophisticated use of general office software has increased the need for more targeted support. This year the staff completed implementation of a new Real Estate CAMA software and website, and a new billing system for Utilities and Cash Receipts. GIS is now embedded into more applications like CAMA which will result in more requests for services. In addition, departments are finding improved applications on the web can reduce the number of calls for information.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415250: Information Technology

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$923,812 | \$882,616 | \$822,286 | \$822,286 |
| Fringe Benefits | 276,996 | 340,446 | 239,800 | 274,500 |
| Purchased Services | 480,048 | 532,280 | 532,280 | 457,667 |
| Internal Services | (270,024) | (283,525) | (283,525) | (369,248) |
| Other Charges | 79,711 | 109,575 | 109,575 | 99,775 |
| Supplies & Materials | 45,925 | 30,700 | 30,700 | 44,700 |
| Capital Outlay | 207,646 | 140,800 | 140,800 | 90,400 |
| Total | \$1,744,114 | \$1,752,892 | \$1,591,916 | \$1,420,080 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Director of Information Tech | 30 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant Director of Info. Tech. | 27 | 1.0 | 1.0 | 1.0 | 1.0 |
| Program / Systems Analyst | 24 | 1.0 | 1.0 | 1.0 | 1.0 |
| Web Architect | 24 | 1.0 | 1.0 | 1.0 | 1.0 |
| Telecommunications Manager | 24 | 1.0 | 1.0 | 1.0 | 1.0 |
| GIS Manager | 23 | 1.0 | 1.0 | 1.0 | 1.0 |
| Network Administrator | 22 | 1.0 | 1.0 | 1.0 | 1.0 |
| IT Specialist | 21 | 1.0 | 0.0 | 0.0 | 0.0 |
| Telecommunications Technician | 21 | 1.0 | 1.0 | 1.0 | 1.0 |
| Computer Technician II | 18 | 1.0 | 1.0 | 1.0 | 1.0 |
| Operations Technician | 13 | 1.0 | 0.0 | 0.0 | 0.0 |
| Total FTE | | 11.0 | 9.0 | 9.0 | 9.0 |

FUNCTION: General and Finance

DEPARTMENT: Personnel

DIVISION OR ACTIVITY: Printing and Office Supplies

BUDGET COMMENTS:

Funding for all printing functions decreases by 9.6% (\$26,300) in FY 2011. This department's credit via the Water and Sewer allocation line item for all printing and mail services provided for these Enterprise Funds increased (\$17,400). This reallocation of costs attributable to the water and sewer funds impact, either positively or negatively, several general fund cost centers. In total however, the cost allocation to the water and sewer funds remain unchanged. Fringe benefits and equipment rental account for the reduction in expenditures of \$1,300 and \$7,600. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

Office support services for City operations are centralized in one function that provides office machines, office supplies, mail activities and duplicating of documents.

GOAL:

To ensure efficient departmental operations by providing needed office services. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Provide in-house duplicating, collation and binding services
- Maintain a stockroom of supplies for use by all departments within the City
- Provide mail service to all units

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|---|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Pieces of mail processed annually | 248,000 | 250,000 | 250,000 | 250,000 |
| Supply orders filled | 825 | 830 | 835 | 835 |
| Mail room copying (pages) | 509,000 | 530,000 | 530,750 | 530,750 |
| Special printing projects | 2,000 | 3,500 | 3,500 | 3,500 |
| Number of agenda mailouts | 17,500 | 17,000 | 15,000 | 13,500 |
| Outcome Measures | | | | |
| Percentage of mail deliveries made as scheduled | 100% | 100% | 100% | 100% |

Performance Measurement Results:

- Supply orders for FY11 will remain flat as a result of budget reductions.
- Mail room copying and printing projects in FY 2010 & 2011 will increase due to emphasis on communications to customers and printing/copying services provided to community associations and other City related organizations.
- Special printing projects will increase due to the addition of documents including the Cityscene which were previously outsourced.
- Agenda mailouts will decrease due to the availability and use of electronic formats and communications.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415260: Printing and Office Supplies

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$60,485 | \$62,000 | \$62,000 | \$62,000 |
| Fringe Benefits | 19,465 | 22,465 | 19,832 | 21,100 |
| Purchased Services | 3,123 | 4,018 | 4,018 | 4,000 |
| Internal Services | (54,701) | (57,436) | (57,436) | (74,802) |
| Other Charges | 193,723 | 192,576 | 185,000 | 185,000 |
| Supplies & Materials | 52,971 | 51,000 | 51,000 | 51,000 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$275,066 | \$274,623 | \$264,414 | \$248,298 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Mail / Duplication Services Admin. | 12 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 1.0 | 1.0 | 1.0 | 1.0 |

FUNCTION: General and Finance

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Fleet Maintenance

BUDGET COMMENTS:

This cost center remains relatively flat from the prior fiscal year. Fuel costs will increase by \$20,000 based on current trends, along with vehicle maintenance for an aging fleet \$24,250, and funds for tires \$10,000. Uniforms will decrease by \$10,000 and repair parts by \$20,000 based on historical trends. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

An aggressive preventative and predictive maintenance program to maintain the City's fleet in and efficient and reliable manner. The City's fleet maintenance fund functions as an Internal Service fund, whereby each city department gets charged for its proportionate share of annual vehicle maintenance costs.

GOAL:

To protect the City's \$18 million plus investment in vehicles and other motorized equipment by keeping it in safe and efficient working order with minimal downtime. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Maintain all motorized equipment
- Perform preventive and predictive maintenance
- Inspect brakes monthly
- Perform State safety and emission control inspections
- Provide fuel and lubricants
- Perform major and minor mechanical repairs
- Provide emergency road service for City vehicles
- Repair body and interior of damaged vehicles
- Maintain facility in accordance with all state and federal regulations
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:

- Reliable and efficient fleet of City vehicles
- Safety and emission inspections
- Write specifications for new vehicles
- Modifications to vehicles
- Welding
- Fueling and operation and recordkeeping
- Property yard supplies distribution
- Emergency road service
- Surplus vehicle preparation
- Two way radio maintenance

FUNCTION: General and Finance
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Fleet Maintenance

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|----------------------------|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Number of repair orders | 3,589 | 3,600 | 3,600 | 3,600 |
| Total Fleet | 567 | 590 | 590 | 590 |
| Downtime hours | 18,500 | 18,500 | 18,500 | 18,500 |
| Efficiency Measures | | | | |
| Mechanic to vehicle ratio | 1/80 | 1/80 | 1/80 | 1/80 |
| National average | 1/43 | 1/43 | 1/43 | 1/43 |
| Outcome Measures | | | | |
| Vehicle availability | 97% | 98% | 98% | 98% |
| National average | 95% | 95% | 98% | 98% |

Performance Measurement Results:

- Repair orders are expected to remain flat in FY11 as a result of budget reductions.
- The mechanic to vehicle ratio remains fairly constant. This is double the industry average, but has not negatively impacted vehicle availability. Staff employs the use of overtime to assist with busy periods, and the City uses a contractor to perform work on Fire Department vehicles due to their unique specifications.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415270: Fleet Maintenance

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|--------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$756,883 | \$802,325 | \$801,600 | \$801,600 |
| Fringe Benefits | 260,008 | 303,930 | 249,100 | 284,100 |
| Purchased Services | 383,389 | 376,850 | 401,100 | 401,100 |
| Other Charges | 9,576 | 15,000 | 15,000 | 12,500 |
| Supplies & Materials | 1,248,892 | 1,306,900 | 1,316,900 | 1,306,900 |
| Capital Outlay | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Subtotal | \$2,658,748 | \$2,805,005 | \$2,783,700 | \$2,806,200 |
| Internal Services | (2,647,235) | (2,805,005) | (2,783,700) | (2,806,200) |
| Total | \$11,513 | \$0 | \$0 | \$0 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Automotive Supervisor | 22 | 1.0 | 1.0 | 1.0 | 1.0 |
| Automotive Parts Supervisor | 18 | 1.0 | 1.0 | 1.0 | 1.0 |
| Automotive Night Supervisor | 18 | 1.0 | 1.0 | 1.0 | 1.0 |
| Mechanic III | 16 | 2.0 | 2.0 | 1.0 | 1.0 |
| Mechanic II | 14 | 2.0 | 2.0 | 2.0 | 2.0 |
| Mechanic I | 13 | 4.0 | 4.0 | 5.0 | 5.0 |
| Administrative Assistant III | 12 | 1.0 | 1.0 | 1.0 | 1.0 |
| Automotive Parts Assistant | 10 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 13.0 | 13.0 | 13.0 | 13.0 |

FUNCTION: General and Finance

DEPARTMENT: Finance

DIVISION OR ACTIVITY: Finance and Accounting

BUDGET COMMENTS:

Excluding a reallocation of water and sewer fund costs (\$34,889), this cost center has decreased by 3.6% (\$25,900) from the prior fiscal year. All personnel expenses will be decreased by 23,800. In addition, funds for travel and training and office supplies were each reduced by \$1,000. No funds are included for employee market adjustment or merit / step increases. The reallocation of costs attributable to the water and sewer funds impact, either positively or negatively, several general fund cost centers. In total however, the cost allocation to the water and sewer funds remain unchanged.

PROGRAM:

The finance and accounting element of the Finance Department provides financial services, financial management and direction for the City organizations

GOAL:

To ensure fiscal stability and efficient departmental operations by providing financial accounting and reporting, purchasing and budgeting services. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Control and record the results of all financial operations; report this information to City, State and federal agencies and the public in a timely manner; and process all accounts payable, inventory and payroll transactions (accounting)
- Provide centralized procurement to all City departments in a timely manner at the lowest and best cost available (purchasing)
- Prepare and administer the operating and capital budgets of the City (budget)

SERVICES AND PRODUCTS:

- Operating and capital budget documents
- Payroll checks
- Purchase orders
- Payments for goods and services
- Expenditure and revenue reports
- Comprehensive annual financial report (audit)

FUNCTION: General and Finance

DEPARTMENT: Finance

DIVISION OR ACTIVITY: Finance and Accounting

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|---|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Prepare monthly reports for organization and City Council | 12 | 12 | 12 | 12 |
| Vendor checks issued | 9,453 | 8,626 | 7,600 | 7,800 |
| Payroll checks issued | 13,974 | 13,255 | 12,300 | 12,400 |
| Prepare monthly and quarterly payroll reports and send to state and federal agencies | Yes | Yes | Yes | Yes |
| Purchase orders issued | 2,243 | 1,952 | 1,980 | 2,000 |
| Outcome Measures | | | | |
| Receive "Clean" Annual Audit Opinion as reported in the Consolidated Financial Report (CAFR) | Yes | Yes | Yes | Yes |
| Prepare State Comparative Cost Report and issue CAFR to Virginia Auditor of Public Accounts by 12/5 | Yes | Yes | Yes | Yes |
| Service Quality | | | | |
| Obtain GFOA Certificate of Achievement for CAFR | Yes | Yes | Yes | Yes |
| Obtain GFOA Distinguished Budget Presentation Award for Operating Budget | Yes | Yes | Yes | Yes |
| Prepare City Manager's Budget that supports quality services at lowest possible costs | Yes | Yes | Yes | Yes |

Performance Measurement Results:

The Office of Finance continues to meet all mandates and guidelines for the City's financial reporting. For FY 2007, the City's Comprehensive Annual Financial Report (CAFR) was awarded a Certificate of Achievement for Excellence in Financial Reporting upon review by the Government Finance Officers Association (GFOA). The FY 2008 CAFR will be submitted to GFOA again this year in hopes of obtaining another award. In addition, the City's FY 2007 Operating Budget also received a Distinguished Budget Presentation Award from the GFOA. The Office of Finance strives annually to receive both awards.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415410: Finance & Accounting

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$588,717 | \$588,879 | \$588,900 | \$583,100 |
| Fringe Benefits | 173,150 | 224,561 | 185,200 | 206,500 |
| Purchased Services | 1,780 | 2,300 | 1,500 | 3,400 |
| Internal Services | (107,198) | (112,463) | (112,463) | (147,293) |
| Other Charges | 2,783 | 6,500 | 2,800 | 4,200 |
| Supplies & Materials | 3,015 | 4,000 | 4,000 | 3,000 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$662,247 | \$713,777 | \$669,937 | \$652,907 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Director of Finance* | 31 | 0.5 | 0.5 | 0.5 | 0.5 |
| Assistant Director of Finance | 26 | 1.0 | 1.0 | 1.0 | 1.0 |
| Budget Officer | 24 | 1.0 | 1.0 | 1.0 | 1.0 |
| Buyer | 19 | 1.0 | 1.0 | 1.0 | 1.0 |
| Accounting Technician | 15 | 1.0 | 1.0 | 1.0 | 1.0 |
| Accounting Specialist | 15 | 1.0 | 1.0 | 1.0 | 1.0 |
| Finance Technician | 13 | 2.0 | 2.0 | 2.0 | 2.0 |
| Total FTE | | 7.5 | 7.5 | 7.5 | 7.5 |

* Serves dually as Assistant City Manager

FUNCTION: General and Finance

DEPARTMENT: Finance

DIVISION OR ACTIVITY: Real Estate Assessment

BUDGET COMMENTS:

This cost center increases by 5% (\$18,700) in FY 2011. Personnel expenses account for \$25,100 of this variance based on revisions to the staffing complement in mid FY 2010. This was partially offset by a reduction on contract services (\$8,000). No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Real Estate division of the Finance Department annually appraises property to determine fair market value for tax purposes and notifies owners of new assessments yearly.

GOAL:

To ensure the fair and equitable assessment of all real property in the City of Fairfax based on fair market value, the end result being the fair and even distribution of the tax burden among all property owners. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Maintain an assessment/sales ratio of between 94 and 98 percent
- Maintain a coefficient of dispersion of between 5 and 9 percent
- List and appraise new construction based on final permits
- Obtain sales data on all transactions occurring within the City
- Administer residential and commercial partial exemption programs for rehabilitated property

SERVICES AND PRODUCTS:

- Serve as support staff to Board of Equalization
- Inform and educate public
- Real Estate Assessment Notification
- Real estate land book
- Property and sales data

FUNCTION: General and Finance

DEPARTMENT: Finance

DIVISION OR ACTIVITY: Real Estate Assessment

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|-------------------------------|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Number of parcels assessed | 8,793 | 8,805 | 8,804 | 8,934 |
| Total assessed value-taxable | \$5,637,792,000 | \$5,359,610,100 | \$4,972,880,538 | \$4,654,693,084 |
| Total assessed value-exempt | \$372,660,900 | \$388,478,700 | \$380,799,800 | \$373,183,800 |
| Number of building permits | 500 | 535 | 535 | 535 |
| New construction value | \$94,313,800 | \$26,297,200 | \$18,430,600 | \$28,000,000 |
| Properties in Rehab programs | 199 | 196 | 190 | 184 |
| Tax \$ exempted for Rehab | \$162,347 | \$166,883 | \$160,821 | \$133,410 |
| Outcome Measures | | | | |
| Coefficient of Dispersion | 9.17% | 9.0% | 8.5% | 8.5% |
| Efficiency Measures | | | | |
| Per parcel maintenance cost | \$52.68 | \$53.37 | \$49.79 | \$49.15 |
| Cost per tax dollar assessed | \$0.0104 | \$0.0096 | \$0.0096 | \$0.0104 |
| Service Quality | | | | |
| Median Sales Assessment Ratio | 101.52% | 102.00% | 98.00% | 98.00% |

Performance Measurement Results:

- Coefficient of Dispersion and Median Sales Assessment Ratio for 2008 obtained from the Department of Taxation.
- Coefficient of Dispersion and Median Sales Assessment Ratio for 2009, 2010, and 2011 were estimated based on data available at the time.
- Efficiency measures in 2009, 2010, and 2011 were calculated using the current tax rate of \$0.88/\$100 for residential and \$0.96/\$100 for commercial.
- The Coefficient of Dispersion is a statistical measure of uniformity in the assessment of real property.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415420: Real Estate Assessment

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$363,252 | \$281,397 | \$315,891 | \$313,900 |
| Fringe Benefits | 96,716 | 109,298 | 82,600 | 101,900 |
| Purchased Services | 527 | 11,955 | 11,955 | 3,988 |
| Internal Services | 0 | 0 | 0 | 0 |
| Other Charges | 8,788 | 11,900 | 13,109 | 13,889 |
| Supplies & Materials | 630 | 1,250 | 1,250 | 800 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$469,913 | \$415,800 | \$424,805 | \$434,477 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Real Estate Assessor | 26 | 1.0 | 1.0 | 1.0 | 1.0 |
| Real Estate Appraiser II | 20 | 1.0 | 1.0 | 1.0 | 1.0 |
| Real Estate Appraiser I | 17 | 1.0 | 0.0 | 0.0 | 0.0 |
| Real Estate Appraiser Trainee | 14 | 0.0 | 0.0 | 1.0 | 1.0 |
| Appraisal Technician | 13 | 2.0 | 2.0 | 1.0 | 1.0 |
| Total FTE | | 5.0 | 4.0 | 4.0 | 4.0 |

FUNCTION: General and Finance

DEPARTMENT: Treasurer

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The Treasurer's office budget decreases 5% (\$10,700) in FY 2011 before a reallocation of water and sewer fund costs (\$40,800). This reallocation of costs attributable to the water and sewer funds impact, either positively or negatively, several general fund cost centers. In total however, the cost allocation to the water and sewer funds remain unchanged. Personnel related expenses increase by \$7,700 along with office supplies \$2,800. Reductions are noted in fees for processing charges (e.g. taking payment of credit cards) \$2,850. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Treasurer's Office, headed by an official elected by City residents, collects revenues, disburses monies and is custodian of funds. The Commonwealth of Virginia reimburses the City for a portion of the approved state salaries and expenses for this program.

GOAL:

To ensure the City's fiscal integrity and viability by efficiently collecting and accurately accounting for City and state revenues. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Provide efficient methods for collecting revenues and taxes including the use of technological advances to improve customer services
- Provide exceptional customer service including responding to customers' inquiries about procedures to follow and status of accounts
- Collect delinquent tax revenue
- Maintain a collection ratio of a minimum of 98% for Real Estate and Personal Property Tax Collection
- Deposit funds within 24 hours of receipt and disburse checks after ensuring that funds are available for payment
- Invest funds to obtain the highest rate of interest through competitive bidding while ensuring maximum security of principal
- Manage cash in a manner designed to prevent the necessity of utilizing short term borrowing to meet working capital needs
- Collect and remit to State income and estimated tax payments
- Project applicable City revenue for annual budget using an analytical process

SERVICES AND PRODUCTS:

- Collection from customers in person or by mail payments for
 - real estate and personal property taxes
 - service fees
 - water and sewer fees
 - delinquent tax collection
- Signature on checks guaranteeing availability of funds
- Information on City funds and revenue collecting

FUNCTION: General and Finance

DEPARTMENT: Treasurer

DIVISION OR ACTIVITY:

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Delinquent Tax Collection | \$446,315 | 1,309,105 | 1,208,000 | 759,000 |
| Late payment penalty collected | \$166,325 | 279,247 | 225,000 | 180,000 |
| Interest on delinquent taxes | \$64,934 | 154,582 | 83,000 | 70,000 |
| Outcome Measures | | | | |
| Real estate tax collection ratio | 99.7 | 97.9 | 98.0 | 98.0 |
| Personal property tax collection ratio | 97.7 | 96.8 | 97.0 | 97.0 |

Performance Measurement Results:

The City has met its objective for Personal and Real Estate Property Tax collection in FY 2008-09 and fully expects the same trend to continue for FY 2009-10 and FY 2010-11. Delinquent tax collection increased in FY09 and FY10 based on a significant increase in delinquent tax assessments for prior years. The large increase in prior year assessments is not a recurring item. Taxpayers taxed as prior year assessments will be on our current tax rolls. Current tax rolls will increase and delinquent assessments/collections will decline in future tax years.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415440: Treasurer

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$488,429 | \$508,310 | \$512,600 | \$515,600 |
| Fringe Benefits | 180,062 | 190,639 | 175,100 | 194,100 |
| Purchased Services | 4,785 | 7,950 | 8,800 | 8,750 |
| Internal Services | (125,826) | (132,036) | (132,036) | (172,780) |
| Other Charges | 20,393 | 26,700 | 23,350 | 22,950 |
| Supplies & Materials | 31,640 | 29,858 | 29,858 | 32,708 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$599,483 | \$631,421 | \$617,672 | \$601,328 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Treasurer | 28 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Treasurer | 22 | 1.0 | 1.0 | 1.0 | 1.0 |
| Accounting Technician | 15 | 1.0 | 1.0 | 1.0 | 1.0 |
| Finance Clerk III | 13 | 2.0 | 2.0 | 2.0 | 2.0 |
| Collections Specialist | 12 | 1.0 | 1.0 | 1.0 | 1.0 |
| Finance Clerk II | 11 | 1.0 | 1.0 | 1.0 | 1.0 |
| Decal Enforce. Officer (P/T) | 6 | 0.75 | 0.75 | 0.75 | 0.75 |
| Total FTE | | 7.75 | 7.75 | 7.75 | 7.75 |

FUNCTION: General and Finance

DEPARTMENT: Commissioner of Revenue

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The Commissioner of Revenue's budget notes a minor increase of 1% (\$5,900) for FY 2011. Net changes in all personnel expenses note an increase of \$7,900, but are offset by a decrease to office supplies of \$2,000. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Revenue office is headed by a Commissioner of the Revenue, who is a constitutional officer of the Commonwealth, elected by City residents. The office assesses for tax purposes the value of tangible property tax, both individual and business, and collects business tax revenues due the City. The office also receives and transmits State income and estimated income taxes, and therefore, the Commonwealth of Virginia reimburses the City for one-half the approved State salaries and expenses for this program.

GOAL:

To ensure the City's fiscal integrity and viability by fairly and uniformly administering revenues due the City from individuals and businesses. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Assess, process and/or transmit taxes to the Treasurer's Office for:
 - business licenses
 - meals tax
 - local public utility use
 - local cigarette use
 - bank franchise
 - transient lodging charge (quarterly)
 - vehicle rental charge (quarterly) and report to state for payment to the City
 - personal property
- Update daily accurate and current revenue records on residents and businesses
- Routinely determine taxpayer liability for personal property taxes
- Administer and conduct a routine business revenue audit program
- Prorate personal property tax on vehicles
- Maintain cost per Personal Property at or below \$.04
- Maintain cost per BPOL at or below \$.05

SERVICES AND PRODUCTS:

- Business and professional licenses
- Tax assessments (other than real property)
- Information for taxpayers on tax related issues
- Assistance with filing all taxes administered
- Notification by mail annually of license renewals and tax filings
- Electronically transmit Virginia income tax accelerated refund returns which usually provides taxpayer with refund check in five or less days
- Annual notification of vehicle registration and personal property tax return

FUNCTION: General and Finance
DEPARTMENT: Commissioner of Revenue
DIVISION OR ACTIVITY:

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Personal property revenue | \$10,011,917 | \$11,070,647 | \$12,277,419 | \$9,969,917 |
| BPOL Revenue | \$8,599,019 | \$8,375,551 | \$7,750,551 | \$7,750,551 |
| Efficiency Measures | | | | |
| Cost per dollar levied – Personal Property | .0301 | .0258 | .0260 | .0337 |
| Cost per dollar levied – BPOL | .0514 | .0500 | .0549 | .0586 |

Performance Measures Results:

- The Commissioner of Revenue's office strives to remain at or below its targeted levels for cost per Personal Property and cost per BPOL. However, these targeted figures may be adjusted following a fiscal year. This will allow for more accurate and realistic targets due to changes in assessments, personnel costs, and the projected number of BPOL licenses.
- Personal Property figures for FY 2009 and FY 2010 reflect the inclusion of prior year delinquent tax monies due to the City.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415450: Commissioner of Revenue

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$635,853 | \$652,290 | \$660,900 | \$664,300 |
| Fringe Benefits | 221,048 | 250,216 | 221,800 | 246,100 |
| Purchased Services | 3,462 | 1,850 | 1,850 | 1,850 |
| Internal Services | 5,300 | 5,300 | 5,300 | 5,300 |
| Other Charges | 2,622 | 3,650 | 3,650 | 3,650 |
| Supplies & Materials | 16,290 | 18,500 | 18,500 | 16,500 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$884,575 | \$931,806 | \$912,000 | \$937,700 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Commissioner of Revenue | 28 | 1.0 | 1.0 | 1.0 | 1.0 |
| Deputy Comm. Of Revenue | 22 | 1.0 | 1.0 | 1.0 | 1.0 |
| Revenue Auditor | 20 | 2.0 | 2.0 | 2.0 | 2.0 |
| Revenue Inspector | 14 | 2.0 | 2.0 | 2.0 | 2.0 |
| Tax Technician | 13 | 2.0 | 2.0 | 2.0 | 2.0 |
| Administrative Assistant I | 10 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 9.00 | 9.00 | 9.00 | 9.00 |

FUNCTION: General and Finance

DEPARTMENTS: Retirement Expenses and Community Pool Expense Contribution

DIVISION OR ACTIVITY: Miscellaneous Expenditures

BUDGET COMMENTS:

For retiree health benefits, the City has budgeted \$40,000 for retirees taking advantage of this option. Only employees retiring after June 30, 2004 and who participate in the City's health plan at the time of retirement will qualify. A monthly stipend is provided to the retiree based on the number of years of service with the City.

In addition, utility costs of \$14,000 have been budgeted to pay for utilities, trash pickup and water service at three (3) neighborhood pools.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 415457 - Retirement Expense & Cost Center 415458 - Pool Maintenance

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|--------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Purchased Services | \$32,050 | \$57,000 | \$36,000 | \$40,000 |
| Other Charges | 13,781 | 12,500 | 14,000 | 14,000 |
| Total | \$45,831 | \$69,500 | \$50,000 | \$54,000 |

PUBLIC SAFETY

POLICE DEPARTMENT

Police Department Budget Summary

| | <u>FY 2009 Actual</u> | <u>FY 2010 Budget</u> | <u>FY 2010 Estimated</u> | <u>FY 2011 Adopted</u> |
|-----------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Expenditures | | | | |
| Salaries | \$6,977,780 | \$7,383,799 | \$7,092,620 | \$7,168,162 |
| Fringe Benefits | 2,361,134 | 2,783,777 | 2,432,600 | 2,807,600 |
| Purchased Services | 197,510 | 243,963 | 243,963 | 236,500 |
| Internal Services | 299,127 | 337,438 | 337,438 | 344,186 |
| Other Charges | 327,304 | 214,963 | 214,963 | 212,963 |
| Supplies & Materials | 228,049 | 208,500 | 208,500 | 204,500 |
| Capital Outlay | 0 | 0 | 0 | 65,000 |
| Total Expenditures | \$10,390,904 | \$11,172,440 | \$10,530,084 | \$11,038,911 |
| Revenues | | | | |
| Animal Licenses | 12,145 | 11,785 | 11,683 | 11,975 |
| Peddlers Permits | 6,615 | 9,330 | 7,698 | 7,891 |
| Court Fines / Forfeitures | 565,232 | 555,437 | 611,208 | 611,208 |
| Parking Meter Violations | 175,538 | 186,535 | 120,249 | 140,249 |
| Sale of Record Copies | 2,119 | 2,418 | 1,760 | 1,760 |
| False Alarm Fees | 43,550 | 40,636 | 30,081 | 35,081 |
| Animal Control Fees | 1,183 | 1,358 | 1,888 | 1,888 |
| State Aid - Police | 647,948 | 660,000 | 624,110 | 617,200 |
| Bulletproof Vest Grant | 2,205 | 3,500 | 2,500 | 2,500 |
| Miscellaneous Grants | 27,636 | 24,143 | 24,705 | 24,000 |
| Total Revenues | \$1,484,170 | \$1,495,142 | \$1,435,882 | \$1,453,752 |
| Net Cost to the City | \$8,906,734 | \$9,677,298 | \$9,094,202 | \$9,585,159 |
| Total FTE | 88.00 | 90.00 | 90.00 | 90.00 |

FUNCTION: Public Safety

DEPARTMENT: Police

DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

The Administration cost center increases by 1.4% (\$13,900). Fringe benefits will decrease by \$6,200 along with operating supplies by \$3,000. Contract services will increase by \$24,000 per agreements with vendors. No funds are included for employee market adjustment or merit / step increases.

DEPARTMENT GOAL:

To protect persons and property in the City of Fairfax through the fair and impartial enforcement of the laws of the Commonwealth of Virginia and the City of Fairfax and to provide for the effective and efficient operation of the Police Department.

PROGRAM:

The Administration section of the Police Department provides central direction and control for the department. All complaints about police services are reviewed by the Professional Standards Division, which also handles internal affairs complaints. The Administration section also maintains the budgets for current and anticipated needs for police services provided to the community. The Professional Standard Division maintains the standards set by the national accreditation agency and training functions of the department.

GOAL:

To provide managerial direction of the police department, which includes administrative and budgetary support for all organizational entities within the department. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

OBJECTIVES:

- Ensure direction, leadership and management to all police employees
- Maintain public safety through the recruitment, selection, retention and development of professional, dedicated and citizen oriented officers and civilians to perform police services
- Research, plan and budget for police service needs for current and future years in order to maintain the quality of police service, anticipate changing needs and use innovative methods in providing police related services to the community
- Ensure the integrity of the department and its members in order to maintain the strong public confidence that is now in place
- Provide progressive training opportunities for all department employees

SERVICES AND PRODUCTS:

- Continued community liaison with civic and business leaders, civic groups and professional organizations
- Conduct routine inspections and audit to ensure the agency is meeting the highest standards in law enforcement.
- Coordination of City-wide enforcement, investigation and prevention of criminal and traffic offenses
- Administration of the Internal Affairs and citizen complaint function
- Budget, planning and research
- Training Administration

FUNCTION: Public Safety

DEPARTMENT: Police

DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES:

| Indicators | CY 2008 Actual | CY 2009 Actual | CY 2010 Estimated | CY 2011 Projected |
|---|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Citizen complaints/Internal affairs cases | | | | |
| Investigated and processed | 26 | 33 | 39 | 39 |
| Citizen commendations received/processed | 46 | 48 | 47 | 47 |
| In-custody reports reviewed/analyzed | 1,011 | 893 | 950 | 950 |

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- Citizen complains/ internal affairs cases investigated and processed have increased slightly, primarily because the department added to the types of cases handled by the internal affairs function.
- In custody reports reviewed/analyzed have decreased slightly due to fewer custodial arrests. This number fluctuates along with crime rates and arrest rates.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 421110: Police Administration

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$544,494 | \$565,484 | \$564,362 | \$565,462 |
| Fringe Benefits | 180,422 | 233,222 | 190,400 | 227,000 |
| Purchased Services | 28,416 | 10,000 | 10,000 | 34,000 |
| Internal Services | 6,200 | 6,300 | 6,300 | 6,426 |
| Other Charges | 102,836 | 111,663 | 111,663 | 111,663 |
| Supplies & Materials | 72,118 | 83,000 | 83,000 | 79,000 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$934,486 | \$1,009,669 | \$965,725 | \$1,023,551 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Chief of Police | 31 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant Chief | P 21 | 1.0 | 1.0 | 1.0 | 1.0 |
| Captain | P 19 | 1.0 | 1.0 | 1.0 | 1.0 |
| Police Lieutenant | P 16 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Assistant IV | 14 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Assistant I | 10 | 1.0 | 0.0 | 0.0 | 0.0 |
| Total FTE | | 6.0 | 5.0 | 5.0 | 5.0 |

FUNCTION: Public Safety

DEPARTMENT: Police

DIVISION OR ACTIVITY: Police Technical Services

BUDGET COMMENTS:

Technical Services notes a slight decrease of .5% (\$17,400). Net changes in personnel account for a reduction of \$54,300, and equipment maintenance is reduced by \$28,900. Reductions in personnel costs are partially offset by the recommended purchase of a new Emergency 911 operating system (\$65,000). No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Technical Services Division acts as a support element to the department to provide necessary and specialized functions and services. The division is responsible for the Emergency Communications Center, the Criminal Investigations Division, Police Records/Data Processing functions, public information/media relations activities, property management and evidence control.

GOAL:

To ensure specialized services, investigations, enforcement, communications and support services are provided to citizens and various department sections and members. To meet the City's goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

OBJECTIVES:

Criminal Investigations Division

- To ensure timely and productive investigations of criminal incidents
- To maintain the high closure rate of Uniform Crime Report Part I offenses, including cases of robbery, burglary, assault, rape and auto theft
- To aggressively investigate illegal drug cases
- To assist with Homeland Security through intelligence gathering, and sharing with regional and national law enforcement agencies and participating in the Joint Terrorism Task Force
- To participate in a regional gang task force

Emergency Communications Center (ECC)

- To maintain a high level of service during citizen interactions and contacts
- To ensure rapid dispatch of appropriate department personnel in answer to citizen calls

Police Records & Information Technology

- Continue to update the department's computer operating systems and network
- Upgrade the department's Record Management System and Computer Aided Dispatch

Property & Evidence Section

- To maintain efforts to return evidence and property as soon as no longer needed
- To keep the community informed by use of media releases
- To increase the number of in-car video cameras in the patrol fleet

FUNCTION: Public Safety

DEPARTMENT: Police

DIVISION OR ACTIVITY: Police Technical Services

SERVICES AND PRODUCTS:

- Apprehension of criminal offenders
- Emergency communication services
- Property/evidence security and control
- Records management services
- Media services
- Citizen Report/Incident information dissemination

PERFORMANCE MEASURES:

| Indicators | CY 2008 Actual | CY 2009 Actual | CY 2010 Estimated | CY 2011 Projected |
|----------------------------|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Cases assigned | 255 | 250 | 260 | 260 |
| Cases closed | 172 | 168 | 170 | 170 |
| Calls for service | 14,589 | 13,958 | 14,000 | 14,000 |
| Total phone calls received | 71,311 | 66,512 | 70,000 | 70,000 |
| Outcome Measures | | | | |
| Clearance rate | 65% | 67% | 65% | 65% |

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- The number of cases assigned decreased slightly and is within historical norms.
- Clearance rate will fluctuate depending on caseloads, complexity, etc.
- Calls for service decreased slightly.

FY 2011 Adopted Budget - City of Fairfax, Virginia
Cost Center 421120: Police Technical Services

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$2,060,688 | \$2,330,559 | \$2,164,747 | \$2,232,500 |
| Fringe Benefits | 739,957 | 865,202 | 766,700 | 909,000 |
| Purchased Services | 168,798 | 233,963 | 233,963 | 202,500 |
| Internal Services | 62,800 | 68,138 | 68,138 | 69,500 |
| Other Charges | 153,819 | 24,300 | 24,300 | 26,300 |
| Supplies & Materials | 85,762 | 69,000 | 69,000 | 69,000 |
| Capital Outlay | 0 | 0 | 0 | 65,000 |
| Total | \$3,271,824 | \$3,591,162 | \$3,326,848 | \$3,573,800 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Police Captain | P 19 | 2.0 | 2.0 | 2.0 | 2.0 |
| Police Lieutenant | P 16 | 2.0 | 2.0 | 2.0 | 2.0 |
| Detective Sergeant | P 14 | 1.0 | 1.0 | 1.0 | 1.0 |
| Master Patrol Officer | P 12 | 9.0 | 9.0 | 9.0 | 9.0 |
| Detective/PFC | P 11 | 1.0 | 1.0 | 1.0 | 1.0 |
| Police IT Specialist | 20 | 1.0 | 1.0 | 1.0 | 1.0 |
| Dispatcher III | 15 | 3.0 | 3.0 | 3.0 | 3.0 |
| Dispatcher II | 14 | 2.0 | 2.0 | 2.0 | 2.0 |
| Dispatcher I | 13 | 4.0 | 4.0 | 4.0 | 4.0 |
| Police Records Specialist II | 11 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Assistant II | 11 | 1.0 | 1.0 | 1.0 | 1.0 |
| Police Records Specialist I | 10 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 28.0 | 28.0 | 28.0 | 28.0 |

FUNCTION: Public Safety

DEPARTMENT: Police

DIVISION OR ACTIVITY: Police Field Operations Division

BUDGET COMMENTS:

Field Operations Division decrease by 2% (\$130,000) in FY 2011. This variance is due entirely to projected savings in personnel related expenditures. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Field Operations Account maintains the on-street police services. This account includes the Patrol Division and the Community Services Division, which provide services including traffic and crime enforcement, bicycle and motorcycle patrol, K-9 units, crossing guards, parking enforcement and animal control.

GOAL:

To ensure a high degree of citizen security from criminal activity and a safe environment for motorists and pedestrians by providing aggressive response to calls for service and targeted patrol of problem areas. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

OBJECTIVES:

Patrol Division

- To ensure timely and productive responses to citizen calls for service 24 hours a day
- To promote compliance with both criminal and traffic laws
- To provide high visibility patrol and traffic enforcement in residential areas

Support Operations Division

- To develop a more active outreach to the growing senior population
- To provide School Resource Officers to the middle and high school
- To enforce traffic and parking laws to ensure a smooth flow of traffic
- To provide for safe street crossing in school areas

Animal Control

- To protect the public from dangerous animals
- To enforce City ordinances that apply to domesticated animals

SERVICES AND PRODUCTS:

- 24-hour patrol of City streets
- Traffic enforcement
- Parking enforcement
- School crossing-guards
- Animal control & Canine patrol
- Accident investigation and reporting
- Crime reduction and crime prevention education services
- Illegal drug and controlled substances education

FUNCTION: Public Safety**DEPARTMENT: Police****DIVISION OR ACTIVITY: Police Field Operations Division****PERFORMANCE MEASURES:**

| Indicators | CY 2008 Actual | CY 2009 Actual | CY 2010 Estimated | CY 2011 Projected |
|------------------------|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Calls for service | 14,589 | 13,958 | 14,000 | 14,000 |
| Drunk driving arrests | 181 | 190 | 190 | 190 |
| Criminal arrests | 1,388 | 1340 | 1350 | 1350 |
| Traffic summonses | 10,143 | 11,066 | 11,000 | 11,000 |
| Parking summonses | 6,005 | 4,832 | 4,900 | 4,900 |
| Animal cases | 922 | 913 | 915 | 915 |

Note: The Police Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

PERFORMANCE MEASUREMENT RESULTS:

- Calls for service have decreased slightly over last year but are within historical fluctuations.
- Likewise, arrests and traffic summons fluctuate. Traffic enforcement and DWI arrests showed modest gains
- Parking tickets were down significantly, but are coming off historical highs.

FY 2011 Adopted Budget - City of Fairfax, Virginia
Cost Center 421130: Police Field Operations

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$4,372,598 | \$4,487,756 | \$4,363,511 | \$4,370,200 |
| Fringe Benefits | 1,440,755 | 1,685,353 | 1,475,500 | 1,671,600 |
| Purchased Services | 296 | 0 | 0 | 0 |
| Internal Services | 230,127 | 263,000 | 263,000 | 268,260 |
| Other Charges | 70,649 | 79,000 | 79,000 | 75,000 |
| Supplies & Materials | 70,169 | 56,500 | 56,500 | 56,500 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$6,184,594 | \$6,571,609 | \$6,237,511 | \$6,441,560 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Police Captain | P19 | 2.0 | 2.0 | 2.0 | 2.0 |
| Police Lieutenant | P16 | 6.0 | 5.0 | 5.0 | 5.0 |
| Police Sergeant | P14 | 6.0 | 6.0 | 6.0 | 6.0 |
| Master Patrol Officer | P12 | 11.0 | 11.0 | 11.0 | 11.0 |
| Police Officer | P10 | 12.0 | 12.0 | 12.0 | 12.0 |
| Photo Red Light Technician | 14 | 1.0 | 1.0 | 1.0 | 1.0 |
| Animal Control Officer | 13 | 1.0 | 1.0 | 1.0 | 1.0 |
| Animal Control Officer (P/T) | 13 | 0.75 | 0.75 | 0.75 | 0.75 |
| Police Officer First Class | 11 | 9.0 | 13.0 | 13.0 | 13.0 |
| Crossing Guard Super. (P/T) | 10 | 0.75 | 0.75 | 0.75 | 0.75 |
| Parking Enforce. Official | 7 | 1.0 | 1.0 | 1.0 | 1.0 |
| School Crossing Guard (P/T) | 6 | 2.75 | 2.75 | 2.75 | 2.75 |
| Parking Enforce. Official (P/T) | 6 | 0.75 | 0.75 | 0.75 | 0.75 |
| Total FTE | | 54.00 | 57.00 | 57.00 | 57.00 |

PUBLIC SAFETY

FIRE DEPARTMENT

Fire Department Budget Summary

| | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-----------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Expenditures | | | | |
| Salaries | \$7,335,814 | \$7,090,106 | \$7,232,384 | \$7,125,284 |
| Fringe Benefits | 2,190,436 | 2,654,479 | 2,344,465 | 2,546,500 |
| Purchased Services | 463,701 | 358,200 | 358,200 | 350,800 |
| Internal Services | 393,342 | 403,403 | 403,403 | 393,340 |
| Other Charges | 266,307 | 152,200 | 214,200 | 266,600 |
| Supplies & Materials | 267,830 | 313,725 | 313,650 | 305,750 |
| Capital Outlay | 291,486 | 350,868 | 355,611 | 355,621 |
| Total Expenditures | \$11,208,916 | \$11,322,980 | \$11,221,913 | \$11,343,895 |
| Revenues | | | | |
| Building Permits | \$93,928 | \$114,322 | \$117,273 | \$114,955 |
| Electrical Permits | 53,202 | 54,150 | 78,189 | 80,044 |
| Plumbing Permits | 28,303 | 28,761 | 34,094 | 34,872 |
| Mechanical Insp Fees | 47,336 | 51,949 | 65,189 | 66,744 |
| Elevator Insp Fees | 56,154 | 48,000 | 54,746 | 56,115 |
| Fire Marshal Permit | 69,754 | 74,162 | 62,917 | 64,490 |
| Fire Protection System Per | 16,960 | 19,741 | 12,664 | 12,981 |
| Fire Marshal Develop Fees | 16,468 | 16,818 | 15,670 | 16,062 |
| Public Safety Fees | 41,606 | 41,000 | 41,000 | 42,025 |
| Rental Housing Permits | 350 | 9,000 | 14,755 | 15,124 |
| Fire Programs Fund | 58,503 | 58,500 | 59,311 | 59,311 |
| Four for Life Grants | 21,311 | 18,704 | 18,704 | 21,310 |
| Fire Equipment Mini Grant | 0 | 0 | 5,940 | 0 |
| SAFER Grant | 288,707 | 174,526 | 153,000 | 125,000 |
| Ambulance Fees | 878,710 | 1,020,000 | 1,050,000 | 1,260,000 |
| NCR Regional Planner Grant | 79,307 | 166,508 | 125,000 | 125,000 |
| Emergency Management Grant | 3,693 | 10,000 | 5,000 | 5,000 |
| Total Revenues | \$1,754,292 | \$1,906,141 | \$1,913,452 | \$2,099,031 |
| Net Cost to the City | \$9,454,624 | \$9,416,840 | \$9,308,461 | \$9,244,865 |
| Total FTE | 80.0 | 79.0 | 79.0 | 79.0 |

FUNCTION: Public Safety

DEPARTMENT: Fire

DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

The Fire Administration cost center increases by 10% (\$90,000) over FY 2010. An increase is noted for EMS Billing (\$70,000) per the terms of the agreement with the vendor. EMS billing provides the City with annual revenues exceeding \$1 million. Personnel expenses net to an additional \$20,000 over FY 2010. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The administration division of the Fire Department, supervised by the Fire Chief, develops procedures and oversees control of functions designed to provide for health and safety and the minimization of property damage to citizens of Fairfax.

GOAL:

To provide programs and procedures needed to protect people and property from fire, accident or illness and their related results. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Provide direction and administration to the Fire Department
- Develop programs and procedures to prevent fires in the City
- Provide training for personnel that develops skills essential to minimizing loss of life and suffering as a result of trauma, injury or illness and minimize loss due to fires
- Establish policies and procedures to ensure responsible, accountable fiscal activities within City directives
- Develop and administer programs that ensure maintenance of personnel health in light of occupational hazards and promote safety in the work place
- Provide the citizenry with information and education that enhances their ability to avoid catastrophe and to react properly when confronted with a life-threatening emergency
- Evaluate and measure the effectiveness of the service delivered to customers

SERVICES AND PRODUCTS:

- Emergency field services supervision for fire suppression and Emergency Medical Care
- Fire Code and Building Code compliance
- Public fire and emergency medical education
- Hazardous material regulation and mitigation procedures
- City emergency operations plan

FUNCTION: Public Safety

DEPARTMENT: Fire

DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES:

| Indicators | CY 2008 Actual | CY 2009 Actual | CY 2010 Estimated | CY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Staff vacancies realized | 6 | 7 | 5 | 3 |
| Personnel hired | 6 | 3 | 4 | 2 |
| Operating procedures developed, revised and/or implemented | 18 | 12 | 12 | 12 |
| Personnel training hours received by Career and Volunteer staff | 14,420 | 15,090 | 15,000 | 15,000 |
| Vehicle accidents reviewed | 10 | 16 | | |
| Personnel injuries reviewed | 18 | 35 | | |
| Property damage incidents reviewed | 7 | 12 | | |

Note: The Fire Department collects and reports performance measures on the calendar year rather than the fiscal year. The Performance Measurement tables in each cost center thus reflect calendar year information.

Performance Measurement Results:

- The number of personnel hired increased slightly due to retirements and a small amount of staff turnover.
- Total training hours increased due to an increase in the number of operational volunteer members and the initial training of 3 new fire medics hired.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 422110: Fire & Rescue Administration

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$578,489 | \$525,473 | \$565,484 | \$565,484 |
| Fringe Benefits | 179,034 | 219,004 | 175,360 | 200,800 |
| Purchased Services | 68,262 | 51,000 | 51,000 | 45,400 |
| Internal Services | 61,400 | 66,619 | 66,619 | 67,952 |
| Other Charges | 70,135 | 6,000 | 71,000 | 75,700 |
| Supplies & Materials | 13,920 | 10,000 | 10,000 | 10,000 |
| Capital Outlay | 15,123 | 62,164 | 64,311 | 64,311 |
| Total | \$986,363 | \$940,260 | \$1,003,774 | \$1,029,647 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Fire Chief | 31 | 1.0 | 1.0 | 1.0 | 1.0 |
| Assistant Chief | 22 F | 1.0 | 1.0 | 1.0 | 1.0 |
| Captain | 17 F | 2.0 | 2.0 | 2.0 | 2.0 |
| Management & Billing Analyst | 15 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 5.0 | 5.0 | 5.0 | 5.0 |

FUNCTION: Public Safety

DEPARTMENT: Fire

DIVISION OR ACTIVITY: Operations

BUDGET COMMENTS:

The operations cost center notes a very minor increase of .3% (\$25,000). Net changes in personnel costs equate to an increase of \$17,800 and fleet maintenance (motor pool) charges account for an additional \$7,700. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Operations Division is charged with emergency response to and mitigation of fire, and hazardous material incidents. The Division is also responsible for providing emergency treatment and transportation for patients with injuries and illnesses resulting from accidents or disease. Cardiac Care Technicians and Paramedics satisfy minimum staffing requirements for emergency medical response vehicles. They also provide advanced medical treatment capability to firefighting response vehicles in this division on a regular basis.

GOAL:

To prepare for, respond to and mitigate fire, emergency medical and hazard materials situations. To prepare for and respond quickly and expeditiously to emergency incidents, minimizing human suffering and loss. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Reduce death, disability and suffering as a result of illness or accident
- Increase our exposure to the community, providing community education and other specialized outreach programs and information to residents and businesses
- Emphasize team-building education and exercises at the field level
- Continue to maximize the use of qualified volunteers in functional riding capacities, thereby reducing overtime expenditures
- Encourage and provide more opportunity for higher educational attainment
- Continue emphasis on hazardous materials recognition and mitigation through future classes and education
- Maintain and test skills used in fire fighting, emergency medicine, and Hazard Materials incident mitigation efforts, assuring quality response and actions by emergency workers, and minimum life and property losses
- Maintain an average "response to emergency" time of less than 5 minutes
- Maintain technical skills and a high level of training through a comprehensive Department training program
- Maintain appropriate State certifications for all emergency service providers
- Evaluate programs and products for potential enhancement of the Department's service delivery capability
- Ensure quality patient care delivery through an appropriate quality management program

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Safety

DEPARTMENT: Fire

DIVISION OR ACTIVITY: Operations

SERVICES AND PRODUCTS:

- Immediate emergency medical response to injuries and illnesses by both EMS transport units and suppression units
- Emergency field services delivery for firefighting/suppression, motor vehicle accidents, rescues and hazardous materials incidents
- Public education for emergency medical and fire/life safety to citizens and businesses
- Fire safety inspections for businesses
- Administration of illness prevention program for fire, police and selected public works employees
- Pre incident plans developed for potential use in emergencies
- Development and delivery of a Citywide infection control management program
- Delivery of a home smoke detector installation/battery replacement program

PERFORMANCE MEASURES:

| Indicators | CY 2008 Actual | CY 2009 Actual | CY 2010 Estimated | CY 2011 Projected |
|---|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Total number of emergency vehicle responses | 10,825 | 9,234 | | |
| Number of vehicle responses to Fire incidents | 3,367 | 3,327 | | |
| Number of vehicle responses to EMS incidents | 7,458 | 5,907 | | |
| Volunteer hours as suppression minimum | 194 | 264 | 1200 | 1500 |
| Number of Continuing ED Hours (ALS) provided | 1,490 | 1800 | 1800 | 1800 |
| Number of Volunteer Hours – Suppression supplemental staffing | 1,950 | 954 | 1325 | 1600 |
| Number of hours of CPR training by staff | 80 | 124 | 0 | 0 |
| Volunteer Hours as EMS/ALS minimum staffing | 0 | 0 | 0 | 0 |
| Service Quality | | | | |
| Vehicle responses to fire incidents reached within five minutes | 75% | | | |
| Vehicle responses to EMS incidents reached within five minutes | 75% | | | |
| Outcome Measures | | | | |
| Volunteer members certified for suppression – minimum staffing | 14 | 21 | 19 | 34 |
| Volunteer members certified for suppression – supplemental staffing | 20 | 20 | 27 | 21 |
| Number of Citizens trained for CPR | 120 | 174 | 0 | 0 |
| Certified EMS providers - | | | | |
| Advanced Life Support (ALS) Career | 41 | 41 | 41 | 41 |
| Advanced Life Support (ALS) Volunteer | 3 | 4 | 2 | 2 |
| Basic Life Support (BLS) Career | 24 | 25 | 25 | 25 |
| Basic Life Support (BLS) Volunteer | 28 | 47 | 8 | 14 |

FUNCTION: Public Safety

DEPARTMENT: Fire

DIVISION OR ACTIVITY: Operations

Performance Measurement Results:

- Emergency response data was not available at the time of submission due to reconciliation by Fairfax County as related to the transition to new dispatch platform and incident reporting system in mid year. This information will be provided when it becomes available.
- Volunteer hours of suppression and EMS minimum and supplemental staffing increased in FY09 by 73%. The increase is credited to the completion of an in-house volunteer certification course that added 12 new minimum staffing qualified volunteers to our roles.
- Department continues to meet our goal of an average emergency response time of less than 5 minutes.
- The CPR program completed its final class offerings in FY09. The program was eliminated for FY 2009/10.
- ALS Continuing Education hours declined slightly due to fire medic vacancies.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 422120: Operations

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$5,463,587 | \$5,338,938 | \$5,526,800 | \$5,411,800 |
| Fringe Benefits | 1,596,808 | 1,968,405 | 1,782,700 | 1,913,300 |
| Purchased Services | 333,083 | 289,700 | 289,700 | 287,900 |
| Internal Services | 343,100 | 350,000 | 350,000 | 357,000 |
| Other Charges | 119,954 | 112,000 | 109,000 | 112,000 |
| Supplies & Materials | 249,251 | 289,850 | 289,750 | 289,500 |
| Capital Outlay | 276,363 | 288,704 | 291,300 | 291,310 |
| Total | \$8,382,146 | \$8,637,597 | \$8,639,250 | \$8,662,810 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Battalion Chief | 20 F | 3.0 | 3.0 | 3.0 | 3.0 |
| Captain | 17 F | 6.0 | 6.0 | 6.0 | 6.0 |
| Lieutenant | 15 F | 9.0 | 9.0 | 9.0 | 9.0 |
| Fire Medic | 12 F | 24.0 | 24.0 | 24.0 | 24.0 |
| Master Technician | 13F | 6.0 | 6.0 | 6.0 | 6.0 |
| Technician | 12F | 3.0 | 3.0 | 3.0 | 3.0 |
| Fire Fighter | 10 F | 9.0 | 9.0 | 9.0 | 9.0 |
| Total FTE | | 60.0 | 60.0 | 60.0 | 60.0 |

FUNCTION: Public Safety

DEPARTMENT: Fire

DIVISION OR ACTIVITY: Code Administration

BUDGET COMMENTS:

Code Administration notes an 5% decrease of \$94,000 in FY 2011. Personnel expenses decreased by \$112,400, and include the mid FY 2010 year decision to eliminate a Senior Inspector via attrition. The allocation to the water and sewer department also notes an additional \$19,400 variance per internal cost adjustments. This reallocation of costs attributable to the water and sewer funds impact, either positively or negatively, several general fund cost centers. In total however, the cost allocation to the water and sewer funds remain unchanged. Grant funds of \$45,000 are also included but offset by their revenue match. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Code Administration Division promotes life and property safety through code compliance and public education.

GOAL:

To ensure the public safety by enforcing recognized safety standards, by investigating fires, and by providing comprehensive safety education programs. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To examine and amend, as appropriate, the regulations pertaining to construction in the City's mature residential areas, to ensure that the balance between neighborhood improvement and neighborhood character is achieved.

OBJECTIVES:

- Inspect for safety and code compliance all public and commercial buildings
- Review all site, building and tenant space plans for code compliance
- Inspect critical facilities or areas where large numbers of people gather, or where hazardous conditions exist and issue fire prevention code permits where required
- Maintain a program establishing uniform enforcement of fire lanes in the City to insure accessibility by emergency vehicles
- Investigate all fires and accidents in which people are burned
- Assist homeowners with residential inspections and with home improvement guidance
- Provide life safety education programs for residents, schools, and businesses within the City

SERVICES AND PRODUCTS:

- Fire Code and Building Code Compliance
- City emergency operations plan

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Safety

DEPARTMENT: Fire

DIVISION OR ACTIVITY: Code Administration

PERFORMANCE MEASURES:

| Indicators | CY 2008 Actual | CY 2009 Actual | CY 2010 Estimated | CY 2011 Projected |
|---|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Building/construction plans reviewed | 1,290 | 894 | 950 | 1,000 |
| Building permits issued | 531 | 530 | 550 | 600 |
| Estimated cost of construction | \$33,968,649 | \$21,654,448 | \$25,000,000 | \$30,000,000 |
| Other permits issued | 1,451 | 1,246 | 1,350 | 1,400 |
| Building inspections conducted | 9,060 | 7,883 | 8,000 | 8,500 |
| Rental permits issued | 0 | 2 | 200 | 150 |
| Fire prevention permit inspections | 678 | 635 | 650 | 650 |
| In-home day care fire safety inspections | 22 | 23 | 23 | 23 |
| Property maintenance inspections | 1,236 | 3,813 | 3,000 | 2,800 |
| Tank farm facility inspections | 384 | 336 | 350 | 350 |
| Tank farm construction plans reviewed | 14 | 12 | 12 | 12 |
| Child Safety Seats Installed / Inspected | 99 | 89 | 90 | 90 |
| Smoke detectors and batteries installed | 438 | 195 | 200 | 300 |
| Number of staff hours provided to Life Safety Programs | 2,379 | 1,900 | 1,500 | 1,500 |
| Service Quality | | | | |
| Percentage of cases closed | 83.3% | 91.6% | | |
| Customer satisfaction survey results (Scale 1-5) | 4.9 | 4.9 | | |
| Efficiency Measures | | | | |
| Ratio of property loss to property value | 3.04% | .46% | | |
| Outcome Measures | | | | |
| Fire loss damage | \$2,583,825 | \$63,976 | | |
| Total value of affected property from fire loss damage | \$84,787,425 | \$13,725,600 | | |
| Number of citizens reached via community outreach programs | 4,839 | 5,890 | 5,000 | 5,000 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 422140: Code Administration

| Title | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
|----------------------|---------------------------|---------------------------|------------------------------|----------------------------|
| Salaries | \$1,293,738 | \$1,225,695 | \$1,140,100 | \$1,148,000 |
| Fringe Benefits | 414,594 | 467,070 | 386,405 | 432,400 |
| Purchased Services | 62,356 | 17,500 | 17,500 | 17,500 |
| Internal Services | (11,158) | (13,216) | (13,216) | (31,612) |
| Other Charges | 76,218 | 34,200 | 34,200 | 78,900 |
| Supplies & Materials | 4,659 | 13,875 | 13,900 | 6,250 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$1,840,407 | \$1,745,124 | \$1,578,889 | \$1,651,438 |

| Personnel Classification | Grade | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
|-------------------------------------|--------------|---------------------------|---------------------------|------------------------------|----------------------------|
| Director of Code Enforce. | 22 F | 1.0 | 1.0 | 1.0 | 1.0 |
| Captain | 17 F | 1.0 | 1.0 | 1.0 | 1.0 |
| Lieutenant | 15 F | 2.0 | 2.0 | 2.0 | 2.0 |
| Life Safety Educ. Off. | 15 F | 1.0 | 0.0 | 0.0 | 0.0 |
| Emergency Mgmt. Specialist | 24 | 1.0 | 1.0 | 1.0 | 1.0 |
| Engineering Plans Examiner | 21 | 1.0 | 1.0 | 1.0 | 1.0 |
| Senior Inspector | 19 | 4.0 | 4.0 | 4.0 | 4.0 |
| Building Inspector | 17 | 0.0 | 0.0 | 0.0 | 0.0 |
| Property Maint. Inspector | 17 | 1.0 | 1.0 | 1.0 | 1.0 |
| Permit Technicians | 13 | 3.0 | 3.0 | 3.0 | 3.0 |
| Total FTE | | 15.0 | 14.0 | 14.0 | 14.0 |

PUBLIC WORKS

FY 2011 Adopted Budget - City of Fairfax, Virginia
Public Works Budget Summary

| | <u>FY 2009 Actual</u> | <u>FY 2010 Budget</u> | <u>FY 2010 Estimated</u> | <u>FY 2011 Adopted</u> |
|------------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Expenditures | | | | |
| Salaries | \$4,586,028 | \$4,529,807 | \$4,716,000 | \$4,641,100 |
| Fringe Benefits | 1,630,878 | 1,644,057 | 1,633,565 | 1,775,307 |
| Purchased Services | 1,507,010 | 1,833,350 | 1,437,850 | 1,583,885 |
| Internal Services | 814,090 | 906,522 | 906,522 | 872,365 |
| Other Charges | 1,293,068 | 1,353,950 | 1,253,850 | 1,325,675 |
| Supplies & Materials | 627,424 | 632,082 | 832,627 | 656,525 |
| Capital Outlay | 103,101 | 59,500 | 59,500 | 45,000 |
| Total Expenditures | \$10,561,599 | \$10,959,268 | \$10,839,914 | \$10,899,857 |
| Revenues | | | | |
| Meals Tax | \$1,158,527 | \$1,163,504 | \$1,157,734 | \$1,186,677 |
| Cemetery Interments | 30,405 | 52,535 | 38,880 | 39,852 |
| Street Opening Permits | 58,945 | 64,416 | 32,354 | 33,163 |
| Public ROW Use Fees | 204,455 | 177,808 | 257,398 | 263,832 |
| Photo Red Light | 0 | 540,000 | 0 | 432,000 |
| Sale of Surplus Property | 23,958 | 34,000 | 8,254 | 8,254 |
| Sale of Cemetery Lots | 41,040 | 63,853 | 17,306 | 17,306 |
| Perpetual Cemetery Care | 14,295 | 32,490 | 6,738 | 6,738 |
| Recycled Newspapers | 31,841 | 41,393 | 0 | 0 |
| Street & Highway Maintenance | 2,086,541 | 2,000,000 | 2,072,919 | 1,969,273 |
| Solid Waste Grant | 6,337 | 6,337 | 5,125 | 5,100 |
| Total Revenues | \$3,656,343 | \$4,176,336 | \$3,596,708 | \$3,962,196 |
| Net Cost to the City | \$6,905,256 | \$6,782,932 | \$7,243,206 | \$6,937,661 |
| Total FTE | 76.5 | 76.1 | 76.5 | 75.5 |

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Highways/Asphalt

BUDGET COMMENTS:

As part of the FY 2010 Adopted Budget, the Asphalt and Concrete cost centers were split to provide for a more appropriate handling of function and responsibilities. The total increase to this cost center is 18% (\$181,400), and is due to personnel expenses. When these figures were segregated last year, the projection was underreported on the Asphalt cost center and over reported on the Concrete cost center. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Highway Asphalt Division of the Public Works Department maintains City road surface infrastructure. The asphalt crew repair potholes, repave roadways, maintain shoulders, gravel lots and neighborhood traffic calming devices.

GOAL:

To ensure a safe and efficient highway and pedestrian transportation system for the public, by keeping City highways, streets and pedestrian walkways in excellent condition. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To implement the Downtown Redevelopment Project to strengthen the City's economy and creation of a revitalized downtown core.

OBJECTIVES:

- Maintain ride-ability on 16.5 miles of primary highways and 54 miles of secondary and residential streets
- Maintain anti-cut-through traffic devices
- Address potholes within 12 hours of citizen request

SERVICES AND PRODUCTS:

- Street repair and resurfacing
- Pothole repair
- Shoulder maintenance
- Traffic calming device installation and maintenance
- Install and maintain guardrails
- Repair bridge decks
- Maintain City-owned gravel parking areas
- Work with Dominion Virginia Power to provide street lighting where needed

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works**DEPARTMENT: Public Works****DIVISION OR ACTIVITY: Highways/Asphalt****PERFORMANCE MEASURES:**

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Street asphalt repairs (tons) | 1,550 | 1,096 | 926 | 1,550 |
| Street preventive maint. (man hrs) | 3,360 | 2,400 | 1,920 | 3,360 |
| Assist other depts/divisions (man hrs) | 1,600 | 3,400 | 3,400 | 1,600 |
| Paving Oversight (man hrs) | 480 | 480 | 640 | 640 |
| Infrastructure Projects (man hrs) | 3,200 | 2,360 | 2,680 | 3,040 |

Performance Measurement Results:

- Asphalt maintenance program was reduced due to budget reductions.
- The division provided staff to the annual mowing and leaf collection operations.
- In addition to the ongoing preventative maintenance program, the division performed the following major projects:
 - Blenheim House Trail Installation
 - Sager Asphalt Path Reconstruction
 - Downtown parking Lot Restoration
 - University Dr. & Forest Ave. Mini-park Construction
 - Assisted the Storm Drainage crew with drainage improvement projects

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 431110: Asphalt Maintenance

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$899,556 | \$530,876 | \$655,800 | \$678,400 |
| Fringe Benefits | 328,876 | 200,192 | 203,900 | 229,400 |
| Purchased Services | 3,372 | 0 | 0 | 0 |
| Internal Services | 321,269 | 183,054 | 183,054 | 186,715 |
| Other Charges | 89,873 | 35,150 | 35,150 | 36,150 |
| Supplies & Materials | 212,508 | 61,100 | 61,100 | 61,100 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$1,855,454 | \$1,010,372 | \$1,139,004 | \$1,191,765 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Division Superintendent | 25 | 1.0 | 1.0 | 1.0 | 1.0 |
| Crew Supervisor | 18 | 1.0 | 1.0 | 1.0 | 1.0 |
| Utility Worker III | 13 | 1.0 | 1.0 | 1.0 | 1.0 |
| Administrative Assistant III | 12 | 1.0 | 1.0 | 1.0 | 1.0 |
| Equipment Operator | 12 | 2.0 | 2.0 | 2.0 | 2.0 |
| Truck Driver II | 10 | 1.0 | 1.0 | 1.0 | 1.0 |
| Truck Driver I | 9 | 2.0 | 2.0 | 2.0 | 2.0 |
| Total FTE | | 9.0 | 9.0 | 9.0 | 9.0 |

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Highways/Concrete

BUDGET COMMENTS:

As part of the FY 2010 Adopted Budget, the Asphalt and Concrete cost centers were split to provide for a more appropriate handling of function and responsibilities. The total decrease to this cost center is 12% (\$87,200), and is due to personnel expenses. When these figures were segregated last year, the projection was underreported on the Asphalt cost center and over reported on the Concrete cost center. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Highway Concrete Division of the Public Works Department maintains City concrete infrastructures. The concrete crew repair and replace curbs, gutters, sidewalks, driveway entrances and handicap ramps. This division is also responsible for installing and maintaining downtown brick sidewalks and brick crosswalks.

GOAL:

To ensure a safe and efficient highway and pedestrian transportation system for the public, by keeping City pedestrian walkways and curbs in excellent condition. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Build and maintain dedicated curbs, gutters, concrete and brick sidewalks and crosswalks for safe system pedestrian access throughout the City street system
- Continue to replace concrete infrastructure that has exceeded the designed life expectancy

SERVICES AND PRODUCTS:

- Concrete sidewalk construction
- Brick sidewalk/crosswalk construction and maintenance
- Curb and gutter construction
- Driveway entrance construction
- Handicap ramp construction
- Granite curb repair
- Maintenance of City-owned retaining walls
- Illegal sign removal in city right-of-ways
- Graffiti removal

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works**DEPARTMENT: Public Works****DIVISION OR ACTIVITY: Highways/Concrete****PERFORMANCE MEASURES:**

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Concrete repairs (yds) | 245 | 272 | 240 | 320 |
| Concrete preventive maint. (man hrs) | 2,010 | 2,010 | 1,440 | 2,520 |
| Downtown brick sidewalk repair (mhs) | 1,920 | 1,920 | 2,880 | 3,360 |
| Assist other depts/divisions (man hrs) | 1,920 | 2,700 | 2,700 | 1,920 |
| Illegal ROW sign removal (man hrs) | 1,560 | 1,560 | 1,560 | 1,560 |
| Infrastructure Projects (man hrs) | 3,930 | 3,150 | 2,760 | 1,980 |

Performance Measurement Results:

- Concrete maintenance programs have been reduced due to operating budget reductions. Crews are concentrating their efforts on correcting safety hazards and maintaining downtown brick sidewalk surfaces.
- In addition to the ongoing preventative maintenance program, the division performed the following major projects:
 - Fairfax High School Concrete Replacement
 - Blenheim Fence Construction
 - City Hall Concrete Replacement
 - Assisted the Storm Drainage crew with drainage improvement projects

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 431111: Concrete Maintenance

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$0 | \$367,564 | \$283,500 | \$283,500 |
| Fringe Benefits | 0 | 135,778 | 114,700 | 128,000 |
| Purchased Services | 0 | 0 | 0 | 0 |
| Internal Services | 0 | 183,054 | 183,054 | 186,715 |
| Other Charges | 0 | 26,650 | 26,650 | 27,650 |
| Supplies & Materials | 0 | 39,050 | 39,050 | 39,050 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$0 | \$752,096 | \$646,954 | \$664,915 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Crew Supervisor | 18 | 1.0 | 1.0 | 1.0 | 1.0 |
| Utility Worker III | 13 | 1.0 | 1.0 | 1.0 | 1.0 |
| Equipment Operator | 12 | 1.0 | 1.0 | 1.0 | 1.0 |
| Truck Driver II | 10 | 2.0 | 2.0 | 2.0 | 2.0 |
| Utility Worker II | 10 | 1.0 | 1.0 | 1.0 | 1.0 |
| Truck Driver I | 9 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 7.0 | 7.0 | 7.0 | 7.0 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Snow and Ice Control

BUDGET COMMENTS:

The Snow and Ice cost center has a recommended increase of 24% (\$57,400) from FY 2010. The major snow storms during the winter of 2010 have triggered the department to reevaluate annual needs and assumptions to plan for snow removal operations. Accordingly, a revised total budget of \$300,500 is requested which provides for more overtime funds (\$40,000) and chemical needs of \$7,300.

PROGRAM:

Snow and ice control is an emergency duty of the Highways Division of the Public Works Department. Personnel are deployed on a round-the-clock basis to keep the City's streets, pedestrian ways and CUE bus stops safe for travel during winter storms.

GOAL:

To ensure a safe and efficient highway and pedestrian transportation system for the public by operating chemical spreaders, snow plows and snow blowers 24 hours a day when necessary to keep streets passable for City residents. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Place salt and sand on streets when snow or ice first begins to accumulate on the street
- Plow snow from City streets when the depth of snow exceeds two inches
- Monitor weather conditions and prepare and train personnel for winter storms
- Make snow removal equipment operational by October 15 of each year
- Keep City parking facilities cleared in the event of winter storms
- Keep CUE bus stops and pedestrian ways open during major snow of 6 inches or more

SERVICES AND PRODUCTS:

- Chemical treatment to road surfaces and parking lots
- Snowplowing of road surfaces and parking lots
- Clear access to bus stops
- Clear sidewalks along primary roads

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Total snowfall (inches) | 6.5 | 6 | 60 | 6.5 |
| Snow/Ice operations (man hrs) | 2,465 | 1,929 | 2,000 | 2,000 |
| Snow/Ice sidewalk clearing (man hrs) | * | * | 5,700 | 1,500 |
| Continuously treat main roads during storm (%) | 100% | 100% | 100% | 100% |

*not previously recorded

Performance Measurement Results:

- Public Works crews monitor all potential snow/ice storms and provide immediate road treatment and snow removal.
- Crews pretreat the primary roadways prior to the start of precipitation which provides for a safer riding surface and reduces ice bonding.
- The City expects to obtain state and federal reimbursement of funds for the major snow storms that occurred in December and February.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 431120: Snow Removal

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$42,528 | \$40,599 | \$210,000 | \$80,000 |
| Fringe Benefits | 4,825 | 3,106 | 16,065 | 13,807 |
| Internal Services | 27,300 | 27,800 | 27,800 | 28,356 |
| Other Charges | 2,673 | 5,500 | 5,500 | 5,500 |
| Supplies & Materials | 82,756 | 136,540 | 315,000 | 142,800 |
| Capital Outlay | 38,271 | 29,500 | 29,500 | 30,000 |
| Total | \$198,353 | \$243,045 | \$603,865 | \$300,463 |

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Storm Drainage

BUDGET COMMENTS:

Funding for this cost center increases by 14.4% (\$91,300) from FY 2010, and is due entirely to personnel expenditures based on internal staffing adjustments and fringe benefits per mid year FY 2010 estimated trends. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Storm Drainage Division maintains the City's storm water collection systems, which consist of 300,000 linear feet of storm pipe, 2,572 catch basins, 145 outfalls, 28 box culverts and 7 bridges. Crews replace deteriorated storm lines, perform preventive maintenance tasks biannually, clear blocked streams, repair box culverts and repair damaged driveway pipe and ditch lines.

GOAL:

To ensure a safe and efficient highway and pedestrian transportation system for the public by enabling storm water to drain unimpeded, thus preventing flooding on roads and pedestrian walkways. To protect private property by ensuring the unobstructed flow of storm water through the City's creek system, and to provide safe and sound structures over waterways. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Clean ditch lines, storm pipes and catch basins
- Repair and replace storm pipes and catch basins
- Clean and clear stream beds of brush/obstacles to improve flow without affecting downstream properties
- Repair box culverts

SERVICES AND PRODUCTS:

- Catch basin repair
- Creek and stream maintenance
- Drainage ditch maintenance
- Storm sewer pipe maintenance, repair and replacement
- Culvert repairs
- Bridge repairs
- Erosion stabilization

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works**DEPARTMENT: Public Works****DIVISION OR ACTIVITY: Storm Drainage****PERFORMANCE MEASURES:**

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Preventive maintenance (man hrs) | 8,450 | 5,172 | 7,440 | 8,300 |
| Infrastructure projects (man hrs) | 2,270 | 4,248 | 1,980 | 1,120 |
| Assist other depts/divisions (man hrs) | 620 | 1,920 | 1,920 | 1,920 |

Performance Measurement Results:

- Along with the general preventive maintenance tasks, the division completed five major projects:
 - Haynsworth Neighborhood Drainage Improvement Project
 - Burrows Ave. Neighborhood Drainage Improvement Project & Culvert Replacement
 - Scott Dr. Neighborhood Drainage Improvement & Ditch Line Upgrade
 - Greffe Park Drainage Improvement Project
 - University Dr. & School St. Storm System Installation

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 431130: Storm Drainage

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$292,347 | \$301,714 | \$318,500 | \$346,500 |
| Fringe Benefits | 136,324 | 109,678 | 139,400 | 153,800 |
| Purchased Services | 0 | 3,400 | 3,400 | 3,400 |
| Internal Services | 119,000 | 121,400 | 121,400 | 123,828 |
| Other Charges | 24,480 | 57,100 | 57,100 | 57,100 |
| Supplies & Materials | 52,594 | 41,900 | 41,900 | 41,900 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$624,745 | \$635,192 | \$681,700 | \$726,528 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Crew Supervisor | 18 | 1.0 | 1.0 | 1.0 | 1.0 |
| Utility Worker III | 13 | 1.0 | 0.0 | 0.0 | 0.0 |
| Equipment Operator I | 12 | 1.0 | 1.0 | 1.0 | 1.0 |
| Truck Driver II | 10 | 1.0 | 1.0 | 1.0 | 1.0 |
| Truck Driver I | 9 | 3.0 | 3.0 | 3.0 | 3.0 |
| Total FTE | | 7.0 | 6.0 | 6.0 | 6.0 |

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Signs, Signals, Lighting

BUDGET COMMENTS:

Funds for this cost center decrease by 3% (\$64,200) in FY 2011. The net change in personnel expenditures is an additional \$35,900, and additional supplies/material funds of \$28,800 as more work is being provided by staff rather than reliance on contractors. Contract services funding decreases by \$94,400, while still providing for planned implementation of the Photo Red Light program in FY 2011. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

Installing and maintaining traffic control devices – traffic/pedestrian signals, lane markings, traffic signs and directional markings – are activities of the Sign and Signal crew in the Highways Division of the Public Works Department.

GOAL:

To ensure a safe and efficient highway and pedestrian transportation system for the public by controlling traffic flow with traffic signals, signs and markings that are effective under all driving conditions. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Program changes to signal plans throughout the City
- Install and repair all associated traffic control devices including the City's 57 signals
- Provide accurate data entry to the central traffic command center computer for the synchronization of arterial traffic signals
- Stripe lines--center lines, edge lines, stop lines and crosswalks – semi-annually
- Design and install new, and repair and replace, existing signs
- Install and maintain lighted crosswalks
- Install and maintain vehicle loop detector grid and maintain computer interconnect cable
- Administer operating costs for City street light system maintained by Virginia Power
- Traffic control assistance at City special events

SERVICES AND PRODUCTS:

- Traffic and pedestrian signal installation, operation and maintenance
- Traffic sign installation and maintenance
- Pavement marking installation and maintenance
- Street name sign installation and maintenance
- Traffic control and signs for special events
- Central traffic signal computer operation
- Traffic signal timing optimization, implementation and adjustments
- Traffic conditions monitoring, accident reporting, and alleviation measures
- Emergency vehicle signal preempt installation, maintenance, and monitoring
- Signal construction inspection
- Street lighting
- Voting machine maintenance
- Yearly certification on the signal conflict monitors

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works**DEPARTMENT: Public Works****DIVISION OR ACTIVITY: Signs, Signals, Lighting****PERFORMANCE MEASURES:**

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|---|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Signals preventative maintenance (crew hours) | 1,600 | 1,650 | 1,700 | 1,800 |
| Pavement markings (crew hours) | 1,200 | 1,500 | 1,750 | 2,100 |
| Sign maintenance (crew hours) | 1,600 | 2,000 | 2,400 | 3,000 |

Performance Measurement Results:

- The plan for this division is to continue to concentrate on preventative maintenance. With the decrease in the contract services budget, staff will have to perform more in-house tasks increasing the projected output measure hours.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 431140: Signs, Signals, Lighting

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$732,267 | \$691,093 | \$711,600 | \$722,600 |
| Fringe Benefits | 230,076 | 249,437 | 232,100 | 253,800 |
| Purchased Services | 123,288 | 469,365 | 176,365 | 370,000 |
| Internal Services | 80,000 | 81,600 | 81,600 | 83,232 |
| Other Charges | 563,088 | 595,800 | 545,700 | 564,700 |
| Supplies & Materials | 93,929 | 128,817 | 150,902 | 157,600 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$1,822,648 | \$2,216,112 | \$1,898,267 | \$2,151,932 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Traffic Signal Sys Engineer | 23 | 1.0 | 1.0 | 1.0 | 1.0 |
| Sign & Signal Supervisor | 20 | 1.0 | 1.0 | 1.0 | 1.0 |
| Traffic Signal & Comp Tech III | 16 | 5.0 | 5.0 | 5.0 | 5.0 |
| Sign & Signal Technician I | 12 | 1.0 | 1.6 | 2.0 | 2.0 |
| Sign Fabrication Tech | 12 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 9.0 | 9.6 | 10.0 | 10.0 |

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Refuse Collection

BUDGET COMMENTS:

This cost center decreases 1.3% (\$31,600) in FY 2011. Personnel expenditures note a minimal net increase of \$9,300. The City-County contract is expected to decrease based on alternate less expensive disposal of select materials. Projected net savings for disposal costs is approximately \$62,000. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The collection and disposal of refuse and recycling programs are activities of the Operations Division of the Public Works Division.

GOAL:

To ensure an attractive and sanitary community for citizens by collecting trash and recycling on a regular basis and by disposing it in an efficient and environmentally safe manner. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Collect household refuse and recycling
- Continue to strive for minimal homes missed for refuse and recycling
- Continually monitor all workloads and responses from citizens
- Pick up brush, grass clippings and tree limbs
- Recycle newspapers, cans, glass, plastic with once-a-week pick up
- Haul refuse to the solid waste transfer station
- Collect ferrous metals weekly
- Collect automotive batteries, tires, oil and antifreeze for special environmentally safe disposal
- Pick up litter along highways
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:

- Limited weekly set out services for Elderly and Handicap
- Brush collection
- Weekly curbside recyclable collection
- Grass clipping collection
- Recycling drop-off center
- Recycling information and education
- Special debris collection
- White goods and metals collection
- Several programs – phone books, Christmas trees

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works**DEPARTMENT: Public Works****DIVISION OR ACTIVITY: Refuse Collection****PERFORMANCE MEASURES:**

| INDICATORS | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--------------------------------------|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Number of homes served | 6,245 | 6,249 | 6,249 | 6,249 |
| Outcome Measures | | | | |
| Number of homes missed for refuse | 3% | 3% | 3% | 3% |
| Number of homes missed for recycling | 1% | 1% | 1% | 1% |

Performance Measurement Results:

- The City continues to pick up all refuse from single family homes and townhouses.
- The City continues to strive for minimal homes missed for refuse and recycling, and monitors all workloads and responses from citizens.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 431210: Refuse Collections

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$1,072,892 | \$1,086,322 | \$1,041,700 | \$1,041,700 |
| Fringe Benefits | 417,809 | 397,187 | 397,600 | 432,500 |
| Purchased Services | 492,060 | 581,600 | 456,600 | 480,000 |
| Internal Services | 192,497 | 216,500 | 216,500 | 220,830 |
| Other Charges | 94,043 | 80,200 | 120,200 | 155,200 |
| Supplies & Materials | 18,776 | 22,975 | 22,975 | 22,975 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$2,288,077 | \$2,384,784 | \$2,255,575 | \$2,353,205 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Operations Director | 25 | 1.0 | 1.0 | 1.0 | 1.0 |
| Crew Supervisor | 18 | 1.0 | 1.0 | 1.0 | 1.0 |
| Utility Worker III | 13 | 1.0 | 1.0 | 1.0 | 1.0 |
| Sanitation Driver | 10 | 7.0 | 7.0 | 7.0 | 7.0 |
| Sanitation Worker III | 8 | 1.0 | 1.0 | 1.0 | 1.0 |
| Sanitation Worker II | 6 | 8.0 | 8.0 | 8.0 | 8.0 |
| Sanitation Worker I | 5 | 2.0 | 2.0 | 2.0 | 2.0 |
| Total FTE | | 21.0 | 21.0 | 21.0 | 21.0 |

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Facilities Maintenance

BUDGET COMMENTS:

Facilities Maintenance funding decreases by 2% (31,000) for FY 2011. Increases to fringe benefits (\$33,600) and the cost to maintain the Green Acres facility (\$26,000) are offset by decreases to the water and sewer allocation (\$33,100) and projected lower utility expenses (\$70,000). This reallocation of costs attributable to the water and sewer funds impact, either positively or negatively, several general fund cost centers. In total however, the cost allocation to the water and sewer funds remain unchanged. Funds are provided for the mid year opening of the Community Center (\$30,000). No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

An aggressive preventative maintenance program including cleaning, repairing, renovating, providing utility service, and managing mechanical equipment contracts.

GOAL:

To protect the City's \$53 million investment in facilities, provide employees with a pleasant and productive work environment and provide citizens with a clean, comfortable place to conduct business and hold community meetings. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Repair electrical service, plumbing, carpentry, flooring, heating and air-conditioning on a systematic basis for all public buildings
- Administer maintenance contracts for heating and air-conditioning, elevators, clocks, alarm systems and pest control
- Clean City buildings and facilities daily
- Maintain security systems
- Set up equipment for meetings and events
- Control and maintain outdoor lighting at City facilities
- Maintain City-owned historic buildings
- Conduct environmental quality studies
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:

- Well maintained public buildings
- Clean meeting rooms
- Emergency service

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works**DEPARTMENT: Public Works****DIVISION OR ACTIVITY: Facilities Maintenance****PERFORMANCE MEASURES:**

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Square feet City buildings to maintain | 341,324 | 341,324 | 341,324 | 355,754 |
| Efficiency Measures | | | | |
| Custodian per sq/ft City Buildings | 1/22,000 | 1/22,000 | 1/22,000 | 1/22,000 |
| National Average | 1/15,000 | 1/15,000 | 1/15,000 | 1/15,000 |
| Maintenance staff per sq/ft ratio | 1/67,000 | 1/67,000 | 1/67,000 | 1/71,000 |
| National Average | 1/50,000 | 1/50,000 | 1/50,000 | 1/50,000 |

Performance Measurement Results:

- As the square footage of City buildings has increased, so has the division's need for additional custodians to assist with the maintenance of all buildings.
- The square feet of City buildings increased from FY 2009, this is due to addition of the Stacy C. Sherwood Community Center.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 431310: Facilities Maintenance

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$429,531 | \$443,965 | \$427,200 | \$427,200 |
| Fringe Benefits | 175,154 | 162,876 | 181,200 | 196,500 |
| Purchased Services | 497,024 | 490,859 | 516,859 | 545,859 |
| Internal Services | (92,826) | (97,842) | (97,842) | (130,728) |
| Other Charges | 462,329 | 490,000 | 400,000 | 420,000 |
| Supplies & Materials | 103,738 | 86,650 | 86,650 | 86,650 |
| Capital Outlay | 32,690 | 0 | 0 | 0 |
| Total | \$1,607,640 | \$1,576,508 | \$1,514,067 | \$1,545,481 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Crew Supervisor | 18 | 1.0 | 1.0 | 1.0 | 1.0 |
| Utility Worker III | 13 | 2.0 | 2.0 | 2.0 | 2.0 |
| Utility Worker II | 10 | 1.0 | 1.0 | 1.0 | 1.0 |
| Utility Worker I | 9 | 1.0 | 1.0 | 1.0 | 1.0 |
| Custodian II | 6 | 5.0 | 5.0 | 5.0 | 5.0 |
| Custodian I | 5 | 0.0 | 0.0 | 0.0 | 0.0 |
| Total FTE | | 10.0 | 10.0 | 10.0 | 10.0 |

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Streets Right-of-Way and Public Grounds

BUDGET COMMENTS:

The Right of Way cost center decreases by 1.8% (\$20,300) for FY 2011. Additional funding for temporary help (\$74,600) is allocated to handle major seasonal work needs (e.g. leaf collection and grass mowing). Contract services funds have decreased by \$100,000 to reflect the elimination of the street sweeper contract. The request for the City to purchase its own street sweeper is part of the FY 2011 CIP request. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

Maintaining and beautifying public land and the City cemetery is the responsibility of the Operations Division of the Public Works Department.

GOAL:

To ensure an attractive and sanitary community by keeping City-owned land clean and planted with trees, shrubs and flowers. To operate the City Cemetery in an efficient and cost effective manner. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To implement the Downtown Redevelopment Project to strengthen the City's economy and creation of a revitalized downtown core. To continue emphasis on the reduction of the impact of increasing traffic through the City.

OBJECTIVES:

- Plant trees, flowers and shrubs
- Water, weed and fertilize landscaped areas
- Collect leaves curbside during April, October, November and December
- Sweep streets on a scheduled basis
- Apply herbicides
- Remove diseased trees
- Prepare and maintain burial sites and cemetery
- Pick up litter on public property
- Maintain Green space
- Maintain/repair gaslights
- Maintain CUE bus stops and litter receptacles
- Power wash downtown brick sidewalks
- Treat City waterways for mosquito control
- Looking for more effective ways to reduce operating cost.

SERVICES AND PRODUCTS:

- Curbside leaf collection
- Tree limb pruning along rights-of-way
- Cemetery
- Median strip tree planting and maintenance
- Flower bed design and installation
- Maintain/repair gaslights
- Turf Mowing City Wide

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works**DEPARTMENT: Public Works****DIVISION OR ACTIVITY: Streets Right-of-Way and Public Grounds****PERFORMANCE MEASURES:**

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Number of maintenance hours on plantings | 8,800 | 8,800 | 8,800 | 8,800 |
| Trees and shrubs planted | 197 | 197 | 197 | 197 |
| Flowers planted | 10,395 | 10,100 | 10,100 | 10,100 |
| Maintain downtown planters | 157 | 157 | 157 | 157 |
| Maintain Gaslights | 277 | 334 | 334 | 334 |
| Mowing/ Man Hours | 0 | 0 | 4,000 | 4,000 |

Performance Measurement Results:

- Maintenance hours are expected to remain fairly constant over the fiscal years illustrated. Trees and shrubs planted will increase for the new City buildings.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 431320: Street Right of Way (ROW)

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$388,279 | \$340,172 | \$376,800 | \$418,700 |
| Fringe Benefits | 110,436 | 112,883 | 119,800 | 124,100 |
| Purchased Services | 350,452 | 243,626 | 243,626 | 143,626 |
| Internal Services | 218,792 | 246,100 | 246,100 | 251,022 |
| Other Charges | 54,722 | 55,000 | 55,000 | 55,000 |
| Supplies & Materials | 49,203 | 88,950 | 88,950 | 88,950 |
| Capital Outlay | 24,800 | 30,000 | 30,000 | 15,000 |
| Total | \$1,196,684 | \$1,116,731 | \$1,160,276 | \$1,096,398 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Crew Supervisor | 18 | 1.0 | 1.0 | 1.0 | 1.0 |
| Utility Worker III | 13 | 1.0 | 1.0 | 1.0 | 1.0 |
| Equipment Operator | 12 | 1.0 | 1.0 | 1.0 | 1.0 |
| Cemetery Attendant | 11 | 0.5 | 0.5 | 0.5 | 0.5 |
| Truck Driver I | 9 | 2.0 | 2.0 | 2.0 | 2.0 |
| Total FTE | | 5.5 | 5.5 | 5.5 | 5.5 |

FUNCTION: Public Works

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Administration and Engineering

BUDGET COMMENTS:

Funds for this cost center decrease by 16% (\$161,300) for FY 2011. Personnel expenditures reflect a decrease of \$89,500 with the loss of one position due to attrition. Other reductions include the following: water and sewer allocation (\$22,900) and contract services (\$9,500). No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The office of the director manages the four public works divisions – administration / engineering, operations, streets and transit – and provides professional engineering services for constructing and maintaining publicly owned land and facilities.

GOAL:

To ensure an attractive and sanitary community and a safe, efficient highway and pedestrian transportation system for the public through professional management of resources. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To examine and amend, as appropriate, the regulations pertaining to construction in the City's mature residential areas to ensure that the balance between neighborhood improvement and neighborhood character is achieved. To finalize and implement current redevelopment and transportation projects, such as: the Downtown Redevelopment Project, the Lee Highway Corridor Master Plan, expanding Northfax Gateway, Kamp Washington, and Implementing a more accelerated schedule for critical transportation projects involving State and Federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

OBJECTIVES:

- Prepare budgets and oversee personnel decisions
- Approve all site plans submitted by private developers (with Community Development and Planning)
- Supervise street, storm sewer, sign and signal, and CUE bus activities
- Supervise refuse collection, recycling and building, grounds, rights-of-way, vehicle and equipment maintenance activities
- Coordinate and supervise inspection of site facilities at private developments
- Manage the Capital Improvement Program
- Provide for bridge structure inspection, grant submissions, map and drawing storage and distribution, flood insurance information and street lighting requests
- Provide engineering studies and advice on transportation planning

SERVICES AND PRODUCTS:

- Engineering and transportation studies
- Transportation improvements
- Major building renovations and additions
- New sidewalk plans
- Drainage improvement plans
- Engineering advice on drainage problems
- Floodplain and SWM service
- Construction management and inspection

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works**DEPARTMENT: Public Works****DIVISION OR ACTIVITY: Administration and Engineering****PERFORMANCE MEASURES:**

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|---|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Number of capital projects administered | 33 | 33 | 30 | 28 |

Performance Measurement Results:

- Projects managed/administered refer to capital projects. Please reference Section F of this budget book for more details.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 431410: Public Works Administration

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$728,628 | \$727,502 | \$690,900 | \$642,500 |
| Fringe Benefits | 227,378 | 272,920 | 228,800 | 243,400 |
| Purchased Services | 0 | 9,500 | 0 | 0 |
| Internal Services | (51,942) | (55,144) | (55,144) | (77,605) |
| Other Charges | 1,860 | 8,550 | 8,550 | 4,375 |
| Supplies & Materials | 13,920 | 26,100 | 26,100 | 15,500 |
| Capital Outlay | 7,340 | 0 | 0 | 0 |
| Total | \$927,184 | \$989,428 | \$899,206 | \$828,170 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Director of Public Works | 31 | 1.0 | 1.0 | 1.0 | 1.0 |
| Transportation Director | 27 | 1.0 | 1.0 | 1.0 | 1.0 |
| City Engineer | 26 | 1.0 | 1.0 | 1.0 | 1.0 |
| Plan Reviewer | 20 | 1.0 | 1.0 | 1.0 | 1.0 |
| Facilities Inspector | 17 | 2.0 | 2.0 | 2.0 | 2.0 |
| Administrative Assistant IV | 14 | 1.0 | 1.0 | 1.0 | 1.0 |
| Engineering Technician | 13 | 1.0 | 1.0 | 1.0 | 0.0 |
| Total FTE | | 8.0 | 8.0 | 8.0 | 7.0 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Public Works

DEPARTMENT: Fairfax Cooperative Extension Services

DIVISION OR ACTIVITY: County Agent

BUDGET COMMENTS:

This cost equates to \$41,000 through a contract with Fairfax County.

OBJECTIVES:

- Youth Development provides administration and educational assistance to adult leadership and youthful membership of 4-H clubs
- Provide pest control

SERVICES AND PRODUCTS:

- Youth development
- Pest control
- Cooperative Extension

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 431510: County Agent

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|--------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Purchased Services | 40,814 | 35,000 | 41,000 | 41,000 |
| Total | \$40,814 | \$35,000 | \$41,000 | \$41,000 |

SOCIAL SERVICES

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Social Services Budget Summary | | | | |
|---------------------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Expenditures | | | | |
| Salaries | \$68,811 | \$66,960 | \$70,200 | \$70,200 |
| Fringe Benefits | 6,418 | 16,948 | 6,200 | 7,100 |
| Purchased Services | 2,349,939 | 2,426,737 | 2,697,982 | 2,690,025 |
| Other Charges | 2,291,663 | 2,211,172 | 1,962,152 | 1,780,250 |
| Supplies & Materials | 165 | 225 | 190 | 140 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$4,716,996 | \$4,722,042 | \$4,736,724 | \$4,547,715 |
| Revenues | | | | |
| School Age Child Care | 396,955 | 377,503 | 396,955 | 396,955 |
| Total Revenues | \$396,955 | \$377,503 | \$396,955 | \$396,955 |
| Net Cost to the City | \$4,320,041 | \$4,344,539 | \$4,339,769 | \$4,150,760 |
| Total FTE | 0.62 | 0.62 | 0.62 | 0.62 |

FUNCTION: Social Services
DEPARTMENT: Health Department
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The City purchases environmental and clinical health services from the Fairfax County Health Department on a population-based ratio of the actual year end costs, excluding the Community Health Care Clinic Network for which the city contracts separately. For Fiscal Year 2011 the City has budgeted \$1,074,900 which is a 7.6% increase over the prior year adopted budget.

PROGRAM:

Through our contractual agreement with the Fairfax County Health Department, certain businesses such as restaurants, swimming pools and tourist establishments are regulated by environmental health inspections. Clinical health services are available to eligible City residents who may receive nursing visits, access specialty clinics or the comprehensive Adult Day Health Care Program and health clinic services are also provided at all schools. Preparation continues for potential health emergencies such as the Cities Readiness Initiative for bioterrorism and a coordinated mosquito management program to reduce the impact of West Nile Virus. Last year, certain property maintenance functions were shifted to the county zoning department consistent with the City's Code Administration areas of oversight.

GOAL:

The Fairfax County Health Department is dedicated to the protection of the health of the people and environment, prevention of disease and disability and promotion of healthy behaviors and conditions for the people of the City of Fairfax. The Health Department provides public health services to targeted populations and environmental protection for residents of the City through four core functions: prevention of epidemics and the spread of disease, protecting the public against environmental hazards, promoting and encouraging healthy behaviors and assuring the quality and accessibility of health services.

OBJECTIVES:

- Conduct inspections of housing, swimming pools, tourist and food establishments
- Prepare for emerging threats including communicable disease or bioterrorism
- Provide public health home nursing care
- Provide Adult Day Health Services
- Offer specialty clinics and services

FUNCTION: Social Services

DEPARTMENT: Health Department

DIVISION OR ACTIVITY:

SERVICES AND PRODUCTS:

- School and home health care
- Adult Day Health Program
- Specialty clinics or nursing visits:
 - TB/x-ray
 - Venereal Disease
 - Maternity and Post Partum
 - Communicable Disease such as salmonella, shigella, norovirus, meningitis
 - WIC
 - STD
 - Communicable Diseases
 - Child Health and immunizations
 - Family Planning
 - Nursing Home Prescreening
 - International Travel
- Environmental inspections include lead, rodents and other pests
- West Nile Virus/mosquito eradication
- Emergency Preparedness Planning

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 441110: Health Department

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|--------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Purchased Services | \$1,024,084 | \$999,395 | \$1,033,589 | \$1,074,900 |
| Total | \$1,024,084 | \$999,395 | \$1,033,589 | \$1,074,900 |

FUNCTION: Social Services

DEPARTMENT: Commission for Women

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The Commission for Women continues to advise the City Council on matters of import to women in the City of Fairfax and to offer community programs throughout the year. The budget of \$750 for expenses is divided among travel, contributions, special events and supplies.

PROGRAM:

The City Council established the Commission for Women in 1984 based on the recognition of the intertwining of women's and human service needs. The Commission adopts a broad, comprehensive approach to aid the community with programs to:

1. Increase the awareness of all City residents to the many issues and problems affecting their lives;
2. Identify resources available to meet their needs;
3. Raise the awareness of City officials on legislative and policy matters relating to the role of women;
4. Advocate for programs to appropriately address the needs of City residents.

Each March, the Commission for Women offers a community program in recognition of Women's History Month. For the past three years, the Fairfax Museum and Visitors Center and CFW have co-sponsored a Women's History Month program for Girl Scouts with attendance over 100 persons. The Commission continues its advocacy in support of Combating Human Trafficking and has lobbied for state legislation. Other areas to be pursued are mentoring and economic independence for women.

GOAL:

Improve the quality of life for women and families in the City of Fairfax. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Advise the Mayor and Council on matters affecting women in the City of Fairfax
- Reinforce and support existing human services in the City of Fairfax
- Assess problems facing families in today's changing society
- Monitor needs of women and families

SERVICES AND PRODUCTS:

- Community seminars
- Fall Festival
- Commission for Women guide to Human Services
- Maintenance of website
- Creation and distribution of Domestic Violence pamphlets in English and Spanish
- Mentor Training for City staff

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 441210: Commission for Women

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Other Charges | \$609 | \$810 | \$700 | \$700 |
| Supplies & Materials | 25 | 135 | 100 | 50 |
| Total | \$634 | \$945 | \$800 | \$750 |

FUNCTION: Social Services

DEPARTMENT: Community Services Board

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The projected budget for the Community Services Board is estimated to be \$1,309,900. Offsetting revenues are derived from Fairfax County, the City of Falls Church and State and Federal funding in addition to fees collected from client co-pay. Costs are projected using a population based ratio of local funding provided by the County of Fairfax and the cities of Falls Church and Fairfax.

PROGRAM:

The Fairfax-Falls Church Community Services Board was created in 1969 to serve residents with, or at risk of, severe and persistent mental illness or acute psychiatric or emotional distress, mental retardation; alcohol or drug abuse or dependency; or cognitive developmental delays. Its mission includes empowering and supporting the people served by the CSB to live self-determined, productive and valued lives within our community; and to identify, develop and offer programs on prevention, intervention, treatment, rehabilitation, residential and other support services in a personalized, flexible manner appropriate to the needs of each individual and family served

GOAL:

To offer the residents of the City access to mental health, mental retardation and alcohol and drug services on a sliding fee scale.

OBJECTIVES:

- To provide a comprehensive array of services that are effective and meet the demands for service
- Provide infrastructure to support service delivery
- Provide support to families of persons within the service system
- Offer prevention and early intervention programs to mitigate the effects of illness

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 441220: Community Services Board

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|---------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Other Charges | \$1,422,261 | \$1,408,812 | \$1,309,902 | \$1,309,900 |
| Total | \$1,422,261 | \$1,408,812 | \$1,309,902 | \$1,309,900 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Social Services

DEPARTMENT: Finance

DIVISION OR ACTIVITY: Senior Citizen Tax and Rent Relief

BUDGET COMMENTS:

Funding for this cost center has decreased by 41% (\$331,200) as the FY 2010 Budget altered provisions of this program. Tax Relief will now be provided to the elderly and disabled whose qualified income is below \$52,000, whereas the previous income ceiling limit was \$72,000. There are no changes to the rent relief portion of this program.

PROGRAM:

Two relief programs for low to moderate-income elderly or handicapped persons are provided by the City. Depending upon their annual income and assets, elderly and permanently and totally handicapped residents of the City may receive up to 100% real estate tax relief or up to \$420 rental relief (a one time annual payment). Over time, the City Council enacted a series of changes to this program. Notably, the Council lowered the income level in FY 2010 for eligible senior citizens from \$72,000 to \$52,000; maintained the net worth total of \$340,000; and now provides for seniors either tax deferral or tax freeze options, and a discount for the CUE Bus. The program limits for Rent Relief is as follows: net worth no greater than \$150,000 and an annual income no greater than \$40,000.

GOAL:

To provide real estate tax or rent relief to qualified elderly or handicapped residents. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Offer citizens with fixed incomes a reduced tax or rent cost by paying a portion of the bill

SERVICES AND PRODUCTS:

- Rental relief for qualified tenants
- Real estate tax relief for qualified property owners

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|---|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures – | | | | |
| Number of Real Estate tax relief grants | 325 | 360 | 242 | 242 |
| Rent relief grants | 9 | 6 | 9 | 10 |
| Total funds in tax and rent relief | \$899,131 | \$868,065 | \$650,000 | \$468,800 |

Performance Measures Results:

- As part of the FY 2010 Adopted Budget, the maximum income limit was reduced from \$72,000 to \$52,000. This accounts for the decrease in projected number of tax relief grants. There are no changes to the rent relief portion or the asset limit portion of the program.

FY 2011 Adopted Budget - City of Fairfax, Virginia

| | | | | |
|--|--|--|--|--|
| Cost Center 441230: Senior Citizen Tax Relief | | | | |
|--|--|--|--|--|

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|---------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Other Charges | \$868,065 | \$800,000 | \$650,000 | \$468,800 |
| Total | \$868,065 | \$800,000 | \$650,000 | \$468,800 |

FUNCTION: Social Services

DEPARTMENT: City Manager

DIVISION OR ACTIVITY: Human Services Coordinator

BUDGET COMMENTS:

This cost center decreases by 9% (\$7,300) and operates with one 25-hour per week Human Services coordinator. Salaries, fringe benefits, and travel and training account for the entire variance. There is no funding provided for cola adjustments or merit / step increases.

PROGRAM:

The Human Services Office coordinates and/or oversees participation in the wide range of human service programs available to City residents primarily through contract with various area agencies. The Human Services Coordinator is also responsible for monitoring City compliance with the Americans with Disabilities Act.

GOAL:

To assure access by City residents to human service programs provided by the City, directly or through contracts with Fairfax County and other agencies. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Oversee City contracts with Fairfax County agencies
- Provide information and referral services to clients
- Research human service policy questions
- Disseminate information and conduct needs assessments for development of future programs
- Monitor City compliance with the Americans with Disabilities Act

SERVICES AND PRODUCTS:

- Human services information and referral
- Advocates for Human Service Programming where access is limited or there are voids in services
- Monitors delivery of services by county and regional agencies
- Provides staff support to the Commission for Women
- Provides staff support to the Task Force on Children and Families
- Provides staff support to the Human Services Committee

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 441240: Human Services Coordinator

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$68,811 | \$66,960 | \$70,200 | \$70,200 |
| Fringe Benefits | 6,418 | 16,948 | 6,200 | 7,100 |
| Purchased Services | 0 | 0 | 0 | 0 |
| Other Charges | 728 | 1,550 | 1,550 | 850 |
| Supplies & Materials | 140 | 90 | 90 | 90 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$76,097 | \$85,548 | \$78,040 | \$78,240 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Human Svcs Coordinator (P/T) | 23 | 0.62 | 0.62 | 0.62 | 0.62 |
| Total FTE | | 0.62 | 0.62 | 0.62 | 0.62 |

FUNCTION: Social Services
DEPARTMENT: Social Services
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

Funding is expected to increase by 13% (\$187,800) for FY 2011. This is due to higher projected costs associated with SACC and the County contract expenses for the Department of Family Services (DFS) both totaling \$230,300. Decreased expenditures are noted for the Comprehensive Services Act (\$30,000) and Main Street Child Care (\$16,100).

PROGRAM:

Human service agencies of Fairfax County provide the City with a comprehensive array of social services on a contractual basis, with funding based on caseload plus a portion of administrative expenses. The mission of these Social Service Programs is to protect vulnerable children, elderly and persons with disabilities, help people strengthen their capacity for self-sufficiency and promote good outcomes through prevention and early intervention. Certain factors have challenged the social services delivery system. They include the aging of our population, the increasing language and cultural diversity and the lack of affordable housing. Youth and families in need of services for developmental, emotional or behavioral problems or at risk for out of home placement are served by the multi-agency collaboration of the schools, courts and foster care system in conjunction with families.

GOAL:

To assist individuals and families in the City of Fairfax to become or to remain economically and socially self-supporting and to protect and ensure a minimum standard of living for the vulnerable populations of children, persons with disabilities and the elderly.

OBJECTIVES:

- Provide affordable child care before and after school to elementary school children whose parents are working full-time
- Assist individuals and families to become or to remain self-supporting
- To ensure a minimum standard of living for dependent children, the elderly and persons with disabilities
- Ensure basic health and safety standards in home child care facilities through inspection and certification
- Enable low-to-moderate-income families to become self-supporting through day care subsidized day care
- Provide assisted transportation to medical services located outside City limits for eligible disabled and elderly
- To utilize community based services for youth at risk and their families
- To ensure timely access to quality health care
- To reduce homelessness through expanded emergency shelter capacity and transitional housing opportunities
- To institute cost effective service delivery models that improve home care support for seniors

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 441250: Social Services | | | | |
|--|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Purchased Services | \$1,325,855 | \$1,427,342 | \$1,664,393 | \$1,615,125 |
| Total | \$1,325,855 | \$1,427,342 | \$1,664,393 | \$1,615,125 |

PARKS AND RECREATION

FY 2011 Adopted Budget - City of Fairfax, Virginia
Parks and Recreation Budget Summary

| | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Expenditures | | | | |
| Salaries | \$1,619,038 | \$1,701,592 | \$1,694,565 | \$1,742,800 |
| Fringe Benefits | 388,913 | 421,801 | 382,100 | 431,200 |
| Purchased Services | 427,166 | 447,845 | 447,845 | 486,927 |
| Internal Services | 77,100 | 78,600 | 78,600 | 80,257 |
| Other Charges | 314,824 | 379,443 | 392,863 | 391,012 |
| Supplies & Materials | 114,762 | 239,858 | 239,858 | 220,136 |
| Debt Service | 0 | 0 | 0 | 0 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$2,941,803 | \$3,269,138 | \$3,235,830 | \$3,352,332 |
| Revenues | | | | |
| Rental - Old Town Hall | 128,251 | 111,000 | 125,000 | 125,000 |
| Rental - Green Acres | 46,189 | 20,000 | 35,000 | 35,000 |
| Rental - Community Center | 0 | 0 | 0 | 76,065 |
| Senior Programs | 62,903 | 76,123 | 62,638 | 72,892 |
| Rec. - Youth, Teen, and Adult Trips | 164,494 | 188,649 | 188,649 | 188,649 |
| Day Camps | 454,362 | 525,118 | 525,118 | 525,118 |
| Pavilion Rentals | 27,005 | 45,456 | 45,456 | 88,053 |
| Special Events | 198,976 | 154,010 | 119,010 | 119,010 |
| Total Revenues | \$1,082,179 | \$1,120,356 | \$1,100,870 | \$1,229,787 |
| Net Cost to the City | \$1,859,624 | \$2,148,783 | \$2,134,960 | \$2,122,546 |
| Total FTE | 18.50 | 17.13 | 17.13 | 19.13 |

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

This cost center notes a minor increase of .4% (\$7,900) for FY 2011. Personnel expenditures reflect the mid-year recommendation of two additional full time employees, starting January 2011, to administer all functions associated with the City's new Community Center. As a result, there is a net increase to personnel costs of 50,900. All remaining operating account line items decrease by a combined \$43,100. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Recreation Administration Account has traditionally encompassed a variety of expenditures and revenue items related to a comprehensive delivery of recreational programming. This account encompasses over 53 programs, one Senior Center and a variety of cultural arts activities operating out of the Green Acres Center, Old Town Hall and soon to be opened Stacy C. Sherwood Community Center. The FY2011 Recreation Administration Account is subdivided into the following Cost Center areas, General Administration, Cultural Arts, Youth Programs, Teen Programs, Adult Programs, Senior Programs, Camp Programs, and Trips. The Cost Centers were further broken down with budgets for specific programs in that particular segment.

GOAL:

To enhance the quality of life in the Fairfax community by planning, administering and operating a variety of leisure time activities for the enjoyment of citizens of all ages. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To continue discourse with the Parks and Recreation Advisory Board in the analysis of services, facilities and activities.

OBJECTIVES:

- Plan, program and implement recreation programs that meet the needs of the citizens
- Plan, program and implement facilities for a variety of functions
- Plan, program, implement and provide support for programming in the arts

SERVICES AND PRODUCTS:

- Senior adult center
- After School Activities at Daniels Run and Providence Elementary Schools
- Summer Day Camp program
- Athletic activities
- Concert series

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation
DEPARTMENT: Parks and Recreation
DIVISION OR ACTIVITY: Administration

PERFORMANCE MEASURES:

| INDICATORS | FY2008 ACTUALS | FY2009 ACTUALS | FY2010 ESTIMATED | FY2011 PROJECTED |
|---|-------------------|-------------------|---------------------|---------------------|
| OUTPUT MEASURES | | | | |
| YOUTH | | | | |
| Total unique preschool programs | 21 | 13 | 14 | 10 |
| Total preschool programs | 91 | 42 | 79 | 44 |
| Total individual preschool participants | 439 | 422 | 533 | 320 |
| Total unique youth programs | 27 | 28 | 17 | 20 |
| Total youth programs | 65 | 81 | 99 | 85 |
| Total individual youth participants | 517 | 715 | 693 | 840 |
| TEEN | | | | |
| Total unique teen programs | 2 | 1 | 3 | 1 |
| Total teen programs | 2 | 1 | 10 | 2 |
| Total individual teen visits | 640 | 0 | 100 | 0 |
| Total days teen center open | 80 | 0 | 12 | 0 |
| Total Teen Center members | 0 | 0 | 0 | 0 |
| ADULT/FAMILY | | | | |
| Total unique adult programs | 18 | 23 | 27 | 28 |
| Total adult programs | 174 | 138 | 180 | 180 |
| Total individual adult participants | 1127 | 1481 | 1400 | 1400 |
| SENIOR | | | | |
| Total unique senior programs | 6 | 7 | 13 | 13 |
| Total senior programs | 57 | 61 | 136 | 136 |
| Total senior trips | 50 | 50 | 50 | 50 |
| Total senior fundraisers | 5 | 5 | 5 | 5 |
| Total senior participants | 12500 | 13000 | 13750 | 14000 |
| Total senior members | 670 | 750 | 760 | 825 |
| Total days senior center open | 248 | 248 | 248 | 248 |
| TRADITIONAL DAY CAMPS | | | | |
| Total program locations | 5 | 5 | 5 | 5 |
| Total unique day camps | 5 | 5 | 5 | 5 |
| Total day camps | 5 | 5 | 5 | 5 |
| Total day camp unique participants | | | | |
| Total day camp participants | 574 | 759 | 673 | 784 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

| INDICATORS | FY2008 ACTUALS | FY2009 ACTUALS | FY2010 ESTIMATED | FY2011 PROJECTED |
|---|-------------------|-------------------|---------------------|---------------------|
| OUTPUT MEASURES | | | | |
| SPECIALTY/SPORTS CAMPS | | | | |
| Total unique specialty camps | 1 | 2 | 1 | 3 |
| Total unique sports camps | 1 | 1 | 4 | 2 |
| Total specialty camp | 1 | 3 | 1 | 5 |
| Total sports camp | 1 | 1 | 4 | 3 |
| Total unique specialty/sports camp participants | | | | |
| Total specialty/sports camp participants | | 100 | 145 | 222 |
| OVERALL | | | | |
| Total unique programs | 51 | 50 | 60 | 59 |
| Total programs | 386 | 306 | 470 | 430 |
| Total number of cancelled recreation programs | 51 | 47 | 30 | 30 |
| Total number of recreation programs above min | 218 | 290 | 290 | 290 |
| Total number of recreation programs waitlist | 6 | 19 | 10 | 20 |
| Total number of customers | 3735 | 4468 | 4500 | 4500 |
| Resident customers | 2275 | 2352 | 2500 | 2500 |
| Non-resident customers | 1460 | 2116 | 2000 | 2000 |
| Total number of households-Unique | 2342 | 3067 | 3100 | 3100 |
| Total number of resident households-Unique | 1306 | 1520 | 1600 | 1600 |
| Total number of non-resident households-Unique | 1046 | 1547 | 1500 | 1500 |
| Percentage of credit card payments | 45% | 52% | 50% | 51% |
| Percentage number of online transactions | 22% | 18% | 30% | 20% |

FUNCTION: Parks and Recreation

DEPARTMENT: Parks and Recreation

DIVISION OR ACTIVITY: Administration

Performance Measurement Results:

- Teen programs are reduced due to budget reductions.
- Preschool, Youth and Adult programs offerings are expected to be less than FY2010 levels due to the inability of programs not being able to cover 100% of direct expenses.
- Some programming will shift to the new Stacy C. Sherwood Community Center.
- Online transactions are down due to an increase of participants conducting enrollments and reservations in person. Credit card transactions will increase slightly.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 451110: Parks & Recreation Administration

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$1,042,305 | \$1,061,283 | \$1,077,050 | \$1,121,800 |
| Fringe Benefits | 207,818 | 237,057 | 190,100 | 227,500 |
| Purchased Services | 207,580 | 230,012 | 230,012 | 212,240 |
| Internal Services | 1,300 | 1,300 | 1,300 | 1,411 |
| Other Charges | 182,540 | 235,800 | 249,220 | 236,282 |
| Supplies & Materials | 32,925 | 60,561 | 60,561 | 34,639 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$1,674,468 | \$1,826,014 | \$1,808,244 | \$1,833,873 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|---------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Director of Parks & Recreation | 29 | 1.00 | 1.00 | 1.00 | 1.00 |
| Cultural Arts & Marketing Manager | 23 | 0.50 | 0.50 | 0.50 | 0.50 |
| Special Events/Fac. Manager | 20 | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Coordinator | 20 | 1.00 | 0.00 | 0.00 | 0.00 |
| Assistant Manager | 19 | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Manager | 19 | 1.00 | 1.00 | 1.00 | 1.00 |
| Co-Community Center Coordinator | 19 | 0.00 | 0.00 | 0.00 | 1.00 |
| Co-Community Center Coordinator | 19 | 0.00 | 0.00 | 0.00 | 1.00 |
| Assistant Special Events/Fac. Manager | | | | | |
| Asst. (P/T) | 15 | 0.75 | 0.75 | 0.75 | 0.75 |
| Cultural Arts Coordinator | 14 | 0.38 | 0.00 | 0.00 | 0.00 |
| Facilities Coordinator | 14 | 0.75 | 0.75 | 0.75 | 0.75 |
| Administrative Assistant IV | 14 | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Assistant I (PT) | 10 | 0.75 | 0.75 | 0.75 | 0.75 |
| Athletic Supervisor (P/T) | 9 | 0.38 | 0.38 | 0.38 | 0.38 |
| Total FTE | | 9.50 | 8.13 | 8.13 | 10.13 |

FUNCTION: Parks and Recreation

DEPARTMENT: Parks and Recreation

DIVISION OR ACTIVITY: Special Events

BUDGET COMMENTS:

Funding for special events is projected to increase by 10% (\$30,300) for FY 2011. Additional funds for overtime equate to \$9,100 to provide for a revised layout for Fall Festival allowing for the festival to be more centrally located in the Old Town Fairfax area closing North Street. A placeholder of funds for \$12,500 is also included for the commemoration of the City and Fairfax High School anniversary celebrations. This fund captures all spending needs for department assistance for all event preparation and close out. Additional costs are also allocated for fringe benefits (\$7,662) and contract services (\$4,700).

PROGRAM:

The account is divided into specific cost centers that include the Independence Day Celebration, Fall Festival, Holiday Craft Show, Festival of Lights & Carols, and General Operations (Chocolate Lovers Festival). Some of the Special Event duties include: recruiting craft vendors, contracting with entertainers, amusement ride and pyrotechnic companies, obtaining sponsorship, coordination of supplies, equipment and delivery of items, staffing of events, coordination with City departments to provide event support and security, work closely with local civic and service organizations and various special interest committees.

GOAL:

To enhance the cultural and leisure-time quality of life in the Fairfax community by producing special events that appeal to a wide variety of interests and age groups. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

OBJECTIVES:

- Program and execute special events in the City for the recreational enjoyment of the citizens

SERVICES AND PRODUCTS:

- Independence Day Celebration
- Fall Festival
- Holiday Craft show
- Festival of Lights and Carols
- Permitting for private non-city special events
- Coordination with Trails Day, Movies Under the Moon, Chocolate Lovers and Skate Fest

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation**DEPARTMENT: Parks and Recreation****DIVISION OR ACTIVITY: Special Events****PERFORMANCE MEASURES:**

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| July 4 th Parade units | 146 | 146 | 165 | 160 |
| Craft show vendors at Special Events | 425 | 436 | 501 | 540 |
| Gourmet food vendors at special events | 30 | 30 | 22 | 25 |
| Food vendors at special events | 45 | 45 | 31 | 35 |
| Sponsors at special events | 30 | 35 | 35 | 35 |
| Attendance at all events | 100,000 | 102,000 | 102,000 | 105,000 |

Performance Measurement Results:

- Craft Show vendors have been on a steady rise since FY2008 due to changes in the event format, new entertainment to draw crowds and making the Fall Festival free to patrons.
- Sponsorships have leveled off with the current economic conditions. An aggressive sponsorship program has been developed anticipating greater returns on sponsorship investments for FY2011.
- Craft show vendors are expected to increase by 7.7% due to the alternative Fall Festival route being Adopted.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 451220: Recreation Special Events

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$18,592 | \$60,623 | \$79,748 | \$69,200 |
| Fringe Benefits | 3,378 | 4,638 | 12,300 | 12,300 |
| Purchased Services | 176,774 | 143,911 | 143,911 | 160,590 |
| Internal Services | 0 | 0 | 0 | 0 |
| Other Charges | 61,702 | 69,217 | 69,217 | 66,650 |
| Supplies & Materials | 14,188 | 29,335 | 29,335 | 29,285 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$274,634 | \$307,724 | \$334,511 | \$338,025 |

FUNCTION: Parks and Recreation

DEPARTMENT: Parks and Recreation

DIVISION OR ACTIVITY: Facility Division (formerly Old Town Hall)

BUDGET COMMENTS:

This cost center increases by 30% (\$47,200) over FY 2010. Operating costs support all facilities administered and managed by the department, and directly relate to projected revenues for cost recovery purposes. Notable increases are as follows: Salaries (\$7,526), contract services (\$8,600), advertising (\$9,200), and equipment maintenance (\$4,400). All of these expenses are related to the opening, management and operation of the new Stacy C. Sherwood Community Center.

PROGRAM:

The Facility Division Account, formerly called the Old Town Hall account, is comprised of maintenance, operation and monitoring of Old Town Hall, Green Acres, Pavilions/Shelters, and the Show Mobile rental. This account is also responsible for the supervision of athletic fields, school use and field lighting. New for FY2011, this account will include the new Stacy C. Sherwood Community Center slated to open in January 2011.

GOAL:

To increase the use and marketability of all rentable facilities and items. To seek out new market segments of renters for all rentable facilities and items. To enhance the cultural and leisure-time quality of life by providing a well-maintained facility for City events. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Plan, manage and coordinate facilities for a variety of functions

FUNCTION: Parks and Recreation

DEPARTMENT: Parks and Recreation

DIVISION OR ACTIVITY: Facility Division (formerly Old Town Hall)

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Old Town Hall Rentals | 75 | 85 | 93 | 100 |
| Green Acres Rentals | 230 | 250 | 275 | 300 |
| Show Mobile Rentals | 15 | 7 | 5 | 5 |
| Weddings/Social Rents at Old Town Hall | 55 | 55 | 52 | 60 |
| Pavilion/Shelter Rentals | 241 | 220 | 209 | 220 |
| Total Free Rentals at Old Town Hall | 66 | 62 | 60 | 60 |
| Unique Free Rentals at OTH | 16 | 10 | 10 | 10 |
| Total Free Rentals at Green Acres | 235 | 101 | 100 | 100 |
| Unique Free Rentals at Green Acres | 10 | 4 | 4 | 4 |
| Free Rentals of Show Mobiles | 14 | 4 | 5 | 5 |
| Free Rentals of Pavilions/Shelters | 42 | 49 | 40 | 40 |
| Total Field Permits | | 272 | 300 | 300 |
| Total Free Field Permits | | 217 | 125 | 10 |
| Total Gym Permits | | 39 | 39 | 39 |
| Total Recovered Gym Permits | | 4 | 7 | 7 |

Performance Measurement Results:

- The number of free rentals at Green Acres is reduced with the reclassification of previous free users now being categorized as a senior center sponsored program.
- Free field permits have been reduced by 92% with the implementation of fees to recoup costs for use of the fields.
- Show Mobile uses have declined due to the number of city of events such as the Irish Festival being eliminated.
- With the use of the Parks and Recreation department's reservation software, we are now able to produce real time figures on athletic field permitting.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 451250: Parks and Recreation Facilities (Old Town Hall)

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$82,151 | \$85,374 | \$84,846 | \$92,900 |
| Fringe Benefits | 6,917 | 7,475 | 7,500 | 7,600 |
| Purchased Services | 13,626 | 12,872 | 12,872 | 35,073 |
| Internal Services | 0 | 0 | 0 | 0 |
| Other Charges | 49,966 | 45,420 | 45,420 | 59,075 |
| Supplies & Materials | 1,873 | 5,050 | 5,050 | 8,700 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$154,533 | \$156,192 | \$155,688 | \$203,348 |

FUNCTION: Parks and Recreation

DEPARTMENT: Parks and Recreation

DIVISION OR ACTIVITY: Park and Ballfield Maintenance

BUDGET COMMENTS:

The Park and Ballfield Maintenance budget notes a slight decrease of .2% (\$2,100) for FY 2011. Personnel related expenditures decrease by \$24,200 but contract services will increase by \$17,900 for costs associated with maintenance at the synthetic turf fields. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

City parks, athletic fields, trails and open spaces are maintained by the Parks and Recreation Department. The Parks Division budget includes expenditures for the routine maintenance and annual improvement of all 276 plus acres of park land, school athletic areas, open space, trails and various public areas. This division is also responsible for the set-up, maintenance, operation and clean-up on all City Special Events. The account is divided into specific cost centers that include; Athletic Fields, Grounds, Open Space, Playgrounds, School Fields, Trails and General Operations. Some of the duties of the Parks Division include trash removal, sign repairs, ball field maintenance, leaf collection, mowing, plantings and beautification, ice and snow removal, trail building and repairs, facility lighting, drainage repairs, show mobile set-up and sound, bridge maintenance, sound system management and much more.

GOAL:

To provide safe high quality outdoor spaces for passive and active recreation opportunities that increase a sense of community, athletic endeavors, appreciation of nature, athletic pursuits and contribute to the improvement of the environment. The Parks division is committed to providing safety, quality, appearance, and esthetics of all parks, trails, athletic areas and open space that meets the Council's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. The parks division is also committed to operating, preparing and managing over 15 special events year round.

OBJECTIVE:

- To provide the proper maintenance of all park grounds and ensure quality access by all user groups
- To utilize best management practices and proper maintenance practices in the maintenance of all areas
- To develop and implement new approaches to special event operation
- To develop a new management structure of the maintenance and events crews allowing for more timely and cost efficient up-keep of our facilities and events

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Parks and Recreation

DEPARTMENT: Parks and Recreation

DIVISION OR ACTIVITY: Park and Ballfield Maintenance

PARK FACILITIES

| | |
|--------------------------|----|
| Bridges | 16 |
| Ballfields | 17 |
| Basketball Courts | 7 |
| Lighted Fields | 10 |
| Rectangular Fields | 15 |
| Pavilions/Shelters | 9 |
| Playgrounds | 13 |
| Restroom Facilities | 1 |
| Skate Parks | 1 |
| Show Mobiles | 1 |
| Synthetic Turf Fields | 4 |
| Tennis Courts | 6 |
| Volleyball Courts (Sand) | 4 |

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|---|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Staff hours on Ball Field maintenance | 2,947 | 938 | 624 | 624 |
| Staff hours on Special Events | 3,448 | 2,872 | 2,600 | 2,600 |
| Staff hours on Trails | 350 | 1,082 | 350 | 350 |
| Staff hours on mowing | 2,818 | 2,776 | 2,000 | 2,000 |
| Staff hours on clean up | 2,014 | 1,906 | 1,860 | 1,560 |
| Staff hours on facility maintenance | 8,030 | 6,042 | 4,120 | 3,120 |
| Staff hours on Leaf/Snow (regular & overtime) | 1,065 | 1,070 | 2,079 | 1,000 |
| Staff hours – Full-time | 20,295 | 18,708 | 19,249 | 18,708 |
| Staff hours – Temporary | 5,872 | 2,202 | 0 | 0 |
| Number of maintainable acres of Parkland and Open space | 173 | 173 | 173 | 173 |

Performance Measurement Results:

- Ball field, facility and trail maintenance has decreased significantly due to staff reductions in temporary staffing eliminated during FY09.
- All temporary staffing has been eliminated from the FY 2010 budget and remains this way for FY2011.
- Trail work and clean up will be limited in some of the parks and split shifts may be imposed in the early Fall of 2010 to maintain parks.
- Leaf and snow is higher than estimated for FY2010 due to the unusual blizzards from December 2009, January 2010 and February 2010.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 451340: Parks and Recreation Ballfield Maintenance

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$475,990 | \$494,312 | \$452,921 | \$458,900 |
| Fringe Benefits | 170,800 | 172,631 | 172,200 | 183,800 |
| Purchased Services | 29,186 | 61,050 | 61,050 | 79,024 |
| Internal Services | 75,800 | 77,300 | 77,300 | 78,846 |
| Other Charges | 20,616 | 29,005 | 29,005 | 29,005 |
| Supplies & Materials | 65,776 | 144,912 | 144,912 | 147,512 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$838,168 | \$979,209 | \$937,387 | \$977,086 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Crew Supervisor | 18 | 1.0 | 1.0 | 1.0 | 1.0 |
| Utility Worker II | 10 | 3.0 | 3.0 | 3.0 | 3.0 |
| Utility Worker I | 9 | 2.0 | 2.0 | 2.0 | 2.0 |
| Laborer II | 6 | 1.0 | 1.0 | 1.0 | 1.0 |
| Laborer I | 5 | 2.0 | 2.0 | 2.0 | 2.0 |
| Total FTE | | 9.0 | 9.0 | 9.0 | 9.0 |

LIBRARY

FUNCTION: Library
DEPARTMENT: Library Services
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

Historically, the City has contributed its population-based share of costs to Fairfax County for the provision of library services. As part of the downtown redevelopment, a new library facility was constructed in the City of Fairfax and opened in January of 2008. The City's payment for library services will be allocated to debt service per an agreement between the City and County.

GOAL

The mission of the Fairfax County Public Library is to enrich individual and community life by providing and encouraging the use of library resources and services to meet evolving education, recreational and information needs of residents.

PROGRAM

Library services are available to City residents through a contractual agreement with Fairfax County that enables residents to access any of the eight regional or twelve community libraries within the library system. In addition, the library provides Access Services to people with visual or physical disabilities including translating the *Cityscene* into Braille for City residents. In addition, Website usage of library materials has expanded significantly. The Virginia Room located in the Fairfax City regional library maintains a collection rich in regional history and genealogy, as well as local and state government information and legal resources. A particular strength is Confederate Civil War military history. Other resources available for use are: maps, an extensive photographic archive, manuscripts, local newspapers, and rare books.

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center: 451410 | | | | |
|---------------------|--------------------------|--------------------------|-----------------------------|---------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Purchased Services | \$908,145 | \$885,000 | \$809,085 | \$798,000 |
| Total | \$908,145 | \$885,000 | \$809,085 | \$798,000 |

HISTORIC RESOURCES

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Historic Resources Budget Summary | | | | |
|-----------------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Expenditures | | | | |
| Salaries | \$318,693 | \$309,621 | \$316,700 | \$316,700 |
| Fringe Benefits | 86,568 | 104,243 | 86,300 | 97,100 |
| Purchased Services | 71,360 | 37,927 | 38,000 | 50,500 |
| Internal Services | 2,600 | 2,808 | 2,800 | 2,864 |
| Other Charges | 70,460 | 36,175 | 36,400 | 35,700 |
| Supplies & Materials | 23,522 | 6,000 | 6,000 | 6,000 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total Expenditures | \$573,203 | \$496,774 | \$486,200 | \$508,864 |
| Revenues | | | | |
| Rental - Blenheim | 3,546 | 25,000 | 8,200 | 10,000 |
| Museum Revenue | 514 | 400 | 330 | 330 |
| Museum Gift Shop | 10,432 | 15,000 | 7,977 | 7,977 |
| Total Revenues | 14,492 | 40,400 | 16,507 | 18,307 |
| Net Cost to the City | \$558,711 | \$456,374 | \$469,693 | \$490,557 |
| Total FTE | 3.95 | 3.95 | 3.95 | 3.95 |

FUNCTION: Historic Resources
DEPARTMENT: Historic Resources
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

This cost center increases by 2% (\$12,600) for FY 2011. Personnel related expenditures equate to no change from the previous fiscal year. Funds for contract services (\$12,500) are provided for event planning associated with the sesquicentennial commemoration of the Civil War. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Office of Historic Resources oversees operation and management of City-owned historic properties and collections to ensure their preservation, promote greater public awareness, and provide attractions for heritage tourism that enhance City identity.

GOAL:

To preserve, restore, maintain, interpret and celebrate City historic properties and to work with non-profit preservation organizations, foundations, and the private sector to achieve these goals. To meet the Council's adopted goals of providing unsurpassed user-friendly, customer-focused business practices and to revitalize the downtown core. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force and objectives in the Comprehensive Plan.

OBJECTIVES:

- Act as liaison with Historic Fairfax City, Inc.
- Implement preservation and promotion objectives in Comprehensive Plan
- Promote Blenheim and Civil War Interpretive Center as a major regional historical site
- Ensure City historic sites are staffed and open to the public
- Communicate information on historic sites to the community through educational programs, walking tours, youth group outreach, special events and the internet
- Assist with fundraising initiatives and revenue enhancement (e.g. Blenheim rentals) and coordination with non-profit organizations, foundations, and the public for fundraising opportunities
- Assist Destination Fairfax and other local and regional tourism initiatives
- Assist City preservation planning activity, ensure CLG compliance, perform project reviews

SERVICES AND PRODUCTS:

- Fairfax Museum and Visitor Center
- Ratcliffe-Allison House & Kitty Pozer Garden
- Historic Blenheim and Civil War Interpretive Center
- Grandma's Cottage
- Fairfax Civil War Day

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Historic Resources
DEPARTMENT: Historic Resources
DIVISION OR ACTIVITY:

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Museum & Visitor Center Visitation | 10,735 | 10,407 | 9,800 | 10,500 |
| Ratcliffe-Allison House Visitation | 1,707 | 1,510 | 1,000 | 1,300 |
| Blenheim & Civil War Interpretive Ctr Vis. | 201 | 2,494 | 3,600 | 5,000 |
| Tours / Educational Programs | 72 | 198 | 280 | 300 |

Performance Measurement Results:

- Fairfax Museum & Visitor Center visitation remains relatively stable and trends generally follow regional tourism patterns.
- Ratcliffe-Allison House is a key component for the revitalized downtown core, with primary visitation during special events.
- The opening of the Blenheim site (opened Nov. 2008) has significantly increased total daily visitation, tours, and educational programs offered by the Office of Historic Resources.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 451420: Historic Resources

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$318,693 | \$309,621 | \$316,700 | \$316,700 |
| Fringe Benefits | 86,568 | 104,243 | 86,300 | 97,100 |
| Purchased Services | 71,360 | 37,927 | 38,000 | 50,500 |
| Internal Services | 2,600 | 2,808 | 2,800 | 2,864 |
| Other Charges | 70,460 | 36,175 | 36,400 | 35,700 |
| Supplies & Materials | 23,522 | 6,000 | 6,000 | 6,000 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$573,203 | \$496,774 | \$486,200 | \$508,864 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Historic Resources Director | 28 | 1.00 | 1.00 | 1.00 | 1.00 |
| Historic Resources Specialist III | 20 | 1.00 | 1.00 | 1.00 | 1.00 |
| Historic Resources Specialist II | 17 | 0.75 | 0.75 | 0.75 | 0.75 |
| Historic Resources Specialist I | 14 | 1.20 | 1.20 | 1.20 | 1.20 |
| Total FTE | | 3.95 | 3.95 | 3.95 | 3.95 |

VISUAL AND PEFORMING ARTS

Visual and Performing Arts Budget Summary

| | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|---------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Expenditures | | | | |
| Salaries | \$46,544 | \$52,640 | \$55,100 | \$47,100 |
| Fringe Benefits | 16,480 | 15,401 | 16,600 | 18,200 |
| Purchased Services | | | | |
| Internal Services | | | | |
| Other Charges | 65,000 | 65,000 | 65,000 | 65,000 |
| Supplies & Materials | | | | |
| Capital Outlay | | | | |
| Other Charges | | | | |
| Total Expenditures | \$128,024 | \$133,041 | \$136,700 | \$130,300 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Cultural Arts & Marketing Manager | 23 | 0.5 | 0.5 | 0.5 | 0.5 |
| Total FTE | | 0.5 | 0.5 | 0.5 | 0.5 |

Note: the above cited personnel and expenses are budgeted under the Parks & Recreation Department. They are displayed for illustrative purposes only.

FUNCTION: Visual and Performing Arts
DEPARTMENT: Culture & Recreation
DIVISION OR ACTIVITY: Cultural Arts

BUDGET COMMENTS:

Contributions to community cultural organizations are budgeted at \$65,000 for 2011. The following breaks the allocation by group:

- Commission on the Arts - \$30,000
- Fairfax City Band - \$27,000
- Fall for the Book [in association with George Mason University] - \$8,000

The Visual & Performing Arts Division continues to raise the awareness of arts in the City. Programs continue to thrive, and have had a direct impact on local business, as shown in the Arts & Economic Impact Survey done in 2008. The Old Town Hall Performances Series [Children and Bonita Lestina], Fall for the Book and 'theSPACE at Old Town Plaza' all bring people into the City and have a positive economic impact on city restaurants and businesses.

This year the Council increased the membership of the Commission on the Arts, to bring in members from the business community and George Mason University; this makes more efficient use of volunteers, and hours. Staff responsibility has increased in proportion to the greater number and variety of performances being offered through the City. The Commission on the Arts Grants program, for City based arts projects both by arts groups and schools, has tripled since 2003 to 18 applications for a total of \$23,000 in 2009 – the majority represent youth based arts programs that are reliant on funding outside of the current education system. This will become increasingly important for City youth programs with schools arts funding diminishing.

PROGRAM:

The Cultural Arts budget includes expenditures for Arts Grants, payments to performing artists, booking and set-up of concerts and events, web-site maintenance, publications of programs and brochures. The account is divided into specific cost centers that include, Bonita Lestina Performance Series at Old Town Hall, Children's Performance Series, Friday Morning Music Club, Spotlight on the Arts Festival, Fall for the Book, Movies under the Moon, 'theSPACE at Old Town Plaza'. Some of the duties of the Cultural Arts Division include liaison with Media and City based information centers, maintenance of sponsor and audience development and databases, liaison and specialized support for City Special Events. writing and producing Annual Reports, websites production, volunteer liaison, brochure and graphics development, liaison with City School Arts Faculties, collaboration with State Arts Commissions, Cultural Alliance of Greater Washington, Local Arts Agency Board, George Mason Center for the Arts, Northern Virginia Community College Liberal Arts and local arts groups

GOAL:

Working in partnership with city businesses, local schools, performing groups and artists to cultivate a community that will benefit from the many advantages that the Arts can offer to all ages and to all levels of society, thus encouraging the positive aspects of living in the City.

ACCOMPLISHMENTS:

- Arts in the Empty Spaces project - in association with Kimco Realty created downtown Performance and Arts venue 'theSPACE at Old Town Plaza' plus 2 art galleries.
- Sponsored Public art to enhance new City of Fairfax Library. Started inventory of art at City Hall, and in public places through the City.
- High level of involvement with Old Town and Boulevard businesses as venues and sponsors for Cultural events, for concert & performance opportunities.
- Increased attendances at the Children's Performance series, approx 30%, adding to the overall family opportunities in the City. Encouraging children to step outside of their boundaries and create a 'performance'

FUNCTION: Visual and Performing Arts
DEPARTMENT: Culture & Recreation
DIVISION OR ACTIVITY: Cultural Arts

ACCOMPLISHMENTS CONTINUED:

- Cox Movies under the Moon, increased fundraising/attendance for INOVA Children's Hospital. Achieved through local businesses' promotions and sponsorships.
- City of Fairfax Arts Directory.
- Fairfax Irish Folk Festival moved into Old Town to maximize benefits to businesses.
- Arts in the Park and outdoor stage for City based performance groups at Kitty Pozer Gardens as part of the Fall Festival events.
- Attendance at the Old Town Hall Performance Series increased, more than half the performances are 'Full House'
- Membership of the Virginia Arts in Education Panel, surveying the use of Arts, Education and childhood development.
- Leadership role in Virginia Local Arts Agencies increasing visibility of City Arts

PERFORMANCE MEASURES

| INDICATORS | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Estimated |
|---|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Old Town Hall Performance Series (including Children Series) | 40 | 40 | 37 | 37 |
| COA Grant requested | 14 | 13 | 14 | 16 |
| Spotlight on the Arts City only events | 35 | 36 | 34 | 35 |
| Fairfax City Band Series | 8 | 8 | 9 | 9 |
| # Volunteer hours [Arts] | 4,270 | 4,763 | 4,920 | 5,000 |

COMMUNITY DEVELOPMENT AND PLANNING

Community Development and Planning Budget Summary

| | <u>FY 2009 Actual</u> | <u>FY 2010 Budget</u> | <u>FY 2010 Estimated</u> | <u>FY 2011 Adopted</u> |
|-----------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Expenditures | | | | |
| Salaries | \$1,315,328 | \$1,309,502 | \$1,333,058 | \$1,333,058 |
| Fringe Benefits | 389,081 | 488,278 | 383,100 | 429,500 |
| Purchased Services | 58,974 | 97,000 | 97,000 | 96,400 |
| Internal Services | (17,734) | (18,786) | (18,786) | (18,786) |
| Other Charges | 33,930 | 53,884 | 53,815 | 165,513 |
| Supplies & Materials | 12,093 | 12,911 | 12,896 | 12,500 |
| Capital Outlay | 51,170 | 50,000 | 50,000 | 0 |
| Total Expenditures | \$1,842,842 | \$1,992,789 | \$1,911,083 | \$2,018,185 |
| Revenues | | | | |
| Sign Permits | \$17,966 | \$16,510 | \$16,119 | \$16,522 |
| Occupancy Permits | 28,999 | 25,085 | 29,575 | 31,178 |
| Soil & Erosion Fees | 5,250 | 6,150 | 35,460 | 43,095 |
| Zoning Fees | 36,780 | 27,230 | 31,150 | 42,845 |
| Special Use Permits | 81,375 | 47,314 | 97,810 | 126,910 |
| Variances | 23,050 | 1,500 | 18,550 | 22,364 |
| Zoning Penalties | 8,800 | 3,468 | 15,200 | 15,200 |
| Subdivision Fees | 1,300 | 1,682 | 7,900 | 1,300 |
| Site Plan Fees | 87,443 | 94,910 | 62,400 | 62,400 |
| Architectural Review | 3,385 | 1,495 | 3,068 | 3,068 |
| Tree Removal Permit | 830 | 214 | 750 | 750 |
| Surety Review | 9,025 | 9,084 | 8,050 | 8,050 |
| Total Revenues | \$304,203 | \$234,641 | \$326,033 | \$373,682 |
| Net Cost to the City | \$1,538,639 | \$1,758,148 | \$1,585,050 | \$1,644,503 |
| Total FTE | 16.7 | 15.7 | 15.7 | 15.7 |

FUNCTION: Community Development

DEPARTMENT: Community Development and Planning

DIVISION OR ACTIVITY: Planning & Design Review

BUDGET COMMENTS:

Funding for this cost center decreases by 6% (\$58,400) and is due to a revised fringe benefits figure per current trends. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Planning and Design Review Division of the Department of Community Development and Planning provides professional expertise to decision-makers including the City Council, Planning Commission, Fairfax Renaissance Housing Corp. and Board of Architectural Review on planning and development issues.

GOAL:

To promote and protect attractive, well-conceived land uses that enhance the quality of life for City residents by providing decision makers the necessary information and policy to allow the City to develop and maintain an effective comprehensive planning program in a manner that emphasizes consistency with the Comprehensive Plan and conformance with applicable City policies, regulations and City Council goals of residential rejuvenation and economic development. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To assist in the implementation of current redevelopment and transportation projects, such as the Downtown Redevelopment Project, the Fairfax Boulevard Master Plan, expanding Northfax Gateway, and Kamp Washington. To continue the implementation of the Comprehensive Plan and the City Council's goals.

OBJECTIVES:

- Assure timely implementation of the Comprehensive Plan, the City's official policy guide for development related decisions; provide support services; foster economic development; prepare zoning text amendments in support of the Plan; support a community appearance program fostering attractive, well-conceived development and improvements; and represent the City on various boards and committees;
- Encourage stabilization, conservation and revitalization of existing housing inventory;
- Pursue and coordinate appropriate historic preservation activities;
- Administer City's Census program and disseminate statistical information;
- Contribute to the preparation of the Capital Improvement Program.

SERVICES AND PRODUCTS:

- Comprehensive Plan (including addenda and amendments)
- Home Improvement Loan and Home Repair for the Elderly Programs
- Renaissance Housing and related residential rejuvenation programs
- Staff the Board of Architectural Review
- Implement the Old Town Guidelines
- Manage the Certified Local Government Program
- Assist the City's economic development effort
- Prepare and provide statistical/demographic summaries and analyses
- Prepare analyses of site potential/conceptual site designs

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Planning & Design Review

PERFORMANCE MEASURES:

| Indicators | | FY 2007 Actual | FY 2008 Estimated | FY 2009 Projected |
|--|--|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Planning Commission Meetings and follow-up | | 18 | 16 | 20 |
| City Council Meetings and follow-up | | 28 | 28 | 28 |
| Customer Conferences | | 2,500+ | 3,000+ | 3,000+ |
| FRHC Meetings and Follow Up | | 11 | 13 | 11 |
| Neighborhood Renaissance Conferences | | 450 | 600 | 600 |
| BAR Applications | | 48 | 51 | 51 |

Performance Measurement Results:

- The City undertook the most significant of the implementation efforts related to the Comprehensive Plan in the development of the Fairfax Boulevard Master Plan. The draft Plan and form based code were prepared and presented, following a unique public outreach and charrette process.
- A more proactive approach to the revitalization of the City's commercial areas has been initiated, with the CDP department beginning to assume redevelopment functions in addition to its traditional planning, zoning, and economic development roles.
- Old Town Village, the Webb Lot redevelopment, and the new Library have been substantially completed, which will engender renewed interest (and activity) in the revitalization of the Old Town area.
- The issue of the amount and location of downtown parking was evaluated. A wayfinding system is being developed in support of downtown public parking. This will be an ongoing issue, requiring additional monitoring and evaluation as the remaining commercial tenants are established.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 461110: Planning Design & Review

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$698,286 | \$708,158 | \$708,158 | \$708,158 |
| Fringe Benefits | 184,477 | 259,091 | 176,100 | 201,300 |
| Purchased Services | 18,839 | 17,400 | 17,400 | 17,200 |
| Internal Services | (23,034) | (24,186) | (24,186) | (24,186) |
| Other Charges | 6,358 | 12,963 | 12,963 | 12,613 |
| Supplies & Materials | 6,204 | 5,596 | 5,596 | 5,500 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$891,130 | \$979,022 | \$896,031 | \$920,585 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Director of Planning | 31 | 1.0 | 1.0 | 1.0 | 1.0 |
| Division Chief | 27 | 2.0 | 1.0 | 1.0 | 1.0 |
| Special Projects Engineer | 25 | 0.7 | 0.7 | 0.7 | 0.7 |
| Planner III | 23 | 1.0 | 1.0 | 1.0 | 1.0 |
| Planner II | 20 | 3.0 | 3.0 | 3.0 | 3.0 |
| Planner II (P/T) | 20 | 0.0 | 0.0 | 0.0 | 0.0 |
| Planner I | 17 | 0.0 | 0.0 | 0.0 | 0.0 |
| Administrative Assistant IV | 14 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 8.7 | 7.7 | 7.7 | 7.7 |

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Current Planning

BUDGET COMMENTS:

This cost center decreases by 4% (\$34,300). There is no recommended funding for the Renaissance Housing Corporation for FY 2011, which had been funded in FY 2010 at \$50,000. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Current Planning Division of the Department of Community Development and Planning provides professional expertise to City decision-makers and administers standards for development and use of land and structures in the City supporting the Comprehensive Plan, goals and other City policy related to land use and development.

GOAL:

To promote well-conceived development and redevelopment projects and land uses that enhance the quality of life for Fairfax residents and to protect the City's attractive properties by enforcing standards of the zoning ordinance, and implementing City policy and council goals related to residential rejuvenation and economic development. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To provide professional administration and enforcement of the City's Zoning and various environmental regulations.

OBJECTIVES:

- Administer, interpret and enforce residential, commercial, and industrial zoning and subdivision regulations.
- Provide timely staff analyses and recommendations for Board of Zoning Appeals (BZA), Planning Commission and City Council.
- Provide effective and timely review of development plans.
- Provide effective administration of surety for development;
- Staff the BZA and Planning Commission.

SERVICES AND PRODUCTS:

- Zoning Ordinance interpretation
- Zoning inspections and enforcement
- Sign, home occupation, and use permit issuance
- Zoning compliance administration
- Building permit review
- Site Plan review
- Land use application processing (RZ, SUPs, SEs, VARs)
- Confer with potential applicants and community representatives to discuss appropriate parameters for development
- Reports and recommendations
 - Variances, appeals, special exceptions and special use permits to the BZA
 - Special use permits and special exceptions to the City Council
 - Rezoning, subdivisions, and text amendments to Planning Commission and City Council
- Confer with potential applicants and community representatives to discuss appropriate parameters for development
- Illegal sign and noise abatement programs
- Floodplain and tree management permitting

FUNCTION: Community Development
DEPARTMENT: Community Development and Planning
DIVISION OR ACTIVITY: Current Planning

PERFORMANCE MEASURES:

| Indicators | | FY 2007 Actual | FY 2008 Estimated | FY 2009 Projected |
|---------------------------------------|--|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Use and Development Permits | | 1,400 | 1,600 | 1,600 |
| Customer Conferences | | 9,000 | 10,000 | 10,000 |
| Land Use Applications | | 38 | 42 | 45 |
| Development Plans and Subdivisions | | 37 | 59 | 60 |
| Enforcement Citations | | 450 | 540 | 550 |
| Site Bonds | | 50 | 68 | 70 |
| Board of Zoning Appeals and follow-up | | 4 | 6 | 8 |
| Neighborhood Renaissance Conferences | | | | |

Performance Measurement Results:

- This amount of land use activity continues to increase, despite current economic conditions.
- The complexity of development proposals also has increased, as the character of new development is now mostly in the form of redevelopment of existing sites.
- The amount of zoning enforcement activity continues to challenge this minimally-staffed function, with both the volume and nature of enforcement (overcrowding) contributing to this challenge.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 461220: Current Planning

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$519,423 | \$496,806 | \$517,300 | \$517,300 |
| Fringe Benefits | 169,317 | 190,717 | 170,100 | 187,300 |
| Purchased Services | 7,022 | 13,600 | 13,600 | 13,200 |
| Internal Services | 5,300 | 5,400 | 5,400 | 5,400 |
| Other Charges | 1,503 | 8,069 | 8,000 | 7,300 |
| Supplies & Materials | 5,889 | 5,915 | 5,900 | 5,700 |
| Capital Outlay | 51,170 | 50,000 | 50,000 | 0 |
| Total | \$759,624 | \$770,507 | \$770,300 | \$736,200 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Deputy Director CD&P | 27 | 1.0 | 1.0 | 1.0 | 1.0 |
| Planner III | 23 | 2.0 | 2.0 | 2.0 | 2.0 |
| Planner II | 20 | 1.0 | 1.0 | 1.0 | 1.0 |
| Site Plan Coordinator | 20 | 0.0 | 0.0 | 0.0 | 0.0 |
| Zoning Inspector | 15 | 1.0 | 1.0 | 1.0 | 1.0 |
| Zoning Technician | 13 | 2.0 | 2.0 | 2.0 | 2.0 |
| Total FTE | | 7.00 | 7.00 | 7.00 | 7.00 |

FUNCTION: General and Finance

DEPARTMENT: Community Development and Planning

DIVISION OR ACTIVITY: Economic Development

BUDGET COMMENTS:

The Economic Development cost center increases by 49% (\$118,100) for FY 2011. The Economic Development Authority has requested \$25,000 to fund legal expenses for its attorney. In addition, \$88,000 is recommended for debt service payments on the George Mason Square properties. No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

To promote the economic well being of the City and to ensure that the economic base of the City is strong and vibrant now and for the future, thus maintaining the low tax rate the City has enjoyed for several years.

GOAL:

To provide the citizens of Fairfax a strong, diverse economy that provides a wide range of goods and services for the community and an economy that provides a high rate of taxable revenue to the City. This is accomplished while maintaining the ambience and charm of the City's small town character. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement current redevelopment and transportation projects, such as the Downtown Redevelopment Project, the Lee Highway Corridor Master Plan, expanding Northfax Gateway, and Kamp Washington. To continue the implementation of infrastructure projects throughout the City with emphasis on: the reduction of the impact of increasing traffic through the City, and formalize a development plan for all existing open space parcels and establish a City Council policy on the parameters for the acquisition of new open space parcels.

OBJECTIVES:

- Ensure that the City's economic base is strong and producing at optimum levels
- Promote the City's office and retail spaces to business prospects, vacant commercial properties to developers; assists businesses in their location decisions and processing through the City's administrative procedures
- Establish and implement economic development strategies, conduct studies and impact analysis on economic trends affecting the City. Develop and implement market strategies to encourage revitalization of the City's commercial areas. Assist in the resolution of issues affecting economic growth. Regularly meet with applicants for development projects; assist in coordinating activities with other City departments.
- Redevelop Old Town Fairfax into a destination location for the City Residents and the surrounding area
- Revitalize the Fairfax Boulevard Corridor consistent with the master plan and the concepts found in the Comprehensive Plan and the strategies of the Lee Highway Revitalization Plan
- Market the City and its benefits to the businesses in local, regional and national media to keep a stream of businesses, both office and retail/restaurants flowing into City commercial spaces
- Establish and maintain a business retention program. Develop and implement marketing strategies to encourage businesses to locate into the City
- Provide professional analysis of the commercial market and assistance to developers, businesses, institutions and City residents interested in the economic process and opportunities in the City.

FUNCTION: General and Finance

DEPARTMENT: Community Development and Planning

DIVISION OR ACTIVITY: Economic Development

SERVICES AND PRODUCTS:

- Implementation of the Lee Highway Revitalization Plan
- Project management of Old Town Fairfax and Northfax Gateway Redevelopments
- Staff to Mason Enterprise Center (Small Business Incubator & International Business Accelerator)
- Maintain and expand data bases and internet usage
- Staff to the Economic Development Authority
- Support to Fairfax Boulevard Partnership
- Placement of media advertising and public relations articles
- Creation of new fulfillment pieces and republishing of existing materials
- Maintain a listing of available spaces – office, retail, restaurant and industrial
- Maintain a listing of vacant properties and/or properties for redevelopment
- Clearinghouse for economic development activity
- Liaison with business community and organizations
- Member of Regional Economic Development and Tourism Development organizations

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|----------------------------------|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Office Space – Vacancy Rate | 8.8% | 10.5% | 11.5% | 12.0% |
| Retail Space – Vacancy Rate | 4.0% | 6.0% | 5.5% | 4.5% |
| Number of Advertisements | 8 | 5 | 4 | 4 |
| Number of Restaurants | 136 | 135 | 134 | 138 |
| Average Daily Rate (Hospitality) | \$92 | \$89 | \$85 | \$89 |
| Occupancy Rate (Hospitality) | 72% | 69% | 70% | 72% |

PERFORMANCE MEASUREMENT RESULTS:

- The City's overall commercial vacancy rates compare favorably to those in surrounding regions. An overview of the office market vacancy rate indicates:
 - Greater Fairfax County: 14.3%
 - Washington D.C. metropolitan region: 13.3%
 - U.S. National office market: 13.1%
- A slightly different condition holds for retail vacancy rates:
 - Greater Fairfax County: 4.6%
 - Washington D.C. metropolitan region: 5.3%
 - U.S. National retail market: 7.6%
- The restaurant industry is expected to show gradual improvement in 2010 as consumer confidence slowly improves. The industry projects a modest 2.5% sales increase over 2009 sales. Continuing the trend from last year, the quick-service restaurant segment is expected to fare better than the full-service segment as diners who are forced to cut back on spending, focus on value and specials. This trend is consistent with the number and the nature of dining establishments which continue to locate in Fairfax; the City has seen no disruption in the number of new operators who risk new foodservice ventures.

FUNCTION: General and Finance

DEPARTMENT: Community Development and Planning

DIVISION OR ACTIVITY: Economic Development

PERFORMANCE MEASUREMENT RESULTS CONTINUED:

- The hotel industry is reporting that occupancy levels have flattened out following recent years of decline. The deterioration of average daily room rates has slowed significantly as the industry continues to offer affordable rates to remain competitive in a scarce market of travelers. The mainstay of the City's lodging industry remains the government and corporate traveler; however, with low revenues in both the public and private sectors, growth in the business traveler market is stagnant. Consistent with national forecasts, local hotel operators project a challenging first half of 2010 with momentum being built in the second half of the year. Leading industry indicators project this will lead to the beginning of a turnaround in 2011.
- The tourism industry continues to be of great importance to the Greater Washington regional economy. Nationally, the severity and longevity of economic downtown has had a significant impact on the spending habits of the recreational traveler. As consumer confidence slowly returns, these buying patterns are projected to improve slowly but consistently throughout 2010. The local tourist industry projects short-term challenges as leisure travelers will expect bargain rates from hotels while refusing to tolerate lapses in quality and service.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 461210: Economic Development

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$97,619 | \$104,538 | \$107,600 | \$107,600 |
| Fringe Benefits | 35,287 | 38,470 | 36,900 | 40,900 |
| Purchased Services | 33,113 | 66,000 | 66,000 | 66,000 |
| Internal Services | 0 | 0 | 0 | 0 |
| Other Charges | 26,069 | 32,852 | 32,852 | 145,600 |
| Supplies & Materials | 0 | 1,400 | 1,400 | 1,300 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$192,088 | \$243,260 | \$244,752 | \$361,400 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Economic Develop Manager | 25 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 1.0 | 1.0 | 1.0 | 1.0 |

SCHOOL BOARD

EDUCATION

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Education Budget Summary | | | | |
|---------------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Expenditures | | | | |
| Salaries | \$253,719 | \$255,954 | \$255,954 | \$255,954 |
| Fringe Benefits | 62,857 | 102,428 | 70,500 | 72,300 |
| Purchased Services | 38,018,153 | 36,914,696 | 37,784,696 | 37,691,585 |
| Other Charges | 47,554 | 56,200 | 56,200 | 67,455 |
| Supplies & Materials | 3,775 | 6,500 | 6,500 | 5,254 |
| Debt Service | 7,666,838 | 7,596,506 | 7,596,506 | 7,416,903 |
| Capital Outlay | 337,935 | 327,500 | 327,500 | 340,046 |
| Total Expenditures | \$46,390,831 | \$45,259,784 | \$46,097,856 | \$45,849,497 |
| Revenues | | | | |
| Wine Tax | \$0 | \$13,000 | \$0 | \$0 |
| State Sales Tax | 2,550,122 | 2,697,932 | 2,523,739 | 2,523,739 |
| Basic School Aid | 4,420,614 | 3,940,825 | 3,746,270 | 3,610,810 |
| State School Capital | 0 | 111,407 | 0 | 0 |
| Rental of Schools | 1,480,065 | 1,396,097 | 1,396,100 | 1,594,095 |
| Total Revenues | \$8,450,801 | \$8,159,261 | \$7,666,109 | \$7,728,644 |
| Net Cost to the City | \$37,940,030 | \$37,100,523 | \$38,431,747 | \$38,120,852 |
| Total FTE | 1.90 | 1.90 | 1.90 | 1.90 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Education

DEPARTMENT: Fairfax Public Schools

DIVISION OR ACTIVITY: School Board/Administration

BUDGET COMMENTS:

Total funds requested for this department remains unchanged from FY 2010 to FY 2011. Decreases to fringe benefits of \$30,100 were offset by increases to contract services (\$20,500) and general subsidies and contributions (\$10,000). No funds are included for employee market adjustment or merit / step increases.

PROGRAM:

The Fairfax public school program is provided through an independent school district administered by a school board and superintendent that contracts with the Fairfax County School System for operating the four City schools – Fairfax High, Sidney Lanier Middle, Daniels Run, and Providence Elementary.

GOAL:

To ensure the best possible education for the school age youth of the City by overseeing the City-County Tuition Contract and establishing education policy. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To pursue the implementation of infrastructure projects throughout the City with specific emphasis on school's renovation and General Obligation bond funding consistent with the request of the School Board. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force.

OBJECTIVES:

School Board

- Establish policy for City schools within the terms of the City-County tuition contract
- Approve a budget for capital projects and for City-County tuition contract

Superintendent

- Implement school board policy
- Administer the tuition contract
- Oversee the construction of approved capital projects
- Act as liaison between the City school board and Fairfax County in the operation and use of educational facilities
- Promote education on a continuing basis
- Inform citizens of the many educational opportunities available through the public school system

SERVICES AND PRODUCTS:

- City-County Tuition Contract
- Fairfax City Schools Budget
- Public School Board Meetings
- Forum for citizen opinion

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|------------------------|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| School Board Meetings | 15 | 15 | 15 | 15 |

- The School Board holds meetings on the first Monday of the month, and additional meetings deemed necessary.

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 481110: School Board | | | | |
|---|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Salaries | \$253,719 | \$255,954 | \$255,954 | \$255,954 |
| Fringe Benefits | 62,857 | 102,428 | 70,500 | 72,300 |
| Purchased Services | 392,280 | 404,000 | 404,000 | 424,450 |
| Other Charges | 47,554 | 56,200 | 56,200 | 67,455 |
| Supplies & Materials | 3,775 | 6,500 | 6,500 | 5,254 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$760,185 | \$825,082 | \$793,154 | \$825,413 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| School Superintendent | ** | 0.5 | 0.5 | 0.5 | 0.5 |
| Communications Specialist | 17 | 0.0 | 0.0 | 0.0 | 0.0 |
| Executive Assistant | 20 | 1.0 | 1.0 | 1.0 | 1.0 |
| Director of Instruction | ** | 0.4 | 0.4 | 0.4 | 0.4 |
| Total FTE | | 1.90 | 1.90 | 1.90 | 1.90 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Education

DEPARTMENT: Fairfax Public Schools

DIVISION OR ACTIVITY: Contracted Instruction Costs

BUDGET COMMENTS:

The FY 2011 tuition contract is projected to increase by 2% or \$756,400 from the FY 2010 Adopted figure.

The Tuition Contract is based on the costs of the Fairfax County Public School (FCPS) system and the percentage of City students to the total City-County student population. Projections used as part of the FY 2011 Adopted Budget are fluid based on the uncertainty surrounding overall funding requests sought by FCPS from both Fairfax County and the State of Virginia. The Tuition Contract expense is partially offset by a classroom rental fee charged to Fairfax County Public Schools for the use of the City's facilities. The projected classroom rental fee for FY 2011 is \$1.6 million.

PROGRAM:

Under the terms of the 1978 agreement, the County School System provides to the City a complete and varied program of instruction that is equal to that provided in County schools. The contract cost is based on the County's costs and on a percentage of City students to the total City-County student population.

GOAL:

To ensure the best possible education for the school-age youth of the City, by providing a comprehensive program of instruction to meet the needs of every student in the City.

OBJECTIVES:

- Support the quality school curriculum provided by the County

SERVICES AND PRODUCTS:

- Curriculum in City schools
- Instructional services

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--------------------------|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| City ADM | 2,778 | 2,764 | 2,929 | 2,960 |
| Outcome Measures | | | | |
| Tuition cost per student | \$13,006 | \$13,075 | \$12,390 | TBD |

PERFORMANCE MEASUREMENT RESULTS:

- The City of Fairfax School Membership follows a School Year (SY) basis.
- Figures for 2010 and 2011 are projections.
- Tuition cost per student unknown at present time. To be determined once final contract with Fairfax County Public Schools is finalized after Fairfax County budget meetings.

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 481220: Contracted Instruction Costs | | | | |
|---|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Purchased Services | \$37,625,873 | \$36,510,696 | \$37,380,696 | \$37,267,135 |
| Total | \$37,625,873 | \$36,510,696 | \$37,380,696 | \$37,267,135 |

FUNCTION: Education

DEPARTMENT: Fairfax Public Schools

DIVISION OR ACTIVITY: Capital Outlay

BUDGET COMMENTS:

Funds are level at \$20,000 for the schools contribution toward the Synthetic Turf Field at Fairfax High School.

PROGRAM:

The City School Board and Superintendent determine the minor capital improvements needed by each school which includes interior amenities to be funded in the operating budget. Capital projects that modify the actual school facilities are funded out of the capital budget.

GOAL:

To ensure the best possible education for the school age youth of the City, by providing facilities and equipment for use by students.

OBJECTIVES:

- Maintain and provide necessary equipment and facilities

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 481350: Capital Outlay Expense | | | | |
|--|--------------------------|--------------------------|----------------------------|---------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimate</u> | FY 2011 <u>Adopted</u> |
| Capital Outlay | \$20,000 | \$20,000 | \$20,000 | \$20,000 |
| Total | \$20,000 | \$20,000 | \$20,000 | \$20,000 |

FUNCTION: Education

DEPARTMENT: Fairfax Public Schools

DIVISION OR ACTIVITY: Debt Service

BUDGET COMMENTS:

School Debt Service costs reflect a slight decrease of 2% (\$167,000). This reflects the savings associated with the partial refunding (\$20.5 million) of the 2004 and 2005 debt issuances for Fairfax High School and Lanier Middle School. Debt service schedules for the 1998 (refunded in 2005), 2004, and 2005 debt issues can be found in the debt service section (section J) of the budget book.

PROGRAM:

School bonds are issued for projects too large to be funded by current revenues and that will have a long-term benefit to the public school system.

| <u>Year Issued</u> | <u>Amount</u> | <u>Purpose</u> |
|--------------------|---------------|--|
| 1998 | \$25,600,000 | Remodel and expand Daniels Run and Providence elementary schools plus improvements to Lanier Middle and Fairfax High schools |
| 2004 | \$42,000,000 | Remodel and expand Fairfax High and Lanier Middle schools |
| 2005 | \$44,800,000 | Remodel and expand Fairfax High and Lanier Middle schools |
| 2010 | \$20,462,400 | Refunding - Remodel and expand Fairfax High and Lanier Middle schools |

GOAL:

To ensure the best possible education for the school age youth of the City by paying principal and interest on bonds issued to fund school capital projects.

OBJECTIVES:

- Fund debt service

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 481710: School Debt Service | | | | |
|--|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Purchased Services | \$0 | \$0 | \$0 | \$0 |
| Debt Service | 7,346,102 | 7,287,913 | 7,287,913 | 7,120,952 |
| Total | \$7,346,102 | \$7,287,913 | \$7,287,913 | \$7,120,952 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Education

DEPARTMENT: Fairfax Public Schools

DIVISION OR ACTIVITY: Capital Lease School Financing

BUDGET COMMENTS:

This cost center references the principal and interest portions of the School's lease-purchase agreement, which covers additional funding for Lanier Middle School. Reference the debt service portion (section J) of the budget document for all future lease payments.

| <u>Year Issued</u> | <u>Amount</u> | <u>Purpose</u> |
|--------------------|---------------|--|
| 2006 | \$8,200,000 | Additional funding to cover the shortfall for Lanier Middle School (Reflected as a Capital Lease Financing) |

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 481720: School Interest - Capital Leases & 481730: School Uses - Capital Leases

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|--------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Purchased Services | \$0 | \$0 | \$0 | \$0 |
| Interest | 320,736 | 308,593 | 308,593 | 295,951 |
| Capital Outlay | 295,364 | 307,500 | 307,500 | 320,046 |
| Total | \$616,100 | \$616,093 | \$616,093 | \$615,997 |

NON-DEPARTMENTAL ACCOUNTS

| Non Departmental Budget Summary | | | | |
|---------------------------------|--|--|--|--|
|---------------------------------|--|--|--|--|

| | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-----------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Expenditures | | | | |
| Salaries | \$0 | (\$802,540) | (\$400,000) | (\$700,000) |
| Other Charges | 159,577 | 310,565 | 310,565 | 220,616 |
| Debt Service | 5,154,910 | 4,449,287 | 4,449,287 | 4,309,064 |
| Interfund Transfers | 4,367,298 | 4,637,794 | 5,612,426 | 3,386,631 |
| Capital Outlay | 2,071,500 | 2,708,107 | 2,708,107 | 2,812,890 |
| Total Expenditures | \$11,753,285 | \$11,303,213 | \$12,680,385 | \$10,029,201 |
| Revenues | | | | |
| R/E Tax Old Town District | \$208,826 | \$222,754 | \$203,445 | \$200,479 |
| Rental Green Acres | 24,000 | 24,000 | 25,200 | 25,200 |
| Total Revenues | \$232,826 | \$246,754 | \$228,645 | \$225,679 |
| Net Cost to the City | \$11,520,459 | \$11,056,459 | \$12,451,740 | \$9,803,522 |

FUNCTION: Non-Departmental

DEPARTMENT: Finance

DIVISION OR ACTIVITY: General Debt Service

BUDGET COMMENTS:

This cost center reflects a decrease of -2% (\$34,300). This variance also includes the recent refunding (\$12m) of the City's 2002 General Obligations Bonds for the construction and renovation to City Hall and the Police Department. All debt service obligations for the School Department are illustrated under the School Debt Service section. The associated financing for projects such as library construction, rehabilitation of historic properties and acquisition of open space was accomplished through capital lease financing. The capital lease payments on these obligations are included in the Capital Lease cost center. The additional financing to cover the shortfall of Lanier Middle School is also noted under the Capital Lease cost center. Debt schedules for all items are referenced in the debt service section (section J) of the budget book.

PROGRAM:

Long-term borrowing through the sale of bonds is one method of obtaining money necessary to finance projects too large to be funded by current revenues and that will have a long-term benefit to the public. The costs of projects with a long-term use are spread through the life of the project and are paid for by the users through annual taxation. The general fund debt service pays off long-term general debt obligations. See the Supporting Detail section of this document for more information on the general obligation debt issued by the City.

GOAL:

To ensure fiscal stability while providing long-term needed services.

OBJECTIVES:

- Pay debt service when due.

SERVICES AND PRODUCTS:

- Principal and interest payments on general bonds

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 491710: General Debt Service | | | | |
|---|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Debt Service | 2,280,281 | 1,663,474 | 1,663,474 | 1,629,196 |
| Total | \$2,280,281 | \$1,663,474 | \$1,663,474 | \$1,629,196 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental

DEPARTMENT: City Manager

DIVISION OR ACTIVITY: Employee Fringe Benefits

BUDGET COMMENTS:

The City provides a broad array of fringe benefits to its employees. One such benefit is the City's participation in the Virginia Retirement System (VRS) on behalf of its permanent employees. The City currently contributes 14.91% of the qualified employee's salary to VRS. Also, the City's Supplemental Retirement Plan notes employer contributions for both its general employees (1.32%) and public safety employees (6.14%). These figures are provided by the actuaries who note that employer contributions are projected for the short term future.

The fringe benefits are budgeted in the individual operating accounts. For comparison purposes they are shown below by type of benefit.

| Category | FY 2011 Adopted |
|----------------------------------|----------------------------|
| Social Security | \$2,406,173 |
| Virginia Retirement System (VRS) | 4,052,149 |
| City Retirement - General | 211,927 |
| City Retirement - Public Safety | 741,267 |
| Health Insurance | 3,280,813 |
| Life Insurance | 89,883 |
| Disability | 156,815 |
| Workers Compensation | 565,373 |
| Total | \$11,504,400 |
| All Funds | |
| General | \$9,887,900 |
| Water | 865,100 |
| Sewer | 188,200 |
| Transit | 563,200 |
| Total All Funds | \$11,504,400 |

GOAL:

To provide and maintain a highly motivated work force equipped with the skills and knowledge required to deliver high quality services to citizens by providing employees with a variety of benefits.

OBJECTIVES:

- Monitor benefit programs available to determine optimum programs

FUNCTION: Non-Departmental

DEPARTMENT: City Manager

DIVISION OR ACTIVITY: Employee Fringe Benefits

PROGRAM:

The responsibility for the administration of employee benefits is under the direct control of the City Manager.

Social Security is a portion of the retirement benefits program which is shared by both the City and each of its employees. The employee and the City each contribute 6.2% of the first \$106,800 of annual salary and 1.45% for Medicare on all wages.

Retirement: In addition to the Social Security program, the City and its full-time employees participate in two other plans – the Virginia Retirement System (VRS) and the City plan. This provides a comprehensive retirement package and is a condition of employment. Employees contribute 5% to VRS and from 1.5% to 7.0% to the City Retirement Plan. For the City Retirement Plan, the City currently contributes 1.32% of all non-Public Safety salaries due to market conditions and sound investment policy. For Public Safety personnel, salary changes and enrollment have required the City to contribute 6.14% of payroll. The City's employer contribution to VRS is 9.91%. Since July 1, 1984, the City has also paid the employee's 5% contribution to VRS.

Health Insurance: The City participates in a series of group plans that provide a broad range of protection to the employee and his/her family in the area of complete health. This includes medical-surgical protection, hospitalization and major medical. The City pays the major portion of the cost for full-time employees.

Unemployment Compensation: In 1978, Federal unemployment compensation commenced for employees of state and local governments. In January 1983, the City switched from a fixed cost payment to one where we reimburse the State for actual claims by former employees.

Worker's Compensation provides insurance to each employee against loss of income created by injury sustained while on-the-job. This is required by law for all employers and is administered under the laws of the State of Virginia. The City pays the full cost of this coverage.

Life Insurance: The City provides life insurance for full-time employees equal to twice the employee's salary with the maximum amount of life insurance for any employee being \$200,000. The City provides up to a \$50,000 life insurance policy for part-time employees.

Long Term Disability: This is fully paid by the City and guarantees an employee 50% of salary to a maximum of \$4,000 per month to age 65 for non-job connected disabilities. Payments are offset by funds received from retirement and Social Security.

Accident and Sickness (Short Term Disability): This is a program that provides payments up to \$1,000 per week for 26 weeks for non-job connected illness or injury. Payments start after 30 days and the program is funded 88% by the City and 12% by the employee.

FUNCTION: Non-Departmental

DEPARTMENT: City Manager

DIVISION OR ACTIVITY: Market Adjustment/Salary Vacancy

BUDGET COMMENTS:

There is no planned salary increases for employees in the form of either a market adjustment or merit / step increase. Savings are projected in the amount of \$700,000 from a combination of personnel reductions through attrition and furloughs.

PROGRAM:

The city manager recommends to the City Council an overall adjustment to the employee pay plan to keep the City compensation plan competitive with other Northern Virginia jurisdictions.

GOAL:

To provide and maintain a highly motivated work force equipped with the skills and knowledge required to deliver high quality services to citizens by ensuring that salaries remain consistent with other pay plans.

OBJECTIVES:

- Monitor cost-of-living indicators

SERVICES AND PRODUCTS:

- Cost of living allowance

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 415456: Salary Vacancy | | | | |
|---|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Salaries | \$0 | (\$802,540) | (\$400,000) | (\$700,000) |
| Total | \$0 | (\$802,540) | (\$400,000) | (\$700,000) |

FUNCTION: Non-Departmental

DEPARTMENT: City Manager

DIVISION OR ACTIVITY: Reserve for Contingency

BUDGET COMMENTS:

\$50,000 is budgeted for unforeseen expenditures. The FY 2010 estimate has a \$100,000 placeholder for a potential lease payment associated with a contingent agreement to park the Fairfax County Public School Buses at a new location. This will instead be used to fund part of the construction costs associated with the school bus parking lot at Woodson High School.

PROGRAM:

A reserve account is established to provide funds for unforeseen expenditures and contingent liabilities.

GOAL:

To provide a reserve for unforeseen expenditures.

OBJECTIVES:

- Arrange for financial flexibility to pay for unknown cost increases and/or unforeseen necessary projects

SERVICES AND PRODUCTS:

- Funds for contingencies

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 415460: Reserve for Contingency | | | | |
|--|----------------------------------|----------------------------------|------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimate</u> | FY 2011 <u>Adopted</u> |
| Other Charges | 0 | 150,000 | 150,000 | 50,000 |
| Total | \$0 | \$150,000 | \$150,000 | \$50,000 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental

DEPARTMENT:

DIVISION OR ACTIVITY: Regional Agencies

BUDGET COMMENTS:

This account funds the operating contributions to the various regional agencies as detailed below. It should be noted that the capital requests for the Northern Virginia Park Authority and the Northern Virginia Community College are provided for in the Capital Projects Fund.

| Agency | FY 2010 Budget | FY 2011 Adopted |
|---------------------------------------|---------------------------|----------------------------|
| Council of Governments | \$14,378 | \$22,367 |
| Health Systems Agency | 2,350 | 2,350 |
| Area Agency on Aging | 45,852 | 45,852 |
| Legal Services of NoVa | 21,945 | 21,945 |
| NoVA Community College | 2,082 | 2,126 |
| Northern Virginia Regional Commission | 12,941 | 11,994 |
| NoVa Regional Park Authority | 48,160 | 48,160 |
| NoVa Transportation Commission | 6,857 | 5,822 |
| Volunteer Center | 6,000 | 10,000 |
| Total | \$160,565 | \$170,616 |

PROGRAM:

The City participates in a variety of regional programs by contributing a share of the capital and operating costs, which allows residents to take advantage of the opportunities and activities offered.

GOAL:

To provide residents a full range of services that can most efficiently be administered on a regional, cooperative basis. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- Exchange information with other jurisdictions
- Share resources with other jurisdictions

SERVICES AND PRODUCTS:

- Regional government programs
 - Council of Governments
 - Planning District Commission
 - Transportation Commission
- Education
 - Northern Virginia Community College classes and facilities
- Social services
 - Health Systems Agency & Agency on Aging

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 431520: Regional Agencies | | | | |
|---------------------------------------|--------------------------|--------------------------|-----------------------------|---------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Other Charges | \$159,577 | \$160,565 | \$160,565 | \$170,616 |
| Total | \$159,577 | \$160,565 | \$160,565 | \$170,616 |

FUNCTION: Non-Departmental

DEPARTMENT: Capital Budget Fund Transfer

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

Funding for the Capital Budget is requested in the amount of \$1.7 million, which is a 22% (\$488,400) decrease over the prior year. For the FY 2010 estimate, an additional \$1.2 million is included to pre-fund several priority projects that were originally included in the FY 2011 Proposed Budget. This effort was recommended by the City Council during the FY 2011 budget process. Details of the various project requests can be found in Capital Budget - Section G of the budget document.

Capital Lease funding continues to cover a variety of projects related to the development of Old Town, the Library, historic Blenheim, and the Synthetic Turf at Fairfax High School. For more information on the Capital Budget, please reference the Capital Budget section in this book.

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 491910: Capital Budget Fund Transfers | | | | |
|---|--------------------------|--------------------------|-----------------------------|---------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Interfund Transfers | \$1,943,335 | \$2,190,000 | \$3,269,400 | \$1,701,600 |
| Total | \$1,943,335 | \$2,190,000 | \$3,269,400 | \$1,701,600 |

FUNCTION: Non-Departmental

DEPARTMENT: Public Works

DIVISION OR ACTIVITY: Transit Fund Transfers

BUDGET COMMENTS:

The general fund transfer to the Transit Fund had decreased by 22% (\$488,400) for FY 2011.

The City Council approved a rate increase for April 1, 2010 from \$1.35 to \$1.45. Also, the FY 2011 Adopted budget recommends an additional increase from \$1.45 to \$1.60, which is projected to generate an additional \$45,000. This is consistent with the rates approved by Metro. Ridership has been down for CUE, which is a regional trend as well. Additional information on the CUE system can be found in Section F of the budget document.

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 491915: Transit Fund Transfers | | | | |
|---|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Interfund Transfers | \$1,020,000 | \$620,538 | \$776,153 | \$425,682 |
| Total | \$1,020,000 | \$620,538 | \$776,153 | \$425,682 |

FUNCTION: Non-Departmental
DEPARTMENT: Other Fund Transfers
DIVISION OR ACTIVITY:

BUDGET COMMENTS:

Please see the Stormwater Fund budget Section H for details of budgeted projects. No general fund contribution is required.

The Old Town service district remains at 6 cents per \$100 of assessed real property value. Please see the Old Town Service District budget (Section H) for more details related to this fund.

The Commercial Transportation Tax Fund was implemented as part of the FY 2010 Adopted Budget. An additional 8 cents per \$100 assessed value is now assessed on all commercial properties and dedicated for new transportation projects in the City. Please see Section H for more details on this fund.

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 491925: Other Fund Transfers | | | | |
|---|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Transfer to Stormwater | \$0 | \$0 | \$0 | \$0 |
| Transfer to Old Town Project | 652,448 | 227,256 | 222,248 | 293,350 |
| Transfer to Comm. Trans. Tax | 751,515 | 1,600,000 | 1,344,625 | 966,000 |
| Total | \$1,403,963 | \$1,827,256 | \$1,566,873 | \$1,259,350 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Non-Departmental**DEPARTMENT:****DIVISION OR ACTIVITY: Capital Leases****BUDGET COMMENTS:**

The two cost centers on the following page illustrate the principal and interest portions of the City's lease-purchase payments. The following shows the purchase involved and the total payments for the prior and current fiscal years. The lease purchase charges for the shortfall at Lanier Middle School are referenced under the Capital Lease section of the Schools.

| Project | FY 2010 Adopted | FY 2011 Adopted |
|------------------------------|----------------------------|----------------------------|
| Synthetic Turf Field | \$108,340 | \$108,340 |
| Open Space - First Draw | 897,844 | 897,843 |
| Open Space - Second Draw | 137,857 | 137,491 |
| Open Space - Third Draw | 809,400 | 809,399 |
| Library Construction | 942,053 | 974,081 |
| Down Town Improvements | 1,725,866 | 1,693,037 |
| Jermantown Road Improvements | 135,240 | 135,219 |
| Eleven Oaks Land Purchase | 287,848 | 287,848 |
| Park Ballfield Construction | 449,474 | 449,500 |
| Total Capital Leases | \$5,493,922 | \$5,492,757 |

Please see Section J for more details on these funds.

FY 2011 Adopted Budget - City of Fairfax, Virginia

| Cost Center 491720: & Interest 491730: Uses - Capital Leases | | | | |
|---|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Debt Service | 2,874,629 | 2,785,813 | 2,785,813 | 2,679,868 |
| Capital Outlay | 2,071,500 | 2,708,107 | 2,708,107 | 2,812,890 |
| Total | \$4,946,129 | \$5,493,920 | \$5,493,920 | \$5,492,757 |

DEPARTMENT OF UTILITIES

Sewer Fund

FY 2011 Adopted Budget - City of Fairfax, Virginia

**City of Fairfax, Virginia
FY 2011 Sewer Fund
Budget Summary**

| Revenues | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|------------------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Operating Revenues | | | | |
| Residential Sales | \$1,275,779 | \$1,450,295 | \$1,421,776 | \$1,560,153 |
| Commercial Sales | 1,681,561 | 1,717,862 | 1,749,272 | 1,959,185 |
| Subtotal Operating Revenues | 2,957,340 | 3,168,157 | 3,171,048 | 3,519,337 |
| Connections | 347,858 | 700,000 | 152,200 | 697,500 |
| Other Revenues | | | | |
| Interest | 15,136 | 20,000 | 20,000 | 20,000 |
| Interfund Transfer | 0 | 0 | 0 | 0 |
| Miscellaneous | 18,193 | 21,069 | 22,300 | 15,000 |
| Subtotal Other Revenues | 33,329 | 41,069 | 42,300 | 35,000 |
| Other Financing Sources | 0 | 0 | 0 | 660,000 |
| Total Revenues | \$3,338,527 | \$3,909,227 | \$3,365,548 | \$4,911,837 |
| Expenses | | | | |
| Operating Expenses | | | | |
| Sewage Treatment | \$2,030,555 | \$2,163,051 | \$2,163,051 | \$2,249,573 |
| Line Maintenance | 692,393 | 1,303,502 | 1,379,244 | 1,080,700 |
| Administrative & Engineering | 884,429 | 896,449 | 941,344 | 969,924 |
| Subtotal Operating Costs | 3,607,377 | 4,363,002 | 4,483,639 | 4,300,197 |
| Other Expenses | | | | |
| Contingent Reserve | 0 | 0 | 0 | 0 |
| Debt Service | 21,512 | 49,339 | 0 | 0 |
| Subtotal Other Expenses | 21,512 | 49,339 | 0 | 0 |
| Total Expenses | \$3,628,889 | \$4,412,341 | \$4,483,639 | \$4,300,197 |
| Cash Balance - June 30 | \$898,595 | \$42,430 | \$280,504 | \$392,145 |
| Total FTE | 8 | 8 | 8 | 8 |

FUNCTION: Sewer Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: County Sewage Treatment Contract

BUDGET COMMENTS:

The FY 2011 City-County contract is projected to increase 4% (\$86,522). Fairfax County has formally notified the City that major plant upgrades are required due to an EPA mandated nitrogen reduction program and plant renovations. The City's share of the total cost when finalized will be 6.27%, which equates to the capacity that the City is allocated for sewage treatment. Figures provided by the County equate to \$7.8 million for the nitrogen removal and up to a maximum \$15 million for plant renovations, which is contingent upon the final scope which has yet to be determined.

PROGRAM:

Wastewater originating in the City's sewer system is treated by Fairfax County in its Noman Cole, Jr. Pollution Control Plant by a contractual agreement that provides a reserved treatment capacity for the City.

GOAL:

To ensure effective sewer services to city customers and to ensure treatment capacity availability for future use by administering the contract with Fairfax County for sewage treatment. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- To determine how much capacity is being used and how much capacity is available for future use by measuring and monitoring city sewage flows to Fairfax County Treatment Plant and make recommendations to purchase additional capacity
- To monitor the city's payments to the county for treatment, capital improvement, operations and maintenance costs to ensure costs to city customers are competitive.

SERVICES AND PRODUCTS:

- Metering, treatment and disposal of wastewater for residents and businesses

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|---|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Average daily flow (Millions Gallons Daily–MGD) | 3.8 | 3.9 | 3.9 | 3.9 |
| Outcome Measures | | | | |
| Available capacity for growth (MGD) | .40 | .40 | .40 | .40 |
| % Utilization of 4.2 MGD Average Capacity | 90.5% | 91% | 91% | 91% |
| Efficiency Measures | | | | |
| Treatment costs per MGD | 1,464 | 1,466 | 1,466 | 1,466 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

| |
|---|
| Cost Center 435110: County Sewage Treatment Contract |
|---|

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimate</u> | FY 2011 <u>Adopted</u> |
|---------------|----------------------------------|----------------------------------|------------------------------------|-----------------------------------|
| Other Charges | \$2,030,555 | \$2,163,051 | \$2,163,051 | \$2,249,573 |
| Total | \$2,030,555 | \$2,163,051 | \$2,163,051 | \$2,249,573 |

FUNCTION: Sewer Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: Sanitary Sewer Line Maintenance

BUDGET COMMENTS:

Capital project funding for sewer related projects accounts for 60% (\$660,000) of the funding for this cost center. This will be available through lease financing that is scheduled to occur in FY 2011. As a result, funds are provided for the following CIP projects: vehicle replacement (\$50,000), sewer rehabilitation at creek crossing (\$30,000), sewer lining (\$250,000), manhole rehabilitation (\$30,000), sewer trunk line rehabilitation (\$100,000), and odor control (\$200,000). No funds are included for either a market adjustment or merit / step increases.

PROGRAM:

Sanitary sewer lines and facilities are maintained by the Support Division of the Utilities Department.

GOAL:

To provide a reliable sanitary sewer service by inspecting, cleaning, repairing and rehabilitating the city's sanitary sewer network. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- To minimize backups and overflows
- To rehabilitate a minimum of 3,500 linear feet of sewer lines and the related manholes annually
- To reduce inflow and infiltration

SERVICES AND PRODUCTS:

- Clear and well-maintained sewer lines
- Minimize backups and overflows
- Inspect sewer lines
- To respond and resolve odor control issues

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Feet of pipe rehabilitated | 4,288 | 4,500 | 4,500 | 4,500 |
| Inspect 50% of pipelines | 50% | 50% | 50% | 50% |
| Inspect 95% of manholes | 95% | 95% | 95% | 95% |
| Manholes rehabilitated – Vertical Feet (VF) | 221 | 229 | 229 | 229 |
| Complete 95% of preventative maintenance activities scheduled | 95% | 95% | 95% | 95% |
| Maintain sanitary sewer overflows to less than 2 per year | 0 | 0 | 0 | 2 |
| Number of backups | 4 | 1 | 1 | 2 |
| OSHA Recordable Accidents | 0 | 0 | 0 | 1 |
| Maintain annual reliability of essential personnel | 100% | 100% | 100% | 100% |
| Limit “lost time” accidents | 0 | 0 | 0 | 0 |
| Maintain unscheduled leave to 4 hours or less per employee per month | 90% | 90% | 90% | 100% |
| Limit no shows for MISS UTILITY to 2 or less/year | 0 | 0 | 1 | 2 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 435120: Sewer Line Maintenance

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$227,814 | \$303,086 | \$194,400 | \$193,700 |
| Fringe Benefits | 99,466 | 105,916 | 93,300 | 96,900 |
| Purchased Services | 40,391 | 25,500 | 25,500 | 25,500 |
| Other Charges | 20,397 | 17,000 | 17,000 | 18,100 |
| Supplies & Materials | 42,090 | 75,000 | 75,000 | 86,500 |
| Capital Outlay | 262,235 | 777,000 | 974,044 | 660,000 |
| Total | \$692,393 | \$1,303,502 | \$1,379,244 | \$1,080,700 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Crew Supervisor | 18 | 1.0 | 1.0 | 1.0 | 1.0 |
| Utility Worker III | 13 | 1.0 | 1.0 | 1.0 | 1.0 |
| Utility Technician | 11 | 1.0 | 1.0 | 1.0 | 1.0 |
| Utility Worker II | 10 | 1.0 | 1.0 | 1.0 | 1.0 |
| Laborer II | 6 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 5.0 | 5.0 | 5.0 | 5.0 |

FUNCTION: Sewer Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: Sewer Administration

BUDGET COMMENTS:

This cost center reflects increased funding of 8.2% (\$76,500). The Management Fee, which notes charges to the department for its share and use of City services, notes a 3% decrease from FY 2010. Personnel expenses increased by 63,700 to reflect revisions to the staffing complement as part of changes during FY 2010. No funds are included for either a market adjustment or merit / step increases. Line item increases are seen in travel and training (\$1,000) to continue to build a versatile team and a succession plan. Additional funds are provided for utility engineering funds are allotted at \$30,000 to address planning and design needs for capital projects.

PROGRAM:

Sewer service administration and engineering are provided by the Department of Utilities and include, customer service, vehicle maintenance and general administration.

GOAL:

To provide effective managerial, administrative and engineering support to the sewer line maintenance division in order to enhance department performance. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- To conduct an efficient utility billing for sewer customers
- To review site plans submitted by developers efficiently
- To process 100% of MISS UTILITY calls on time
- To manage new sewer connections to the sewer system
- To manage sewage conveyance to Fairfax County
- To manage the capital improvement program

SERVICES AND PRODUCTS:

- Management services for sewer division
- Utility billing
- Sewer emergency response
- Sewer connection information

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Sewer Services**DEPARTMENT: Utilities****DIVISION OR ACTIVITY: Sewer Administration****PERFORMANCE MEASURES:**

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimate | FY 2011 Projected |
|---|-------------------|-------------------|---------------------|----------------------|
| Output Measures | | | | |
| Site Plans reviewed | 22 | 21 | 23 | 23 |
| MISS UTILITY calls processed | 9,508 | 11,190 | 12,000 | 12,500 |
| Zero liability for MISS UTILITY calls | 100% | 100% | 100% | 100% |
| Maintain accurate customer billing | 99% | 99% | 99% | 99.9% |
| Collect required drinking water samples no later than the 5 th of each month | 95% | 95% | 95% | 95% |
| Limit meter re-reads per year | 5% | 5% | 5% | <4% |
| Outcome Measures | | | | |
| Site plans reviewed within 7 days (%) | 95% | 100% | 100% | 100% |
| Miss Utility calls processed within 48 hours | 100% | 100% | 100% | 100% |

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 435130: Sewer Administration & Engineering

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$233,582 | \$212,770 | \$258,200 | \$258,200 |
| Fringe Benefits | 74,539 | 82,135 | 81,600 | 91,300 |
| Purchased Services | 6,045 | 2,750 | 2,750 | 3,250 |
| Internal Services | 555,851 | 583,644 | 583,644 | 567,174 |
| Other Charges | 14,412 | 14,650 | 14,650 | 19,500 |
| Supplies & Materials | 0 | 500 | 500 | 500 |
| Capital Outlay | 0 | 0 | 0 | 30,000 |
| Total | \$884,429 | \$896,449 | \$941,344 | \$969,924 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Director of Utilities | 29 | 0.5 | 0.5 | 0.5 | 0.5 |
| Assistant Director of Utilities | 24 | 0.5 | 0.5 | 0.5 | 0.5 |
| Util. Constr. Projects Coord. | 18 | 0.5 | 0.5 | 0.5 | 0.5 |
| Administrative Assistant IV | 14 | 0.5 | 0.5 | 0.5 | 0.5 |
| Utility Billing Clerk | 13 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 3.0 | 3.0 | 3.0 | 3.0 |

FUNCTION: Sewer Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: Sewer Debt Service

BUDGET COMMENTS:

Debt service requirements will be forthcoming in future years with upgrades to Fairfax County's wastewater treatment plant.

PROGRAM:

Fairfax County has notified the City that major plant upgrades are required due to an EPA mandated nitrogen reduction program to comply with Chesapeake Bay Standards and plant renovations. The City's share of the total cost when finalized will be 6.27%, which equates to the percentage of the plant capacity that the city uses for sewage treatment. Tentative figures provided by the County equate to \$7.8 million for the nitrogen and phosphorus removal and up to a maximum \$15 million for plant renovations, which is contingent upon the final scope which has yet to be determined.

GOAL:

To ensure an adequate and efficient sanitary sewage system, that is financially secure, by paying principal and interest on a debt to Fairfax County for completed upgrades at Noman Cole, Jr. Pollution Control Plant for the removal of nitrogen and phosphorus from the sewage.

OBJECTIVE:

- Retire Debt service

SERVICES AND PRODUCTS:

- Payment of principal and interest on debt Fairfax County.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 435710: Sewer Debt Service

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Debt Service | \$21,512 | \$49,339 | \$0 | \$0 |
| Total | \$21,512 | \$49,339 | \$0 | \$0 |

Sewer Fund Expense Detail

| Account | | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
|--|-----------------------------|-------------------|--------------------|----------------------|--------------------|
| <u>County Sewer Treatment Contract (435110)</u> | | | | | |
| 530835 | City-County Contracts | \$2,030,555 | \$2,163,051 | \$2,163,051 | \$2,249,573 |
| <u>Sanitary Sewer Line Maintenance (435120)</u> | | | | | |
| 511105 | Salaries - Full Time | \$189,649 | \$265,234 | \$171,700 | \$171,000 |
| 511115 | Salaries - Overtime | 19,916 | 33,069 | 15,000 | 15,000 |
| 511125 | Temporary Help | 0 | 0 | 0 | 0 |
| 511130 | On Call Pay | 7,679 | 2,544 | 7,700 | 7,700 |
| 511135 | Holiday Worked | 0 | 2,239 | 0 | 0 |
| 511160 | Incentive Awards | 0 | 0 | 0 | 0 |
| 511165 | Year End Audit Adj | 10,570 | 0 | 0 | 0 |
| 512110 | Fringe Benefits | 99,466 | 105,916 | 93,300 | 96,900 |
| 530113 | Contract Services | 36,698 | 2,500 | 2,500 | 2,500 |
| 530350 | Building Maintenance | 785 | 2,500 | 2,500 | 2,500 |
| 530351 | Equipment Maintenance | 2,908 | 20,500 | 20,500 | 20,500 |
| 550110 | Utilities Expense | 16,965 | 12,000 | 12,000 | 12,000 |
| 550430 | Equipment Rental | 3,432 | 5,000 | 5,000 | 5,000 |
| 550501 | Travel & Training | 0 | 0 | 0 | 600 |
| 550731 | Employee Awards | 0 | 0 | 0 | 500 |
| 560110 | Office Supplies | 598 | 2,000 | 2,000 | 2,000 |
| 560120 | Small Equipment | 635 | 0 | 0 | 0 |
| 560420 | Operating Supplies | 17,582 | 18,000 | 18,000 | 19,000 |
| 560430 | Operating Materials | 7,237 | 20,000 | 20,000 | 20,000 |
| 560501 | Chemicals - Other | 16,038 | 35,000 | 35,000 | 45,500 |
| 580105 | Vehicle Replacement | 80,735 | 0 | 217,044 | 50,000 |
| 580108 | Other Mach & Equip Repl. | 4,500 | 20,000 | 0 | 0 |
| 580410 | Utility Engineering | 0 | 10,000 | 10,000 | 0 |
| 580428 | Sewage Pump Station Rehab | 0 | 300,000 | 300,000 | 0 |
| 580429 | Sewer Rehab at Creek Cross. | 0 | 0 | 0 | 30,000 |
| 580441 | Sewer Lining | 146,000 | 315,000 | 315,000 | 250,000 |
| 580442 | Manhole Rehab | 31,000 | 32,000 | 32,000 | 30,000 |
| 580443 | Sewer Trunk Line Rehab. | 0 | 100,000 | 100,000 | 100,000 |
| 580449 | Odor Control Program | 0 | 0 | 0 | 200,000 |
| Subtotal | | \$692,393 | \$1,303,502 | \$1,379,244 | \$1,080,700 |

Sewer Fund Expense Detail

| Account | | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
|---|--------------------------------|--------------------|--------------------|----------------------|--------------------|
| <u>Administration & Engineering (435130)</u> | | | | | |
| 511105 | Salaries - Full Time | \$233,209 | \$211,142 | \$258,200 | \$258,200 |
| 511115 | Salaries - Overtime | 373 | 102 | 0 | 0 |
| 511125 | Temporary Help | 0 | 1,526 | 0 | 0 |
| 511160 | Incentive Awards | 0 | 0 | 0 | 0 |
| 512110 | Fringe Benefits | 74,539 | 82,135 | 81,600 | 91,300 |
| 530113 | Contract Services | 4,494 | 2,500 | 2,500 | 3,250 |
| 530521 | Printing & Duplicating Expense | 0 | 250 | 250 | 0 |
| 530620 | Advertising | 1,551 | 0 | 0 | 0 |
| 540060 | Management Fee | 555,851 | 583,644 | 583,644 | 567,174 |
| 550501 | Travel & Training | 0 | 500 | 500 | 1,500 |
| 550806 | Other Services | 14,412 | 14,000 | 14,000 | 18,000 |
| 550820 | Dues & Subscriptions | 0 | 150 | 150 | 0 |
| 560110 | Office Supplies | 0 | 500 | 500 | 500 |
| 580410 | Utility Engineering | 0 | 0 | 0 | 30,000 |
| Subtotal | | \$884,429 | \$896,449 | \$941,344 | \$969,924 |
| <u>Debt Service (435710)</u> | | | | | |
| 590110 | Interest | 21,512 | 49,339 | 0 | 0 |
| Total Sewer Fund | | \$3,628,889 | \$4,412,341 | \$4,483,639 | \$4,300,197 |

DEPARTMENT OF UTILITIES

Water Fund

FY 2011 Adopted Budget - City of Fairfax, Virginia

**City of Fairfax, Virginia
FY 2011 Water Fund
Budget Summary**

| Revenues | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|------------------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Operating Revenues | | | | |
| Residential Sales | \$2,193,042 | \$2,274,641 | \$2,350,462 | \$2,456,409 |
| Commercial Sales | 3,028,410 | 3,233,697 | 3,624,939 | 3,788,061 |
| Wholesale | 1,454,732 | 2,284,475 | 1,121,896 | 1,121,896 |
| Subtotal Operating Revenues | 6,676,183 | 7,792,813 | 7,097,298 | 7,366,367 |
| Connections | 1,683,015 | 1,223,500 | 1,305,530 | 654,967 |
| Other Revenues | | | | |
| Interest | 47,404 | 30,000 | 40,000 | 40,000 |
| Miscellaneous | 534,002 | 32,200 | 35,046 | 32,200 |
| Interfund Transfer | 0 | 0 | 0 | 0 |
| Subtotal Other Revenues | 581,406 | 62,200 | 75,046 | 72,200 |
| Other Financing Sources | 0 | 0 | 0 | 8,940,000 |
| Total Revenues | \$8,940,604 | \$9,078,513 | \$8,477,874 | \$17,033,534 |
| Expenses | | | | |
| Operating | | | | |
| Impoundment & Treatment | \$3,504,807 | \$4,514,175 | \$3,609,300 | \$9,758,016 |
| Water Line Maintenance | 2,287,764 | 1,464,103 | 1,500,050 | 4,396,846 |
| Administration & Engineering | 1,673,315 | 1,864,791 | 1,845,238 | 1,896,413 |
| Consumer Services | 786,698 | 801,402 | 827,400 | 879,515 |
| Subtotal Operating Costs | 8,252,585 | 8,644,471 | 7,781,988 | 16,930,790 |
| Other | | | | |
| Debt Service | 217,200 | 376,303 | 376,303 | 377,036 |
| Transfers | 0 | 0 | 0 | 0 |
| Contingent Reserve | 0 | 0 | 0 | 0 |
| Subtotal Other | 217,200 | 376,303 | 376,303 | 377,036 |
| Total Expenses | \$8,469,785 | \$9,020,774 | \$8,158,291 | \$17,307,826 |
| Cash Balance - June 30 | \$2,973,628 | \$2,181,221 | \$2,793,211 | \$3,018,918 |
| Total FTE | 31 | 32 | 34 | 34 |

FUNCTION: Water Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: Water Impoundment and Treatment

BUDGET COMMENTS:

Total funding for this cost center increases by \$5.2 million and is due mainly to expenses associated with capital projects. Operating costs for the division are projected to decrease due to expected savings on power (\$174,000) and chemical usage (\$179,200) resulting from the High Service Pumping Station renovations as well as effective experience with chemical optimization in the flocculation and settling processes. Capital costs for the fiscal year are up substantially due to the expected bonding program of \$5.9 million to facilitate comprehensive upgrades in the chemical and pumping systems. The result of such upgrades will be to reduce operating costs. Funding is also provided for two additional plant operators to provide for better staffing coverage and succession planning. No funds are included for either a market adjustment or merit / step increases.

PROGRAM:

The City owns and operates its own water supply system comprised of two reservoirs and a water treatment plant. A 130 million gallon reservoir with a water treatment plant, having a hydraulic capacity of up to 18.0 million gallons per day production, is located on Goose Creek in western Loudoun County. The Beaverdam Creek Reservoir, a 1.4 billion gallon raw water supply, is located upstream of Goose Creek and is a side-storage reservoir receiving its water from Goose Creek during high flow periods. Water from Beaverdam Creek is released back to Goose Creek to supplement the stream during low stream flow periods.

GOAL:

To produce safe and reliable potable drinking water in full compliance with the Safe Drinking water Act and all related regulations of the Commonwealth and the Environmental Protection Agency. To produce adequate volumes of drinking water to satisfy customer needs. To meet the City's adopted goal of providing unsurpassed user-friendly services.

OBJECTIVES:

- To operate and maintain the Goose Creek and the Beaverdam Creek raw water reservoirs, and the Goose Creek Water Treatment Plant 24 hours a day, 365 days a year, with the highest reliability resulting from mechanical and treatment redundancy and high effectiveness.
- To comply with all Commonwealth and federal drinking water standards and regulations.
- To comply with all Virginia Pollution Discharge Elimination System (VPDES) Permits standards for residual solids generated by the physical-chemical settling and filtrations processes.

SERVICES AND PRODUCTS:

- Purified water of adequate and reliable volume and pressure

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Water Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: Water Impoundment and Treatment

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|---|-------------------|-------------------|----------------------|----------------------|
| Output Measures | | | | |
| Gallons of water produced (millions) | 4,380 | 3,400 | 3,500 | 3,500 |
| Reduce carbon footprint of the treatment plant for a five year period ending in FY16 | 0% | 0% | 0% | 2% |
| Limit overtime and on-call hours | 6%/hours worked | 6%/hours worked | 6%/hours worked | 6%/hours worked |
| Reduce kilowatt-hours per 1,000 gallons pumped | 0% | 0% | 2.5% | 5% |
| Maintain chemical optimization at the treatment plant to reach 0.50 turbidity units for settled water | 100% | 100% | 100% | 100% |
| Outcome Measures | | | | |
| Compliance with drinking water standards | 100% | 100% | 100% | 100% |
| Compliance with VPDES* permit limits | 100% | 100% | 100% | 100% |
| % Utilization of water plant's 12 MGD | 97.5% | 98% | 98% | 98% |

* Virginia Pollutant Discharge Elimination System

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 436110: Water Impoundment & Treatment

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$1,000,613 | \$998,034 | \$1,091,900 | \$1,137,816 |
| Fringe Benefits | 365,198 | 322,811 | 372,900 | 423,600 |
| Purchased Services | 354,551 | 365,000 | 263,300 | 360,800 |
| Other Charges | 759,232 | 916,000 | 653,200 | 744,800 |
| Supplies & Materials | 817,451 | 1,262,330 | 828,000 | 1,191,000 |
| Capital Outlay | 207,762 | 650,000 | 400,000 | 5,900,000 |
| Total | \$3,504,807 | \$4,514,175 | \$3,609,300 | \$9,758,016 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Division Superintendent | 24 | 1.0 | 1.0 | 1.0 | 1.0 |
| Shift Supervisor | 19 | 0.0 | 0.0 | 0.0 | 7.0 |
| Class 1 Operator | 18 | 6.0 | 6.0 | 6.0 | 0.0 |
| Class 2 Operator | 16 | 0.0 | 0.0 | 0.0 | 1.0 |
| Class 3 Operator | 13 | 1.0 | 1.0 | 3.0 | 4.0 |
| Water Plant Operator Trainee | 11 | 2.0 | 3.0 | 3.0 | 0.0 |
| Water Plant Mechanic | 15 | 2.0 | 2.0 | 2.0 | 2.0 |
| Water Plant Maintenance Supervisor | 17 | 0.0 | 0.0 | 0.0 | 1.0 |
| Water Plant Assistant | 8 | 1.0 | 1.0 | 1.0 | 0.0 |
| Total FTE | | 13.0 | 14.0 | 16.0 | 16.0 |

FUNCTION: Water Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: Water Line Maintenance

BUDGET COMMENTS:

The cost center increased significantly from the prior fiscal year based on programmed capital project spending. No funds are included for either a market adjustment or merit / step increases. Capital funding for water related projects is available through lease financing, which will be obtained in FY11, for the water fund in the amount of \$3,040,000. As a result, funds are provided for the following projects: vehicle replacement (\$170,000), transmission main rehabilitation (\$50,000), waterline replacement (\$1,750,000), tank maintenance (\$240,000) automated meter reading (\$680,000), SCADA (\$100,000), and Geographic Information Systems (GIS) (\$50,000).

PROGRAM:

The water transmission line runs 26 miles along the abandoned Washington and Old Dominion Railroad right-of-way and parallels Hunter Mill Road. The transmission main is 24 inches in diameter and has interconnections to service wholesale customers, Loudoun Water and Fairfax Water (primarily for Oakton). The City also directly serves, on a retail basis, areas of Fairfax County adjoining the City. The City also serves George Mason University.

GOAL:

To provide safe drinking water through a reliable water distribution system by cleaning, repairing and monitoring the transmission main, neighborhood distribution system and three storage tanks. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- To replace approximately one mile feet of deteriorated water mains annually
- To maintain average water service interruption to four hours due to water main breaks

SERVICES AND PRODUCTS:

- Potable water supply
- Miss Utility line location markings
- Repair water main breaks
- Repair and replace fire hydrants
- Water plant maintenance support
- Install or replace water mains
- To maintain average water service interruption to a maximum of four hours due to water main breaks
- Fire suppression

FUNCTION: Water Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: Water Line Maintenance

PERFORMANCE MEASURES:

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|---|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Pipe replaced (feet) | 0 | 3,000 | 0 | 5,630 |
| Maintain lost time accidents | 0 | 0 | 0 | 0 |
| Limit unscheduled leave | 8 hours | 8 hours | 8 hours | 4 hours |
| Maintain annual reliability of essential personnel | 100% | 100% | 100% | 100% |
| Minimize OSHA recordable accidents | 0 | 0 | 0 | 1 |
| Complete preventative maintenance activities scheduled | 90% | 90% | 90% | 95% |
| Limit no shows for MISS UTILITY to 2 per year | 0 | 0 | 1 | 2 |
| Average service interruption per water main break (hours) | 3.7 | 3.8 | 4 | 4 |
| Outcome Measures | | | | |
| % Planned Pipe replaced | 0 | 100% | 0 | 100% |
| % of service interruption due to water main break – of an average of four hours | 80% | 90% | 90% | 90% |

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 436120: Water Line Maintenance

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$467,278 | \$529,698 | \$557,900 | \$557,900 |
| Fringe Benefits | 161,189 | 177,655 | 171,400 | 194,100 |
| Purchased Services | 55,728 | 80,000 | 80,000 | 108,000 |
| Other Charges | 14,513 | 44,000 | 44,000 | 48,500 |
| Supplies & Materials | 116,738 | 195,750 | 195,750 | 278,346 |
| Capital Outlay | 1,472,318 | 437,000 | 451,000 | 3,210,000 |
| Total | \$2,287,764 | \$1,464,103 | \$1,500,050 | \$4,396,846 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Division Superintendent | 25 | 1.0 | 1.0 | 1.0 | 1.0 |
| Crew Supervisor | 18 | 1.0 | 1.0 | 1.0 | 1.0 |
| Utility Worker III | 13 | 1.0 | 1.0 | 2.0 | 2.0 |
| Equipment Operator | 12 | 1.0 | 1.0 | 1.0 | 1.0 |
| Truck Driver I | 9 | 2.0 | 2.0 | 2.0 | 2.0 |
| Laborer II | 6 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 7.0 | 7.0 | 8.0 | 8.0 |

FUNCTION: Water Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: Water Administration

BUDGET COMMENTS:

The Administration cost center increased by \$31,600(1.7%). No funds are included for either a market adjustment or merit / step increases. The Management Fee, which notes charges to the department for its share and use of City services, notes a decrease of 1% over the previous fiscal year. Line item increases are seen in travel and training (\$3,500) to continue to build a versatile team and a succession plan. Utility engineering costs note a recommendation of \$50,000 for continued capital project planning and design work.

PROGRAM:

Water service administration and engineering are provided by the Department of Utilities and includes project delivery, customer billing and service, and general administration.

GOAL:

To provide effective managerial, administrative and engineering support to the water impoundment, treatment and line maintenance divisions in order to enhance department performance. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To pursue the implementation of infrastructure projects throughout the City with specific emphasis on the adoption and implementation of the CIP

OBJECTIVES:

- To conduct efficient utility billing for water customers
- To review site plan submitted by developers efficiently
- To process 100% of MISS UTILITY calls on time
- To manage new water connections to the water system
- To manage wholesale water sales to Loudoun Water and the Fairfax Water
- To manage the Capital Improvement Program

SERVICES AND PRODUCTS:

- Management services for water division
- Water service information
- Utility billing
- Responding to emergencies
- Water connection information
- Records management
- Asset management

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Water Services**DEPARTMENT: Utilities****DIVISION OR ACTIVITY: Water Administration****PERFORMANCE MEASURES:**

| Indicators | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimate | FY 2011 Projected |
|------------|-------------------|-------------------|---------------------|----------------------|
|------------|-------------------|-------------------|---------------------|----------------------|

Output

| | | | | |
|---------------------------------------|---------------|---------------|---------------|---------------|
| Site Plans Reviewed | 22 | 22 | 24 | 24 |
| MISS Utility Calls Processed | 9,508 | 11,190 | 12,000 | 12,500 |
| Zero liability for MISS UTILITY calls | 100% | 100% | 100% | 100% |
| Gallons of Water Produced | 4,380,000,000 | 3,431,850,000 | 3,500,000,000 | 3,500,000,000 |

Outcome

| | | | | |
|--|------|------|------|------|
| Site Plant reviewed within 7 days | 95% | 95% | 95% | 99% |
| MISS UTILITY calls processed within 48 hours | 100% | 100% | 100% | 100% |

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 436130: Water Administration and Engineering

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$121,639 | \$211,142 | \$209,700 | \$210,200 |
| Fringe Benefits | 40,199 | 82,011 | 63,900 | 71,600 |
| Purchased Services | 12,192 | 16,600 | 16,600 | 16,600 |
| Internal Services | 1,467,500 | 1,523,388 | 1,523,388 | 1,510,613 |
| Other Charges | 30,019 | 27,650 | 27,650 | 31,600 |
| Supplies & Materials | 1,766 | 4,000 | 4,000 | 5,800 |
| Capital Outlay | 0 | 0 | 0 | 50,000 |
| Total | \$1,673,315 | \$1,864,791 | \$1,845,238 | \$1,896,413 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Director of Utilities | 29 | 0.5 | 0.5 | 0.5 | 0.5 |
| Assistant Director of Utilities | 24 | 0.5 | 0.5 | 0.5 | 0.5 |
| Util. Constr. Projects Coord. | 18 | 0.5 | 0.5 | 0.5 | 0.5 |
| Administrative Assistant IV | 14 | 0.5 | 0.5 | 0.5 | 0.5 |
| Utility Billing Clerk | 12 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 3.0 | 3.0 | 3.0 | 3.0 |

FUNCTION: Water Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: Consumer Services

BUDGET COMMENTS:

The increase in this cost center is due mainly to materials needed for waterline replacement activities and meter replacement parts equating to \$45,000. The remaining operating line items have not increased. No funds are included for either a market adjustment or merit / step increases.

PROGRAM:

The water system is a consumer-oriented enterprise fund providing services to retail and wholesale water customers, including installation of service lines and water meters, meter reading and testing, meter and service line replacement, water quality monitoring and response to customer concerns.

GOAL:

To satisfy customer needs by monitoring water quality in the distribution system, replacing defective meters, reading meters for billing, and responding to customer inquiries. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices.

OBJECTIVES:

- To collect a required water quality samples
- To replace meters that have registered one million gallons or more
- To replace defective meters
- To answer requests for new meters
- To respond to customer inquiries within a timely manner
- To read all residential meters quarterly and commercial meters monthly

SERVICES AND PRODUCTS:

- Read water meters
- Water service line installation
- Install new water meters
- Replace old or defective meters
- Leak determination
- Customer service
- Water quality monitoring

FUNCTION: Water Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: Consumer Services

PERFORMANCE MEASURES:

| INDICATORS | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimated | FY 2011 Projected |
|--|---------------------------|---------------------------|------------------------------|------------------------------|
| Output Measures | | | | |
| Complete preventative maintenance activities scheduled | 90% | 90% | 90% | 95% |
| Maintain annual reliability of essential personnel | 100% | 100% | 100% | 100% |
| Limit lost time accidents | 0 | 0 | 0 | 0 |
| Maintain unscheduled leave to 4 hours or less per employee per month | 8 hours | 8 hours | 8 hours | 100% |
| Request for new meters to be set | 103 | 120 | 250 | 200 |
| Number of meters to be read | 55,310 | 55,430 | 55,680 | 55,880 |
| Outcome Measures | | | | |
| Water quality samples as % of required samples | 110% | 110% | 110% | 110% |
| Number of 1 million gallon meters replaced | 100% | 100% | 100% | 100% |
| Number of defective meters replaced | 100% | 100% | 100% | 100% |
| Number of requests answered for new meters | 100% | 100% | 100% | 100% |
| Respond to customer inquiries within 24 hours | 100% | 100% | 100% | 100% |

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 436140: Consumer Services

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Salaries | \$491,344 | \$464,383 | \$489,600 | \$479,600 |
| Fringe Benefits | 161,212 | 160,019 | 160,800 | 175,800 |
| Purchased Services | 303 | 5,000 | 5,000 | 6,115 |
| Other Charges | 3,832 | 4,000 | 4,000 | 5,500 |
| Supplies & Materials | 130,007 | 168,000 | 168,000 | 212,500 |
| Capital Outlay | 0 | 0 | 0 | 0 |
| Total | \$786,698 | \$801,402 | \$827,400 | \$879,515 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Crew Supervisor | 18 | 1.0 | 1.0 | 1.0 | 1.0 |
| Meter Reading Supervisor | 16 | 1.0 | 1.0 | 1.0 | 1.0 |
| Line Locator | 13 | 1.0 | 1.0 | 1.0 | 1.0 |
| Utility Worker III | 13 | 1.0 | 1.0 | 0.0 | 0.0 |
| Equipment Operator I | 12 | 1.0 | 1.0 | 1.0 | 1.0 |
| Meter Reader | 9 | 2.0 | 2.0 | 2.0 | 2.0 |
| Truck Driver I | 9 | 0.0 | 0.0 | 0.0 | 0.0 |
| Laborer II | 6 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 8.0 | 8.0 | 7.0 | 7.0 |

FUNCTION: Water Services

DEPARTMENT: Utilities

DIVISION OR ACTIVITY: Water Debt Service

BUDGET COMMENTS:

In FY11, the City will acquire \$9.6 million in lease financing to address the infrastructure needs of the water system. As a result, revisions to the City's debt service payments will be incorporated in future years, and subject to ongoing dialogue with the City's financial advisors and market conditions affecting interest rates.

PROGRAM:

General obligation bonds and debt service instruments are issued, after approval through a referendum, for projects too large to be funded by current revenues and that will have a long-term public benefit.

GOAL:

To contribute to a water system that satisfies customer needs by paying principal and interest on debt service obligations issued to fund water capital projects.

OBJECTIVES:

- Pay principal and interest on bonds

SERVICES AND PRODUCTS:

- Payment of water bond principal and interest

| Cost Center 436711: Water Debt Service | | | | |
|--|--------------------------|--------------------------|-----------------------------|---------------------------|
| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
| Debt Service | 217,200 | 376,303 | 376,303 | 377,036 |
| Total | \$217,200 | \$376,303 | \$376,303 | \$377,036 |

Lease Financing for Utility Improvements
Principal 7-15; Interest 7-15 & 1-15

Payments During Year

| YEAR ENDING | | | TOTAL |
|----------------------|-------------------------|------------------------|---------------------------|
| <u>30-Jun</u> | <u>PRINCIPAL</u> | <u>INTEREST</u> | <u>REQUIREMENT</u> |
| 2011 | 177,000 | 200,036 | 377,036 |
| 2012 | 184,000 | 192,425 | 376,425 |
| 2013 | 192,000 | 184,513 | 376,513 |
| 2014 | 200,000 | 176,257 | 376,257 |
| 2015 | 209,000 | 167,657 | 376,657 |
| 2016 | 218,000 | 158,670 | 376,670 |
| 2017 | 227,000 | 149,296 | 376,296 |
| 2018 | 237,000 | 139,535 | 376,535 |
| 2019 | 247,000 | 129,344 | 376,344 |
| 2020 | 258,000 | 118,723 | 376,723 |
| 2021 | 269,000 | 107,629 | 376,629 |
| 2022 | 280,000 | 96,062 | 376,062 |
| 2023 | 292,000 | 84,022 | 376,022 |
| 2024 | 305,000 | 71,466 | 376,466 |
| 2025 | 318,000 | 58,351 | 376,351 |
| 2026 | 332,000 | 44,677 | 376,677 |
| 2027 | 346,000 | 30,401 | 376,401 |
| 2028 | 361,000 | 15,523 | 376,523 |
| Total | \$4,652,000 | \$2,124,587 | \$6,776,587 |

Purpose: financing for capital improvements to the city's water and sewer systems.

Principal Amount: \$4,821,000

Date of Issue: June 2008

Collateral / Property Interest: Lyndhurst Water Tank, sewage pumping station, sewage pumps, wet well, and control system.

FY 2011 Adopted Budget - City of Fairfax, Virginia
Water Fund Expense Detail

| Account | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
|--|--------------------|--------------------|----------------------|--------------------|
| <u>Impoundment & Treatment (436110)</u> | | | | |
| 511105 Salaries - Full Time | \$797,889 | \$790,159 | \$880,000 | \$967,816 |
| 511115 Salaries - Overtime | 141,660 | 142,450 | 135,100 | 80,000 |
| 511125 Temporary Help | - | - | - | 10,000 |
| 511130 On Call Pay | 51,546 | 50,875 | 51,000 | 60,000 |
| 511135 Holiday Worked | 25,836 | 14,550 | 25,800 | 20,000 |
| 511160 Incentive Awards | - | - | - | - |
| 511165 Year End Audit Adj | (16,318) | - | - | - |
| 511180 Salary Reimbursement | - | - | - | - |
| 512110 Fringe Benefits | 365,198 | 322,811 | 372,900 | 423,600 |
| 530113 Contract Services | 220,585 | 175,000 | - | 160,000 |
| 530124 Dam Safety Recertification | - | 20,000 | 120,300 | - |
| 530125 Lab Testing Fees | 17,374 | 15,000 | 15,000 | 9,800 |
| 530350 Building Maintenance | 14,004 | 15,000 | 8,000 | 29,000 |
| 530351 Equipment Maintenance | 102,588 | 120,000 | 100,000 | 142,000 |
| 530815 Health Dept Program Fee | - | 20,000 | 20,000 | 20,000 |
| 550110 Utilities Expense | 741,552 | 900,000 | 640,000 | 726,000 |
| 550430 Equipment Rental | 12,049 | 10,000 | 10,000 | 11,000 |
| 550501 Travel & Training | 4,681 | 5,000 | 2,200 | 6,000 |
| 550820 Dues & Subscriptions | 950 | 1,000 | 1,000 | 1,800 |
| 560110 Office Supplies | (381) | 350 | 50 | 400 |
| 560351 Repair Parts | 17,158 | 35,000 | 25,000 | 40,000 |
| 560352 Fuels & Lubricants | - | 200 | 200 | 200 |
| 560359 Change in Inventory | (37,662) | - | - | - |
| 560420 Operating Supplies | 37,360 | 45,000 | 20,000 | 40,000 |
| 560421 Pipe & Accessories | 3,257 | 5,000 | 5,000 | - |
| 560422 Construction Material | 0 | 5,500 | 1,000 | 130,000 |
| 560430 Operating Material | 1,389 | 12,000 | 200 | - |
| 560435 Soil & Mulch | - | - | 50 | 300 |
| 560501 Chemicals - Other | - | 1,280 | - | 59,100 |
| 560551 Chlorine | 38,812 | 45,000 | 45,000 | 40,000 |
| 560552 Lime | 31,322 | 30,000 | 30,000 | 50,000 |
| 560553 Carbon | 40,320 | 25,000 | 25,000 | 44,000 |
| 560554 Fluoride | 34,893 | 28,000 | 28,000 | 52,000 |
| 560555 Caustic Soda | 183,646 | 150,000 | 193,500 | 200,000 |
| 560556 Corrosion Inhibitor | 44,447 | 20,000 | 20,000 | - |
| 560557 Ferric | 406,779 | 850,000 | 425,000 | 450,000 |
| 560559 Potassium Perm. | 16,111 | 10,000 | 10,000 | 85,000 |
| 580108 Other Mach & Equip Replace | 41,744 | 100,000 | 100,000 | 100,000 |
| 580208 New Other Mach & Equip | 46,022 | 250,000 | 250,000 | - |
| 580410 Utility Engineering | 79,238 | 50,000 | 50,000 | - |
| 580412 Goose Creek Raw Water Pump Station | 37,070 | 250,000 | - | 1,500,000 |
| 580414 Beaver Dam Facilities | 3,688 | - | - | - |
| 580444 SCADA | - | - | - | 200,000 |
| 580445 Chemical Facilities Upgrade | - | - | - | 3,000,000 |
| 580446 High Service Pump Station | - | - | - | 1,100,000 |
| Subtotal | \$3,504,807 | \$4,514,175 | \$3,609,300 | \$9,758,016 |

FY 2011 Adopted Budget - City of Fairfax, Virginia

Water Fund Expense Detail

| Account | | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
|---|-------------------------------|---------------------------|---------------------------|------------------------------|----------------------------|
| <u>Line Maintenance (436120)</u> | | | | | |
| 511105 | Salaries - Full Time | 390,058 | 439,650 | 467,900 | 467,900 |
| 511115 | Salaries - Overtime | 56,600 | 66,138 | 66,100 | 66,100 |
| 511125 | Temporary Help | - | - | - | - |
| 511130 | On Call Pay | 18,162 | 22,385 | 22,400 | 22,400 |
| 511135 | Holiday Worked | 4,463 | 1,526 | 1,500 | 1,500 |
| 511160 | Incentive Awards | 474 | - | - | - |
| 511165 | Year end Audit Adj | - | - | - | - |
| 511180 | Salary Reimbursement | (2,479) | - | - | - |
| 512110 | Fringe Benefits | 161,189 | 177,655 | 171,400 | 194,100 |
| 530113 | Contract Services | 55,095 | 55,000 | 55,000 | 82,000 |
| 530351 | Equipment Maintenance | 633 | 25,000 | 25,000 | 26,000 |
| 550110 | Utilities Expense | 5,084 | 5,500 | 5,500 | 5,500 |
| 550430 | Equipment Rental | 2,672 | 5,000 | 5,000 | 5,000 |
| 550501 | Travel & Training | 3,467 | 1,500 | 1,500 | 5,000 |
| 550731 | Employee Awards | - | - | - | 1,000 |
| 550806 | Other Services | 3,290 | 32,000 | 32,000 | 32,000 |
| 550820 | Dues & Subscriptions | - | - | - | - |
| 560110 | Office Supplies | 1,212 | 750 | 750 | 750 |
| 560120 | Small Equipment | 17,653 | 40,000 | 40,000 | 40,000 |
| 560420 | Operating Supplies | 12,642 | 16,000 | 16,000 | 28,000 |
| 560421 | Pipe & Accessories | 29,366 | 50,000 | 50,000 | 92,515 |
| 560422 | Construction Material | 35,048 | 35,000 | 35,000 | 47,238 |
| 560423 | Asphalt | 14,691 | 30,000 | 30,000 | 45,843 |
| 560424 | Concrete | 394 | 4,000 | 4,000 | 4,000 |
| 560430 | Operating Material | 5,732 | 20,000 | 20,000 | 20,000 |
| 580105 | Vehicle Replacement | - | 131,000 | 131,000 | 170,000 |
| 580108 | Other Mach & Equip Replace | - | 5,000 | - | - |
| 580208 | New Other Machine & Equipment | - | 1,000 | - | - |
| 580410 | Utility Engineering | 15,074 | 15,000 | - | - |
| 580422 | Asphalt Patching | 230,670 | 135,000 | 170,000 | 170,000 |
| 580423 | 24" Trans. Main Rehab. | - | - | - | 50,000 |
| 580424 | Water Main Replacement | 1,071,288 | - | - | 1,750,000 |
| 580426 | Lyndhurst Tank Maintenance | 155,286 | 150,000 | 150,000 | 240,000 |
| 580444 | SCADA | - | - | - | 100,000 |
| 580447 | Automated Meter Reading | - | - | - | 680,000 |
| 580448 | GIS | - | - | - | 50,000 |
| | Subtotal | \$2,287,764 | \$1,464,103 | \$1,500,050 | \$4,396,846 |

Water Fund Expense Detail

| Account | | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
|--|--------------------------------|--------------------|--------------------|----------------------|--------------------|
| <u>Administration (436130)</u> | | | | | |
| 511105 | Salaries - Full Time | 121,266 | 211,142 | 209,700 | 209,700 |
| 511115 | Salaries - Overtime | 373 | - | - | - |
| 511160 | Incentive Awards | - | - | - | 500 |
| 512110 | Fringe Benefits | 40,199 | 82,011 | 63,900 | 71,600 |
| 530113 | Contract Services | 12,192 | 15,000 | 15,000 | 15,000 |
| 530521 | Printing & Duplicating Expense | - | 1,000 | 1,000 | 1,000 |
| 530620 | Advertising | - | 600 | 600 | 600 |
| 540060 | Management Fee | 1,274,891 | 1,338,638 | 1,338,638 | 1,322,168 |
| 540102 | Motor Pool Charges | 192,609 | 184,750 | 184,750 | 188,445 |
| 550501 | Travel & Training | 907 | 500 | 500 | 4,000 |
| 550806 | Other Services | 29,112 | 27,000 | 27,000 | 27,000 |
| 550820 | Dues & Subscriptions | - | 150 | 150 | 600 |
| 560110 | Office Supplies | 1,766 | 4,000 | 4,000 | 4,000 |
| 560120 | Small Equipment | - | - | - | 1,800 |
| 580410 | Utility Engineering | - | - | - | 50,000 |
| Subtotal | | \$1,673,315 | \$1,864,791 | \$1,845,238 | \$1,896,413 |
| <u>Consumer Services (436140)</u> | | | | | |
| 511105 | Salaries - Full Time | 400,440 | 399,129 | 414,400 | 414,400 |
| 511115 | Salaries - Overtime | 56,696 | 40,700 | 45,000 | 35,000 |
| 511125 | Temporary Help | 13,228 | 8,274 | 10,000 | 10,000 |
| 511130 | On Call Pay | 16,738 | 14,245 | 16,000 | 16,000 |
| 511135 | Holiday Worked | 4,242 | 2,035 | 4,200 | 4,200 |
| 511160 | Incentive Awards | - | - | - | - |
| 512110 | Fringe Benefits | 161,212 | 160,019 | 160,800 | 175,800 |
| 530351 | Equipment Maintenance | 303 | 5,000 | 5,000 | 6,115 |
| 550430 | Equipment Rental | 2,017 | 4,000 | 4,000 | 4,000 |
| 550501 | Travel & Training | 126 | - | - | 1,500 |
| 550806 | Other Services | 1,689 | - | - | - |
| 560110 | Office Supplies | - | 1,500 | 1,500 | 1,000 |
| 560120 | Small Equipment | 746 | 1,500 | 1,500 | 1,500 |
| 560410 | New Water Meters & Parts | 71,210 | 75,000 | 75,000 | 97,500 |
| 560411 | Replacement Meters & Parts | 54,612 | 75,000 | 75,000 | 97,500 |
| 560420 | Operating Supplies | 2,838 | 12,000 | 12,000 | 12,000 |
| 560421 | Pipe & Accessories | 90 | 3,000 | 3,000 | 3,000 |
| 560430 | Operating Material | 511 | - | - | - |
| Subtotal | | \$786,698 | \$801,402 | \$827,400 | \$879,515 |

Water Fund Expense Detail

| Account | | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimated | FY 2011 Adopted |
|----------------------------------|-----------------|--------------------|--------------------|----------------------|---------------------|
| <u>Water Debt Service</u> | | | | | |
| 590105 | Principal | - | 169,000 | 169,000 | 177,000 |
| 590110 | Interest | 217,200 | 207,303 | 207,303 | 200,036 |
| | Subtotal | 217,200 | 376,303 | 376,303 | 377,036 |
| Total Water Fund | | \$8,469,785 | \$9,020,774 | \$8,158,291 | \$17,307,826 |

TRANSIT FUND

FY 2011 Adopted Budget - City of Fairfax, Virginia

**City of Fairfax, Virginia
FY 2011 Transit Fund
Budget Summary**

| | <u>FY 2009 Actual</u> | <u>FY 2010 Budget</u> | <u>FY 2010 Estimated</u> | <u>FY 2011 Adopted</u> |
|---|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Revenues | | | | |
| Local Revenues | | | | |
| CUE Bus Receipts | \$448,886 | \$664,000 | \$507,500 | \$562,500 |
| Advertising | 7,500 | 5,000 | 7,500 | 7,500 |
| Farewheels | 780 | 5,000 | 1,000 | 1,000 |
| Charter Services | 6,870 | 3,000 | 7,000 | 7,000 |
| Miscellaneous | 9,961 | 150,000 | 0 | 20,000 |
| Total Local Revenues | 473,997 | 827,000 | 523,000 | 598,000 |
| State and Federal Grants | | | | |
| GMU Bus Contribution | 382,458 | 393,975 | 393,975 | 542,794 |
| NVTC | 1,094,021 | 1,000,000 | 1,200,000 | 1,277,500 |
| City/GMU Directory | 0 | 0 | 0 | 0 |
| Bus Accessibility Grant | 0 | 0 | 0 | 0 |
| Total State & Federal Grants | 1,476,479 | 1,393,975 | 1,593,975 | 1,820,294 |
| General Fund Support | 1,020,000 | 620,538 | 776,153 | 425,682 |
| Total Revenues | \$2,970,476 | \$2,841,513 | \$2,893,128 | \$2,843,976 |
| Total Expenses | \$2,829,830 | \$2,841,513 | \$2,893,128 | \$2,843,976 |
| Cash Balance - June 30 | \$5,235 | \$9,987 | \$5,235 | \$5,235 |
| Total FTE | 30.5 | 30.4 | 30.5 | 30.5 |

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

BUDGET COMMENTS:

The CUE budget notes a minor increase .1% (\$2,463) for FY 2011. Increases to fringe benefits of \$105,100 were offset by a net reduction in salaries of \$113,100. No funds are included for a market adjustment or merit / step increases. Motor pool charges will increase by 2% (\$10,500). All remaining non-personnel line items remain level over FY 2010.

PROGRAM:

CUE is a citywide bus service developed to relieve traffic congestion and to provide transit services within the City and to George Mason University (GMU) and the Vienna/Fairfax-GMU Metrorail station. Effective April 1, 2010 the basic fare is \$1.45 and a discounted fare of \$1.35 with the use of a Smartrip card, which is the result of a 10 cent increase approved by the City Council on February 23, 2010.

The FY 2011 Adopted Budget notes an additional fare increase of \$.15 on July 1, 2010, which would then increase the basic fare from \$1.45 (per the April 1, 2010 adjustment) to \$1.60. This would also be consistent with the fare increase adopted by WMATA for July 1, 2010.

A fare of \$.75 is charged to elementary and intermediate students. Similarly a fare of \$.75 is charged to high school students, seniors and persons with disabilities with a valid ID. GMU students, faculty and staff ride for free, however the City receives compensation annually from GMU for its riders. The agreement between the City and GMU was renegotiated during the FY 2011 budget process with the result being an average revenue increase per fiscal year of roughly \$150,000. This also assumes a modest growth in ridership from all GMU users.

GOAL:

To provide the citizens of the City with effective transit service within the City and to the Vienna/Fairfax-GMU Metrorail station, and George Mason University. To meet the City's adopted goal of providing unsurpassed user-friendly, customer-focused business practices. To enhance quality of life measures and amenities with continued emphasis on recommendations of the Livability Task Force. To finalize and implement a more accelerated schedule for critical transportation projects involving state and federal funding. To continue emphasis on the reduction of the impact of increasing traffic through the City.

OBJECTIVES:

To provide convenient, frequent access to the Vienna-Fairfax/GMU Metrorail Station
To provide weekend service
To meet our contractual requirements with George Mason University
To meet all published schedules
To meet all regional and local Americans with Disabilities Act requirements

SERVICES AND PRODUCTS:

Public Transit service around City and to the Vienna/Fairfax/GMU Metro Station and George Mason University
Bus schedules and information

FY 2011 Adopted Budget - City of Fairfax, Virginia

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: CUE Bus

PERFORMANCE MEASURES:

| INDICATORS | FY 2008 Actual | FY 2009 Actual | FY 2010 Estimate | FY 2011 Projected |
|--|-------------------|-------------------|---------------------|----------------------|
| Output Measures | | | | |
| Authorized Fleet Size | 12 | 12 | 12 | 12 |
| Basic Fare | \$0.75 | \$1.35 | \$1.45 | \$1.60 |
| Fare box Receipts | 309,945 | 448,886 | 507,500 | 562,500 |
| General Fund Transfer / Subsidy | 627,814 | 1,020,000 | 776,153 | 425,682 |
| Operating Budget | 2,787,010 | 2,829,830 | 2,893,128 | \$2,843,976 |
| Total Ridership | 1,055,664 | 952,072 | 941,694 | 950,000 |
| Revenue Hours | 34,888 | 34,500 | 34,500 | 34,500 |
| Inquiries answered | 5,434 | 5,400 | 5,400 | 5,400 |
| CITY WHEELS Clients | 15 | 19 | 24 | 24 |
| Outcome Measures | | | | |
| On-time performance at Vienna Metro | 95% | 97% | 97% | 97% |
| Percent Change in Ridership | -6% | -10% | -1% | 1% |
| Efficiency Measures | | | | |
| General Fund Transfer as % of Operating Budget | 23% | 36% | 27% | 15% |
| Fare box Receipts as % of Operating Budget | 11% | 16% | 18% | 20% |
| Operating Cost Per Passenger | \$2.64 | \$2.97 | \$3.07 | \$2.99 |
| General Fund Transfer / Subsidy per Passenger | \$0.59 | \$1.07 | \$0.82 | \$0.45 |

Performance Measurement Results:

- The fare for CUE increased on April 1, 2010 from \$1.35 to \$1.45 to coincide with the March 1, 2010 increase by WMATA. In addition, a second fare increase is effective for July 1, 2010 from \$1.45 to \$1.60 to also coincide with the second fare increase adopted by WMATA.
- The General Fund Transfer / Subsidy per Passenger is projected to be \$.45 in FY 2011 which is a significant decrease from prior years. This is largely the result of revenues derived from the basic fare increase, additional funds provided from George Mason University as part of their annual subsidy toward their ridership, and increased state reimbursement for CUE operations.
- Ridership is projected to decrease by 1% in FY 2010 and is consistent with local trends in the region. FY 2011 ridership is expected to rebound slightly and be in line with FY 2009 levels.
- The number of revenue hours is also expected to remain constant. The City Wheels program is expected remain level with 24 clients in FY 2010 and FY 2011. This service provides a subsidy to City residents with disabilities and allows them to utilize taxi services as they are not able to board the CUE Bus.

FY 2011 Adopted Budget - City of Fairfax, Virginia

Cost Center 437110: CUE Bus

| Title | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Proposed</u> |
|----------------------|----------------------------------|----------------------------------|-------------------------------------|------------------------------------|
| Salaries | \$1,594,959 | \$1,711,749 | \$1,698,650 | \$1,598,650 |
| Fringe Benefits | 541,989 | 458,086 | 522,800 | 563,200 |
| Purchased Services | 46,525 | 65,500 | 65,500 | 65,500 |
| Internal Services | 547,500 | 522,378 | 522,378 | 532,826 |
| Other Charges | 67,317 | 59,800 | 59,800 | 59,800 |
| Supplies & Materials | 19,080 | 24,000 | 24,000 | 24,000 |
| Capital Outlay | 12,460 | 0 | 0 | 0 |
| Total | \$2,829,830 | \$2,841,513 | \$2,893,128 | \$2,843,976 |

| Personnel Classification | Grade | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Proposed</u> |
|-------------------------------------|--------------|----------------------------------|----------------------------------|-------------------------------------|------------------------------------|
| Transit Superintendent | 24 | 1.0 | 1.0 | 1.0 | 1.0 |
| Bus Driver Supervisor | 18 | 2.0 | 2.0 | 2.0 | 2.0 |
| Administrative Assistant | 11 | 0.5 | 0.375 | 0.5 | 0.5 |
| Bus Driver | 10 | 20.0 | 20.0 | 20.0 | 20.0 |
| Bus Driver (P/T) | 10 | 6.0 | 6.0 | 6.0 | 6.0 |
| Transit Technician | 8 | 1.0 | 1.0 | 1.0 | 1.0 |
| Total FTE | | 30.5 | 30.4 | 30.5 | 30.5 |

FUNCTION: Transportation
DEPARTMENT: Public Works
DIVISION OR ACTIVITY: Metro

BUDGET COMMENTS:

The City's Metro subsidy is equal to our share of total Metro expenditures less any state or federal funding that is paid through the Northern Virginia Transportation Commission (NVTC). The FY 2011 reimbursement request from NVTC is \$1.3 million. The estimated amount that will be paid to Metro from our NVTC funds is \$1.5 million.

5-YEAR BUDGET PROJECTION FOR THE CITY'S ACCOUNT
AT NORTHERN VIRGINIA TRANSPORTATION COMMISSION
(000's)

| <u>ITEM</u> | <u>FY 10</u> | <u>FY 11</u> | <u>FY 12</u> | <u>FY 13</u> | <u>FY 14</u> |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| BALANCE FORWARD | 1,500 | 1,500 | 1,300 | 1,400 | 1,500 |
| REVENUES | <u>2,600</u> | <u>2,600</u> | <u>2,600</u> | <u>2,600</u> | <u>2,600</u> |
| TOTAL | 4,100 | 4,100 | 3,900 | 4,000 | 4,100 |
| EXPENDITURES | | | | | |
| WMATA | 1,100 | 1,200 | 1,200 | 1,200 | 1,200 |
| METRO MATTERS | 300 | 300 | 300 | 300 | 300 |
| CUE BUS OPERATION | 1,200 | 1,300 | 1,000 | 1,000 | 1,000 |
| CUE BUS REPLACEMENT | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 2,600 | 2,800 | 2,500 | 2,500 | 2,500 |
| ENDING BALANCE | 1,500 | 1,300 | 1,400 | 1,500 | 1,600 |

FY 2011 Adopted Budget - City of Fairfax, Virginia
Transit Fund Expense Detail

| Account | Account Title | FY 2009 Actual | FY 2010 Budget | FY 2010 Estimate | FY 2011 Adopted |
|-----------------------|---------------------------|---------------------------|---------------------------|-----------------------------|----------------------------|
| 511105 | Salaries - Full Time | \$1,199,082 | \$1,240,002 | \$1,264,150 | 1,164,150 |
| 511110 | Salaries - Part Time | 189,515 | 228,544 | 209,100 | 209,100 |
| 511115 | Salaries - Overtime | 31,350 | 74,803 | 25,000 | 25,000 |
| 511125 | Temporary Help | 143,056 | 135,500 | 164,400 | 164,400 |
| 511135 | Holiday Worked | 35,887 | 32,900 | 36,000 | 36,000 |
| 511160 | Incentive Awards | 0 | 0 | 0 | 0 |
| 511165 | Year End Audit Adjustment | (3,239) | 0 | 0 | 0 |
| 511180 | Salary Reimbursement | (692) | 0 | 0 | 0 |
| 512110 | Fringe Benefits | 541,989 | 458,086 | 522,800 | 563,200 |
| 530113 | Contract Services | 17,984 | 30,000 | 30,000 | 30,000 |
| 530351 | Equipment Maintenance | 189 | 7,500 | 7,500 | 7,500 |
| 530438 | Fare Wheels | 4,008 | 5,000 | 5,000 | 5,000 |
| 530620 | Advertising | 24,344 | 23,000 | 23,000 | 23,000 |
| 540102 | Motor Pool Charges | 547,500 | 522,378 | 522,378 | 532,826 |
| 550110 | Utilities Expense | 570 | 500 | 500 | 500 |
| 550314 | Other Insurance | 50,000 | 50,000 | 50,000 | 50,000 |
| 550501 | Travel & Training | 3,667 | 5,300 | 5,300 | 5,300 |
| 550720 | Special Events | 893 | 0 | 0 | 0 |
| 550820 | Dues & Subscriptions | 12,187 | 4,000 | 4,000 | 4,000 |
| 560110 | Office Supplies | 737 | 1,000 | 1,000 | 1,000 |
| 560416 | Uniforms | 14,194 | 20,000 | 20,000 | 20,000 |
| 560420 | Operating Supplies | 4,149 | 3,000 | 3,000 | 3,000 |
| 580108 | Other Mach. & Equipment | 12,460 | 0 | 0 | 0 |
| Total Expenses | | \$2,829,830 | \$2,841,513 | \$2,893,128 | \$2,843,976 |

CAPITAL BUDGET

Education
General Government
Recreation and Community Appearance
Environment
Transportation

CAPITAL BUDGET

The City of Fairfax has a separate five-year plan for capital improvements. This plan (budget) can be requested from the Department of Finance (703) 385-7864 or email jlait@fairfaxva.gov. An overview of the capital improvement program is provided in the following pages. In addition, the five-year capital improvement summary and project sheets for FY 2010 are included in the Operating Budget for information purposes only. Please refer to the five-year capital plan document for project sheets relating to all projects and an analysis related to the Capital Budget.

INTRODUCTION

Purpose:

The Capital Improvement Program is a recommended schedule of public, physical improvements, including planning and engineering thereof, for the City of Fairfax for the next five years. The first year of the program represents the proposed capital budget for that fiscal year. The schedule is based on a series of priorities which take into consideration the need, desire, and importance of such improvements, their relation to other improvements and plans, and the City's current and anticipated financial capacity. The Capital Improvement Program is updated annually, at which time the schedule of projects will be re-evaluated, and another fiscal year and new projects may be added. Requests for projects are submitted annually by departments to the City Manager for review. Those projects which meet the approval of the City Manager are then part of the proposed budget which is presented to both the Planning Commission and the City Council.

For the purpose of this report, capital improvements are major projects undertaken by the City that are generally not recurring on a year-in, year-out basis and that fit within one or more of the following categories:

1. All projects requiring debt obligation or borrowing.
2. Purchase of land.
3. Purchase of major equipment and vehicles valued in excess of \$25,000 with a life expectancy of five years or more.
4. Construction of new buildings or facilities, including engineering, design, and other preconstruction costs, with an estimated cost in excess of \$25,000.
5. Major building improvements or additions that are not routine expenses and that substantially enhance the value of a structure and are greater than \$25,000.
6. Major equipment or furnishings required to furnish new buildings or other projects.
7. Major parks development projects totaling more than \$25,000 over the five years covered by the plan.
8. Ongoing improvement projects to the City greater than \$25,000.

Advantages:

The principal advantage of capital improvement programming is that it makes the City come to grips with the problem of balancing needed or desired physical improvements with available funding, thereby receiving the optimum benefits for the available public revenue. This provides for a responsible fiscal policy on the part of the City. Other advantages are:

1. It provides an opportunity for the City Council to review overall City needs and rationally assign priorities and establish policy;
2. It allows for a stabilization of the tax rate over a period of time and makes it possible for the City Council to see how a particular capital project under review fits into the total pattern of projects over the next five years;
3. It allows for coordination of various City improvements and makes each department aware of all other improvements so that informed decisions can be made and joint programs initiated;
4. It enables private businesses and all citizens to have some assurance as to when certain public improvements will be undertaken so that they, in turn, may make sounder judgments concerning their own construction programs;
5. It enables the City to take better advantage of federal and state grant-in-aid programs, thereby allowing the City to receive greater amounts of aid for its given investment;
6. It calls attention to the deficiencies of the City and stimulates action to correct them; and
7. It allows a more balanced development since impartial treatment can be given to all sections of the City and concentration, or over emphasis, on any single project to the exclusion of others may be avoided.

These and other advantages make the Capital Improvement Program a practical necessity for the City, even though it involves painful decisions to postpone many worthwhile improvement projects due to financial limitations.

Usefulness and Procedures:

Once this Capital Improvement Program is adopted by the City Council, it must be taken seriously as a capital budget for capital improvements to be appropriated for the upcoming fiscal year. While unforeseen emergency capital improvements may be necessary and circumstances of recommended projects may change, the approved program should not be modified without serious consideration of the City Council. Only in this way will a workable and useful capital improvement program be possible for the City.

Summary

| Funding Summary | Funding Source | FY 2010 Adopted | FY 2011 Adopted | FY 2012 Proposed | FY 2013 Proposed | FY 2014 Proposed | FY 2015 Proposed | FY 11 to 15 Total |
|--|----------------|--------------------|---------------------|---------------------|---------------------|---------------------|--------------------|---------------------|
| General Fund | | | | | | | | |
| Schools | General | | \$72,600 | \$414,100 | \$616,100 | \$454,500 | | \$1,557,300 |
| General Government | General | 865,000 | 203,000 | 3,926,000 | 2,467,000 | 2,275,500 | 1,965,000 | 10,836,500 |
| Recreation / Comm. Appearance | General | 90,000 | 115,000 | 2,908,000 | 1,230,000 | 1,802,000 | 1,462,000 | 7,517,000 |
| Environment | General | 75,000 | | | | | | |
| Transportation | General | 1,160,000 | 1,311,000 | 2,678,000 | 2,056,000 | 1,801,000 | 1,801,000 | 9,647,000 |
| General Fund Subtotal | | \$2,190,000 | \$1,701,600 | \$9,926,100 | \$6,369,100 | \$6,333,000 | \$5,228,000 | \$29,557,800 |
| Other Funds | | | | | | | | |
| Water Fund | Water | \$881,000 | \$8,940,000 | \$2,470,000 | \$9,030,000 | \$1,570,000 | \$1,390,000 | \$23,400,000 |
| Sewer Fund | Sewer | 747,000 | 660,000 | 480,000 | 630,000 | 540,000 | 250,000 | 2,560,000 |
| Stormwater Fund | Storm | 10,000 | 300,000 | 767,400 | 238,400 | 99,400 | 100,400 | 1,505,600 |
| State / Federal Funds | S / F | 1,291,000 | 2,120,000 | 750,000 | 4,925,000 | 4,000,000 | | 11,795,000 |
| Cable Capital Grant | Cable | 550,000 | 100,000 | 100,000 | 100,000 | 340,000 | 160,000 | 800,000 |
| Other Funds Subtotal | | \$3,479,000 | \$12,120,000 | \$4,567,400 | \$14,923,400 | \$6,549,400 | \$1,900,400 | \$40,060,600 |
| Total Capital Improvement Program | | \$5,669,000 | \$13,821,600 | \$14,493,500 | \$21,292,500 | \$12,882,400 | \$7,128,400 | \$69,618,400 |

Schools

| Schools | Funding Source | FY 2010 Adopted | FY 2011 Adopted | FY 2012 Proposed | FY 2013 Proposed | FY 2014 Proposed | FY 2015 Proposed | FY 11 to 15 Total |
|---------------------------|-----------------------|------------------------|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|
| Elementary Schools HVAC | General | | 36,000 | | 610,000 | | | 646,000 |
| Roof Repair | General | | | | | 450,000 | | 450,000 |
| Paving Repairs | General | | 30,000 | 410,000 | | | | 440,000 |
| Contingency | General | | 6,600 | 4,100 | 6,100 | 4,500 | | 21,300 |
| Schools Total | | 0 | 72,600 | 414,100 | 616,100 | 454,500 | 0 | 1,557,300 |
| General Fund Share | | 0 | 72,600 | 414,100 | 616,100 | 454,500 | 0 | 1,557,300 |

General Government

| General Government | Funding Source | FY 2010 Adopted | FY 2011 Adopted | FY 2012 Proposed | FY 2013 Proposed | FY 2014 Proposed | FY 2015 Proposed | FY 11 to 15 Total |
|---|----------------|------------------|-----------------|------------------|------------------|------------------|------------------|-------------------|
| Building Maintenance | | | | | | | | |
| Green Acres School Maintenance | General | | | 44,000 | | 110,000 | 450,000 | 604,000 |
| Westmore School | General | | | 135,000 | | | | 135,000 |
| City Property Yard Maintenance | General | | | 50,000 | 62,000 | | | 112,000 |
| Old Town Hall Maintenance | General | | | 15,000 | 20,000 | | | 35,000 |
| School Bus Parking Lot Construction | General | 175,000 | | | | | | |
| Cemetery Building Improvements | General | | | 75,000 | | | | 75,000 |
| Veterans Amphitheater Renovations | General | | | 50,000 | | | | 50,000 |
| General | | | | | | | | |
| Cable TV Equipment | Cable | 550,000 | 100,000 | 100,000 | 100,000 | 340,000 | 160,000 | 800,000 |
| Northern Virginia Community College | General | 24,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 150,000 |
| Vehicle & Equipment Replacement | General | 470,000 | 135,000 | 2,666,000 | 1,790,000 | 1,660,000 | 1,240,000 | 7,491,000 |
| Fleet Consultant | | | | 55,000 | 25,000 | | | 80,000 |
| Historic Resources | | | | | | | | |
| Sisson House Maintenance | General | | | 60,000 | | | | 60,000 |
| Fire | | | | | | | | |
| Optical Sensors for Traffic Lights | General | | | 56,000 | | | | 56,000 |
| Drafting Tank - Fire Department | General | | | 60,000 | | | | 60,000 |
| Hazmat Training Prop - Fire Department | General | | | | 50,000 | | | 50,000 |
| Fire Training Center - Infrastructure | General | | | 134,000 | | | | 134,000 |
| Fire Station 33 Maintenance | General | | | | 10,000 | | | 10,000 |
| Fire Station 3 Maintenance | General | | | | 104,000 | 102,500 | | 206,500 |
| Self Contained Breathing Apparatus (SCBA) | General | | | 160,000 | 63,000 | | | 223,000 |
| Propane Simulator | General | | | | | 109,000 | | 109,000 |
| Police | | | | | | | | |
| Police Information Technology | General | 20,000 | 38,000 | 40,000 | 40,000 | 40,000 | 40,000 | 198,000 |
| Police Vehicle Replacement | General | 176,000 | | 296,000 | 213,000 | 179,000 | 205,000 | 893,000 |
| Electronic Summonses | General | | | | 60,000 | 45,000 | | 105,000 |
| General Government Total | | 1,415,000 | 303,000 | 4,026,000 | 2,567,000 | 2,615,500 | 2,125,000 | 11,636,500 |
| General Fund Share | | 865,000 | 203,000 | 3,926,000 | 2,467,000 | 2,275,500 | 1,965,000 | 10,836,500 |

Bolded items represent new CIP projects

FY 2011 Adopted Budget - City of Fairfax, Virginia

Parks

| Recreation / Community Appearance | Funding Source | FY 2010 Adopted | FY 2011 Adopted | FY 2012 Proposed | FY 2013 Proposed | FY 2014 Proposed | FY 2015 Proposed | FY 11 to 15 Total |
|---|-----------------------|------------------------|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|--------------------------|
| Annual | | | | | | | | |
| Northern Virginia Regional Park Authority | General | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 300,000 |
| Planting & Beautification | General | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 150,000 |
| Stub Street Improvements | General | | | 55,000 | 25,000 | | | 80,000 |
| Planning | | | | | | | | |
| Strategic Master Plan | General | | | 50,000 | | | | 50,000 |
| Green Acres Needs Assessment | General | | | 40,000 | | | | 40,000 |
| General | | | | | | | | |
| Ashby Road Pavilion & Picnic Area | General | | | 30,000 | | | | 30,000 |
| Van Dyck Park - Sprayground | General | | | 200,000 | | | | 200,000 |
| Sign Replacement & Entrance Beautification | General | | | 30,000 | 15,000 | 15,000 | 15,000 | 75,000 |
| Van Dyck Park - Fitness Trail Replacement | General | | | 55,000 | | | | 55,000 |
| Van Dyck Park - Air Park Structure | General | | | | | 750,000 | | 750,000 |
| Bus for Seniors | General | | | 100,000 | | | | 100,000 |
| Community Garden | General | | | 20,000 | | | | 20,000 |
| Van Dyck Park Skate Park | General | | | 350,000 | | | | 350,000 |
| Senior Center Fitness Room Equipment | General | | | 65,000 | | | | 65,000 |
| Ballfield Improvements | | | | | | | 20,000 | 20,000 |
| Dale Lestina Entry Improvements - Plant. Pkwy. | | | | | | 40,000 | | 40,000 |
| Future Fitness Trail Development | | | | | | 55,000 | | 55,000 |
| Synthetic Turf - Lanier Middle School | | | | | | | 1,000,000 | 1,000,000 |
| Basketball Courts | | | | | | | | |
| Basketball Court Resurfacing and Construction | General | | | 30,000 | 30,000 | 30,000 | 30,000 | 120,000 |
| Bridges | | | | | | | | |
| Annual Bridge Replacement | General | | | | 60,000 | 62,000 | 62,000 | 184,000 |
| Van Dyck Park / University Drive | General | | | 60,000 | | | | 60,000 |
| Drainage | | | | | | | | |
| Drainage Project - Pat Rodio Park | General | | | 200,000 | | | | 200,000 |
| Equipment | | | | | | | | |
| Large Area Mower | | | 25,000 | 20,000 | 20,000 | 20,000 | 15,000 | 100,000 |
| Bleacher Trailer | | | | | 65,000 | | | 65,000 |
| Fencing / Backstops | | | | | | | | |
| Fencing Replacement - Thaiss Park | General | | | | 75,000 | | | 75,000 |
| Fencing Replacement - Providence Elementary | General | | | 75,000 | | | | 75,000 |
| General Replacement - Fencing & Backstop | General | | | 30,000 | 30,000 | 30,000 | 30,000 | 120,000 |
| Fencing Replacement - Van Dyck Park | | | | 30,000 | | | | 30,000 |
| Irrigation | | | | | | | | |
| Providence School Field Irrigation | General | | | 65,000 | | | | 65,000 |
| Lighting | | | | | | | | |
| Providence School Field Lighting Replacement | General | | | | 100,000 | | | 100,000 |

Bolded items represent new CIP items

FY 2011 Adopted Budget - City of Fairfax, Virginia

Parks (continued)

| Recreation / Community Appearance | Funding Source | FY 2010 Adopted | FY 2011 Adopted | FY 2012 Proposed | FY 2013 Proposed | FY 2014 Proposed | FY 2015 Proposed | FY 11 to 15 Total |
|---|-------------------|-----------------|-----------------|------------------|------------------|------------------|------------------|-------------------|
| Van Dyck Park - Lights for Volleyball Courts | General | | | | | 75,000 | | 75,000 |
| Van Dyck Park - Lights for Basketball Court | General | | | | | 45,000 | | 45,000 |
| Van Dyck Park - Tennis Court Lighting Replacement | | | | | | 80,000 | | 80,000 |
| Green Acres Park Lighting | | | | | 50,000 | | | 50,000 |
| Pavilion / Shelters | | | | | | | | |
| Van Dyck Park - Replacement of Lower Pavilion | General | | | 60,000 | | | | 60,000 |
| Ratcliffe Park - Replace Pavilion | General | | | 60,000 | | | | 60,000 |
| General Pavilion Replacement | General | | | | 60,000 | 60,000 | 60,000 | 180,000 |
| Providence Elementary Shed | General / LL | | | 200,000 | | | | 200,000 |
| Green Acres Pavilion | General | | | | 100,000 | | | 100,000 |
| Paving and Parking Lots | | | | | | | | |
| Kutner Park - Resurfacing of Lots | General | | | 45,000 | | | | 45,000 |
| Providence Elementary School - Asphalt Common Areas | General | | | 50,000 | | | | 50,000 |
| Thaiss Park Common Areas Asphalt | General | | | | 20,000 | | | 20,000 |
| Green Acres Paving of Gravel Lot | | | | | 125,000 | | | 125,000 |
| Playgrounds | | | | | | | | |
| Kutner Park - Playground Equipment Replacement | General | | | 50,000 | | | | 50,000 |
| Ranger Road Park - Playground Replacement | General | | | | 120,000 | | | 120,000 |
| Parks Playground Equipment Replacement | General | | | | | 100,000 | 100,000 | 200,000 |
| Draper Drive Park - Playground Replacement | General | | | 80,000 | | | | 80,000 |
| Tennis Courts | | | | | | | | |
| Kutner Park - Tennis Court Resurfacing | General | | | | 45,000 | | | 45,000 |
| Westmore Park - Tennis Court Resurfacing | General | | | 40,000 | | | | 40,000 |
| Van Dyck Park - Tennis Court Resurfacing | General | | | 78,000 | | | | 78,000 |
| General Tennis Court Resurfacing | General | | | | | 40,000 | 40,000 | 80,000 |
| Trails | | | | | | | | |
| Bike Trail - Wilcoxson to Chainbridge Road | General | | | | 200,000 | | | 200,000 |
| Dale Lestina Park Trail Extension | General | | | | | 20,000 | | 20,000 |
| Thaiss Park Trail Crossing & Trail Extension | Gen/Grants | | | 500,000 | | | | 500,000 |
| Future Trail Development | General | | | | | 40,000 | | 40,000 |
| Restrooms | | | | | | | | |
| Draper Drive Park - Restroom Facility | General | | | 150,000 | | | | 150,000 |
| Van Dyck Park - Restroom Facility | | | | | | 250,000 | | 250,000 |
| Recreation / Community Appearance Total | | 90,000 | 115,000 | 2,908,000 | 1,230,000 | 1,802,000 | 1,462,000 | 7,517,000 |
| General Fund Share | | 90,000 | 115,000 | 2,908,000 | 1,230,000 | 1,802,000 | 1,462,000 | 7,517,000 |

Bolded items represent new CIP projects

Environment

| Environment | Funding Source | FY 2010 Adopted | FY 2011 Adopted | FY 2012 Proposed | FY 2013 Proposed | FY 2014 Proposed | FY 2015 Proposed | FY 11 to 15 Total |
|---|----------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| General | | | | | | | | |
| Storm Drainage Maintenance | General | 25,000 | | | | | | |
| Storm Sewer Lining | General | 50,000 | | | | | | |
| Subtotal General | | \$ 75,000 | \$ - | \$ - | \$ - | \$ - | \$ - | |
| Stormwater | | | | | | | | |
| Stormwater Management Initiatives | Storm | 10,000 | 26,000 | 27,400 | 28,400 | 29,400 | 30,400 | 141,600 |
| Replace Galvanized Storm Drainage Systems | Storm | | 29,000 | 30,000 | 30,000 | | | 89,000 |
| Stormwater Drainage Rehabilitation | Storm | | | 35,000 | | | | 35,000 |
| Storm Drainage Maintenance | Storm | | 70,000 | 70,000 | 70,000 | 70,000 | 70,000 | 350,000 |
| Neighborhood Drainage Projects | Storm | | 100,000 | 125,000 | 90,000 | | | 315,000 |
| Storm Sewer Lining | Storm | | 25,000 | 30,000 | 20,000 | | | 75,000 |
| Storm Sewer Replacement - Univ. Drive | Storm | | 50,000 | 250,000 | | | | 300,000 |
| Burke Station Road Improvements | Storm | | | 200,000 | | | | 200,000 |
| Subtotal Stormwater | | \$ 10,000 | \$ 300,000 | \$ 767,400 | \$ 238,400 | \$ 99,400 | \$ 100,400 | \$ 1,505,600 |
| Sewer | | | | | | | | |
| Supervisory Control and Data Acquisition | Sewer | | | | 100,000 | | | 100,000 |
| Sewage Pumping Station Repair and Replacement | Sewer | | 200,000 | 100,000 | 100,000 | | 100,000 | 500,000 |
| Sanitary Sewer Lining | Sewer | 315,000 | 250,000 | 250,000 | 250,000 | 250,000 | | 1,000,000 |
| Sewer Creek Crossing Rehabilitation | Sewer | | 30,000 | 30,000 | 30,000 | | | 60,000 |
| Sewer Manhole Rehabilitation | Sewer | 32,000 | 30,000 | 30,000 | 30,000 | 40,000 | | 130,000 |
| Sewer Trunk Line Rehabilitation | Sewer | 100,000 | 100,000 | 100,000 | | 200,000 | | 400,000 |
| Geographic Information Systems | Sewer | | | | | 50,000 | 50,000 | 100,000 |
| Sanitary Sewer Metering Vault Rehab. | Sewer | 300,000 | | | | | | |
| Sewer Vehicle Replacement | Sewer | | 50,000 | | 120,000 | | | 170,000 |
| Collection System Repair and Replacement | Sewer | | | | | | 100,000 | 100,000 |
| Subtotal Sewer | | \$ 747,000 | \$ 660,000 | \$ 480,000 | \$ 630,000 | \$ 540,000 | \$ 250,000 | \$ 2,460,000 |

Environment (continued)

| Environment | Funding Source | FY 2010 Adopted | FY 2011 Adopted | FY 2012 Proposed | FY 2013 Proposed | FY 2014 Proposed | FY 2015 Proposed | FY 11 to 15 Total |
|---|----------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| Water | | | | | | | | |
| Beaverdam Creek Dam | Water | | | | 150,000 | | | 150,000 |
| Goose Creek Reservoir and Dam | Water | | | | 350,000 | 250,000 | | 600,000 |
| Beaverdam Creek Raw Water Pumping Station | Water | | | | | 100,000 | | 100,000 |
| Goose Creek Raw Water Pumping Station | Water | 250,000 | 1,500,000 | | 5,600,000 | | | 7,100,000 |
| High Service Pumping Station | Water | | 1,100,000 | | | | | 1,100,000 |
| Chemical Facilities Upgrade | Water | | 3,000,000 | 1,000,000 | 200,000 | | | 4,200,000 |
| Residuals Management - Dewatering System | Water | | | 200,000 | | | | 200,000 |
| Supervisory Control and Data Acquisition | Water | | 200,000 | | 100,000 | | | 300,000 |
| Impoundment and Treatment - Vehicle Replacement | Water | 131,000 | | | 190,000 | | | 190,000 |
| Impoundment and Treatment - Equip Replacement | Water | 100,000 | 100,000 | | 300,000 | | 200,000 | 600,000 |
| Water Storage Repair and Replacement | Water | 150,000 | 240,000 | 160,000 | 270,000 | 170,000 | 180,000 | 1,020,000 |
| Automated Meter Reading | Water | | 680,000 | 680,000 | 680,000 | 680,000 | 680,000 | 3,400,000 |
| Supervisory Control and Data Acquisition | Water | | 100,000 | | | | | 100,000 |
| Geographic Information Systems | Water | | 50,000 | 50,000 | 200,000 | | | 300,000 |
| Transmission Main Repair and Replacement | Water | | 50,000 | 100,000 | 350,000 | | | 500,000 |
| Distribution System Vehicle Replacement | Water | | 170,000 | 100,000 | 30,000 | 70,000 | 170,000 | 540,000 |
| Distribution System Repair and Replacement | Water | 250,000 | 1,750,000 | 180,000 | 610,000 | 300,000 | 160,000 | 3,000,000 |
| Subtotal Water | | \$ 881,000 | \$8,940,000 | \$2,470,000 | \$9,030,000 | \$1,570,000 | \$1,390,000 | \$23,400,000 |
| | | | | | | | | |
| Total Environment | | \$1,713,000 | \$9,900,000 | \$3,717,400 | \$9,898,400 | \$2,209,400 | \$1,740,400 | \$27,465,600 |
| General Fund Share | | \$75,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Bolded items represent new CIP projects

Transportation

| Transportation | Funding Source | FY 2010 Adopted | FY 2011 Proposed | FY 2012 Proposed | FY 2013 Proposed | FY 2014 Proposed | FY 2015 Proposed | FY 11 to 15 Total |
|--|----------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Road Maintenance | | | | | | | | |
| Brick Sidewalk Maintenance | General | 90,000 | 80,000 | 80,000 | 80,000 | 80,000 | 80,000 | 400,000 |
| Curb, Gutter, and Sidewalk Maintenance | General | 160,000 | 160,000 | 320,000 | 320,000 | 320,000 | 320,000 | 1,440,000 |
| Street Repaving Program | General | 800,000 | 1,000,000 | 1,200,000 | 1,200,000 | 1,200,000 | 1,200,000 | 5,800,000 |
| Brick Crosswalk Rehabilitation | General | | | | | 45,000 | 45,000 | 90,000 |
| Downtown Crosswalk Rehabilitation | General | 20,000 | 22,000 | 26,000 | 26,000 | 26,000 | 26,000 | 126,000 |
| Projects | | | | | | | | |
| Sidewalk, Curb & Gutter - Railroad Avenue | General | | | 270,000 | | | | 270,000 |
| Route 29 Spot Improvements | S / F | 350,000 | | 750,000 | 4,125,000 | | | 4,875,000 |
| Chain Bridge Road - Bridge Replacement | S / F | 200,000 | | | | | | |
| Fairfax Boulevard - Drainage Improvements | S / F | 741,000 | 2,000,000 | | 800,000 | | | 3,541,000 |
| Scott Drive Drainage Improvements | General | | | 105,000 | | | | 105,000 |
| Bridge Replacement | General | | | 25,000 | 25,000 | 25,000 | | 75,000 |
| Plantation Parkway & Stafford Drive - Guardrail | General | | | 45,000 | | | | 45,000 |
| Chain Bridge Road - Sidewalk | General | | | 60,000 | | | | 60,000 |
| University Drive - Sidewalk | General | | | 30,000 | 120,000 | | | 150,000 |
| Farifax Boulevard - Sidewalk Improvements | General | | | 25,000 | 100,000 | | | 125,000 |
| Roberts Road Sidewalk | General | | | 25,000 | | | | 25,000 |
| McLean Avenue Drainage Improvements | General | | | 100,000 | | | | 100,000 |
| Street Lights & Traffic Signal Maintenance | | | | | | | | |
| Street Lights | General | 25,000 | | 50,000 | 80,000 | | | 130,000 |
| Video Detector Systems | General | 30,000 | 20,000 | 70,000 | 20,000 | 20,000 | 45,000 | 175,000 |
| Refurbish Existing Traffic Signals | General | 35,000 | | 35,000 | 35,000 | 35,000 | 35,000 | 140,000 |
| Monitoring Cameras | S / F | | 120,000 | | | | | 120,000 |
| Fiber Optic Splicing Equipment | General | | | 27,000 | | | | 27,000 |
| Vehicles & Equipment | | | | | | | | |
| Emergency Power Battery Backup System | General | | | 50,000 | 50,000 | 50,000 | 50,000 | 200,000 |
| CUE Buses | S / F | | | | | 4,000,000 | | 4,000,000 |
| Sidewalk & Gutter Cleaning Machine | General | | | 80,000 | | | | 80,000 |
| Deicing System | General | | 29,000 | | | | | 29,000 |
| Safety & Utility Trailer | General | | | 30,000 | | | | 30,000 |
| Air Compressor | General | | | 25,000 | | | | 25,000 |
| Total Transportation | | 2,451,000 | 3,431,000 | 3,428,000 | 6,981,000 | 5,801,000 | 1,801,000 | 21,442,000 |
| General Fund Share | | 1,160,000 | 1,311,000 | 2,678,000 | 2,056,000 | 1,801,000 | 1,801,000 | 9,647,000 |

Bolded items represent new CIP projects

| PROJECT INFORMATION | | | | | |
|--|-------------------------------|-------------------------------------|--------------------------|--------------------------|--|
| Project Name: | | HVAC - ELEMENTARY SCHOOLS | | | |
| Comprehensive Plan Element | | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: | | Picture: | | | |
| <p>This project is for replacement of AC and/or heating unit switches as needed. The replacement cycle is for Daniels Run and Providence elementary schools.</p> | | | | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted 2010 | | | | | |
| 2011 | \$36,000.00 | | | | |
| 2012 | | | | | |
| 2013 | \$610,000.00 | | | | |
| 2014 | | | | | |
| 2015 | | | | | |
| Total | \$646,000.00 | | | | |
| >2016 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| General Fund | | \$0.00 | 0 | \$0.00 | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input checked="" type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |
| User/Coordinating Departments: | | SCHOOLS | | | |

| PROJECT INFORMATION | | | | |
|---|-------------------------------|--|-------------------------------------|------------------------|
| Project Name: PAVING & CONCRETE REPAIRS - ELEMENTARY SCHOOLS | | | | |
| Comprehensive Plan Element | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: This is to repair parking and concrete areas at Daniels Run and Providence elementary schools. | | Picture: <div style="height: 300px; border: 1px solid black;"></div> | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | | | | |
| 2011 | \$30,000.00 | | | |
| 2012 | \$410,000.00 | | | |
| 2013 | | | | |
| 2014 | | | | |
| 2015 | | | | |
| Total | \$440,000.00 | | | |
| >2016 | | | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| General Fund | \$0.00 | 0 | \$0.00 | |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments SCHOOLS | | | | |


| PROJECT INFORMATION | | | | |
|---|--------------------------------------|--|-------------------------------------|-------------------------------|
| Project Name: SCHOOL CAPITAL CONTINGENCY | | | | |
| Comprehensive Plan Element | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: This account is a contingency fund for all school projects. Through our recent renovation experiences, it has become clear that it is necessary to increase this contingency fund to 10%. With the present economy, material and labor costs are rising quickly, and Fairfax County Public Schools has advised the City School Board to increase contingency reserves to at least 10%. | | Picture: <div style="height: 300px; border: 1px solid black;"></div> | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010-11 | \$0.00 | | | |
| 2011-12 | \$6,600.00 | | | |
| 2012-13 | \$4,100.00 | | | |
| 2013-14 | \$6,100.00 | | | |
| 2014-15 | \$4,500.00 | | | |
| 2015-16 | \$0.00 | | | |
| Total | \$21,300.00 | | | |
| >2016 | | | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| General Fund | \$0.00 | 0 | \$0.00 | |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: SCHOOL BOARD | | | | |

| PROJECT INFORMATION | | | | |
|---|--------------------------------------|--|---------------------------------|-------------------------------|
| Project Name: CABLE TV EQUIPMENT | | | | |
| Comprehensive Plan Element | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: As part of the franchise agreements with Cox Communications and Verizon, the City will receive approximately \$160,000 annually in the form of grant monies for the purchase of cable-related equipment and facilities. In the current year, funds are being used to upgrade the existing analog mobile studio to a digital High Definition system. Future funds will be used to upgrade existing editing equipment; to upgrade City Hall Control Room, Council Chambers and meeting room to High Definition; to enhance the remote PEG sites (Old Town Hall and 4 City schools); to upgrade ENG equipment and to provide an additional editing station. These funds may also be used to repair or replace any essential equipment that goes down. | | Picture: <div style="height: 200px; border: 1px solid black;"></div> | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | \$550,000.00 | Upgrade mobile studio to High Definition infrastructure with High Definition Cameras | | |
| 2011 | \$100,000.00 | Upgrade Editing Statio, replacement of essential equipment | | |
| 2012 | \$100,000.00 | Enhancements to remote PEG sites, adding new PEG sites | | |
| 2013 | \$100,000.00 | New ENG equipment | | |
| 2014 | \$340,000.00 | Upgrade City Hall Control Room to High Definition | | |
| 2015 | \$160,000.00 | Add Editing Station | | |
| Total | \$800,000.00 | | | |
| >2016 | \$360,000.00 | | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| Cable Capital Grant Fund | \$0.00 | 0 | \$0.00 | |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Community Relations / Cable TV | | | | |


| PROJECT INFORMATION | | | | |
|--|--------------------------------------|--|---------------------------------|-------------------------------|
| Project Name: NORTHERN VIRGINIA COMMUNITY COLLEGE | | | | |
| Comprehensive Plan Element | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: This project provides for the City's share of capital expenditures for Northern Virginia Community College. | | Picture: <div style="height: 300px; border: 1px solid black;"></div> | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | \$24,000 | | | |
| 2011 | \$30,000 | | | |
| 2012 | \$30,000 | | | |
| 2013 | \$30,000 | | | |
| 2014 | \$30,000 | | | |
| 2015 | \$30,000 | | | |
| Total | \$150,000 | | | |
| >2016 | | | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| General Fund | \$0 | 0 | \$0 | |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input checked="" type="checkbox"/> | Other: NVCC | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Finance | | | | |


| PROJECT INFORMATION | | | | |
|--|--------------------------------------|---|-------------------------------------|-------------------------------|
| Project Name: VEHICLE AND EQUIPMENT REPLACEMENT | | | | |
| Comprehensive Plan Element | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: This project provides for the replacement of city vehicles and equipment that are worn and require extensive maintenance. This project also ensures safe equipment is provided to conduct city operations. Replacement vehicles/equipment will meet new EPA emissions regulations. The city has 280 vehicles and major pieces of equipment, with a replacement value of \$19,513,000. Of this total, this account funds the replacement of equipment with a value of \$10,538,000. Vehicles and equipment are replaced every 5 to 30 years, depending on type, use, condition, parts, availability and department requirements. \$120,000 is allocated to replace snow plows and spreaders. \$360,000 will be used to begin a lease option program for City vehicle replacement. Staff is coordinating vehicle participation in this program. | | Picture: <div style="height: 150px;"></div> | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | \$470,000 | Vehicle and equipment replacement | | |
| 2011 | \$135,000 | Vehicle and equipment replacement | | |
| 2012 | 2,666,000 | Vehicle and equipment replacement | | |
| 2013 | 1,790,000 | Vehicle and equipment replacement | | |
| 2014 | 1,660,000 | Vehicle and equipment replacement | | |
| 2015 | 1,240,000 | Vehicle and equipment replacement | | |
| Total | \$7,491,000 | | | |
| >2016 | | | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| General Fund | \$0 | 0 | \$0 | |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Operations | | | | |


| REQUEST FOR EQUIPMENT PURCHASE OR RENTAL | | | | | |
|--|-------------------------------------|---|-------------------|-------------------------------------|---------------|
| Project Name: VEHICLE AND EQUIPMENT REPLACEMENT | | | | | |
| For Fiscal Year: 2011 | | Cost | | | |
| Form of Acquisition | | | Per Unit | Total | |
| <input checked="" type="checkbox"/> | Purchase | Total Estimate Cost | see below | \$135,000 | |
| <input type="checkbox"/> | Rental | Plus, Installation or Other Charge | | \$0 | |
| | | Less, Trade-in or Other Discount | | \$0 | |
| 18 | # of Units Requested | Net Cost or Rental | | \$135,000 | |
| Purpose of Expenditure: Scheduled replacement; present equipment obsolete; replace worn-out equipment; reduce personnel time; expand service; new operation; increase safety. | | | | | |
| Replaced Item(s) | | | | | |
| Item | Make | Age | Prior Years | | |
| | | | Maintenance Costs | Downtime Hrs | Purchase Cost |
| Vehicle Leasing Program | | | | | 135,000 |
| | | | | | |
| | | | | | |
| TOTAL | | | | | \$135,000 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Recommended Disposition of Replaced Items | | | | | |
| <input type="checkbox"/> | Possible Use by Other Depts. | <input type="checkbox"/> | Trade-In | <input checked="" type="checkbox"/> | Sale |
| Submitted by: Operations | | Date: 7-23-09 | | Public Works | |


| PROJECT INFORMATION | | | | | | |
|---|-------------------------------|--|--|-------------------------------------|--------------------|--|
| Project Name: | | POLICE INFORMATION TECHNOLOGY PROGRAM | | | | |
| Comprehensive Plan Element | | | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment | | |
| <input checked="" type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | | |
| <input type="checkbox"/> | Land Use | | <input checked="" type="checkbox"/> | Other City Plan/Policy | | |
| Statement of Need: During the 99/00 CIP budget process the City established an enhancement and replacement funding schedule for vital information technology systems in the Police Department. The program provides a cost effective and operationally effective system for replacement of aging technology, reduces maintenance costs, avoids critical failures of essential systems, and ensures 24 hour police operations during routine and emergency conditions. In addition, by providing for systematic replacement of computer hardware, the department gains upgraded software and operating systems since upgrades are automatically included in new equipment. Today's replacement equipment offers enhanced features and uses advanced technology at a much lower cost than the cost associated with upgrading obsolete equipment. Restores funding to previous level after deferring costs last year. Operating costs provide for annual maintenance costs through vendor. | | | Picture:  | | | |
| Year | Project Cost | Purpose of Expenditure | | | | |
| Adopted | | | | | | |
| 2010 | \$20,000.00 | Purchase updated mobile and network computers and servers. | | | | |
| 2011 | \$38,000.00 | Purchase updated mobile and network computers and servers. | | | | |
| 2012 | \$40,000.00 | Purchase updated mobile and network computers and servers. | | | | |
| 2013 | \$40,000.00 | Purchase updated mobile and network computers and servers. | | | | |
| 2014 | \$40,000.00 | Purchase updated mobile and network computers and servers. | | | | |
| 2015 | \$40,000.00 | Purchase updated mobile and network computers and servers. | | | | |
| Total | \$198,000.00 | | | | | |
| >2016 | | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated | | |
| General Fund | | \$500.00 | 0 | \$0.00 | | |
| Origin of Project | | | | Change from Previous CIP | | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change | |
| <input type="checkbox"/> | Board/Commission | | | <input checked="" type="checkbox"/> | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | | | <input type="checkbox"/> | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | | | <input type="checkbox"/> | New Project | |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: | |
| User/Coordinating Department | | POLICE | | | | |


| PROJECT INFORMATION | | | | |
|---|-------------------------------|--|-------------------------------------|------------------------|
| Project Name: NORTHERN VIRGINIA REGIONAL PARK AUTHORITY CONTRIBUTION | | | | |
| Comprehensive Plan Element | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input checked="" type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: This project provides for the City's share, based on population, of the capital for the NVRPA. | | Picture: <div style="height: 300px; border: 1px solid black;"></div> | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted | | | | |
| 2010 | \$60,000.00 | | | |
| 2011 | \$60,000.00 | | | |
| 2012 | \$60,000.00 | | | |
| 2013 | \$60,000.00 | | | |
| 2014 | \$60,000.00 | | | |
| 2015 | \$60,000.00 | | | |
| Total | \$300,000.00 | | | |
| >2016 | | | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| General Fund | \$0.00 | 0 | \$0.00 | |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input checked="" type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: FINANCE | | | | |


| PROJECT INFORMATION | | | | | |
|--|--------------------------------------|-------------------------------------|--|---------------------------------|--|
| Project Name: PLANT MATERIAL INSTALLATION, REPLACEMENT AND IRRIGATION | | | | | |
| Comprehensive Plan Element | | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input checked="" type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input checked="" type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: This project provides for streetscape improvements and new and replacement trees and shrubs at public buildings, schools, cemeteries, medians and roadsides. This project also provides for irrigation at select sites to reduce labor costs. Provide new and replacement trees and shrubs for medians and public buildings. Operating Cost(s): Upkeep on trees and shrubs with fertilizers, mulch and pesticide treatments. | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted 2010 | \$30,000.00 | Plant material | | | |
| 2011 | \$30,000 | Plant material | | | |
| 2012 | 30,000 | Plant material | | | |
| 2013 | 30,000 | Plant material | | | |
| 2014 | 30,000 | Plant material | | | |
| 2015 | 30,000 | Plant material | | | |
| Total | \$150,000 | | | | |
| >2016 | \$30,000 | Plant material | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| General Fund | | \$2,000 | 0 | \$0 | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input checked="" type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |
| User/Coordinating Departments: Public Works, Operations | | | | | |


| PROJECT INFORMATION | | | | |
|--|--------------------------------------|--|-------------------------------------|-------------------------------|
| Project Name: LARGE AREA MOWER | | | | |
| Comprehensive Plan Element | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: The parks crew has over 290 acres of area to maintain of which 180 requires regular mowing. The small 9 person crew only has one large area mower to mow the large playing surfaces three times a week. This critical piece of equipment will be 15 years old in 2011 and has spent more than 2 months out of service in the 2009 growing season. This new mower will ensure that all large areas and playing fields are maintained in safe, playable condition on regular basis. The Project is recommended by the Parks and Recreation Advisory Board. | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | | | | |
| 2011 | \$25,000.00 | Lease of large area mower | | |
| 2012 | \$20,000.00 | Lease of large area mower | | |
| 2013 | \$20,000.00 | Lease of large area mower | | |
| 2014 | \$20,000.00 | Lease of large area mower | | |
| 2015 | \$15,000.00 | Lease of large area mower | | |
| Total | \$100,000.00 | | | |
| >2016 | | | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| General Fund | | 0 | | |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input checked="" type="checkbox"/> | No Change |
| <input checked="" type="checkbox"/> | Board/Commission | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: | | PARKS AND RECREATION | | |


| PROJECT INFORMATION | | | | |
|--|--------------------------------------|--|-------------------------------------|-------------------------------|
| Project Name: STORM WATER MANAGEMENT INITIATIVE/BMP AND SWM INSPECTION | | | | |
| Comprehensive Plan Element | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: These funds are needed for stream water quality testing, environmental education and inspection of city-owned Best Management Practice/Storm Water Management (BMP/SWM) facilities. These inspections and tests are required to ensure the city's continued compliance with local and state storm water regulations, including the City of Fairfax Virginia Pollution Discharge Elimination Phase II MS-4 Permit. City-owned BMP/SWM include the following: (1) City Hall - 2 filterra, 1 bioretention and 2" x 60" underground detention pipes; (2) Police Station - dry pond; (3) Fairfax Regional Library - storm water filter and 48" detention pipe. | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | \$10,000.00 | Stream Water Quality Testing and Environmental Education | | |
| 2011 | \$26,000.00 | Stream Water Quality Testing and BMP/SWM Inspection | | |
| 2012 | 27,400.00 | Stream Water Quality Testing and BMP/SWM Inspection | | |
| 2013 | 28,400.00 | Stream Water Quality Testing and BMP/SWM Inspection | | |
| 2014 | 29,400.00 | Stream Water Quality Testing and BMP/SWM Inspection | | |
| 2015 | 30,400.00 | Stream Water Quality Testing and BMP/SWM Inspection | | |
| Total | \$141,600.00 | | | |
| >2016 | \$30,000.00 | Stream Water Quality Testing and BMP/SWM Inspection | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated |
| Storm Water Fund | | \$0 | 0 | \$0 |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input checked="" type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Administration & Engineering | | | | |


| PROJECT INFORMATION | | | | |
|--|--------------------------------------|--|-------------------------------------|-------------------------------|
| Project Name: REPLACE EXISTING FAILING GALVANIZED STORM DRAINAGE SYSTEMS | | | | |
| Comprehensive Plan Element | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: This project provides for the contract replacement of city's galvanized storm drain systems. The following systems have failed creating sinkholes and hazards to residences. The failing systems would be replaced with plastic pipe and new structures. Replacement Locations: 3706 Hill Street, 500' Main St. and Maple Ave., 300' Howerton Ave., 50' | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | | | | |
| 2011 | \$29,000 | Replace galvanized storm drain | | |
| 2012 | 30,000 | Replace galvanized storm drain | | |
| 2013 | 30,000 | Replace galvanized storm drain | | |
| 2014 | | | | |
| 2015 | | | | |
| Total | \$89,000 | | | |
| >2016 | | | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| Stormwater Fund | \$0 | 0 | \$0 | |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input checked="" type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Street Division | | | | |


| PROJECT INFORMATION | | | | | |
|---|--------------------------------------|-------------------------------------|--|---------------------------------|---------------------------|
| Project Name: STORM DRAINAGE SYSTEM & OUTFALL MAINTENANCE/REPAIR | | | | | |
| Comprehensive Plan Element | | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: This project provides for contract maintenance and repair of the city's storm drainage system to ensure these facilities function properly. Maintenance consists of flushing storm sewer pipes, cleaning out and re-parging drainage structures, and repairing the tops of the drainage structures. The city maintains 1,800 structures and 300,000 linear feet of storm pipe. The scope of this project has increased to include contract maintenance of the storm drainage outfalls to ensure these facilities are properly cleaned yearly and that drainage issues due to blockage don't occur. Maintenance typically consists of outfall rebuilding, creek/slope stabilization, blockage removal of trees and debris, and reconstruction of concrete ditch lines. **Beginning in FY2011, project will be funded through Stormwater Fund.** | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted 2010 | \$25,000 | Storm drainage maintenance | | | |
| 2011 | 70,000 | Storm drainage maintenance | | | |
| 2012 | 70,000 | Storm drainage maintenance | | | |
| 2013 | 70,000 | Storm drainage maintenance | | | |
| 2014 | 70,000 | Storm drainage maintenance | | | |
| 2015 | 70,000 | Storm drainage maintenance | | | |
| Total | \$350,000 | | | | |
| >2016 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| General/Stormwater | | \$0 | 0 | | \$0 |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input checked="" type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |
| User/Coordinating Departments: Public Works, Street Division | | | | | |

| PROJECT INFORMATION | | | | | | |
|--|--------------------------------------|--|-------------------------------------|-------------------------------------|---------------------------|--|
| Project Name: NEIGHBORHOOD DRAINAGE PROJECTS | | | | | | |
| Comprehensive Plan Element | | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | | |
| Statement of Need: This project provides for stormwater improvements in residential neighborhoods to alleviate existing drainage problems. Work to be done by in-house forces. The following projects are proposed: FY 10/11 – Park Road and Fern Street, remove ditch and place curb and gutter (\$60,000); 4012-4016 Stonewall Avenue, rebuild storm sewer system to improve inadequate drainage system and flooding (\$40,000). FY 11/12 - 10980 Fairfax Boulevard, realign storm pipe and rebuild structures. Fairfax Boulevard and Draper Drive, enlarge storm sewer pipe. The existing pipe size is inadequate, creating flooding during heavy rainstorms and a major vehicular hazard (\$125,000). FY 12/13 - Block of 10600 Norman Avenue, concrete lining of existing eroded roadside ditch system (\$90,000). | | Picture:  | | | | |
| Year | Project Cost | Purpose of Expenditure | | | | |
| Adopted 2010 | | | | | | |
| 2011 | \$100,000 | Park Road, Fern Street and Stonewall Avenue | | | | |
| 2012 | 125,000 | 10980 Fairfax Boulevard and Fairfax Boulevard/Draper Drive | | | | |
| 2013 | 90,000 | Norman Avenue | | | | |
| 2014 | | | | | | |
| 2015 | | | | | | |
| Total | \$315,000 | | | | | |
| >2016 | | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated | | |
| Stormwater Fund | | \$0 | 0 | \$0 | | |
| Origin of Project | | | | Change from Previous CIP | | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change | |
| <input type="checkbox"/> | Board/Commission | | | <input checked="" type="checkbox"/> | Increase in Amount | |
| <input checked="" type="checkbox"/> | Citizen/Civic Association | | | <input type="checkbox"/> | Decrease in Amount | |
| <input type="checkbox"/> | Staff | | | <input type="checkbox"/> | New Project | |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: | |
| User/Coordinating Departments: Public Works, Street Division | | | | | | |


| PROJECT INFORMATION | | | | |
|--|--------------------------------------|--|-------------------------------------|-------------------------------|
| Project Name: STORM SEWER LINING REHABILITATION PROJECT | | | | |
| Comprehensive Plan Element | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: As concrete storm sewer linings age and deteriorate, sections can collapse and lose capacity. To extend the life of the storm sewer lines, a plastic liner is installed on the inside wall of the pipe. Approximate cost for liners: 15" pipe @\$50/linear foot 18" pipe @\$65/linear foot Costs include mobilization, pre TV inspection, heavy cleaning, post TV inspection, and linear installation. **Beginning in FY2011, project will be funded through Stormwater Fund.** | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | \$50,000 | Reline storm sewers | | |
| 2011 | \$25,000 | Reline storm sewers | | |
| 2012 | 30,000 | Reline storm sewers | | |
| 2013 | 20,000 | Reline storm sewers | | |
| 2014 | | | | |
| 2015 | | | | |
| Total | \$75,000 | | | |
| >2016 | | | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| General/Stormwater | \$0 | 0 | \$0 | |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input checked="" type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Street Division | | | | |


| PROJECT INFORMATION | | | | | |
|--|--------------------------------------|---|--|---------------------------------|--|
| Project Name: STORM DRAIN REPLACEMENT ALONG UNIVERSITY DR & MAIN ST | | | | | |
| Comprehensive Plan Element | | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: The existing corrugated metal storm pipe along University Dr. and Main St. has severely deteriorated and is in need of replacement. The current system is causing businesses downtown to flood during minor rainstorms. The project is to design and replace: <ul style="list-style-type: none"> 500 feet of 15" storm pipe 450 feet of 18" storm pipe modify 10 existing storm structures recoat 4 crosswalks. | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted 2010 | | | | | |
| 2011 | \$50,000 | Design & replace deteriorated storm drainage system | | | |
| 2012 | \$250,000 | Design & replace deteriorated storm drainage system | | | |
| 2013 | | | | | |
| 2014 | | | | | |
| 2015 | | | | | |
| Total | \$300,000 | | | | |
| >2016 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| Stormwater Fund | | \$0 | 0 | \$0 | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input checked="" type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |
| User/Coordinating Departments: Public Works, Street Division | | | | | |


| PROJECT INFORMATION | | | | | |
|--|-------------------------------|-------------------------------|--|-------------------------------------|---------------------------|
| Project Name: SEWAGE PUMPING STATIONS REPAIR AND REPLACEMENT (SPS99) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: SPS99, Sewage Pumping Stations Repair and Replacement Program, provides odor and corrosion control through the use of Bioxide AE solution. The buildup of hydrogen sulfide in sanitary sewer collection systems can cause corrosion issues and ultimately lead to early failure of pipes and pumping equipment. | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted2010 | | | | | |
| 2011 | \$200,000 | Bioxide treatment | | | |
| 2012 | \$100,000 | Corrosion control | | | |
| 2013 | \$100,000 | Corrosion control | | | |
| 2014 | | | | | |
| 2015 | \$100,000 | Corrosion control | | | |
| Total | \$500,000 | | | | |
| >2016 | \$100,000 | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Sewer Fund | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: |


| PROJECT INFORMATION | | | | | |
|---|--------------------------------------|-------------------------------|--|-------------------------------------|---------------------------|
| Project Name: SANITARY SEWER LINING (CS1) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: CS1, Sanitary Sewer Lining, is a project intended to extend the life of sewer lines via the installation of a plastic liner on the inside wall of the pipes. As sanitary sewer lines age, the lines suffer deterioration and loss of pipe thickness because of hydrogen sulfide gas, settlement and tree root damages. Selection of specific locations for relining will be prioritized based upon maintenance history and structural stability. The on-going project calls for relining approximately 3,900 linear feet of sanitary sewer per year. | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted2010 | \$315,000 | Reline sewer lines | | | |
| 2011 | \$250,000 | Reline sewer lines | | | |
| 2012 | \$250,000 | Reline sewer lines | | | |
| 2013 | \$250,000 | Reline sewer lines | | | |
| 2014 | \$250,000 | Reline sewer lines | | | |
| 2015 | | | | | |
| Total | \$1,000,000 | | | | |
| >2016 | \$3,000,000 | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Sewer Fund | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | | <input checked="" type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: |


| PROJECT INFORMATION | | | | | |
|---|--------------------------------------|--|-------------------------------------|---------------------------------|---------------------------|
| Project Name: SANITARY SEWER CREEK CROSSING REHABILITATION (CS2) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: CS2, Sanitary Sewer Creek Crossing Rehabilitation, is a project that provides inspection and evaluation of sewer pipes that cross under streams. As these pipes age, erosion of the streambed can reduce the cover on the pipe and result in undermining of the pipe. This situation can lead to failure of the new sewer pipe. To remedy this situation, either a new pipe with concrete encasement is installed or the streambed erosion is stabilized and the pipe is protected by rip-rap and/or encasement. | | Picture: <div style="height: 300px; border: 1px solid black;"></div> | | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted2010 | | | | | |
| 2011 | \$30,000 | To be determined by TV inspection of remaining stream crossings | | | |
| 2012 | | | | | |
| 2013 | \$30,000 | To be determined by TV inspection of remaining stream crossings | | | |
| 2014 | | | | | |
| 2015 | | | | | |
| Total | \$60,000 | | | | |
| >2016 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Sewer Fund | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input checked="" type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |


| PROJECT INFORMATION | | | | | |
|---|--------------------------------------|--|--|---------------------------------|---------------------------|
| Project Name: SANITARY SEWER MANHOLE REHABILITATION (CS3) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: CS3, Sanitary Sewer Manhole Rehabilitation, will be utilized to repair deteriorated manholes. As sanitary sewer manholes age, they show deterioration and loss of concrete on the inside due to Hydrogen Sulfide (H2S) gas in sewage. To extend the life of the manholes, the lost concrete must be replaced with an H2S resistant material. This may be accomplished by using either a 10,000-psi concrete coating with a special chemical or a plastic liner. Manholes will be rehabilitated in conjunction with the sanitary sewer lining projects. See sanitary sewer lining schedule (CS1). | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted2010 | \$32,000 | Rehabilitate 215 vertical feet of sanitary sewer manhole | | | |
| 2011 | \$30,000 | Rehabilitate 215 vertical feet of sanitary sewer manhole | | | |
| 2012 | \$30,000 | Rehabilitate 215 vertical feet of sanitary sewer manhole | | | |
| 2013 | \$30,000 | Rehabilitate 215 vertical feet of sanitary sewer manhole | | | |
| 2014 | \$40,000 | Rehabilitate 286 vertical feet of sanitary sewer manhole | | | |
| 2015 | | | | | |
| Total | \$130,000 | | | | |
| >2016 | \$50,000 | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Sewer Fund | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input checked="" type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |


| PROJECT INFORMATION | | | | | | |
|---|--------------------------------------|-------------------------------------|--|---------------------------------|---------------------------|--|
| Project Name: SANITARY SEWER TRUNK LINE EVALUATION (CS4) | | | | | | |
| Comprehensive Plan Element | | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | | |
| Statement of Need: CS4, Sanitary Sewer Trunk Line Evaluation, is a project designed to ensure uninterrupted service to our customers; as such, it is necessary to maintain the integrity of the City's sanitary sewer trunk main system. The majority of this system, which conveys sewage from the City collection system to Fairfax County's Noman Cole Wastewater Treatment Plant, is in excess of 30-years old. Over time, normal daily operation results in deterioration of the pipe interior. This project provides for inspection and evaluation of the overall trunk main system, for a phased approach to its rehabilitation. | | | Picture:  | | | |
| Year | Project Cost | Purpose of Expenditure | | | | |
| Adopted2010 | \$100,000 | | | | | |
| 2011 | \$100,000 | Inspection and evaluation - phase 1 | | | | |
| 2012 | \$100,000 | Inspection and evaluation - phase 2 | | | | |
| 2013 | | | | | | |
| 2014 | \$200,000 | Rehabilitation | | | | |
| 2015 | | | | | | |
| Total | \$400,000 | | | | | |
| >2016 | \$1,000,000 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated | |
| Sewer Fund | | | | | | |
| Origin of Project | | | | Change from Previous CIP | | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change | |
| <input type="checkbox"/> | Board/Commission | | | <input type="checkbox"/> | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | | | <input type="checkbox"/> | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | | | <input type="checkbox"/> | New Project | |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: | |


| PROJECT INFORMATION | | | | | |
|---|--------------------------------------|-------------------------------|--|-------------------------------------|---------------------------|
| Project Name: SEWER SYSTEM VEHICLE REPLACEMENT (CS99_v) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: CS99_v, Sewer System Vehicle Replacement, provides for the replacement of vehicles and equipment for the sewer collection maintenance division. It is necessary to replace items, which are worn and require extensive maintenance. This also provides safe equipment to maintain sewage collection. | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted 2010 | | | | | |
| 2011 | \$50,000 | Scheduled vehicle replacement | | | |
| 2012 | | | | | |
| 2013 | \$120,000 | Scheduled vehicle replacement | | | |
| 2014 | | | | | |
| 2015 | | | | | |
| Total | \$170,000 | | | | |
| >2016 | \$520,000 | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Water Bond | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | | <input checked="" type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: |


| PROJECT INFORMATION | | | | | |
|---|-------------------------------|--|--|-------------------------------------|---------------------------|
| Project Name: GOOSE CREEK RAW WATER PUMPING STATION (WTP4) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: WTP4, Goose Creek Raw Water Pumping Station, is a project that provides for replacement and rehabilitation of the raw water pumping facilities at the City's Goose Creek Water Treatment Plant. The station was constructed in 1959 and expanded in 1978. Due to aging, the structure is in need of rehabilitation and also in need of updated more efficient operating equipment. The initial phase of construction will consist of analysis of the structure, planning, and permitting, as well as a new motor control center and structure. Subsequent phases will be determined based on the initial analysis results. | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted2010 | \$250,000 | | | | |
| 2011 | \$1,500,000 | Construct new motor control center and structure | | | |
| 2012 | | | | | |
| 2013 | \$5,600,000 | Construct/rehabilitate raw water pump station | | | |
| 2014 | | | | | |
| 2015 | | | | | |
| Total | \$7,100,000 | | | | |
| >2016 | \$200,000 | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Water Bond | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: |


| PROJECT INFORMATION | | | | | |
|---|--------------------------------------|-------------------------------------|---|---------------------------------|--|
| Project Name: HIGH SERVICE PUMPING STATION (WTP5) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: | | | Picture: | | |
| <p>WTP5, the High Service Pumping Station Project, will construct a sustainable and more energy efficient facility. Currently, the original station delivers 100 percent of finished water. This operation has resulted in unstable operating conditions and abnormal wear and tear of equipment. In 1981, the City constructed a second High Service Pumping Station to supplement the original station. This station has rarely been used due to very high pressure issues. The purpose of this project is to use the 1981 Station for delivery of finished water to the City, and the original station for delivery of water to Loudoun Water, our wholesale customer. To accomplish this, all five pumping units will be reduced in size. In addition, a third pumping unit and variable speed controllers will be added to the 1981 Station. This will result in greater pumping efficiency and high sustainability.</p> | | |  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted2010 | | | | | |
| 2011 | \$1,100,000 | Expand and upgrade pumping systems | | | |
| 2012 | | | | | |
| 2013 | | | | | |
| 2014 | | | | | |
| 2015 | | | | | |
| Total | \$1,100,000 | | | | |
| >2016 | \$200,000 | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| Water Bond | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input checked="" type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |

| PROJECT INFORMATION | | | | | |
|---|--------------------------------------|---|--|-------------------------------------|---------------------------|
| Project Name: CHEMICAL FACILITIES UPGRADE (WTP6) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: WTP6, Chemical Facilities Upgrade, is a project that will help meet the upcoming Stage 2 Disinfection Byproducts Rule administered by the Environmental Protection Agency (EPA) effective March 2012. Included in this project would be the construction off an aqueous ammonia feed system, a sodium hypochlorite facility, and a permanent caustic system. These changes eliminate the use of gaseous chlorine and replace the disinfection method with chloramines. | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted 2010 | | | | | |
| 2011 | \$3,000,000 | Start construction of hypochlorite and ammonia facilities | | | |
| 2012 | \$1,000,000 | Complete construction/installation of hypochlorite facilities | | | |
| 2013 | \$200,000 | Optimize process schematic | | | |
| 2014 | | | | | |
| 2015 | | | | | |
| Total | \$4,200,000 | | | | |
| >2016 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| Water Bond | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: |

| PROJECT INFORMATION | | | | | | |
|--|--------------------------------------|-----------------------------------|--|-------------------------------------|---------------------------|--|
| Project Name: SUPERVISORY CONTROL AND DATA ACQUISITION (WTP10) | | | | | | |
| Comprehensive Plan Element | | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | | |
| Statement of Need: WTP10, Supervisory Control and Data Acquisition (SCADA), consists of modernizing the instrumentation and control system at the treatment plant for the purpose of higher reliability and cost savings over time. The current system is antiquated and has little control features to optimize plant operations and energy. Modern technology will develop graphic user interface operations and will be beneficial to save energy and control chemical feed and hydraulic operations. | | | Picture:  | | | |
| Year | Project Cost | Purpose of Expenditure | | | | |
| Adopted 2010 | | | | | | |
| 2011 | \$200,000 | Design and construction - Phase 1 | | | | |
| 2012 | | | | | | |
| 2013 | \$100,000 | Design and construction - Phase 2 | | | | |
| 2014 | | | | | | |
| 2015 | | | | | | |
| Total | \$300,000 | | | | | |
| >2016 | \$100,000 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated | |
| Water Bond | | | | | | |
| Origin of Project | | | | Change from Previous CIP | | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change | |
| <input type="checkbox"/> | Board/Commission | | | <input type="checkbox"/> | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | | | <input type="checkbox"/> | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | | | <input checked="" type="checkbox"/> | New Project | |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: | |


| PROJECT INFORMATION | | | | | |
|--|--------------------------------------|--|--|---------------------------------|---------------------------|
| Project Name: IMPOUNDMENT AND TREATMENT REPAIR AND REPLACEMENT (WTP99) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: WTP99, Impoundment and Treatment Repair and Replacement Program, is a project intended to repair aging infrastructure at the WTP. Because of the age of the plant and its 24-hour, 365-day operation, excessive wear-and-tear is to be expected but an issue that must be abated to allow smooth operation of critical infrastructure. This project will allow for assessment and replacement, as required. | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted2010 | \$100,000 | Assessment and rehabilitation of equipment | | | |
| 2011 | \$100,000 | Assessment and rehabilitation of equipment | | | |
| 2012 | | | | | |
| 2013 | \$300,000 | Assessment and rehabilitation of equipment | | | |
| 2014 | | | | | |
| 2015 | \$200,000 | Assessment and rehabilitation of equipment | | | |
| Total | \$600,000 | | | | |
| >2016 | \$2,000,000 | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Water Fund | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input checked="" type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |

| PROJECT INFORMATION | | | | | |
|--|--------------------------------------|---|--|---------------------------------|---------------------------|
| Project Name: WATER STORAGE REPAIR AND REPLACEMENT (WS99) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: WS99, Water Storage Repair and Replacement Program, is a program that is intended to protect the integrity of the City's potable water storage tanks and access ways through an inspection and rehabilitation program. This on-going program is part of the overall water system infrastructure maintenance program. The annual cost covers all necessary work at the City's water storage facilities, including inspection, repair and repainting of the tanks, as required. The FY11 project is also for asphalt replacement for the roadway at Lyndhurst Tank. | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted2010 | \$150,000 | Continuation of WS facility maintenance program & asphalt repairs | | | |
| 2011 | \$240,000 | Continuation of WS facility maintenance program & asphalt repairs | | | |
| 2012 | \$160,000 | Continuation of WS facility maintenance program | | | |
| 2013 | \$270,000 | Facility maintenance program & purchase of two altitude valves | | | |
| 2014 | \$170,000 | Continuation of WS facility maintenance program | | | |
| 2015 | \$180,000 | Continuation of WS facility maintenance program | | | |
| Total | \$1,020,000 | Continuation of WS facility maintenance program | | | |
| >2016 | \$400,000 | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Water Fund | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input checked="" type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |


| PROJECT INFORMATION | | | | | |
|--|--------------------------------------|---|--|---------------------------------|---------------------------|
| Project Name: AUTOMATED METER READING (DS1) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: DS1, Automated Meter Reading (AMR), allows for the automatic collection of consumption from both residential and commercial properties. This method of collection is highly efficient resulting in time saved, both in collection and in percentages of re-reads. The mobile system works through radio frequency and allows personnel to collect data throughout the City by driving through the area they are attempting to collect. Additionally, this technology is the current industry standard for data collection. AMR allows for crucial consumption statistics to improve information technology. | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted2010 | | | | | |
| 2011 | 680,000 | Purchase and installation of automated meters | | | |
| 2012 | 680,000 | Purchase and installation of automated meters | | | |
| 2013 | 680,000 | Purchase and installation of automated meters | | | |
| 2014 | 680,000 | Purchase and installation of automated meters | | | |
| 2015 | 680,000 | Purchase and installation of automated meters | | | |
| Total | 3,400,000 | | | | |
| >2016 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Water Bond | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input checked="" type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |


| PROJECT INFORMATION | | | | | |
|--|--------------------------------------|-----------------------------------|---|-------------------------------------|---------------------------|
| Project Name: SUPERVISORY CONTROL AND DATA ACQUISITION (DS2) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: | | | Picture: | | |
| DS2, Supervisory Control and Data Acquisition (SCADA), is to automate the water storage function in the City service area. The instrumentation and control of water levels and recordation of water trends will facilitate efficient monitoring and plant operations to better match customer usage. The use of SCADA will be designed to minimize frequent staff visits to each of the tanks, thereby reducing labor costs. SCADA will also enhance security of operations. | | |  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted2010 | | | | | |
| 2011 | \$100,000 | Instrument and control operations | | | |
| 2012 | | | | | |
| 2013 | | | | | |
| 2014 | | | | | |
| 2015 | | | | | |
| Total | \$100,000 | | | | |
| >2016 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Water Bond | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | | <input checked="" type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: |


| PROJECT INFORMATION | | | | | | |
|---|--------------------------------------|-----------------------------------|-------------------------------------|-------------------------------------|---------------------------|--|
| Project Name: GIS SYSTEM (DS3) | | | | | | |
| Comprehensive Plan Element | | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | | |
| Statement of Need: DS3, Geographic Information System (GIS), captures, stores, analyzes, manages, and presents data that is linked to water distribution and storage locations within the City's water service area. The GIS System includes mapping software and its application to the storage of data for each water pipeline, hydrant, storage tank. These data, called "attributes", will describe the materials, data of construction, repairs and activities associated with each asset. The GIS System will include mapping, location of assets, and maintenance activities. Data is captured in the field using a Global Positioning System (GPS) handheld unit and stored in the City's software program. | | Picture: | | | | |
| Year | Project Cost | Purpose of Expenditure | | | | |
| Adopted2010 | | | | | | |
| 2011 | \$50,000 | Pilot program and software rights | | | | |
| 2012 | \$50,000 | Phase 1 data collection | | | | |
| 2013 | \$200,000 | Phase 2 data collection | | | | |
| 2014 | | | | | | |
| 2015 | | | | | | |
| Total | \$300,000 | | | | | |
| >2016 | | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated | |
| Water Bond | | | | | | |
| Origin of Project | | | | Change from Previous CIP | | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change | |
| <input type="checkbox"/> | Board/Commission | | | <input type="checkbox"/> | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | | | <input type="checkbox"/> | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | | | <input checked="" type="checkbox"/> | New Project | |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: | |


| PROJECT INFORMATION | | | | | |
|---|--------------------------------------|--------------------------------------|--|-------------------------------------|---------------------------|
| Project Name: TRANSMISSION MAIN REPAIR AND REPLACEMENT (DS4) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: DS4, Transmission Main Repair and Replacement, is a project intended to ensure the uninterrupted transmission of potable water from the Water Treatment Plant in Loudoun County to City of Fairfax water customers. It is necessary to maintain the integrity of the transmission main; a single pipeline. The City's transmission main is concrete and approximately 50 years old, and as with all aging pipelines, it's structural integrity must be investigated through leak detection procedures. This project provides for the investigation and evaluation of the transmission system, for a phased approach to its rehabilitation. | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted2010 | | | | | |
| 2011 | \$50,000 | Engineering and evaluation - phase 1 | | | |
| 2012 | \$100,000 | Engineering and evaluation - phase 2 | | | |
| 2013 | \$350,000 | Investigation | | | |
| 2014 | | | | | |
| 2015 | | | | | |
| Total | \$500,000 | | | | |
| >2016 | \$3,000,000 | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Water Bond | | | | | |
| Origin of Project | | | Change from Previous CIP | | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | | <input checked="" type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: | | | | | |


| PROJECT INFORMATION | | | | | |
|--|--------------------------------------|-------------------------------------|--|---------------------------------|---------------------------|
| Project Name: DISTRIBUTION SYSTEM VEHICLE REPLACEMENT (DS99_v) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: DS99_v, Distribution System Vehicle Replacement, provides for the replacement of vehicles and equipment for the distribution system maintenance division. It is necessary to replace items, which are worn and require extensive maintenance. This also provides safe equipment for operations. | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted2010 | | | | | |
| 2011 | \$170,000 | Scheduled vehicle replacement | | | |
| 2012 | \$100,000 | Scheduled vehicle replacement | | | |
| 2013 | \$30,000 | Scheduled vehicle replacement | | | |
| 2014 | \$70,000 | Scheduled vehicle replacement | | | |
| 2015 | \$170,000 | Scheduled vehicle replacement | | | |
| Total | \$540,000 | | | | |
| >2016 | \$2,390,000 | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Water Bond | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input checked="" type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |


| PROJECT INFORMATION | | | | | |
|---|--------------------------------------|--|-------------------------------------|-------------------------------------|---------------------------|
| Project Name: DISTRIBUTION SYSTEM REPAIR AND REPLACEMENT PROGRAM (DS99) | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: DS99, Distribution System Repair and Replacement Program, is for the replacement of aging water mains, as determined by staff. By researching water break reports, staff identifies water mains that have aged to a point where maintenance is more cost prohibitive than replacement. | | Picture:  | | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted2010 | \$250,000 | | | | |
| 2011 | \$1,750,000 | Water Main replacement - Sager Ave, Main St; Maple to Pickett | | | |
| 2012 | \$180,000 | Water Main replacement - Main Street; Pickett to Prince William | | | |
| 2013 | \$610,000 | Water Main replacement - Main Street; Chain Bridge to East St | | | |
| 2014 | \$300,000 | Water Main replacement - Fairfax Blvd; Rebel Run to bridge | | | |
| 2015 | \$160,000 | Water Main replacement - Fairfax Blvd; south side to Rebel Run | | | |
| Total | \$3,000,000 | | | | |
| >2016 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Water Bond | | | | | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: |


| PROJECT INFORMATION | | | | |
|---|--------------------------------------|--|-------------------------------------|-------------------------------|
| Project Name: BRICK SIDEWALK MAINTENANCE | | | | |
| Comprehensive Plan Element | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input checked="" type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: This project provides funds to contract the repair of brick sidewalks and crosswalks. There are approximately 134,000 square feet of brick sidewalk in the city and 13,000 square feet of brick crosswalk. Since the first brick sidewalks were installed in the mid-1970's, this program has been necessary to properly maintain the sidewalks. Approximately 4,500 square feet of brick is repaired or replaced each year. | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | \$90,000 | Downtown Holiday lights (\$50,000); brick sidewalk repair (\$40,000) | | |
| 2011 | \$80,000 | Brick sidewalk repair | | |
| 2012 | 80,000 | Brick sidewalk repair | | |
| 2013 | 80,000 | Brick sidewalk repair | | |
| 2014 | 80,000 | Brick sidewalk repair | | |
| 2015 | 80,000 | Brick sidewalk repair | | |
| Total | \$400,000 | | | |
| >2016 | \$80,000 | Brick sidewalk repair | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated |
| General Fund | | \$0 | 0 | \$0 |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Street Division | | | | |


| PROJECT INFORMATION | | | | |
|--|--------------------------------------|--|-------------------------------------|-------------------------------|
| Project Name: CURB, GUTTER AND SIDEWALK MAINTENANCE | | | | |
| Comprehensive Plan Element | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input checked="" type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: This project provides funds for the city's contractual curb, gutter, sidewalk and driveway entrance replacement program. The city maintains about 165 miles of curb and gutter; 165 miles of sidewalk; 7,100 driveway entrances and 900 handicap ramps. The work is scheduled to proceed the overlaying of the city's streets. This project also provides for the repair of the granite curb located in Old Town Fairfax. | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | \$160,000 | Curb, gutter, sidewalk repairs | | |
| 2011 | \$160,000 | Curb, gutter, sidewalk repairs | | |
| 2012 | 320,000 | Curb, gutter, sidewalk repairs | | |
| 2013 | 320,000 | Curb, gutter, sidewalk repairs | | |
| 2014 | 320,000 | Curb, gutter, sidewalk repairs | | |
| 2015 | 320,000 | Curb, gutter, sidewalk repairs | | |
| Total | \$1,440,000 | | | |
| >2016 | \$320,000 | Curb, gutter, sidewalk repairs | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated |
| General Fund/BID | | \$0 | 0 | \$0 |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input checked="" type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Street Division | | | | |


| PROJECT INFORMATION | | | | |
|--|--------------------------------------|--|-------------------------------------|-------------------------------|
| Project Name: STREET REPAVING | | | | |
| Comprehensive Plan Element | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input checked="" type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: This project provides annual funds to repave city streets. Periodic overlays are required to maintain the city's road system. Funding is also provided yearly for the following items that are completed in conjunction with the paving work: <ul style="list-style-type: none"> Replace pavement markers & loop detectors (\$35,000) Manhole adjustment rings (\$5,000) Crack sealing (\$50,000) Line striping (\$50,000) Geofextile fabric (\$4,000) | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | \$800,000 | Street repaving and associated work | | |
| 2011 | \$1,000,000 | Street repaving and associated work | | |
| 2012 | 1,200,000 | Street repaving and associated work | | |
| 2013 | 1,200,000 | Street repaving and associated work | | |
| 2014 | 1,200,000 | Street repaving and associated work | | |
| 2015 | 1,200,000 | Street repaving and associated work | | |
| Total | \$5,800,000 | | | |
| >2016 | \$1,200,000 | Street repaving and associated work | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated |
| General Fund/BID | | \$0 | 0 | \$0 |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Street Division | | | | |

| PROJECT INFORMATION | | | | |
|---|--------------------------------------|--|-------------------------------------|-------------------------------|
| Project Name: DOWNTOWN CROSSWALK RECOATING | | | | |
| Comprehensive Plan Element | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input checked="" type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: This project provides for recoating of the 26 brick crosswalks (4 per year) in the downtown area. Due to the high volume of traffic, this project will ensure that the crosswalks stay visible and safe for pedestrians. | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | \$20,000 | Recoat 4 downtown crosswalks | | |
| 2011 | \$22,000 | Recoat 4 downtown crosswalks | | |
| 2012 | 26,000 | Recoat 4 downtown crosswalks | | |
| 2013 | 26,000 | Recoat 4 downtown crosswalks | | |
| 2014 | 26,000 | Recoat 4 downtown crosswalks | | |
| 2015 | 26,000 | Recoat 4 downtown crosswalks | | |
| Total | \$126,000 | | | |
| >2016 | \$26,000 | Recoat 4 downtown crosswalks | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated |
| General Fund | | \$0 | 0 | \$0 |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Street Division | | | | |

| PROJECT INFORMATION | | | | |
|--|--------------------------------------|--|-------------------------------------|-------------------------------|
| PROJECT NAME: FAIRFAX BLVD/CHAIN BRIDGE RD INTERSECTION & DRAINAGE IMP. | | | | |
| Comprehensive Plan Element | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input checked="" type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: In order to reduce the flooding at the intersection of Routes 50 and 123, a storm sewer system serving the Route 50 corridor from the northwest corner of Routes 50 and 123 to Eaton Place will be replaced. The intersection of Routed 50 and 123 will also be improved. The estimated cost of the project is around \$14,000,000 of which \$11,281,000 has previously been allocated. | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | \$741,000 | | | |
| 2011 | \$2,000,000 | Construction | | |
| 2012 | | | | |
| 2013 | 800,000 | Construction | | |
| 2014 | | | | |
| 2015 | | | | |
| Total | \$2,800,000 | | | |
| >2016 | | | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| RSTP/Federal | \$0 | 0 | \$0 | |
| Origin of Project | | | Change from Previous CIP | |
| <input checked="" type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input checked="" type="checkbox"/> | Decrease in Amount |
| <input type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Transportation | | | | |

| PROJECT INFORMATION | | | | |
|--|--------------------------------------|---|-------------------------------------|-------------------------------|
| Project Name: TRAFFIC SIGNAL DETECTOR SYSTEMS | | | | |
| Comprehensive Plan Element | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input checked="" type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: As traffic congestion increases and becomes more complex, the monitoring and management task expands even more. The City intends to remove in-ground inductive detection loops where possible, and replace them with video detection units as those become more accurate and more reliable. In the future, as such systems are improved, the City will expand their use. This project is proposed to install overhead video detector units at 1 or 2 intersections per year. The cost is approximately \$25,000 per intersection. Locations to be determined. Also required annually is \$20K for repair and replacement of existing in-ground detector systems (loops). | | Picture: <div style="text-align: center;">  </div> | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | \$30,000 | Overhead detector at 1 int. (\$25K): In ground repair/replace (\$20K) | | |
| 2011 | 20,000 | In ground repair/replace (\$20K) (Loops only) | | |
| 2012 | 70,000 | Overhead detector at 2 int. (\$50K): In ground repair/replace (\$20K) | | |
| 2013 | 20,000 | In ground repair/replace (\$20K) (Loops only) | | |
| 2014 | 20,000 | In ground repair/replace (\$20K) (Loops only) | | |
| 2015 | 45,000 | Overhead detector at 1 int. (\$25K): In ground repair/replace (\$20K) | | |
| Total | \$175,000 | | | |
| >2016 | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated |
| General Fund | | \$0 | 0 | \$0 |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input checked="" type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Transportation | | | | |


| PROJECT INFORMATION | | | | | |
|--|--------------------------------------|--|---|-------------------------------------|---------------------------|
| Project Name: ADDITIONAL TRAFFIC MONITORING CAMERAS | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input checked="" type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: Purchase/install 7 additional video traffic monitoring cameras at intersections located in the Old Town area and along Chain Bridge Rd and Fairfax Blvd to monitor incidents/traffic congestion. The existing system supports 16 sites; there are currently 9. Each installation costs \$15,000, with \$15,000 estimated for fixed costs. We are currently unable to monitor traffic in the Old Town. The proposed locations for these additional cameras are: 1. Chain Bridge Road at North Street 2. Main Street at North Street/West Street 3. Main Street at Old Lee Hwy/East Street 4. University Drive at Sager Avenue 5. Chain Bridge Road at Judicial Drive 6. Chain Bridge Road at School Street 7. Fairfax Boulevard at Fairchester Drive Operating Cost(s): Annual maintenance contract of approx. \$48,000 to cover existing and new cameras. Requires 1 full-time staff. | | | Picture: <div style="text-align: center;">  </div> | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted 2010 | | | | | |
| 2011 | \$120,000 | Install video cameras (\$105K for cameras; \$15K for installation) | | | |
| 2012 | | | | | |
| 2013 | | | | | |
| 2014 | | | | | |
| 2015 | | | | | |
| Total | \$120,000 | | | | |
| >2016 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| CMAQ/FED | | \$48,000 | 1 | \$0 | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | | <input checked="" type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Transportation | | | | | |


| PROJECT INFORMATION | | | | | |
|---|--------------------------------------|-------------------------------------|--|---------------------------------|--|
| Project Name: BRINE LIQUID DEICING SYSTEM | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input checked="" type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: Converting to a deicing operation would allow for a faster response to a snow or ice event. Producing and using brine would eliminate icing hazards on primaries and would allow for a faster response in the residential areas. System to produce and distribute salt brine liquid deicing solution would include: a) Salt Brine Maker b) 5,000 gal Brine Storage Tank c) 3 EZ load Brine Application Tanks for back of Pick-Ups | | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted 2010 | | | | | |
| 2011 | \$29,000 | Snow/Ice Brine Deicing System | | | |
| 2012 | | | | | |
| 2013 | | | | | |
| 2014 | | | | | |
| 2015 | | | | | |
| Total | \$29,000 | | | | |
| >2016 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| General Fund | | \$0 | 0 | \$0 | |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input checked="" type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |
| User/Coordinating Departments: Public Works, Street Division | | | | | |


STORMWATER FUND


**City of Fairfax, Virginia
FY 2011 Stormwater Fund
Budget Summary**


| | <u>FY 2009 Actual</u> | <u>FY 2010 Budget</u> | <u>FY 2010 Estimated</u> | <u>FY 2011 Adopted</u> |
|----------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Revenues | | | | |
| Transfer From General Fund | \$0 | \$0 | \$0 | \$0 |
| Intergovernmental | 0 | 0 | 0 | 0 |
| Interest Revenue | 0 | 0 | 0 | 0 |
| Total Revenues | \$0 | \$0 | \$0 | \$0 |
| Expenses | | | | |
| Capital Projects | \$22,139 | \$10,000 | \$0 | \$300,000 |
| Total Expenses | \$22,139 | \$10,000 | \$0 | \$300,000 |
| Fund Balance - 6/30 | \$471,210 | \$487,761 | \$471,210 | \$171,210 |


| PROJECT INFORMATION | | | | |
|---|-------------------------------|--|--|------------------------|
| Project Name: STORM WATER MANAGEMENT INITIATIVE/BMP AND SWM INSPECTION | | | | |
| Comprehensive Plan Element | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: These funds are needed for stream water quality testing, environmental education and inspection of city-owned Best Management Practice/Storm Water Management (BMP/SWM) facilities. These inspections and tests are required to ensure the city's continued compliance with local and state storm water regulations, including the City of Fairfax Virginia Pollution Discharge Elimination Phase II MS-4 Permit. City-owned BMP/SWM include the following: (1) City Hall - 2 filterra, 1 bioretention and 2" x 60" underground detention pipes; (2) Police Station - dry pond; (3) Fairfax Regional Library - storm water filter and 48" detention pipe. | | | Picture:  | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted | | | | |
| 2010 | \$10,000.00 | Stream Water Quality Testing and Environmental Education | | |
| 2011 | \$26,000.00 | Stream Water Quality Testing and BMP/SWM Inspection | | |
| 2012 | 27,400.00 | Stream Water Quality Testing and BMP/SWM Inspection | | |
| 2013 | 28,400.00 | Stream Water Quality Testing and BMP/SWM Inspection | | |
| 2014 | 29,400.00 | Stream Water Quality Testing and BMP/SWM Inspection | | |
| 2015 | 30,400.00 | Stream Water Quality Testing and BMP/SWM Inspection | | |
| Total | \$141,600.00 | | | |
| >2016 | \$30,000.00 | Stream Water Quality Testing and BMP/SWM Inspection | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| Storm Water Fund | \$0 | 0 | \$0 | |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input checked="" type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Administration & Engineering | | | | |

| PROJECT INFORMATION | | | | | |
|--|--------------------------------------|--|-------------------------------------|---------------------------------|---------------------------|
| Project Name: REPLACE EXISTING FAILING GALVANIZED STORM DRAINAGE SYSTEMS | | | | | |
| Comprehensive Plan Element | | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: This project provides for the contract replacement of city's galvanized storm drain systems. The following systems have failed creating sinkholes and hazards to residences. The failing systems would be replaced with plastic pipe and new structures. Replacement Locations: 3706 Hill Street, 500' Main St. and Maple Ave., 300' Howerton Ave., 50' | | Picture:  | | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted 2010 | | | | | |
| 2011 | \$29,000 | Replace galvanized storm drain | | | |
| 2012 | 30,000 | Replace galvanized storm drain | | | |
| 2013 | 30,000 | Replace galvanized storm drain | | | |
| 2014 | | | | | |
| 2015 | | | | | |
| Total | \$89,000 | | | | |
| >2016 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Stormwater Fund | | \$0 | 0 | | \$0 |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input checked="" type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |
| User/Coordinating Departments: Public Works, Street Division | | | | | |

| PROJECT INFORMATION | | | | | |
|---|--------------------------------------|--|-------------------------------------|-------------------------------|--|
| Project Name: STORM DRAINAGE SYSTEM & OUTFALL MAINTENANCE/REPAIR | | | | | |
| Comprehensive Plan Element | | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: This project provides for contract maintenance and repair of the city's storm drainage system to ensure these facilities function properly. Maintenance consists of flushing storm sewer pipes, cleaning out and re-parging drainage structures, and repairing the tops of the drainage structures. The city maintains 1,800 structures and 300,000 linear feet of storm pipe. The scope of this project has increased to include contract maintenance of the storm drainage outfalls to ensure these facilities are properly cleaned yearly and that drainage issues due to blockage don't occur. Maintenance typically consists of outfall rebuilding, creek/slope stabilization, blockage removal of trees and debris, and reconstruction of concrete ditch lines. **Beginning in FY2011, project will be funded through Stormwater Fund.** | | Picture:  | | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted 2010 | \$25,000 | Storm drainage maintenance | | | |
| 2011 | 70,000 | Storm drainage maintenance | | | |
| 2012 | 70,000 | Storm drainage maintenance | | | |
| 2013 | 70,000 | Storm drainage maintenance | | | |
| 2014 | 70,000 | Storm drainage maintenance | | | |
| 2015 | 70,000 | Storm drainage maintenance | | | |
| Total | \$350,000 | | | | |
| >2016 | | | | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | | |
| General/Stormwater | \$0 | 0 | \$0 | | |
| Origin of Project | | | Change from Previous CIP | | |
| <input type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change | |
| <input type="checkbox"/> | Board/Commission | | <input checked="" type="checkbox"/> | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project | |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: | |
| User/Coordinating Departments: Public Works, Street Division | | | | | |

| PROJECT INFORMATION | | | | | |
|--|--------------------------------------|--|-------------------------------------|-------------------------------------|---------------------------|
| Project Name: NEIGHBORHOOD DRAINAGE PROJECTS | | | | | |
| Comprehensive Plan Element | | | | | |
| <input type="checkbox"/> | Public Service and Facilities | | <input checked="" type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: This project provides for stormwater improvements in residential neighborhoods to alleviate existing drainage problems. Work to be done by in-house forces. The following projects are proposed: FY 10/11 – Park Road and Fern Street, remove ditch and place curb and gutter (\$60,000); 4012-4016 Stonewall Avenue, rebuild storm sewer system to improve inadequate drainage system and flooding (\$40,000). FY 11/12 - 10980 Fairfax Boulevard, realign storm pipe and rebuild structures. Fairfax Boulevard and Draper Drive, enlarge storm sewer pipe. The existing pipe size is inadequate, creating flooding during heavy rainstorms and a major vehicular hazard (\$125,000). FY 12/13 - Block of 10600 Norman Avenue, concrete lining of existing eroded roadside ditch system (\$90,000). | | Picture:  | | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted 2010 | | | | | |
| 2011 | \$100,000 | Park Road, Fern Street and Stonewall Avenue | | | |
| 2012 | 125,000 | 10980 Fairfax Boulevard and Fairfax Boulevard/Draper Drive | | | |
| 2013 | 90,000 | Norman Avenue | | | |
| 2014 | | | | | |
| 2015 | | | | | |
| Total | \$315,000 | | | | |
| >2016 | | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Stormwater Fund | | \$0 | 0 | | \$0 |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input checked="" type="checkbox"/> | Citizen/Civic Association | | | <input type="checkbox"/> | Decrease in Amount |
| <input type="checkbox"/> | Staff | | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Street Division | | | | | |

| PROJECT INFORMATION | | | | |
|--|--------------------------------------|--|-------------------------------------|-------------------------------|
| Project Name: STORM SEWER LINING REHABILITATION PROJECT | | | | |
| Comprehensive Plan Element | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: As concrete storm sewer linings age and deteriorate, sections can collapse and lose capacity. To extend the life of the storm sewer lines, a plastic liner is installed on the inside wall of the pipe. Approximate cost for liners: 15" pipe @\$50/linear foot 18" pipe @\$65/linear foot Costs include mobilization, pre TV inspection, heavy cleaning, post TV inspection, and linear installation. **Beginning in FY2011, project will be funded through Stormwater Fund.** | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | \$50,000 | Reline storm sewers | | |
| 2011 | \$25,000 | Reline storm sewers | | |
| 2012 | 30,000 | Reline storm sewers | | |
| 2013 | 20,000 | Reline storm sewers | | |
| 2014 | | | | |
| 2015 | | | | |
| Total | \$75,000 | | | |
| >2016 | | | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| General/Stormwater | \$0 | 0 | \$0 | |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input checked="" type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Street Division | | | | |

| PROJECT INFORMATION | | | | |
|--|--------------------------------------|--|-------------------------------------|-------------------------------|
| Project Name: STORM DRAIN REPLACEMENT ALONG UNIVERSITY DR & MAIN ST | | | | |
| Comprehensive Plan Element | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy |
| Statement of Need: The existing corrugated metal storm pipe along University Dr. and Main St. has severely deteriorated and is in need of replacement. The current system is causing businesses downtown to flood during minor rainstorms. The project is to design and replace: <ul style="list-style-type: none"> 500 feet of 15" storm pipe 450 feet of 18" storm pipe modify 10 existing storm structures recoat 4 crosswalks. | | Picture:  | | |
| Year | Project Cost | Purpose of Expenditure | | |
| Adopted 2010 | | | | |
| 2011 | \$50,000 | Design & replace deteriorated storm drainage system | | |
| 2012 | \$250,000 | Design & replace deteriorated storm drainage system | | |
| 2013 | | | | |
| 2014 | | | | |
| 2015 | | | | |
| Total | \$300,000 | | | |
| >2016 | | | | |
| Funding Source(s) | Operating Cost(s) | Staffing Levels | Revenues Generated | |
| Stormwater Fund | \$0 | 0 | \$0 | |
| Origin of Project | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | | <input type="checkbox"/> | No Change |
| <input type="checkbox"/> | Board/Commission | | <input checked="" type="checkbox"/> | Increase in Amount |
| <input type="checkbox"/> | Citizen/Civic Association | | <input type="checkbox"/> | Decrease in Amount |
| <input checked="" type="checkbox"/> | Staff | | <input type="checkbox"/> | New Project |
| <input type="checkbox"/> | Other: | | <input type="checkbox"/> | Other: |
| User/Coordinating Departments: Public Works, Street Division | | | | |

CABLE GRANT FUND

FY 2011 Adopted Budget - City of Fairfax, Virginia

| |
|--|
| City of Fairfax, Virginia FY 2011 Cable Fund Budget Summary |
|--|

| | <u>FY 2009 Actual</u> | <u>FY 2010 Budget</u> | <u>FY 2010 Estimated</u> | <u>FY 2011 Adopted</u> |
|----------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Revenues | | | | |
| Cable TV | \$163,057 | \$160,000 | 165,400 | 165,400 |
| Total Revenues | \$163,057 | \$160,000 | \$165,400 | \$165,400 |
| Expenses | | | | |
| Cable TV Equipment | \$72,144 | \$550,000 | \$550,000 | \$100,000 |
| Total Expenses | \$72,144 | \$550,000 | \$550,000 | \$100,000 |
| Fund Balance - 6/30 | \$427,875 | \$11,521 | \$43,275 | \$108,675 |

| PROJECT INFORMATION | | | | | |
|---|--------------------------------------|--|--------------------------|---------------------------------|---------------------------|
| Project Name: CABLE TV EQUIPMENT | | | | | |
| Comprehensive Plan Element | | | | | |
| <input checked="" type="checkbox"/> | Public Service and Facilities | | <input type="checkbox"/> | Environment | |
| <input type="checkbox"/> | Economy | | <input type="checkbox"/> | Housing | |
| <input type="checkbox"/> | Community Appearance | | <input type="checkbox"/> | Transportation | |
| <input type="checkbox"/> | Land Use | | <input type="checkbox"/> | Other City Plan/Policy | |
| Statement of Need: As part of the franchise agreements with Cox Communications and Verizon, the City will receive approximately \$160,000 annually in the form of grant monies for the purchase of cable-related equipment and facilities. In the current year, funds are being used to upgrade the existing analog mobile studio to a digital High Definition system. Future funds will be used to upgrade existing editing equipment; to upgrade City Hall Control Room, Council Chambers and meeting room to High Definition; to enhance the remote PEG sites (Old Town Hall and 4 City schools); to upgrade ENG equipment and to provide an additional editing station. These funds may also be used to repair or replace any essential equipment that goes down. | | Picture: <div style="height: 200px; border: 1px solid black;"></div> | | | |
| Year | Project Cost | Purpose of Expenditure | | | |
| Adopted 2010 | \$550,000.00 | Upgrade mobile studio to High Definition infrastructure with High Definition Cameras | | | |
| 2011 | \$100,000.00 | Upgrade Editing Statio, replacement of essential equipment | | | |
| 2012 | \$100,000.00 | Enhancements to remote PEG sites, adding new PEG sites | | | |
| 2013 | \$100,000.00 | New ENG equipment | | | |
| 2014 | \$340,000.00 | Upgrade City Hall Control Room to High Definition | | | |
| 2015 | \$160,000.00 | Add Editing Station | | | |
| Total | \$800,000.00 | | | | |
| >2016 | \$360,000.00 | | | | |
| Funding Source(s) | | Operating Cost(s) | Staffing Levels | | Revenues Generated |
| Cable Capital Grant Fund | | \$0.00 | 0 | | \$0.00 |
| Origin of Project | | | | Change from Previous CIP | |
| <input type="checkbox"/> | City Council | <input type="checkbox"/> | | No Change | |
| <input type="checkbox"/> | Board/Commission | <input type="checkbox"/> | | Increase in Amount | |
| <input type="checkbox"/> | Citizen/Civic Association | <input type="checkbox"/> | | Decrease in Amount | |
| <input checked="" type="checkbox"/> | Staff | <input type="checkbox"/> | | New Project | |
| <input type="checkbox"/> | Other: | <input type="checkbox"/> | | Other: | |
| User/Coordinating Departments: Community Relations / Cable TV | | | | | |

OLD TOWN SERVICE DISTRICT

FUNCTION: Old Town Service District

DEPARTMENT:

DIVISION OR ACTIVITY:

BUDGET COMMENTS:

The City Council established the Old Town Service District in 2000 which levies special assessment taxes against properties located in Old Town Fairfax. The special district tax rate is 6 cents per \$100 of assessed value of real property and improvements. Taxes collected pursuant to this ordinance are levied for and used to provide additional government services not being offered uniformly throughout the entire City including, but not limited to, economic and business development and promotional activities intended to foster business retention; business recruitment and developer recruitment; physical improvements to public facilities which are unique to the downtown area; and planning for the acquisition and development of public spaces needed for the downtown area. Facility improvements in the Old Town Service District include, but are not limited to, the construction of a new library, the undergrounding of overhead utility lines and road improvements throughout the Old Town Service District.

Annual debt service cost relating to the financing of the new library (principal debt of approximately \$23 million) is offset by reallocating payments due for library operating costs (due to the County of Fairfax) from the County of Fairfax to the financing institution. As is the case with the original library, the new library (replacing the original library) is owned and operated by the County of Fairfax. However, because of the library's location in the heart of the City of Fairfax, the City will be a major benefactor. The new City Library opened in January of 2008.

Financing of the Old Town Service District's undergrounding of overhead utility lines and road improvements (totaling approximately \$16 million) is supported by revenue generated from the Old Town District special assessment and increased revenues realized and anticipated from the redevelopment of the downtown area.

**City of Fairfax, Virginia
FY 2011 Old Town Service District
Budget Summary**

| Revenues | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Transfer from General Fund | \$542,333 | \$222,754 | \$222,248 | \$293,350 |
| Use of Money & Property | 128,411 | 0 | 0 | 0 |
| Total Revenues | \$670,744 | \$222,754 | \$222,248 | \$293,350 |
| Expenses | | | | |
| Old Town Redevelopment | \$1,910,300 | \$5,022,804 | \$5,700,000 | \$3,853,338 |
| Total Expenses | \$1,910,300 | \$5,022,804 | \$5,700,000 | \$3,853,338 |
| Fund Balance - 6/30 | \$9,037,740 | \$0 | \$3,559,988 | \$0 |

COMMERCIAL PROPERTY TAX / TRANSPORTATION FUND

FUNCTION: Commercial Property Tax/Transportation Fund

DEPARTMENT:

DIVISION OR ACTIVITY:

Budget Comments:

The City Council established the Commercial Property Tax/Transportation Fund as part of the FY 2010 Adopted Budget, which levied an additional 8 cents per \$100 of assessed value on all commercial and industrial properties, located in the City of Fairfax. As part of the FY 2011 Adopted Budget, this levy was reduced from 8 cents to 5.5 cents per \$100 of assessed value. All residential properties including apartment buildings are excluded from this tax. By approving HB 3202 and HB 2479 the General Assembly authorized Northern Virginia Transportation Authority (NVTa) members to raise revenue, by enacting a local ordinance imposing the additional commercial tax. The revenue collected by the jurisdiction imposing this tax is to be used solely for transportation purposes. Use of the commercial tax revenue is restricted to the following:

- New road construction and associated planning, design, and right-of-way acquisition, including new additions to, expansions, or extensions of existing roads that add new capacity, service, or access;
- New public transit construction and associated planning, design, and right-of-way acquisition, including new additions to, expansions, or extensions of existing public transit projects that add new capacity, service, or access;
- Other capital costs related to new transportation projects that add new capacity, service, or access and the operating costs directly related to the foregoing;
- The issuance costs and debt service on bonds that may be issued to support the capital costs permitted in any of the above bullets.

One penny on the commercial property tax rate is equivalent to approximately \$176,000, and the adopted rate of 5.5 cents per \$100 of assessed value generates about \$966,000 annually.

| |
|--|
| <p align="center">City of Fairfax, Virginia FY 2011 Commercial Real Estate Tax Rate Fund Budget Summary</p> |
|--|

| Revenues | FY 2009 <u>Actual</u> | FY 2010 <u>Budget</u> | FY 2010 <u>Estimated</u> | FY 2011 <u>Adopted</u> |
|----------------------------|----------------------------------|----------------------------------|-------------------------------------|-----------------------------------|
| Transfer from General Fund | \$751,515 | \$1,600,000 | \$1,344,625 | \$966,000 |
| Total Revenues | \$751,515 | \$1,600,000 | \$1,344,625 | \$966,000 |
| Expenses | | | | |
| Capital Projects | \$0 | \$0 | \$0 | \$0 |
| Total Expenses | 0 | 0 | 0 | 0 |
| Fund Balance - 6/30 | \$751,515 | \$2,400,000 | \$2,096,140 | \$3,062,140 |

PAY PLAN INFORMATION

Expenditure Object Classification

Position Classification Plan – General

Basic Salary Schedule – General

Position Classification Plan – Police

Basic Salary Schedule - Police

Position Classification Plan – Fire

Basic Salary Schedule - Fire

EXPENDITURE OBJECT CLASSIFICATION
CITY OF FAIRFAX, VIRGINIA

The budget detail sheets list individual expenditure objects under each account. The following is a list of expenditure objects and the items usually funded in them:

| <u>Expenditure Object</u> | | <u>Examples of Items Funded</u> |
|----------------------------------|------------------------------|--|
| <u>Salaries</u> | | |
| 511105 | Salaries, Full-time | Salaries for all full-time City employees. |
| 511110 | Salaries, Part-time/Seasonal | Salaries for all part-time/seasonal personnel, and officials. |
| 511115 | Salaries, Overtime | Salaries for authorized overtime. |
| 511116 | Salaries, Overtime – OP Red | Salaries for authorized overtime. |
| 511130 | On-Call Pay | Salaries for authorized overtime. |
| 511135 | Holiday Worked | Salaries for authorized overtime. |
| <u>Fringe Benefits</u> | | |
| 512110 | Benefits Contribution | The City's contribution to employee fringe benefits program. |
| 512985 | Employee Education | Funds for defraying approved, job-related education of City employees. |
| <u>Purchased Services</u> | | |
| 530110 | Legal Services | Legal work done for the City. |
| 530111 | Audit Services | Audit work done for the City. |
| 530113 | Contract Services | Court-appointed attorney fees, physical exams, fiscal agent fees. |
| 530350 | Building Maintenance | Heating and cooling contracts, fire extinguisher service, and electrical service. |
| 530351 | Equipment Maintenance | Radio maintenance, instrument maintenance, contracted maintenance. |
| 530620 | Advertising | Legal advertising and recruitment advertising. |
| 530835 | City-County Contract | Charges for service under the General Services Agreement or the School Tuition Contract. |

Expenditure Object

Examples of Items Funded

Recovered Costs

| | | |
|--------|----------------------------|--|
| 540010 | Water and Sewer Allocation | Reimbursement to the General Fund from the Water and Sewer Fund for services rendered such as accounting, bill collection, data processing, etc. |
| 540020 | Distributed to Other | Reimbursement to the Motor Pool cost center from other cost centers for vehicle usage. |

Internal Services

| | | |
|--------|--------------------|---|
| 540060 | Management Fee | Charges for services rendered by the City of Fairfax Government to the Utility Funds. |
| 540102 | Vehicle Operations | Cost to operate vehicles assigned to account. |

Other Services and Charges

| | | |
|--------|-------------------------------|---|
| 550110 | Public Utilities | Charges for Virginia Power, Washington Gas. |
| 550314 | Insurance | Premiums paid on various insurance policies of |
| 550430 | Equipment Rental | Xerox rental, teletype rental, temporary heavy equipment rental. |
| 550501 | Travel | Transportation and conference registration costs, authorized per diem. |
| 550601 | Subsidies/Contributions | Virginia Municipal League dues, contributions to regional agencies for non-capital operating expenses. |
| 550740 | Fee Classes/Trips | Payments to instructors for classes/trips. |
| 550760 | Rent/Property Tax Relief | Payments for qualified elderly and permanently and totally disabled residents to partially defray rent and taxes. |
| 550807 | Other Expenses | Miscellaneous special events such as Halloween, summer concerts, etc. |
| 550806 | Other Services | Laundry and dry cleaning costs, postage. |
| 550813 | Discretionary Fund | Provides funds for the City Council for special events. |
| 550820 | Memberships and Subscriptions | Membership dues in professional organizations, subscriptions to professional publications. |

| <u>Expenditure Object</u> | | <u>Examples of Items Funded</u> |
|--------------------------------------|------------------------------|--|
| <u>Supplies and Materials</u> | | |
| 560110 | Office Supplies | Drafting supplies, forms, technical books and other office supplies. |
| 560120 | Miscellaneous Equipment | Shop equipment, hand tools. |
| 560210 | Janitorial Supplies | Light bulbs, paper, soap. |
| 560351 | Repair Parts | Ignition parts, brake pads, filters, repair material. |
| 560352 | Fuels and Lubricants | Gas and oil. |
| 560353 | Tires and Accessories | Tire, tubes and valve stems. |
| 560410 | New Water Meters and Parts | Meters and meter boxes. |
| 560411 | Replacement Meters and Parts | Replacement water meters. |
| 560416 | Clothing and Uniforms | Clothing allowances, uniforms. |
| 560420 | Operating Supplies | Safety equipment, hardware, flares, signal supplies. |
| 560421 | Pipe and Accessories | Drain pipe, fittings and copper tubing. |
| 560422 | Construction Material | Stone, lumber, bricks. |
| 560423 | Asphalt | Hot and liquid asphalt. |
| 560424 | Concrete | Concrete and cement. |
| 560430 | Operating Material | Manhole castings, steel, hydrants and valves, brass goods. |
| 560435 | Soil and Mulch | Nursery material. |
| 560441 | Traffic Sign Material | Sign blanks, line material, sign faces. |
| 560501 | Chemicals | Sand, fluoride, alum, carbon. |

Expenditure Object

Examples of Items Funded

Capital Outlay

| | | |
|--------|------------------------------|--|
| 580103 | Office Equipment Replacement | Secretarial chairs, calculators, typewriters, etc. |
| 580105 | Vehicular Equip. Replacement | Automobiles, dump trucks, pick-up trucks, street sweepers. |
| 580108 | Other Capital Equipment | Mobile radios, leaf collectors, lawn mowers, etc. |
| 580203 | New Office Equipment | File cabinets, typewriters, desks, calculators. |
| 580205 | New Vehicular Equipment | Automobiles, dump trucks, backhoe loaders. |
| 580208 | Other Capital Outlay | Items of long duration not otherwise classified. |

Capital Construction

| | | |
|--------|--------------------------|--|
| 580310 | Design & Engineering | Design and engineering for capital construction. |
| 580330 | Construction | Construction for capital projects. |
| 580620 | Uses from Capital Leases | Principal payments on leases. |

Other Uses of Funds

| | | |
|--------|-----------------------------------|--|
| 590105 | Bond Principal | Payments toward contracted debt service. |
| 590110 | Bond Interest | Payments toward the interest charges on contracted debt. |
| 590125 | Interest Expense - Capital Leases | Interest payments on leases |

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2011

| <u>DEPARTMENT HEADS</u> | <u>GRADE</u> | <u>SALARY RANGE</u> |
|---|---------------------|----------------------------|
| Assistant City Manager/Finance Director | 31 | 92,638-143,713 |
| Chief of Fire & Rescue Services | 31 | |
| Chief of Police | 31 | |
| Director Community Development & Planning | 31 | |
| Director of Public Works | 31 | |
| Director of Utilities | 31 | |
| Director of Information Technology | 30 | 88,227-136,869 |
| Director of Parks and Recreation | 29 | 84,026-130,351 |
| <u>PROFESSIONAL AND ADMINISTRATIVE</u> | | |
| Director of Historic Resources | 28 | 80,024-124,144 |
| Personnel Director | 28 | |
| Assistant Director of IT | 27 | 76,214-118,233 |
| Division Chief (Planning & Zoning) | 27 | |
| Transportation Director | 27 | |
| Assistant Director of Finance | 26 | 72,584-112,602 |
| City Engineer | 26 | |
| Real Estate Assessment Director | 26 | |
| Division Superintendent, Streets | 25 | 69,128-107,240 |
| Division Superintendent, Utilities | 25 | |
| Economic Development Manager | 25 | |
| *Human Svc. Coord./ADA Comp Officer | 25 | (33.23-51.56/Hr.) |
| *Special Projects Engineer/Environmental Specialist | 25 | |
| Superintendent of Operations | 25 | |
| Assistant Director of Utilities | 24 | 65,836-102,134 |
| Budget Officer | 24 | |
| Division Superintendent, Cue Bus | 24 | |
| Division Super., Water Treatment Plant | 24 | |
| Emergency Management Specialist | 24 | |
| Programmer/Systems Analyst | 24 | |
| Telecommunications Manager | 24 | |
| Web Architect | 24 | |
| Benefits & Risk Manager | 23 | 62,701-97,270 |
| Cultural Arts & Marketing Manager | 23 | |
| GIS Manager | 23 | |
| Planner III | 23 | |
| Planner III/Deputy Zoning Administrator | 23 | |
| Traffic Engineer | 23 | |
| Deputy Commissioner of Revenue | 22 | 59,715-92,638 |
| Deputy Treasurer | 22 | |
| City Clerk | 21 | 56,872-88,227 |
| Engineering Plans Examiner – Code Administration | 21 | |
| Business Revenue Auditor | 20 | 54,163-84,026 |
| Engineering Plans Reviewer – Public Works | 20 | |
| Historic Resource Specialist III | 20 | |
| Personnel Analyst | 20 | |
| Planner II | 20 | |
| Real Estate Appraiser II | 20 | |
| Recreation Coordinator | 20 | |
| Registrar | 20 | |

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2011

| <u>PROFESSIONAL AND ADMINISTRATIVE(cont.)</u> | <u>GRADE</u> | <u>SALARY RANGE</u> |
|--|---------------------|----------------------------|
| Community Relations Specialist | 19 | 51,584-80,024 |
| Planner I | 17 | 46,788-72,584 |
| <u>TECHNICAL</u> | | |
| Automotive Service Manager | 22 | 59,715-92,638 |
| Network Administrator | 22 | |
| *Cable Television Manager | 21 | (27.34-42.42/Hr.) |
| Information Technology Specialist | 21 | 56,872-88,227 |
| Telecommunications Technician | 21 | |
| Sign & Signal Supervisor | 20 | 54,163-84,026 |
| Buyer | 19 | 51,584-80,024 |
| Senior Inspector | 19 | |
| *Video Producer/Director | 19 | (24.80-38.47/Hr.) |
| Youth and Teen Coordinator | 19 | |
| Automotive Night Supervisor | 18 | 49,128-76,214 |
| Automotive Parts Supervisor | 18 | |
| Computer Technician II | 18 | |
| Crew Supervisor | 18 | |
| Engineering Inspector | 18 | |
| Senior Citizen Coordinator | 18 | |
| Utilities Construction Project Administrator | 18 | |
| Combination Inspector | 17 | 46,788-72,584 |
| Facilities Inspector | 17 | |
| Property Maintenance Inspector | 17 | |
| Real Estate Appraiser I | 17 | |
| Water Plant Operator III | 17 | |
| Mechanic III | 16 | 44,560-69,128 |
| Personnel/Safety Technician | 16 | |
| Traffic Signal & Computer Tech. III | 16 | |
| Accounting Specialist | 15 | 42,438-65,836 |
| Accounting Technician | 15 | |
| Dispatcher III | 15 | |
| Payroll & Accounting Technician | 15 | |
| Revenue Inspector | 15 | |
| Zoning Inspector | 15 | |
| Dispatcher II | 14 | 40,417-62,701 |
| Facility Coordinator | 14 | |
| Mechanic II | 14 | |
| Personnel Technician II | 14 | |
| Real Estate Appraiser Trainee | 14 | |
| Traffic Services Technician | 14 | |
| Traffic Signal & Computer Tech. II | 14 | |
| Water Plant Mechanic | 14 | |
| Water Plant Operator II | 14 | |
| Dispatcher I | 13 | 38,493-59,715 |
| Engineering Technician | 13 | |
| Inspector | 13 | |
| Mechanic I | 13 | |
| Operations Technician | 13 | |
| Tax Technician | 13 | |

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2011

| <u>TECHNICAL(cont.)</u> | <u>GRADE</u> | <u>SALARY RANGE</u> |
|---------------------------------------|---------------------|----------------------------|
| Zoning Technician | 13 | 38,493-59,715 |
| Collections Specialist | 12 | 36,660-56,872 |
| Signal Technician I | 12 | |
| *Teen Coordinator | 12 | |
| Water Plant Operator I | 12 | |
| <u>CLERICAL</u> | | |
| Council/Manager Office Administrator | 19 | 51,584-80,024 |
| Historic Resource Specialist II | 17 | 46,788-72,584 |
| Special Events Assistant Manager | 15 | 42,438-65,836 |
| Administrative Assistant IV | 14 | 40,417-62,701 |
| Community Relations Assistant | 14 | |
| Cultural Arts & Marketing Specialist | 14 | |
| Deputy City Clerk | 14 | |
| Historic Resource Specialist I | 14 | |
| Finance Technician | 13 | 38,493-59,715 |
| Permit Technician | 13 | |
| Real Estate Appraisal Technician | 13 | |
| Treasury Technician II | 13 | |
| Treasury Technician/Real Estate | 13 | |
| Utility Billing Clerk | 13 | |
| Administrative Assistant III | 12 | 36,660-56,872 |
| Deputy Registrar | 12 | |
| Mail/Duplication Services Admin. | 12 | |
| Administrative Assistant II | 11 | 34,914-54,163 |
| *Cemetery Attendant | 11 | (16.79-26.04/Hr.) |
| Police Records Specialist II | 11 | |
| Treasury Technician I | 11 | |
| Administrative Assistant I | 10 | 33,251-51,584 |
| Police Records Specialist I | 10 | |
| *Decal Enforcement Officer | 6 | (13.15-20.40/Hr.) |
| <u>PUBLIC SAFETY</u> | | |
| Animal Warden | 14 | 40,417-62,701 |
| *School Crossing Guard Supervisor | 10 | (15.99-24.80/Hr.) |
| Parking Enforcement Official | 7 | 28,724-44,560 |
| *School Crossing Guard | 6 | (13.15-20.40/Hr.) |
| <u>SERVICE MAINTENANCE</u> | | |
| Bus Driver Supervisor | 18 | 49,128-76,214 |
| Meter Reading Supervisor | 16 | 44,560-69,128 |
| Automotive Parts Assistant | 13 | 38,493-59,715 |
| Line Locator | 13 | |
| Utility Worker III | 13 | |
| Equipment Operator | 12 | 36,660-56,872 |
| Sign Fabrication Technician | 11 | 34,914-54,163 |
| Utility Technician | 11 | |
| Bus Driver | 10 | 33,251-51,584 |
| Meter Reader | 10 | |
| Sanitation Driver | 10 | |

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
GENERAL
FISCAL YEAR 2011

| <u>SERVICE MAINTENANCE(cont.)</u> | <u>GRADE</u> | <u>SALARY RANGE</u> |
|---|---------------------|----------------------------|
| Truck Driver II | 10 | 33,251-51,584 |
| Utility Worker II | 10 | |
| Water Plant Operator Trainee | 10 | |
| *Recreation Facility Supervisor | 9 | (15.23-23.62/Hr.) |
| Signal Tech Helper | 9 | 31,668-49,128 |
| *Traffic Signal Support Technician/Line Locator | 9 | |
| Truck Driver I | 9 | |
| Utility Worker I | 9 | |
| Sanitation Worker III | 8 | 30,160-46,788 |
| Transit Technician | 8 | |
| Water Plant Assistant | 8 | |
| Custodian II | 6 | 27,356-42,438 |
| *Decal Enforcement Official | 6 | (13.15-20.40/Hr.) |
| Laborer II | 6 | |
| Sanitation Worker II | 6 | |
| Custodian I | 5 | 26,053-40,417 |
| Laborer I | 5 | |
| Sanitation Worker I | 5 | |

CONSTITUTIONAL OFFICERS

| | | |
|---------------------------------|----|----------------|
| ****Commissioner of the Revenue | 28 | 80,024-124,144 |
| ****Treasurer | 28 | |

NON-CLASSIFIED PERSONNEL

| | |
|--|---------|
| ** City Manager | 186,800 |
| *** School Superintendent | 95,598 |
| Assistant to the School Superintendent | 43,662 |

COUNCIL, BOARDS & COMMISSIONS

| | |
|---|----------------------------------|
| Mayor: | \$6,500/year |
| City Council: | \$4,500/year |
| Planning Commission: | \$40/meeting |
| Board of Zoning Appeals: | \$40/meeting |
| School Board: | \$1,800/year (\$150.00/month) |
| Chair: | \$2,300/year (\$191.67/month) |
| Board of Architectural Review: | \$40/meeting |
| Board of Equalization of Real Estate Assessments: | \$40/meeting |
| Economic Development Authority: | \$40/meeting |
| | (paid for by EDA funds) |
| Electoral Board Secretary: | \$3,756.00/yr. (funded by state) |
| Chairman and Vice Chairman: | \$1,878.00/yr.(funded by state) |

* The position listed is part-time with an hourly rate listed.

** The salaries of these positions are set by City Council and/or the Commonwealth of Virginia

*** The salary of this position is set by the School Board and is a .5 FTE equivalent.

**** Constitutional Officers are also eligible for an annual bonus based on certifications and performance measures.

| General Scale | | | | | | | | | | |
|---------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8-9 | 10-11 | 12+ |
| 1 | 10.31 824.40 21,434.50 | 10.82 865.62 22,506.23 | 11.36 908.91 23,631.54 | 11.93 954.35 24,813.12 | 12.53 1,002.07 26,053.77 | 13.15 1,052.17 27,356.46 | 13.81 1,104.78 28,724.28 | 14.50 1,160.02 30,160.50 | 15.23 1,218.02 31,668.52 | 15.99 1,278.92 33,251.95 |
| 2 | 10.82 865.62 22,506.23 | 11.36 908.91 23,631.54 | 11.93 954.35 24,813.12 | 12.53 1,002.07 26,053.77 | 13.15 1,052.17 27,356.46 | 13.81 1,104.78 28,724.28 | 14.50 1,160.02 30,160.50 | 15.23 1,218.02 31,668.52 | 15.99 1,278.92 33,251.95 | 16.79 1,342.87 34,914.55 |
| 3 | 11.36 908.91 23,631.54 | 11.93 954.35 24,813.12 | 12.53 1,002.07 26,053.77 | 13.15 1,052.17 27,356.46 | 13.81 1,104.78 28,724.28 | 14.50 1,160.02 30,160.50 | 15.23 1,218.02 31,668.52 | 15.99 1,278.92 33,251.95 | 16.79 1,342.87 34,914.55 | 17.63 1,410.01 36,660.27 |
| 4 | 11.93 954.35 24,813.12 | 12.53 1,002.07 26,053.77 | 13.15 1,052.17 27,356.46 | 13.81 1,104.78 28,724.28 | 14.50 1,160.02 30,160.50 | 15.23 1,218.02 31,668.52 | 15.99 1,278.92 33,251.95 | 16.79 1,342.87 34,914.55 | 17.63 1,410.01 36,660.27 | 18.51 1,480.51 38,493.29 |
| 5 | 12.53 1,002.07 26,053.77 | 13.15 1,052.17 27,356.46 | 13.81 1,104.78 28,724.28 | 14.50 1,160.02 30,160.50 | 15.23 1,218.02 31,668.52 | 15.99 1,278.92 33,251.95 | 16.79 1,342.87 34,914.55 | 17.63 1,410.01 36,660.27 | 18.51 1,480.51 38,493.29 | 19.43 1,554.54 40,417.95 |
| 6 | 13.15 1,052.17 27,356.46 | 13.81 1,104.78 28,724.28 | 14.50 1,160.02 30,160.50 | 15.23 1,218.02 31,668.52 | 15.99 1,278.92 33,251.95 | 16.79 1,342.87 34,914.55 | 17.63 1,410.01 36,660.27 | 18.51 1,480.51 38,493.29 | 19.43 1,554.54 40,417.95 | 20.40 1,632.26 42,438.85 |
| 7 | 13.81 1,104.78 28,724.28 | 14.50 1,160.02 30,160.50 | 15.23 1,218.02 31,668.52 | 15.99 1,278.92 33,251.95 | 16.79 1,342.87 34,914.55 | 17.63 1,410.01 36,660.27 | 18.51 1,480.51 38,493.29 | 19.43 1,554.54 40,417.95 | 20.40 1,632.26 42,438.85 | 21.42 1,713.88 44,560.79 |
| 8 | 14.50 1,160.02 30,160.50 | 15.23 1,218.02 31,668.52 | 15.99 1,278.92 33,251.95 | 16.79 1,342.87 34,914.55 | 17.63 1,410.01 36,660.27 | 18.51 1,480.51 38,493.29 | 19.43 1,554.54 40,417.95 | 20.40 1,632.26 42,438.85 | 21.42 1,713.88 44,560.79 | 22.49 1,799.57 46,788.83 |
| 9 | 15.23 1,218.02 31,668.52 | 15.99 1,278.92 33,251.95 | 16.79 1,342.87 34,914.55 | 17.63 1,410.01 36,660.27 | 18.51 1,480.51 38,493.29 | 19.43 1,554.54 40,417.95 | 20.40 1,632.26 42,438.85 | 21.42 1,713.88 44,560.79 | 22.49 1,799.57 46,788.83 | 23.62 1,889.55 49,128.27 |
| 10 | 15.99 1,278.92 33,251.95 | 16.79 1,342.87 34,914.55 | 17.63 1,410.01 36,660.27 | 18.51 1,480.51 38,493.29 | 19.43 1,554.54 40,417.95 | 20.40 1,632.26 42,438.85 | 21.42 1,713.88 44,560.79 | 22.49 1,799.57 46,788.83 | 23.62 1,889.55 49,128.27 | 24.80 1,984.03 51,584.69 |
| 11 | 16.79 1,342.87 34,914.55 | 17.63 1,410.01 36,660.27 | 18.51 1,480.51 38,493.29 | 19.43 1,554.54 40,417.95 | 20.40 1,632.26 42,438.85 | 21.42 1,713.88 44,560.79 | 22.49 1,799.57 46,788.83 | 23.62 1,889.55 49,128.27 | 24.80 1,984.03 51,584.69 | 26.04 2,083.23 54,163.92 |

| General Scale | | | | | | | | | | |
|---------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8-9 | 10-11 | 12+ |
| 12 | 17.63 | 18.51 | 19.43 | 20.40 | 21.42 | 22.49 | 23.62 | 24.80 | 26.04 | 27.34 |
| | 1,410.01 | 1,480.51 | 1,554.54 | 1,632.26 | 1,713.88 | 1,799.57 | 1,889.55 | 1,984.03 | 2,083.23 | 2,187.39 |
| | 36,660.27 | 38,493.29 | 40,417.95 | 42,438.85 | 44,560.79 | 46,788.83 | 49,128.27 | 51,584.69 | 54,163.92 | 56,872.12 |
| 13 | 18.51 | 19.43 | 20.40 | 21.42 | 22.49 | 23.62 | 24.80 | 26.04 | 27.34 | 28.71 |
| | 1,480.51 | 1,554.54 | 1,632.26 | 1,713.88 | 1,799.57 | 1,889.55 | 1,984.03 | 2,083.23 | 2,187.39 | 2,296.76 |
| | 38,493.29 | 40,417.95 | 42,438.85 | 44,560.79 | 46,788.83 | 49,128.27 | 51,584.69 | 54,163.92 | 56,872.12 | 59,715.72 |
| 14 | 19.43 | 20.40 | 21.42 | 22.49 | 23.62 | 24.80 | 26.04 | 27.34 | 28.71 | 30.14 |
| | 1,554.54 | 1,632.26 | 1,713.88 | 1,799.57 | 1,889.55 | 1,984.03 | 2,083.23 | 2,187.39 | 2,296.76 | 2,411.60 |
| | 40,417.95 | 42,438.85 | 44,560.79 | 46,788.83 | 49,128.27 | 51,584.69 | 54,163.92 | 56,872.12 | 59,715.72 | 62,701.51 |
| 15 | 20.40 | 21.42 | 22.49 | 23.62 | 24.80 | 26.04 | 27.34 | 28.71 | 30.14 | 31.65 |
| | 1,632.26 | 1,713.88 | 1,799.57 | 1,889.55 | 1,984.03 | 2,083.23 | 2,187.39 | 2,296.76 | 2,411.60 | 2,532.18 |
| | 42,438.85 | 44,560.79 | 46,788.83 | 49,128.27 | 51,584.69 | 54,163.92 | 56,872.12 | 59,715.72 | 62,701.51 | 65,836.58 |
| 16 | 21.42 | 22.49 | 23.62 | 24.80 | 26.04 | 27.34 | 28.71 | 30.14 | 31.65 | 33.23 |
| | 1,713.88 | 1,799.57 | 1,889.55 | 1,984.03 | 2,083.23 | 2,187.39 | 2,296.76 | 2,411.60 | 2,532.18 | 2,658.79 |
| | 44,560.79 | 46,788.83 | 49,128.27 | 51,584.69 | 54,163.92 | 56,872.12 | 59,715.72 | 62,701.51 | 65,836.58 | 69,128.41 |
| 17 | 22.49 | 23.62 | 24.80 | 26.04 | 27.34 | 28.71 | 30.14 | 31.65 | 33.23 | 34.90 |
| | 1,799.57 | 1,889.55 | 1,984.03 | 2,083.23 | 2,187.39 | 2,296.76 | 2,411.60 | 2,532.18 | 2,658.79 | 2,791.72 |
| | 46,788.83 | 49,128.27 | 51,584.69 | 54,163.92 | 56,872.12 | 59,715.72 | 62,701.51 | 65,836.58 | 69,128.41 | 72,584.83 |
| 18 | 23.62 | 24.80 | 26.04 | 27.34 | 28.71 | 30.14 | 31.65 | 33.23 | 34.90 | 36.64 |
| | 1,889.55 | 1,984.03 | 2,083.23 | 2,187.39 | 2,296.76 | 2,411.60 | 2,532.18 | 2,658.79 | 2,791.72 | 2,931.31 |
| | 49,128.27 | 51,584.69 | 54,163.92 | 56,872.12 | 59,715.72 | 62,701.51 | 65,836.58 | 69,128.41 | 72,584.83 | 76,214.07 |
| 19 | 24.80 | 26.04 | 27.34 | 28.71 | 30.14 | 31.65 | 33.23 | 34.90 | 36.64 | 38.47 |
| | 1,984.03 | 2,083.23 | 2,187.39 | 2,296.76 | 2,411.60 | 2,532.18 | 2,658.79 | 2,791.72 | 2,931.31 | 3,077.88 |
| | 51,584.69 | 54,163.92 | 56,872.12 | 59,715.72 | 62,701.51 | 65,836.58 | 69,128.41 | 72,584.83 | 76,214.07 | 80,024.78 |
| 20 | 26.04 | 27.34 | 28.71 | 30.14 | 31.65 | 33.23 | 34.90 | 36.64 | 38.47 | 40.40 |
| | 2,083.23 | 2,187.39 | 2,296.76 | 2,411.60 | 2,532.18 | 2,658.79 | 2,791.72 | 2,931.31 | 3,077.88 | 3,231.77 |
| | 54,163.92 | 56,872.12 | 59,715.72 | 62,701.51 | 65,836.58 | 69,128.41 | 72,584.83 | 76,214.07 | 80,024.78 | 84,026.01 |
| 21 | 27.34 | 28.71 | 30.14 | 31.65 | 33.23 | 34.90 | 36.64 | 38.47 | 40.40 | 42.42 |
| | 2,187.39 | 2,296.76 | 2,411.60 | 2,532.18 | 2,658.79 | 2,791.72 | 2,931.31 | 3,077.88 | 3,231.77 | 3,393.36 |
| | 56,872.12 | 59,715.72 | 62,701.51 | 65,836.58 | 69,128.41 | 72,584.83 | 76,214.07 | 80,024.78 | 84,026.01 | 88,227.32 |

General Scale

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8-9 | 10-11 | 12+ |
|----|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| 22 | 28.71 2,296.76 59,715.72 | 30.14 2,411.60 62,701.51 | 31.65 2,532.18 65,836.58 | 33.23 2,658.79 69,128.41 | 34.90 2,791.72 72,584.83 | 36.64 2,931.31 76,214.07 | 38.47 3,077.88 80,024.78 | 40.40 3,231.77 84,026.01 | 42.42 3,393.36 88,227.32 | 44.54 3,563.03 92,638.68 |
| 23 | 30.14 2,411.60 62,701.51 | 31.65 2,532.18 65,836.58 | 33.23 2,658.79 69,128.41 | 34.90 2,791.72 72,584.83 | 36.64 2,931.31 76,214.07 | 38.47 3,077.88 80,024.78 | 40.40 3,231.77 84,026.01 | 42.42 3,393.36 88,227.32 | 44.54 3,563.03 92,638.68 | 46.76 3,741.18 97,270.62 |
| 24 | 31.65 2,532.18 65,836.58 | 33.23 2,658.79 69,128.41 | 34.90 2,791.72 72,584.83 | 36.64 2,931.31 76,214.07 | 38.47 3,077.88 80,024.78 | 40.40 3,231.77 84,026.01 | 42.42 3,393.36 88,227.32 | 44.54 3,563.03 92,638.68 | 46.76 3,741.18 97,270.62 | 49.10 3,928.24 102,134.15 |
| 25 | 33.23 2,658.79 69,128.41 | 34.90 2,791.72 72,584.83 | 36.64 2,931.31 76,214.07 | 38.47 3,077.88 80,024.78 | 40.40 3,231.77 84,026.01 | 42.42 3,393.36 88,227.32 | 44.54 3,563.03 92,638.68 | 46.76 3,741.18 97,270.62 | 49.10 3,928.24 102,134.15 | 51.56 4,124.65 107,240.85 |
| 26 | 34.90 2,791.72 72,584.83 | 36.64 2,931.31 76,214.07 | 38.47 3,077.88 80,024.78 | 40.40 3,231.77 84,026.01 | 42.42 3,393.36 88,227.32 | 44.54 3,563.03 92,638.68 | 46.76 3,741.18 97,270.62 | 49.10 3,928.24 102,134.15 | 51.56 4,124.65 107,240.85 | 54.14 4,330.88 112,602.90 |
| 27 | 36.64 2,931.31 76,214.07 | 38.47 3,077.88 80,024.78 | 40.40 3,231.77 84,026.01 | 42.42 3,393.36 88,227.32 | 44.54 3,563.03 92,638.68 | 46.76 3,741.18 97,270.62 | 49.10 3,928.24 102,134.15 | 51.56 4,124.65 107,240.85 | 54.14 4,330.88 112,602.90 | 56.84 4,547.42 118,233.04 |
| 28 | 38.47 3,077.88 80,024.78 | 40.40 3,231.77 84,026.01 | 42.42 3,393.36 88,227.32 | 44.54 3,563.03 92,638.68 | 46.76 3,741.18 97,270.62 | 49.10 3,928.24 102,134.15 | 51.56 4,124.65 107,240.85 | 54.14 4,330.88 112,602.90 | 56.84 4,547.42 118,233.04 | 59.68 4,774.80 124,144.69 |
| 29 | 40.40 3,231.77 84,026.01 | 42.42 3,393.36 88,227.32 | 44.54 3,563.03 92,638.68 | 46.76 3,741.18 97,270.62 | 49.10 3,928.24 102,134.15 | 51.56 4,124.65 107,240.85 | 54.14 4,330.88 112,602.90 | 56.84 4,547.42 118,233.04 | 59.68 4,774.80 124,144.69 | 62.67 5,013.54 130,351.93 |
| 30 | 42.42 3,393.36 88,227.32 | 44.54 3,563.03 92,638.68 | 46.76 3,741.18 97,270.62 | 49.10 3,928.24 102,134.15 | 51.56 4,124.65 107,240.85 | 54.14 4,330.88 112,602.90 | 56.84 4,547.42 118,233.04 | 59.68 4,774.80 124,144.69 | 62.67 5,013.54 130,351.93 | 65.80 5,264.21 136,869.52 |
| 31 | 44.54 3,563.03 92,638.68 | 46.76 3,741.18 97,270.62 | 49.10 3,928.24 102,134.15 | 51.56 4,124.65 107,240.85 | 54.14 4,330.88 112,602.90 | 56.84 4,547.42 118,233.04 | 59.68 4,774.80 124,144.69 | 62.67 5,013.54 130,351.93 | 65.80 5,264.21 136,869.52 | 69.09 5,527.42 143,713.00 |

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
POLICE
FISCAL YEAR 2011

| <u>TITLE</u> | <u>GRADE</u> | <u>SALARY RANGE</u> |
|------------------------------|---------------------|----------------------------|
| Major-Deputy Chief of Police | P21 | 84,173-130,581 |
| Police Captain | P19 | 76,348-118,441 |
| Police Lieutenant | P16 | 65,952-102,313 |
| Police Sergeant | P14 | 59,820-92,801 |
| Master Police Officer | P12 | 54,259-84,173 |
| Police Officer First Class | P11 | 51,675-80,165 |
| Police Officer | P10 | 49,214-76,348 |
| Police Officer – Training | P08 | 44,639-69,250 |

Police Scale

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|-----|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|
| P08 | 21.46 | 22.53 | 23.66 | 24.84 | 26.09 | 27.39 | 28.76 | 30.20 | 31.71 | 33.29 |
| | 1,716.89 | 1,802.74 | 1,892.88 | 1,987.52 | 2,086.89 | 2,191.24 | 2,300.80 | 2,415.84 | 2,536.63 | 2,663.47 |
| | 44,639.23 | 46,871.19 | 49,214.75 | 51,675.49 | 54,259.26 | 56,972.23 | 59,820.84 | 62,811.88 | 65,952.47 | 69,250.10 |
| P09 | 22.53 | 23.66 | 24.84 | 26.09 | 27.39 | 28.76 | 30.20 | 31.71 | 33.29 | 34.96 |
| | 1,802.74 | 1,892.88 | 1,987.52 | 2,086.89 | 2,191.24 | 2,300.80 | 2,415.84 | 2,536.63 | 2,663.47 | 2,796.64 |
| | 46,871.19 | 49,214.75 | 51,675.49 | 54,259.26 | 56,972.23 | 59,820.84 | 62,811.88 | 65,952.47 | 69,250.10 | 72,712.60 |
| P10 | 23.66 | 24.84 | 26.09 | 27.39 | 28.76 | 30.20 | 31.71 | 33.29 | 34.96 | 36.71 |
| | 1,892.88 | 1,987.52 | 2,086.89 | 2,191.24 | 2,300.80 | 2,415.84 | 2,536.63 | 2,663.47 | 2,796.64 | 2,936.47 |
| | 49,214.75 | 51,675.49 | 54,259.26 | 56,972.23 | 59,820.84 | 62,811.88 | 65,952.47 | 69,250.10 | 72,712.60 | 76,348.23 |
| P11 | 24.84 | 26.09 | 27.39 | 28.76 | 30.20 | 31.71 | 33.29 | 34.96 | 36.71 | 38.54 |
| | 1,987.52 | 2,086.89 | 2,191.24 | 2,300.80 | 2,415.84 | 2,536.63 | 2,663.47 | 2,796.64 | 2,936.47 | 3,083.29 |
| | 51,675.49 | 54,259.26 | 56,972.23 | 59,820.84 | 62,811.88 | 65,952.47 | 69,250.10 | 72,712.60 | 76,348.23 | 80,165.64 |
| P12 | 26.09 | 27.39 | 28.76 | 30.20 | 31.71 | 33.29 | 34.96 | 36.71 | 38.54 | 40.47 |
| | 2,086.89 | 2,191.24 | 2,300.80 | 2,415.84 | 2,536.63 | 2,663.47 | 2,796.64 | 2,936.47 | 3,083.29 | 3,237.46 |
| | 54,259.26 | 56,972.23 | 59,820.84 | 62,811.88 | 65,952.47 | 69,250.10 | 72,712.60 | 76,348.23 | 80,165.64 | 84,173.93 |
| P13 | 27.39 | 28.76 | 30.20 | 31.71 | 33.29 | 34.96 | 36.71 | 38.54 | 40.47 | 42.49 |
| | 2,191.24 | 2,300.80 | 2,415.84 | 2,536.63 | 2,663.47 | 2,796.64 | 2,936.47 | 3,083.29 | 3,237.46 | 3,399.33 |
| | 56,972.23 | 59,820.84 | 62,811.88 | 65,952.47 | 69,250.10 | 72,712.60 | 76,348.23 | 80,165.64 | 84,173.93 | 88,382.62 |
| P14 | 28.76 | 30.20 | 31.71 | 33.29 | 34.96 | 36.71 | 38.54 | 40.47 | 42.49 | 44.62 |
| | 2,300.80 | 2,415.84 | 2,536.63 | 2,663.47 | 2,796.64 | 2,936.47 | 3,083.29 | 3,237.46 | 3,399.33 | 3,569.30 |
| | 59,820.84 | 62,811.88 | 65,952.47 | 69,250.10 | 72,712.60 | 76,348.23 | 80,165.64 | 84,173.93 | 88,382.62 | 92,801.76 |
| P15 | 30.20 | 31.71 | 33.29 | 34.96 | 36.71 | 38.54 | 40.47 | 42.49 | 44.62 | 46.85 |
| | 2,415.84 | 2,536.63 | 2,663.47 | 2,796.64 | 2,936.47 | 3,083.29 | 3,237.46 | 3,399.33 | 3,569.30 | 3,747.76 |
| | 62,811.88 | 65,952.47 | 69,250.10 | 72,712.60 | 76,348.23 | 80,165.64 | 84,173.93 | 88,382.62 | 92,801.76 | 97,441.84 |
| P16 | 31.71 | 33.29 | 34.96 | 36.71 | 38.54 | 40.47 | 42.49 | 44.62 | 46.85 | 49.19 |
| | 2,536.63 | 2,663.47 | 2,796.64 | 2,936.47 | 3,083.29 | 3,237.46 | 3,399.33 | 3,569.30 | 3,747.76 | 3,935.15 |
| | 65,952.47 | 69,250.10 | 72,712.60 | 76,348.23 | 80,165.64 | 84,173.93 | 88,382.62 | 92,801.76 | 97,441.84 | 102,313.93 |
| P17 | 33.29 | 34.96 | 36.71 | 38.54 | 40.47 | 42.49 | 44.62 | 46.85 | 49.19 | 51.65 |
| | 2,663.47 | 2,796.64 | 2,936.47 | 3,083.29 | 3,237.46 | 3,399.33 | 3,569.30 | 3,747.76 | 3,935.15 | 4,131.91 |
| | 69,250.10 | 72,712.60 | 76,348.23 | 80,165.64 | 84,173.93 | 88,382.62 | 92,801.76 | 97,441.84 | 102,313.93 | 107,429.63 |

Police Scale

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|-----|-----------|-----------|-----------|-----------|------------|------------|------------|------------|------------|------------|
| P18 | 34.96 | 36.71 | 38.54 | 40.47 | 42.49 | 44.62 | 46.85 | 49.19 | 51.65 | 54.23 |
| | 2,796.64 | 2,936.47 | 3,083.29 | 3,237.46 | 3,399.33 | 3,569.30 | 3,747.76 | 3,935.15 | 4,131.91 | 4,338.50 |
| | 72,712.60 | 76,348.23 | 80,165.65 | 84,173.93 | 88,382.62 | 92,801.76 | 97,441.84 | 102,313.93 | 107,429.63 | 112,801.11 |
| P19 | 36.71 | 38.54 | 40.47 | 42.49 | 44.62 | 46.85 | 49.19 | 51.65 | 54.23 | 56.94 |
| | 2,936.47 | 3,083.29 | 3,237.46 | 3,399.33 | 3,569.30 | 3,747.76 | 3,935.15 | 4,131.91 | 4,338.50 | 4,555.43 |
| | 76,348.23 | 80,165.65 | 84,173.93 | 88,382.62 | 92,801.76 | 97,441.84 | 102,313.93 | 107,429.63 | 112,801.11 | 118,441.17 |
| P20 | 38.54 | 40.47 | 42.49 | 44.62 | 46.85 | 49.19 | 51.65 | 54.23 | 56.94 | 59.79 |
| | 3,083.29 | 3,237.46 | 3,399.33 | 3,569.30 | 3,747.76 | 3,935.15 | 4,131.91 | 4,338.50 | 4,555.43 | 4,783.20 |
| | 80,165.64 | 84,173.93 | 88,382.62 | 92,801.76 | 97,441.84 | 102,313.93 | 107,429.63 | 112,801.11 | 118,441.17 | 124,363.23 |
| P21 | 40.47 | 42.49 | 44.62 | 46.85 | 49.19 | 51.65 | 54.23 | 56.94 | 59.79 | 62.78 |
| | 3,237.46 | 3,399.33 | 3,569.30 | 3,747.76 | 3,935.15 | 4,131.91 | 4,338.50 | 4,555.43 | 4,783.20 | 5,022.36 |
| | 84,173.93 | 88,382.62 | 92,801.76 | 97,441.84 | 102,313.93 | 107,429.63 | 112,801.11 | 118,441.17 | 124,363.23 | 130,581.39 |

CITY OF FAIRFAX
POSITION CLASSIFICATION PLAN
FIRE
FISCAL YEAR 2011

| <u>TITLE</u> | <u>GRADE</u> | <u>SALARY RANGE</u> |
|--------------------------------------|---------------------|----------------------------|
| Assistant Chief, Code Administration | F22 | 85,645-132,864 |
| Assistant Chief, Fire & Rescue | F22 | |
| Battalion Chief | F20 | 77,683-120,512 |
| Fire Captain | F17 | 67,105-104,102 |
| Lieutenant, Fire & Rescue | F15 | 60,866-94,424 |
| Master Technician | F13 | 55,208-85,645 |
| Fire Medic | F12 | 52,579-81,567 |
| Fire Technician | F12 | |
| Firefighter | F10 | 47,690-73,984 |

Fire Scale – 80 hour

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|-----|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|
| F10 | 22.93 1,834.26 47,690.77 | 24.07 1,925.97 50,075.31 | 25.28 2,022.27 52,579.07 | 26.54 2,123.39 55,208.03 | 27.87 2,229.55 57,968.43 | 29.26 2,341.03 60,866.85 | 30.73 2,458.08 63,910.19 | 32.26 2,580.99 67,105.70 | 33.88 2,710.04 70,460.99 | 35.57 2,845.54 73,984.04 |
| F11 | 24.07 1,925.97 50,075.31 | 25.28 2,022.27 52,579.07 | 26.54 2,123.39 55,208.03 | 27.87 2,229.55 57,968.43 | 29.26 2,341.03 60,866.85 | 30.73 2,458.08 63,910.19 | 32.26 2,580.99 67,105.70 | 33.88 2,710.04 70,460.99 | 35.57 2,845.54 73,984.04 | 37.35 2,987.82 77,683.24 |
| F12 | 25.28 2,022.27 52,579.07 | 26.54 2,123.39 55,208.03 | 27.87 2,229.55 57,968.43 | 29.26 2,341.03 60,866.85 | 30.73 2,458.08 63,910.19 | 32.26 2,580.99 67,105.70 | 33.88 2,710.04 70,460.99 | 35.57 2,845.54 73,984.04 | 37.35 2,987.82 77,683.24 | 39.22 3,137.21 81,567.40 |
| F13 | 26.54 2,123.39 55,208.03 | 27.87 2,229.55 57,968.43 | 29.26 2,341.03 60,866.85 | 30.73 2,458.08 63,910.19 | 32.26 2,580.99 67,105.70 | 33.88 2,710.04 70,460.99 | 35.57 2,845.54 73,984.04 | 37.35 2,987.82 77,683.24 | 39.22 3,137.21 81,567.40 | 41.18 3,294.07 85,645.77 |
| F14 | 27.87 2,229.55 57,968.43 | 29.26 2,341.03 60,866.85 | 30.73 2,458.08 63,910.19 | 32.26 2,580.99 67,105.70 | 33.88 2,710.04 70,460.99 | 35.57 2,845.54 73,984.04 | 37.35 2,987.82 77,683.24 | 39.22 3,137.21 81,567.40 | 41.18 3,294.07 85,645.77 | 43.23 3,458.77 89,928.06 |
| F15 | 29.26 2,341.03 60,866.85 | 30.73 2,458.08 63,910.19 | 32.26 2,580.99 67,105.70 | 33.88 2,710.04 70,460.99 | 35.57 2,845.54 73,984.04 | 37.35 2,987.82 77,683.24 | 39.22 3,137.21 81,567.40 | 41.18 3,294.07 85,645.77 | 43.23 3,458.77 89,928.06 | 45.40 3,631.71 94,424.46 |
| F16 | 30.73 2,458.08 63,910.19 | 32.26 2,580.99 67,105.70 | 33.88 2,710.04 70,460.99 | 35.57 2,845.54 73,984.04 | 37.35 2,987.82 77,683.24 | 39.22 3,137.21 81,567.40 | 41.18 3,294.07 85,645.77 | 43.23 3,458.77 89,928.06 | 45.40 3,631.71 94,424.46 | 47.67 3,813.30 99,145.68 |
| F17 | 32.26 2,580.99 67,105.70 | 33.88 2,710.04 70,460.99 | 35.57 2,845.54 73,984.04 | 37.35 2,987.82 77,683.24 | 39.22 3,137.21 81,567.40 | 41.18 3,294.07 85,645.77 | 43.23 3,458.77 89,928.06 | 45.40 3,631.71 94,424.46 | 47.67 3,813.30 99,145.68 | 50.05 4,003.96 104,102.97 |
| F18 | 33.88 2,710.04 70,460.99 | 35.57 2,845.54 73,984.04 | 37.35 2,987.82 77,683.24 | 39.22 3,137.21 81,567.40 | 41.18 3,294.07 85,645.77 | 43.23 3,458.77 89,928.06 | 45.40 3,631.71 94,424.46 | 47.67 3,813.30 99,145.68 | 50.05 4,003.96 104,102.97 | 52.55 4,204.16 109,308.12 |
| F19 | 35.57 2,845.54 73,984.04 | 37.35 2,987.82 77,683.24 | 39.22 3,137.21 81,567.40 | 41.18 3,294.07 85,645.77 | 43.23 3,458.77 89,928.06 | 45.40 3,631.71 94,424.46 | 47.67 3,813.30 99,145.68 | 50.05 4,003.96 104,102.97 | 52.55 4,204.16 109,308.12 | 55.18 4,414.37 114,773.52 |

Fire Scale – 80 hour

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|-----|-----------|-----------|-----------|-----------|------------|------------|------------|------------|------------|------------|
| F20 | 37.35 | 39.22 | 41.18 | 43.23 | 45.40 | 47.67 | 50.05 | 52.55 | 55.18 | 57.94 |
| | 2,987.82 | 3,137.21 | 3,294.07 | 3,458.77 | 3,631.71 | 3,813.30 | 4,003.96 | 4,204.16 | 4,414.37 | 4,635.08 |
| | 77,683.24 | 81,567.40 | 85,645.77 | 89,928.06 | 94,424.46 | 99,145.68 | 104,102.97 | 109,308.12 | 114,773.52 | 120,512.20 |
| F21 | 39.22 | 41.18 | 43.23 | 45.40 | 47.67 | 50.05 | 52.55 | 55.18 | 57.94 | 60.84 |
| | 3,137.21 | 3,294.07 | 3,458.77 | 3,631.71 | 3,813.30 | 4,003.96 | 4,204.16 | 4,414.37 | 4,635.08 | 4,866.84 |
| | 81,567.40 | 85,645.77 | 89,928.06 | 94,424.46 | 99,145.68 | 104,102.97 | 109,308.12 | 114,773.52 | 120,512.20 | 126,537.81 |
| F22 | 41.18 | 43.23 | 45.40 | 47.67 | 50.05 | 52.55 | 55.18 | 57.94 | 60.84 | 63.88 |
| | 3,294.07 | 3,458.77 | 3,631.71 | 3,813.30 | 4,003.96 | 4,204.16 | 4,414.37 | 4,635.08 | 4,866.84 | 5,110.18 |
| | 85,645.77 | 89,928.06 | 94,424.46 | 99,145.68 | 104,102.97 | 109,308.12 | 114,773.52 | 120,512.20 | 126,537.81 | 132,864.70 |

Fire Scale – 112 hour

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|-----|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|
| F10 | 16.38 1,834.26 47,690.77 | 17.20 1,925.97 50,075.31 | 18.06 2,022.27 52,579.07 | 18.96 2,123.39 55,208.03 | 19.91 2,229.55 57,968.43 | 20.90 2,341.03 60,866.85 | 21.95 2,458.08 63,910.19 | 23.04 2,580.99 67,105.70 | 24.20 2,710.04 70,460.99 | 25.41 2,845.54 73,984.04 |
| F11 | 17.20 1,925.97 50,075.31 | 18.06 2,022.27 52,579.07 | 18.96 2,123.39 55,208.03 | 19.91 2,229.55 57,968.43 | 20.90 2,341.03 60,866.85 | 21.95 2,458.08 63,910.19 | 23.04 2,580.99 67,105.70 | 24.20 2,710.04 70,460.99 | 25.41 2,845.54 73,984.04 | 26.68 2,987.82 77,683.24 |
| F12 | 18.06 2,022.27 52,579.07 | 18.96 2,123.39 55,208.03 | 19.91 2,229.55 57,968.43 | 20.90 2,341.03 60,866.85 | 21.95 2,458.08 63,910.19 | 23.04 2,580.99 67,105.70 | 24.20 2,710.04 70,460.99 | 25.41 2,845.54 73,984.04 | 26.68 2,987.82 77,683.24 | 28.01 3,137.21 81,567.40 |
| F13 | 18.96 2,123.39 55,208.03 | 19.91 2,229.55 57,968.43 | 20.90 2,341.03 60,866.85 | 21.95 2,458.08 63,910.19 | 23.04 2,580.99 67,105.70 | 24.20 2,710.04 70,460.99 | 25.41 2,845.54 73,984.04 | 26.68 2,987.82 77,683.24 | 28.01 3,137.21 81,567.40 | 29.41 3,294.07 85,645.77 |
| F14 | 19.91 2,229.55 57,968.43 | 20.90 2,341.03 60,866.85 | 21.95 2,458.08 63,910.19 | 23.04 2,580.99 67,105.70 | 24.20 2,710.04 70,460.99 | 25.41 2,845.54 73,984.04 | 26.68 2,987.82 77,683.24 | 28.01 3,137.21 81,567.40 | 29.41 3,294.07 85,645.77 | 30.88 3,458.77 89,928.06 |
| F15 | 20.90 2,341.03 60,866.85 | 21.95 2,458.08 63,910.19 | 23.04 2,580.99 67,105.70 | 24.20 2,710.04 70,460.99 | 25.41 2,845.54 73,984.04 | 26.68 2,987.82 77,683.24 | 28.01 3,137.21 81,567.40 | 29.41 3,294.07 85,645.77 | 30.88 3,458.77 89,928.06 | 32.43 3,631.71 94,424.46 |
| F16 | 21.95 2,458.08 63,910.19 | 23.04 2,580.99 67,105.70 | 24.20 2,710.04 70,460.99 | 25.41 2,845.54 73,984.04 | 26.68 2,987.82 77,683.24 | 28.01 3,137.21 81,567.40 | 29.41 3,294.07 85,645.77 | 30.88 3,458.77 89,928.06 | 32.43 3,631.71 94,424.46 | 34.05 3,813.30 99,145.68 |
| F17 | 23.04 2,580.99 67,105.70 | 24.20 2,710.04 70,460.99 | 25.41 2,845.54 73,984.04 | 26.68 2,987.82 77,683.24 | 28.01 3,137.21 81,567.40 | 29.41 3,294.07 85,645.77 | 30.88 3,458.77 89,928.06 | 32.43 3,631.71 94,424.46 | 34.05 3,813.30 99,145.68 | 35.75 4,003.96 104,102.97 |
| F18 | 24.20 2,710.04 70,460.99 | 25.41 2,845.54 73,984.04 | 26.68 2,987.82 77,683.24 | 28.01 3,137.21 81,567.40 | 29.41 3,294.07 85,645.77 | 30.88 3,458.77 89,928.06 | 32.43 3,631.71 94,424.46 | 34.05 3,813.30 99,145.68 | 35.75 4,003.96 104,102.97 | 37.54 4,204.16 109,308.12 |
| F19 | 25.41 2,845.54 73,984.04 | 26.68 2,987.82 77,683.24 | 28.01 3,137.21 81,567.40 | 29.41 3,294.07 85,645.77 | 30.88 3,458.77 89,928.06 | 32.43 3,631.71 94,424.46 | 34.05 3,813.30 99,145.68 | 35.75 4,003.96 104,102.97 | 37.54 4,204.16 109,308.12 | 39.41 4,414.37 114,773.52 |

Fire Scale – 112 hour

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|-----|-----------|-----------|-----------|-----------|------------|------------|------------|------------|------------|------------|
| F20 | 26.68 | 28.01 | 29.41 | 30.88 | 32.43 | 34.05 | 35.75 | 37.54 | 39.41 | 41.38 |
| | 2,987.82 | 3,137.21 | 3,294.07 | 3,458.77 | 3,631.71 | 3,813.30 | 4,003.96 | 4,204.16 | 4,414.37 | 4,635.08 |
| | 77,683.24 | 81,567.40 | 85,645.77 | 89,928.06 | 94,424.46 | 99,145.68 | 104,102.97 | 109,308.12 | 114,773.52 | 120,512.20 |
| F21 | 28.01 | 29.41 | 30.88 | 32.43 | 34.05 | 35.75 | 37.54 | 39.41 | 41.38 | 43.45 |
| | 3,137.21 | 3,294.07 | 3,458.77 | 3,631.71 | 3,813.30 | 4,003.96 | 4,204.16 | 4,414.37 | 4,635.08 | 4,866.84 |
| | 81,567.40 | 85,645.77 | 89,928.06 | 94,424.46 | 99,145.68 | 104,102.97 | 109,308.12 | 114,773.52 | 120,512.20 | 126,537.81 |
| F22 | 29.41 | 30.88 | 32.43 | 34.05 | 35.75 | 37.54 | 39.41 | 41.38 | 43.45 | 45.63 |
| | 3,294.07 | 3,458.77 | 3,631.71 | 3,813.30 | 4,003.96 | 4,204.16 | 4,414.37 | 4,635.08 | 4,866.84 | 5,110.18 |
| | 85,645.77 | 89,928.06 | 94,424.46 | 99,145.68 | 104,102.97 | 109,308.12 | 114,773.52 | 120,512.20 | 126,537.81 | 132,864.70 |

DEBT SERVICE

Debt Service Overview

Debt Ratios

Debt Service Amortization Schedules

Capital Lease Amortization Schedule

Debt Service Overview

As part of the annual budget process, the City Council adopts a comprehensive set of Financial Policies. These policies serve to establish and document a policy framework for fiscal decision-making and to strengthen the financial management of the City. One of these policies specifically addresses Debt Service, and incorporates two subcomponents. First, debt service targets have been identified for the following: annual debt service expenditures shall be less than nine percent of annual expenditures and outstanding debt shall be less than three percent of assessed valuation. Second, the term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended.

The City of Fairfax firmly adheres to debt limitations as outlined by the Virginia State Constitution, which notes the City may not issue bonds in excess of 10% of assessed valuation. Per the City's FY 2009 Comprehensive Annual Financial Report (CAFR), approximately \$178 million of outstanding debt is applicable to the limit of 10% of assessed value (approximately \$545 million). Thus, the City's total net debt applicable to the limit as a percentage of debt limit is 32.7%.

The City consults with its financial advisors and bond counsel to explore the most cost effective financing options for all debt issuances. This adherence to prudent fiscal management has allowed the City to make several long term infrastructure improvements for its residents. The City recently engaged in conference calls with its two rating agencies - Standard & Poor's and Moody's Investors Service.

The result was a positive reaffirmation of the City's finances. Standard and Poor's Rating Services upgraded the city's credit rating from AA+ to AAA, the highest credit rating attainable. Standard & Poor's cited "...a city economic base that has remained strong throughout the current recession; the city's demonstrated ability to manage its budget effectively translating to a history of strong reserves...strong financial performance and position, aided by financial and debt policies and conservative management..." Of the 39 cities in Virginia, only four currently carry AAA ratings: the cities of Alexandria, Charlottesville, and Virginia Beach— and now the City of Fairfax. In addition, Moody's has affirmed the Aa1 rating for the city. Per Moody's this rating reflects "a favorably-located tax base experiencing recessionary value declines, above-average wealth indices, stable financial operations with satisfactory reserves and a favorable debt profile."

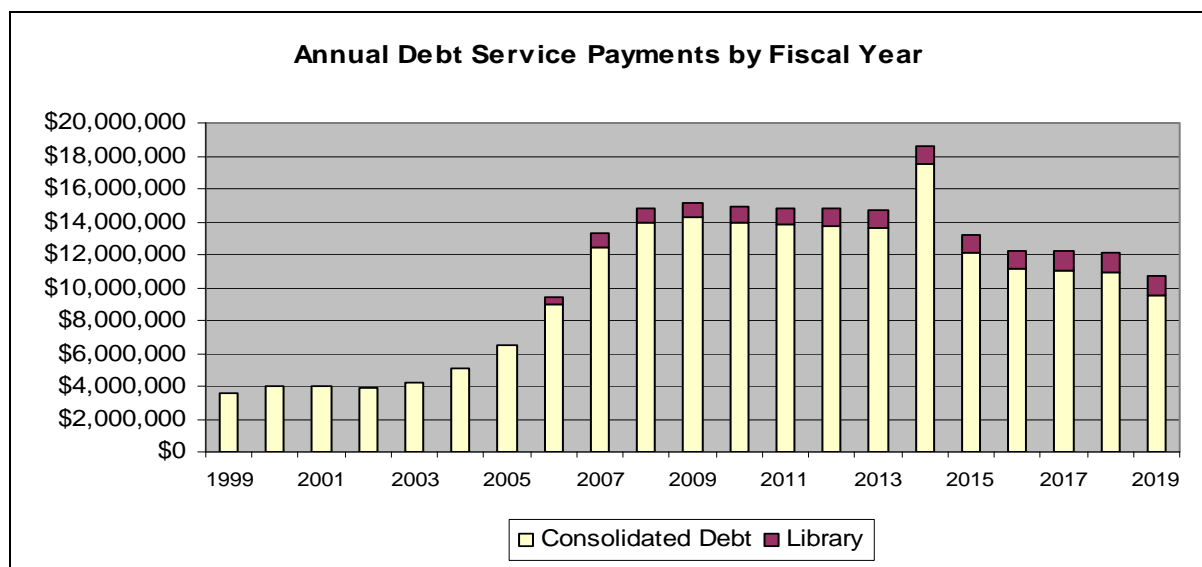
The City solidified its financial status by refinancing several of its existing General Obligation bonds for debt service savings. The existing bonds were refinanced as optimal credit market conditions allowed the city to achieve a total savings of \$2.3 million in debt service or roughly \$130,000 per fiscal year.

FY 2011 Adopted Budget – City of Fairfax, Virginia

The City is currently repaying bonds for projects to improve City schools, streets, municipal properties, undergrounding utilities, constructing a library, purchasing and developing open space, storm drainage, synthetic turf, ball field development, Blenheim property improvements, and the acquisition of the Eleven Oaks property. The following chart provides a summary highlight of total debt service and capital lease payments due in FY 2011 for the general fund. Debt service for the water and sewer fund is noted in the enterprise funds.

| Category | FY 2010 Budget | FY 2011 Budget |
|---------------------------------|---------------------|---------------------|
| General Obligation (G/O) | | |
| General Government | \$1,490,974 | \$1,457,507 |
| Schools | <u>7,287,913</u> | <u>7,120,952</u> |
| Total General Obligation | \$8,778,887 | \$8,578,460 |
| Capital Lease | | |
| General Government | \$5,493,921 | \$5,492,757 |
| Schools | <u>616,093</u> | <u>615,997</u> |
| Total Capital Lease | \$6,110,014 | \$6,108,754 |
| Total Payments | \$14,888,900 | \$14,687,214 |

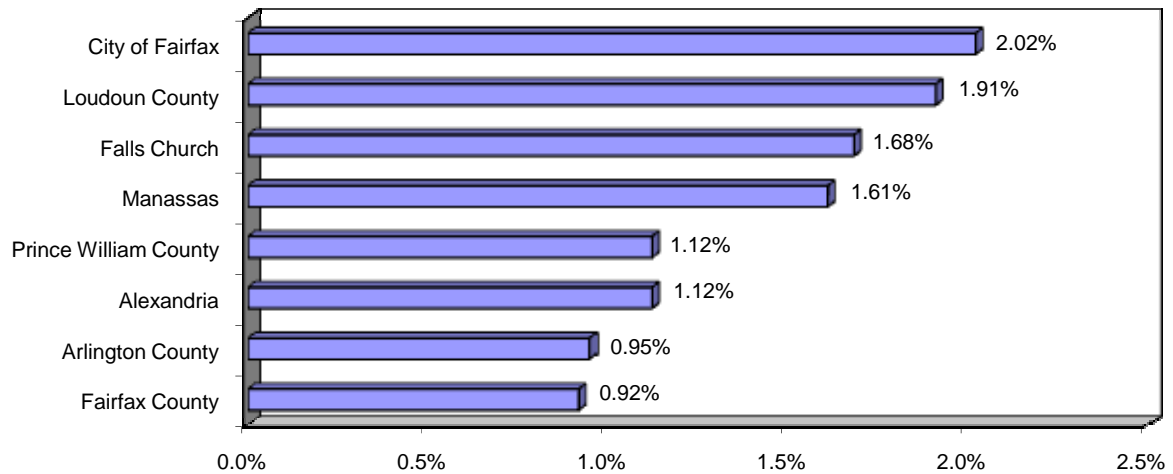
The following chart provides a historical review of past and projected debt service and capital lease payments by fiscal year. The spike in the FY 2014 debt service reflects the scheduled payoff of the Eleven Oaks property financing (\$4.2 million). It is anticipated that the property will be sold and the debt satisfied prior to its FY 2014 maturity date. Payments toward the City library are reimbursed per an agreement with Fairfax County.



The City's outstanding debt as a percent of assessed value has increased when compared to surrounding jurisdictions. This is due in large part to the financing of various projects cited earlier.

**2009 Outstanding General Obligation Debt
as a Percent of Assessed Value**

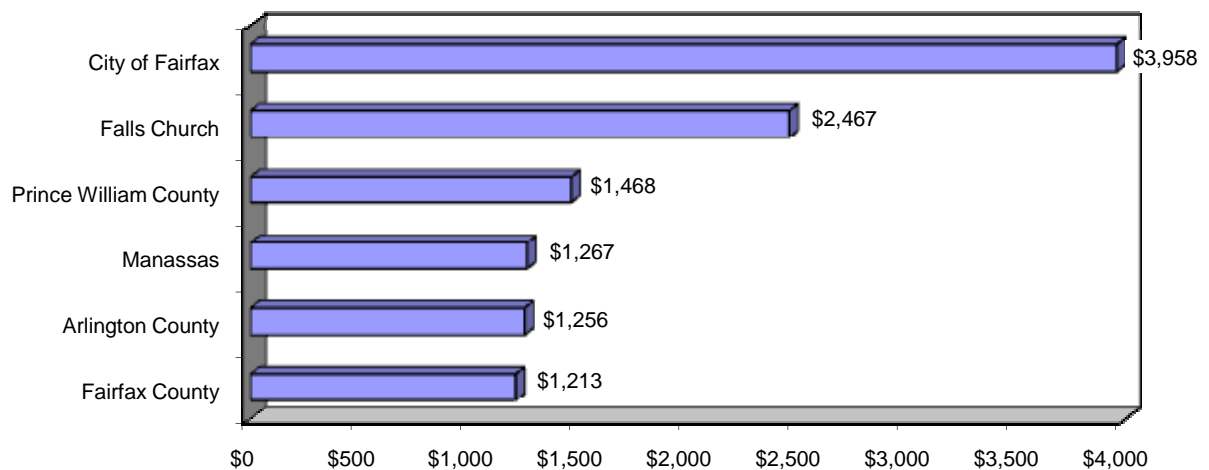
Source: 2009 Comprehensive Financial Annual Reports



The City's per capita education debt is significant compared to surrounding jurisdictions with the inclusion of all debt financing for the Schools (2004 and 2005 bond issues).

2009 Per Capita Education Debt

Source: 2009 Comprehensive Financial Annual Reports of Local Governments



FY 2011 Adopted Budget – City of Fairfax, Virginia

Debt Ratios

| FY | Net Bonded Debt (1) | Population | Assessed Value | Debt Per Capita | % Debt Assessed Value (2) | Direct Debt Service | % Gen. Fund Expen. |
|-----------|----------------------------|-------------------|-----------------------|------------------------|----------------------------------|----------------------------|---------------------------|
| 2000 | 29,135,000 | 21,570 | 2,469,007,171 | 1,351 | 1.18 | 3,612,006 | 5.9 |
| 2001 | 27,145,000 | 22,065 | 2,846,322,856 | 1,230 | 0.95 | 3,394,091 | 5.1 |
| 2002 | 25,180,000 | 22,082 | 2,891,958,425 | 1,140 | 0.87 | 3,279,876 | 4.4 |
| 2003 | 43,004,995 | 22,251 | 3,104,766,831 | 1,933 | 1.39 | 3,918,709 | 5.2 |
| 2004 | 40,755,000 | 23,113 | 3,852,108,402 | 1,763 | 1.06 | 4,441,388 | 5.4 |
| 2005 | 38,390,418 | 22,030 | 4,445,241,300 | 1,743 | 0.86 | 4,093,000 | 4.6 |
| 2006 | 77,882,596 | 22,850 | 5,443,890,600 | 3,408 | 1.43 | 6,385,700 | 6.5 |
| 2007 | 119,124,230 | 23,349 | 5,608,301,700 | 5,102 | 2.12 | 9,271,124 | 9.2 |
| 2008 | 114,767,655 | 23,844 | 5,637,792,000 | 4,813 | 2.04 | 9,644,801 | 9.0 |
| 2009 | 110,300,000 | 23,952 | 5,359,097,100 | 4,754 | 2.06 | 9,568,519 | 8.7 |
| 2010 | 106,490,000 | 23,952 | 5,359,610,100 | 4,446 | 1.99 | 8,778,887 | 7.9 |
| 2011 | 102,605,000 | 23,200 | 4,972,880,538 | 4,423 | 2.06 | 8,578,460 | 7.8 |

(1) Excludes debt of self-supporting projects and non-bonded debt financing.

(2) State Limit is 10.0% of real estate assessed value which equates to \$497,288,054

Per City Debt Policy, Outstanding Debt shall be less than 3% of Assessed Value \$149,186,416

GENERAL FUND GENERAL OBLIGATION DEBT SERVICE
CONSOLIDATED DEBT SERVICE REQUIREMENTS

Payments during Year

| <u>YEAR ENDING</u> <u>JUNE 30</u> | <u>PRINCIPAL</u> | <u>INTEREST</u> | <u>TOTAL</u> <u>REQUIREMENT</u> |
|--|-------------------------|------------------------|--|
| 2011 | 4,220,000 | 4,358,460 | 8,578,460 |
| 2012 | 4,060,000 | 4,457,882 | 8,517,882 |
| 2013 | 4,130,000 | 4,312,874 | 8,442,874 |
| 2014 | 4,230,000 | 4,146,343 | 8,376,343 |
| 2015 | 4,355,000 | 3,962,686 | 8,317,686 |
| 2016 | 4,510,000 | 3,723,774 | 8,233,774 |
| 2017 | 4,640,000 | 3,549,211 | 8,189,211 |
| 2018 | 4,730,000 | 3,394,711 | 8,124,711 |
| 2019 | 3,520,000 | 3,234,224 | 6,754,224 |
| 2020 | 3,635,000 | 3,120,924 | 6,755,924 |
| 2021 | 3,810,000 | 2,946,680 | 6,756,680 |
| 2022 | 3,965,000 | 2,790,250 | 6,755,250 |
| 2023 | 4,125,000 | 2,625,725 | 6,750,725 |
| 2024 | 2,815,000 | 2,463,350 | 5,278,350 |
| 2025 | 2,955,000 | 2,329,694 | 5,284,694 |
| 2026 | 3,095,000 | 2,190,694 | 5,285,694 |
| 2027 | 3,235,000 | 2,042,269 | 5,277,269 |
| 2028 | 3,490,000 | 1,925,588 | 5,415,588 |
| 2029 | 3,655,000 | 1,755,499 | 5,410,499 |
| 2030 | 3,835,000 | 1,577,363 | 5,412,363 |
| 2031 | 4,020,000 | 1,390,450 | 5,410,450 |
| 2032 | 4,215,000 | 1,201,994 | 5,416,994 |
| 2033 | 4,410,000 | 1,004,394 | 5,414,394 |
| 2034 | 4,615,000 | 797,650 | 5,412,650 |
| 2035 | 4,830,000 | 584,150 | 5,414,150 |
| 2036 | 5,050,000 | 360,700 | 5,410,700 |
| 2037 | <u>2,675,000</u> | <u>127,063</u> | <u>2,802,063</u> |
| Total | \$106,825,000 | \$66,374,598 | \$173,199,598 |

Comments:

- This schedule consolidates the debt issuances found on pages J-7 through J-12.

2005 GENERAL OBLIGATION REFUNDING BONDS (1998 SCHOOL BONDS)

Principal 4-1; Interest 10-1, 4-1

Payments during Year

| YEAR ENDING | | | |
|-----------------------|-------------------------|------------------------|---------------------------|
| <u>JUNE 30</u> | <u>PRINCIPAL</u> | <u>INTEREST</u> | <u>TOTAL</u> |
| | | | <u>REQUIREMENT</u> |
| 2011 | 1,335,000 | 473,614 | 1,808,614 |
| 2012 | 1,315,000 | 431,896 | 1,746,896 |
| 2013 | 1,295,000 | 388,500 | 1,683,500 |
| 2014 | 1,295,000 | 323,750 | 1,618,750 |
| 2015 | 1,295,000 | 259,000 | 1,554,000 |
| 2016 | 1,295,000 | 194,250 | 1,489,250 |
| 2017 | 1,295,000 | 129,500 | 1,424,500 |
| 2018 | <u>1,295,000</u> | <u>64,750</u> | <u>1,359,750</u> |
| TOTAL | \$10,420,000 | \$2,265,260 | \$12,685,260 |

Purpose: Renovation and construction of Daniels Run and Providence Elementary Schools.

Principal Amount: Original - \$25,600,000; Refunding - \$11,975,000

Date of Issue: Original - April 1998; Refunding – March 2005

Collateral / Property Interest: n/a

2002 GENERAL OBLIGATION BONDS

Principal 7-1; Interest 7-1, 1-1

Payments during Year

| YEAR ENDING | | | TOTAL |
|-----------------------|-------------------------|------------------------|---------------------------|
| <u>JUNE 30</u> | <u>PRINCIPAL</u> | <u>INTEREST</u> | <u>REQUIREMENT</u> |
| 2011 | 875,000 | 85,781 | 960,781 |
| 2012 | 910,000 | 52,313 | 962,313 |
| 2013 | <u>940,000</u> | <u>17,625</u> | <u>957,625</u> |
| Total | \$2,725,000 | \$155,719 | \$2,880,719 |

Purpose: Renovation and construction of City Hall and the new Police Department Building.

Principal Amount: \$20,000,000

Date of Issue: July 2002

Collateral / Property Interest: n/a

2004 GENERAL OBLIGATION SCHOOL BONDS
Principal 1-15; Interest 7-15, 1-15

Payments during Year

| YEAR ENDING | | | TOTAL |
|-----------------------|-------------------------|------------------------|---------------------------|
| <u>JUNE 30</u> | <u>PRINCIPAL</u> | <u>INTEREST</u> | <u>REQUIREMENT</u> |
| 2011 | 830,000 | 1,406,805 | 2,236,805 |
| 2012 | 855,000 | 1,377,755 | 2,232,755 |
| 2013 | 885,000 | 1,347,830 | 2,232,830 |
| 2014 | 920,000 | 1,312,430 | 2,232,430 |
| 2015 | 970,000 | 1,266,430 | 2,236,430 |
| 2016 | - | 1,231,268 | 1,231,268 |
| 2017 | - | 1,231,268 | 1,231,268 |
| 2018 | - | 1,231,268 | 1,231,268 |
| 2019 | - | 1,231,268 | 1,231,268 |
| 2020 | 1,215,000 | 1,231,268 | 2,446,268 |
| 2021 | 1,265,000 | 1,181,149 | 2,446,149 |
| 2022 | 1,320,000 | 1,128,019 | 2,448,019 |
| 2023 | 1,375,000 | 1,071,919 | 2,446,919 |
| 2024 | 1,435,000 | 1,012,794 | 2,447,794 |
| 2025 | 1,500,000 | 950,013 | 2,450,013 |
| 2026 | - | 884,388 | 884,388 |
| 2027 | - | 884,388 | 884,388 |
| 2028 | 1,725,000 | 884,388 | 2,609,388 |
| 2029 | 1,810,000 | 798,136 | 2,608,136 |
| 2030 | 1,900,000 | 707,638 | 2,607,638 |
| 2031 | 1,995,000 | 612,638 | 2,607,638 |
| 2032 | 2,090,000 | 520,369 | 2,610,369 |
| 2033 | 2,185,000 | 423,706 | 2,608,706 |
| 2034 | 2,285,000 | 322,650 | 2,607,650 |
| 2035 | 2,390,000 | 219,825 | 2,609,825 |
| 2036 | <u>2,495,000</u> | <u>112,275</u> | <u>2,607,275</u> |
| TOTAL | \$31,445,000 | \$24,581,879 | \$56,026,879 |

Purpose: Renovation and construction of Fairfax High School and Lanier Middle School. This was the first of two issues.

Principal Amount: \$42,000,000

Date of Issue: December 2004

Collateral / Property Interest: n/a

2005 GENERAL OBLIGATION SCHOOL BONDS
Principal 1-15; Interest 7-15, 1-15

Payments during Year

| YEAR ENDING <u>JUNE 30</u> | <u>PRINCIPAL</u> | <u>INTEREST</u> | <u>TOTAL</u> <u>REQUIREMENT</u> |
|---|-------------------------|------------------------|--|
| 2011 | 835,000 | 1,394,756 | 2,229,756 |
| 2012 | 870,000 | 1,361,356 | 2,231,356 |
| 2013 | 900,000 | 1,326,556 | 2,226,556 |
| 2014 | 940,000 | 1,288,306 | 2,228,306 |
| 2015 | 990,000 | 1,241,306 | 2,231,306 |
| 2016 | - | 1,191,806 | 1,191,806 |
| 2017 | - | 1,191,806 | 1,191,806 |
| 2018 | - | 1,191,806 | 1,191,806 |
| 2019 | - | 1,191,806 | 1,191,806 |
| 2020 | - | 1,191,806 | 1,191,806 |
| 2021 | - | 1,191,806 | 1,191,806 |
| 2022 | - | 1,191,806 | 1,191,806 |
| 2023 | - | 1,191,806 | 1,191,806 |
| 2024 | - | 1,191,806 | 1,191,806 |
| 2025 | - | 1,191,806 | 1,191,806 |
| 2026 | 1,615,000 | 1,191,806 | 2,806,806 |
| 2027 | 1,685,000 | 1,119,131 | 2,804,131 |
| 2028 | 1,765,000 | 1,041,200 | 2,806,200 |
| 2029 | 1,845,000 | 957,363 | 2,802,363 |
| 2030 | 1,935,000 | 869,725 | 2,804,725 |
| 2031 | 2,025,000 | 777,813 | 2,802,813 |
| 2032 | 2,125,000 | 681,625 | 2,806,625 |
| 2033 | 2,225,000 | 580,688 | 2,805,688 |
| 2034 | 2,330,000 | 475,000 | 2,805,000 |
| 2035 | 2,440,000 | 364,325 | 2,804,325 |
| 2036 | 2,555,000 | 248,425 | 2,803,425 |
| 2037 | <u>2,675,000</u> | <u>127,063</u> | <u>2,802,063</u> |
| TOTAL | \$29,755,000 | \$26,964,506 | \$56,719,506 |

Purpose: Renovation and construction of Fairfax High School and Lanier Middle School.
This was the second of two issues.

Principal Amount: \$44,800,000

Date of Issue: November 2005

Collateral / Property Interest: n/a

2010 General Obligation Refunding Bonds
(2002 General Obligation Bonds)
Principal and Interest, 7-15, 1-15

Payments during Year

| <u>YEAR ENDING</u> <u>JUNE 30</u> | <u>PRINCIPAL</u> | <u>INTEREST</u> | <u>TOTAL</u> <u>REQUIREMENT</u> |
|--|-------------------------|------------------------|--|
| 2011 | 127,650 | 369,076 | 496,726 |
| 2012 | 40,700 | 456,788 | 497,488 |
| 2013 | 40,700 | 455,974 | 496,674 |
| 2014 | 397,750 | 452,087 | 849,837 |
| 2015 | 407,000 | 442,502 | 849,502 |
| 2016 | 1,189,550 | 409,387 | 1,598,937 |
| 2017 | 1,237,650 | 368,756 | 1,606,406 |
| 2018 | 1,270,950 | 335,548 | 1,606,498 |
| 2019 | 1,302,400 | 300,126 | 1,602,526 |
| 2020 | 895,400 | 258,205 | 1,153,605 |
| 2021 | 941,650 | 212,278 | 1,153,928 |
| 2022 | 978,650 | 174,057 | 1,152,707 |
| 2023 | 1,017,500 | 133,940 | 1,151,440 |
| 2024 | 510,600 | 95,738 | 606,338 |
| 2025 | 538,350 | 69,514 | 607,864 |
| 2026 | 547,600 | 42,365 | 589,965 |
| 2027 | <u>573,500</u> | <u>14,338</u> | <u>585,338</u> |
| Total | \$12,017,600 | \$4,590,677 | \$16,605,777 |

Purpose: Renovation and construction of City Hall and the new Police Department Building.

Principal Amount: Original - \$20,000,000; Refunding - \$12,017,600

Date of Issue: Original – July 2002; Refunding – March 2010

Collateral / Property Interest: n/a

2010 General Obligation Refunding Bonds
(2004 & 2005 School Bonds)
Principal and Interest, 7-15, 1-15

Payments during Year

| YEAR ENDING | | | TOTAL |
|-----------------------|-------------------------|------------------------|---------------------------|
| <u>JUNE 30</u> | <u>PRINCIPAL</u> | <u>INTEREST</u> | <u>REQUIREMENT</u> |
| 2011 | 217,350 | 628,427 | 845,777 |
| 2012 | 69,300 | 777,774 | 847,074 |
| 2013 | 69,300 | 776,388 | 845,688 |
| 2014 | 677,250 | 769,769 | 1,447,019 |
| 2015 | 693,000 | 753,449 | 1,446,449 |
| 2016 | 2,025,450 | 697,064 | 2,722,514 |
| 2017 | 2,107,350 | 627,882 | 2,735,232 |
| 2018 | 2,164,050 | 571,339 | 2,735,389 |
| 2019 | 2,217,600 | 511,025 | 2,728,625 |
| 2020 | 1,524,600 | 439,646 | 1,964,246 |
| 2021 | 1,603,350 | 361,447 | 1,964,797 |
| 2022 | 1,666,350 | 296,368 | 1,962,718 |
| 2023 | 1,732,500 | 228,060 | 1,960,560 |
| 2024 | 869,400 | 163,013 | 1,032,413 |
| 2025 | 916,650 | 118,361 | 1,035,011 |
| 2026 | 932,400 | 72,135 | 1,004,535 |
| 2027 | <u>976,500</u> | <u>24,413</u> | <u>998,413</u> |
| Total | \$20,462,400 | \$7,816,558 | \$28,276,458 |

Purpose: Renovation and construction of Fairfax High School and Lanier Middle School.

Principal Amount: Original - \$42,000,000 & \$44,800,000; Refunding - \$20,462,400

Date of Issue: Original – December 2004 & November 2005; Refunding – March 2010

Collateral / Property Interest: n/a

GENERAL FUND CAPITAL LEASE SCHEDULE
CONSOLIDATED CAPITAL LEASE PAYMENT REQUIREMENTS

Payments during Year

| <u>YEAR ENDING</u> <u>JUNE 30</u> | <u>PRINCIPAL</u> | <u>INTEREST</u> | <u>TOTAL</u> <u>REQUIREMENT</u> |
|--|-------------------------|------------------------|--|
| 2011 | 3,132,936 | 2,975,818 | 6,108,754 |
| 2012 | 3,259,370 | 2,851,386 | 6,110,756 |
| 2013 | 3,386,432 | 2,720,692 | 6,107,124 |
| 2014 | 7,606,199 | 2,442,221 | 10,048,420 |
| 2015 | 2,628,868 | 2,159,801 | 4,788,669 |
| 2016 | 1,790,400 | 2,075,170 | 3,865,570 |
| 2017 | 1,877,000 | 1,991,702 | 3,868,702 |
| 2018 | 1,964,800 | 1,904,161 | 3,868,961 |
| 2019 | 2,043,900 | 1,823,994 | 3,867,894 |
| 2020 | 2,124,500 | 1,740,596 | 3,865,096 |
| 2021 | 2,211,700 | 1,653,903 | 3,865,603 |
| 2022 | 2,315,200 | 1,550,751 | 3,865,951 |
| 2023 | 2,425,600 | 1,442,731 | 3,868,331 |
| 2024 | 2,537,400 | 1,329,520 | 3,866,920 |
| 2025 | 2,656,200 | 1,211,050 | 3,867,250 |
| 2026 | 2,766,700 | 1,098,770 | 3,865,470 |
| 2027 | 2,523,600 | 969,551 | 3,493,151 |
| 2028 | 1,805,000 | 862,000 | 2,667,000 |
| 2029 | 1,895,000 | 771,750 | 2,666,750 |
| 2030 | 1,990,000 | 677,000 | 2,667,000 |
| 2031 | 2,090,000 | 577,500 | 2,667,500 |
| 2032 | 2,195,000 | 473,000 | 2,668,000 |
| 2033 | 2,305,000 | 363,250 | 2,668,250 |
| 2034 | 2,420,000 | 248,000 | 2,668,000 |
| 2035 | <u>2,540,000</u> | <u>127,000</u> | <u>2,667,000</u> |
| TOTAL | \$64,490,805 | \$36,041,317 | \$100,532,122 |

Comments:

- This schedule consolidates schedules found on pages J-12 through J-20.

Capital Lease Turf Agreement
Principal and Interest 7-1, 1-1

Payments during Year

| Year Ending | | | Total |
|-----------------------|-------------------------|------------------------|---------------------------|
| <u>June 30</u> | <u>Principal</u> | <u>Interest</u> | <u>Requirement</u> |
| FY 2011 | 94,716 | 13,624 | 108,340 |
| FY 2012 | 99,462 | 8,878 | 108,340 |
| FY 2013 | <u>104,446</u> | <u>3,893</u> | <u>108,340</u> |
| TOTAL | \$298,624 | \$26,395 | \$325,020 |

Purpose: Installation of a synthetic turf field at Fairfax High School Stadium Field.

Principal Amount: \$711,430

Date of Issue: February 2005

Collateral / Property Interest: Fairfax High School Stadium Field.

Outside Support:

Fairfax Police Youth Club (FPYC) –
\$21,000 annually, for a period of eight years.

City of Fairfax School Board –
\$20,000 annually, for a period of eight years.

Open Space Financing - First Issue
Principal and Interest 7-15, 1-15

Payments during Year

| Year Ending | | | Total |
|-----------------------|-------------------------|------------------------|---------------------------|
| <u>June 30</u> | <u>Principal</u> | <u>Interest</u> | <u>Requirement</u> |
| FY 2011 | 745,336 | 152,507 | 897,843 |
| FY 2012 | 778,720 | 119,123 | 897,843 |
| FY 2013 | 813,600 | 84,243 | 897,843 |
| FY 2014 | 850,041 | 47,801 | 897,842 |
| FY 2015 | <u>439,195</u> | <u>9,731</u> | <u>448,926</u> |
| TOTAL | \$3,626,892 | \$413,405 | \$4,040,297 |

Purpose: Acquisition and development of Open Space Properties - Jester Property, Stafford Property, and Ashby Pond Conservatory site (Conard Property).

Principal Amount: \$7,200,000

Date of Issue: July 2004

Collateral / Property Interest: Stafford Property, Jester Property, Ted Greffe Park, Ashby Pond Conservatory site (Conard Property), Blenheim Property, and the former Weight Watchers building site.

Open Space Financing - Second Issue
Principal and Interest 7-15, 1-15

Payments during Year

| Year Ending | | | Total |
|-----------------------|-------------------------|------------------------|---------------------------|
| <u>June 30</u> | <u>Principal</u> | <u>Interest</u> | <u>Requirement</u> |
| FY 2011 | 117,000 | 20,491 | 137,491 |
| FY 2012 | 121,000 | 15,971 | 136,971 |
| FY 2013 | 127,000 | 11,279 | 138,279 |
| FY 2014 | 131,000 | 6,377 | 137,377 |
| FY 2015 | <u>68,000</u> | <u>1,302</u> | <u>69,302</u> |
| TOTAL | \$564,000 | \$55,420 | \$619,420 |

Purpose: Acquisition and development of Open Space Properties - Ted Grefe Park.

Principal Amount: \$1,150,000

Date of Issue: November 2004

Collateral / Property Interest: Stafford Property, Jester Property, Ted Grefe Park, Ashby Pond Conservatory site (Conard Property), Blenheim Property, and the former Weight Watchers building site.

Open Space / Historic Properties Financing - Third Issue
Principal and Interest 7-15, 1-15

Payments during Year

| <u>Year Ending</u> <u>June 30</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> <u>Requirement</u> |
|--|-------------------------|------------------------|--|
| FY 2011 | 679,784 | 129,615 | 809,399 |
| FY 2012 | 708,288 | 101,112 | 809,400 |
| FY 2013 | 737,986 | 71,413 | 809,399 |
| FY 2014 | 768,931 | 40,469 | 809,400 |
| FY 2015 | <u>396,473</u> | <u>8,227</u> | <u>404,700</u> |
| TOTAL | \$3,291,462 | \$350,835 | \$3,642,297 |

Purpose: Acquisition and development of Open Space Properties – former Weight Watchers building site and Blenheim property.

Principal Amount: \$6,050,000

Date of Issue: August 2005

Collateral / Property Interest: Stafford Property, Jester Property, Ted Grefe Park, Ashby Pond Conservatory site (Conard Property), Blenheim Property, and the former Weight Watchers building site.

Library and Downtown Financing
Principal 7-1; Interest 1-1

Payments during Year

| Year Ending June 30 | <u>Principal</u> | <u>Interest</u> | <u>Total Requirement</u> |
|--------------------------------|-------------------------|------------------------|-------------------------------------|
| FY 2011 | 885,000 | 1,782,118 | 2,667,118 |
| FY 2012 | 915,000 | 1,754,463 | 2,669,463 |
| FY 2013 | 940,000 | 1,724,724 | 2,664,724 |
| FY 2014 | 975,000 | 1,694,175 | 2,669,175 |
| FY 2015 | 1,005,000 | 1,660,050 | 2,665,050 |
| FY 2016 | 1,040,000 | 1,624,876 | 2,664,876 |
| FY 2017 | 1,095,000 | 1,572,875 | 2,667,875 |
| FY 2018 | 1,150,000 | 1,518,125 | 2,668,125 |
| FY 2019 | 1,195,000 | 1,472,125 | 2,667,125 |
| FY 2020 | 1,240,000 | 1,424,325 | 2,664,325 |
| FY 2021 | 1,290,000 | 1,374,725 | 2,664,725 |
| FY 2022 | 1,355,000 | 1,310,225 | 2,665,225 |
| FY 2023 | 1,425,000 | 1,242,475 | 2,667,475 |
| FY 2024 | 1,495,000 | 1,171,225 | 2,666,225 |
| FY 2025 | 1,570,000 | 1,096,475 | 2,666,475 |
| FY 2026 | 1,635,000 | 1,029,750 | 2,664,750 |
| FY 2027 | 1,720,000 | 948,000 | 2,668,000 |
| FY 2028 | 1,805,000 | 862,000 | 2,667,000 |
| FY 2029 | 1,895,000 | 771,750 | 2,666,750 |
| FY 2030 | 1,990,000 | 677,000 | 2,667,000 |
| FY 2031 | 2,090,000 | 577,500 | 2,667,500 |
| FY 2032 | 2,195,000 | 473,000 | 2,668,000 |
| FY 2033 | 2,305,000 | 363,250 | 2,668,250 |
| FY 2034 | 2,420,000 | 248,000 | 2,668,000 |
| FY 2035 | <u>2,540,000</u> | <u>127,000</u> | <u>2,667,000</u> |
| TOTAL | \$38,170,000 | \$28,500,231 | \$66,670,231 |

Purpose: Construction of a new City Library; road improvements and the undergrounding of utilities in Old Town.

Principal Amount: \$39,630,000 (Library - \$22,940,000; Downtown - \$16,690,000)

Date of Issue: July 2005

Collateral / Property Interest: City Hall and Property Yard.

Outside Support: Annual debt service cost relating to the financing of the new library is funded through a support agreement with the County of Fairfax.

Bank-Qualified Lease Financing - School Project Completion
Principal 8-1, 2-1; Interest 8-1, 2-1

Payments during Year

| Year Ending June 30 | <u>Principal</u> | <u>Interest</u> | <u>Total Requirement</u> |
|--------------------------------|-------------------------|------------------------|-------------------------------------|
| FY 2011 | 320,046 | 295,951 | 615,997 |
| FY 2012 | 333,330 | 282,791 | 616,121 |
| FY 2013 | 346,942 | 269,088 | 616,030 |
| FY 2014 | 361,210 | 254,824 | 616,034 |
| FY 2015 | 376,052 | 239,972 | 616,024 |
| FY 2016 | 391,550 | 224,512 | 616,062 |
| FY 2017 | 407,704 | 208,412 | 616,116 |
| FY 2018 | 424,432 | 191,650 | 616,082 |
| FY 2019 | 441,816 | 174,201 | 616,017 |
| FY 2020 | 460,020 | 156,035 | 616,055 |
| FY 2021 | 478,962 | 137,122 | 616,084 |
| FY 2022 | 498,642 | 117,430 | 616,072 |
| FY 2023 | 519,142 | 96,928 | 616,070 |
| FY 2024 | 540,462 | 75,585 | 616,047 |
| FY 2025 | 562,684 | 53,365 | 616,049 |
| FY 2026 | 585,808 | 30,230 | 616,038 |
| FY 2027 | <u>301,924</u> | <u>6,144</u> | <u>308,068</u> |
| TOTAL | \$7,350,726 | \$2,814,241 | \$10,164,967 |

Purpose: Additional financing to cover the estimated funding shortfall associated with the renovation and construction of Lanier Middle School.

Principal Amount: \$8,200,000

Date of Issue: December 2006

Collateral / Property Interest: Westmore Elementary School.

Bank-Qualified Lease Financing – Transportation Improvements
Principal 8-1, 2-1; Interest 8-1, 2-1

Payments during Year

| <u>Year Ending</u> <u>June 30</u> | <u>Principal</u> | <u>Interest</u> | <u>Total Requirement</u> |
|--|-------------------------|------------------------|---------------------------------|
| FY 2011 | 70,254 | 64,965 | 135,219 |
| FY 2012 | 73,170 | 62,076 | 135,246 |
| FY 2013 | 76,158 | 59,068 | 135,226 |
| FY 2014 | 79,290 | 55,937 | 135,227 |
| FY 2015 | 82,548 | 52,677 | 135,225 |
| FY 2016 | 85,950 | 49,283 | 135,233 |
| FY 2017 | 89,496 | 45,749 | 135,245 |
| FY 2018 | 93,168 | 42,070 | 135,238 |
| FY 2019 | 96,984 | 38,239 | 135,223 |
| FY 2020 | 100,980 | 34,252 | 135,232 |
| FY 2021 | 105,138 | 30,100 | 135,238 |
| FY 2022 | 109,458 | 25,777 | 135,235 |
| FY 2023 | 113,958 | 21,277 | 135,235 |
| FY 2024 | 118,638 | 16,592 | 135,230 |
| FY 2025 | 123,516 | 11,714 | 135,230 |
| FY 2026 | 128,592 | 6,636 | 135,228 |
| FY 2027 | <u>66,276</u> | <u>1,349</u> | <u>67,625</u> |
| TOTAL | 1,613,574 | \$617,760 | \$2,231,334 |

Purpose: Improvements to Jermantown Road, which coincides with the renovation and construction of Lanier Middle School.

Principal Amount: \$1,800,000

Date of Issue: December 2006

Collateral / Property Interest: Westmore Elementary School.

Construction of Ballfields on Open Space Property
Principal 6-1; Interest 6-1

Payments during Year

| Year Ending June 30 | <u>Principal</u> | <u>Interest</u> | <u>Total Requirement</u> |
|--------------------------------|-------------------------|------------------------|-------------------------------------|
| FY 2011 | 220,800 | 228,700 | 449,500 |
| FY 2012 | 230,400 | 219,125 | 449,525 |
| FY 2013 | 240,300 | 209,135 | 449,435 |
| FY 2014 | 250,800 | 198,715 | 449,515 |
| FY 2015 | 261,600 | 187,842 | 449,442 |
| FY 2016 | 272,900 | 176,499 | 449,399 |
| FY 2017 | 284,800 | 164,665 | 449,465 |
| FY 2018 | 297,200 | 152,316 | 449,516 |
| FY 2019 | 310,100 | 139,429 | 449,529 |
| FY 2020 | 323,500 | 125,984 | 449,484 |
| FY 2021 | 337,600 | 111,956 | 449,556 |
| FY 2022 | 352,100 | 97,319 | 449,419 |
| FY 2023 | 367,500 | 82,051 | 449,551 |
| FY 2024 | 383,300 | 66,117 | 449,417 |
| FY 2025 | 400,000 | 49,496 | 449,496 |
| FY 2026 | 417,300 | 32,154 | 449,454 |
| FY 2027 | <u>435,400</u> | <u>14,058</u> | <u>449,458</u> |
| Total | \$5,385,600 | \$2,255,562 | \$7,641,162 |

Purpose: Development of ball fields and other amenities at the Stafford Property, Draper Drive Park, Providence Park and Providence Elementary School.

Principal Amount: \$5,800,000

Date of Issue: June 2007

Collateral / Property Interest: Stafford Property, Jester Property, Ted Greffe Park, Ashby Pond Conservatory site (Conard Property), Blenheim Property, and the former Weight Watchers building site. This is an amendment to the original Open Space Financing from 2004, and the collateral is the same properties as noted above.

Outside Support:

Fairfax Little League

Total Contribution over 8 years: \$45,000

Yearly beginning January 1, 2009: \$5,625

Fairfax Police Youth Club (FPYC)

Stafford Total Contribution over 8 years: \$115,000

Stafford Yearly beginning January 1, 2009: \$14,375

Draper Total Contribution over 8 years: \$336,000 (\$168,000 per field)

Draper Yearly beginning January 1, 2009: \$42,000

Acquisition of the Eleven Oaks Property
Principal 7-15; Interest 1-15 & 7-15

Payments during Year

| <u>Year Ending</u> <u>June 30</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> <u>Requirement</u> |
|--|-------------------------|------------------------|--|
| FY 2011 | - | 287,848 | 287,848 |
| FY 2012 | - | 287,848 | 287,848 |
| FY 2013 | - | 287,848 | 287,848 |
| FY 2014 | <u>4,189,927</u> | <u>143,924</u> | <u>4,333,851</u> |
| Total | \$4,189,927 | \$1,007,468 | \$5,197,395 |

Purpose: Acquisition of the Eleven Oaks Property to be used for construction of a street and economic development purposes.

Principal Amount: \$4,210,000

Date of Issue: July 2007

Collateral / Property Interest: Eleven Oaks Property.

Accrual Basis of Accounting – a method of accounting that recognizes the financial effect of transactions, events and inter-fund activities when they occur, regardless of the timing of related cash flows.

Proposed Budget – the final operating and capital budget approved by the City Council after public hearings and amendments to the proposed budget, if applicable; becomes legal guidance to City management and departments for spending levels.

Advisory Referendum – a measure voted on by the general public in an election; refers to a specific question posed on a ballot which is non-binding and used to provide guidance to the elected representatives.

ALS – advanced life support.

Appropriation – an authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are granted for a one-year period.

Assessed Value – the fair market value placed upon real and personal property by the City as the basis for levying property taxes.

Assessment/Sales Ratio – assessed value for each sale of real property divided by its selling price; used to determine if real property is assessed within a reasonable range of fair market value. The Commonwealth of Virginia requires that real property be assessed at 100% of fair market value. An acceptable assessment/sales ratio percentage is 70% or higher.

Balanced Budget – by law, local government budgets must be balanced; i.e., expenditures may not exceed revenues.

Basis of Accounting – the timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

Blenheim – generally refers to the 12-acre property and house purchased by the City for historic preservation and possible development of a museum/interpretive center; Blenheim (c. 1858) is listed on the National Register of Historic Places and significant because it contains the nation's largest and best-preserved collection of Civil War soldier graffiti.

BLS – basic life support.

Bond Debt Instrument – a written promise to pay a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal. Bonds are typically used for long-term debt to pay for specific capital expenditures.

Bond Ratings – a rating of quality given on any given bond offering as determined by an independent agency in the business of rating such offerings.

BPOL Tax – business license or gross receipts tax, this item taxes the total revenues of a business.

Budget – a plan of financial operation including an estimate of proposed means of financing them (revenue estimates). The term also sometimes is used to denote the officially approved expenditure ceilings under which the City and its departments operate.

Budget Calendar – the schedule of key dates or milestones the City follows in the preparation and adoption of the budget.

BZA – Board of Zoning Appeals.

Cable Grant Fund — this fund receives its revenue from a 3 percent cable television fee. The revenue can only be used for cable television equipment. This is a separate Capital Fund.

Capital Fund — each year, the City adopts a five-year Capital Improvement Program (CIP) that serves as a blueprint for the long-term physical improvements the City wishes to make. The Capital Fund is funded through a transfer from the general, water and sewer funds, State aid and bond issues. The current year CIP is included as part of the annual budget.

Capital Improvement Plan (CIP) – a five-year plan of proposed capital expenditures for long-term improvements to City facilities including water, sewer, transit and schools; identifies each project and source of funding.

Capital Outlay – an appropriation or expenditure category for government assets with a value of \$5,000 or more and a useful economic life of one year or more.

Cityscene – A monthly report to the Citizens of the City of Fairfax written and mailed by the City Community Relations Department; the *Cityscene* includes articles of interest, notices of public meetings, minutes of public meetings and other information pertinent to the citizens of the City of Fairfax.

Coefficient of Dispersion – represents the mean percentage deviation from a median.

Comprehensive Annual Financial Report (CAFR) – the annual report that represents a locality's financial activities and contains the independent auditor's reports on compliance with laws, regulations and internal controls over financial reporting based on an audit of financial statements performed in accordance with "Government Auditing Standards."

COG – Washington Metropolitan Council of Governments – an independent, nonprofit association of 17 member governments located in the Washington metropolitan region.

Constitutional Officers – officials elected to four-year terms of office who are authorized by the Constitution of Virginia to head City departments, the Treasurer and Commissioner of Revenue in the City.

Consumer Price Index (CPI) – a measure, calculated by the United States Department of Labor, commonly used to indicate the rate of inflation.

Contingency – a budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists.

CPR – cardio-pulmonary resuscitation.

CRIS Kiosk – an interactive multimedia kiosk including information about government services and regional attractions. The kiosk, named CRIS (Community Resident Information System), is a cooperative project with Fairfax County. Kiosks are located in area government offices, shopping malls and libraries.

CSA – Comprehensive Services Act.

CUE Bus – City/University/Energy Saver bus system – provides bus service to City residents and George Mason University (GMU) students.

CY – Calendar year.

Debt Per Capita – total outstanding debt divided by the population of the City.

Debt Ratio – a measure used that determines the annual debt service or outstanding debt as a percentage of some other item which is generally an indication of the ability of the City to repay the debt; examples include annual debt service as a percentage of total annual expenditures and total outstanding debt as a percentage of total assessed value.

Debt Service – the payment of interest and principal to holders of the City's debt instruments.

E-911 Tax – this is a tax on telephone usage to pay for fire and police emergency dispatch operations.

Economic Development Authority (EDA) – responsible for encouraging industrial and commercial development in the City.

EMS – emergency medical services.

EMT – emergency medical technician.

Encumbrance – a reservation of funds that represents a legal commitment, often established through contract, to pay for future goods or services.

Enterprise Funds – account for the financing of services to the general public whereby all or most of the operating expenses involved are recorded in the form of charges to users of such services. The enterprise funds consist of the Sewer Utility Fund, the Water Utility Fund and the Transit Fund (although transit is not formally recognized as an enterprise fund).

Expenditure – actual outlay of monies for goods or services.

Expenses – expenditures and encumbrances for goods and services.

Fair Market Sales – defined as an “arm’s length” transaction where there is a willing buyer and a willing seller, neither of which is under pressure to sell or buy. This excludes transfers such as sales within a family, foreclosures, or sales to a governmental unit.

Fastran – name of paratransit service.

FHS – Fairfax High School.

Fringe Benefits – the employer contributions paid by the City as part of the conditions of employment. Examples include health insurance, state public employees retirement system and the City retirement system.

Full-Time Equivalent (FTE) – a measure for determining personnel staffing, computed by equating 2,080 hours of work per year (2,912 for firefighters) with one full-time equivalent position.

Fund – an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – the excess of an entity's assets over its liabilities also known as excess revenues over expenditures. A negative fund balance is sometimes called a deficit.

GASB – Governmental Accounting Standards Board – an organization that provides the ultimate authoritative accounting and financial reporting standards for state and local governments.

General Fund — used to account for all general operating expenditures and revenues, this is the City's largest fund. Revenues in the general fund primarily are from property taxes, sales tax, the business license tax and State aid.

General Obligation Bond – a bond for which the full faith and credit of the City is pledged for payment.

Historic Fairfax City, Inc. (HFCI) -- a nonprofit in the City whose purpose is to promote and preserve historic properties in the City of Fairfax. They also promote public awareness and appreciation of the history of the City of Fairfax.

Infrastructure – public systems and facilities, including water and sewer systems, roads, bridges, public transportation systems, schools and other utility systems.

Internal Service Charges – charges to City departments for assigned vehicle repairs and maintenance provided by the fleet maintenance division.

IT – information technology.

Lease Financing Instrument – financial obligation which is not the general obligation debt of the City for which the full faith and credit of the City is pledged for payment.

Median Household Income – median denotes the middle value in a set of values, in this case, household income.

MGD – million gallons per day.

MIS Services – management information services generally referring to information technology products and services.

MISS UTILITY – an organization that tracks utilities so that, in accordance with the Underground Utility Protection Law, anybody who wants to dig in the ground for any purpose can determine where utilities are located.

Modified Accrual Basis of Accounting – basis of accounting according to which revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which are recognized when due.

Non-Departmental Accounts – accounts used to record expenditures that cannot or have not been allocated to individual departments.

NVTA – Northern Virginia Transportation Authority. NVTA is responsible for long-range transportation planning for regional transportation projects in Northern Virginia.

NVTC – Northern Virginia Transportation Commission.

Object – as used in expenditure classification, this term applies to the type of item purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personnel services, contractual services and materials and supplies.

Old Town Service District – the area defined as Old Town Fairfax; the service district was established to provide revenues, through a special assessment, to help fund costs related to the Old Town Fairfax development projects.

Old Town Service District Fund – this fund was established to fund the costs of the proposed Old Town development projects. Old Town Service District special assessment taxes are transferred into this fund in accordance with City Council Ordinance. This is a separate Capital Fund.

Open Space Fund – the open space fund was established to fund acquisition of open space and parkland in the City. It is funded on an annual basis by up to five cents on the real estate tax rate for five years. This is a separate Capital Fund.

Performance Measure – an indicator of the attainment of an objective; it is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.

Personal Property Tax (PP) – a City tax levied on motor vehicles and boats based on published listings of values, and on machinery and tools based on a percentage of cost.

Proposed Budget – the operating and capital budgets submitted to the City Council by the City Manager.

Proprietary Fund – a fund that accounts for operations that are financed in a manner similar to private business enterprise; consists of enterprise funds.

Public Service Corporation (PSC) – an entity defined by the Commonwealth of Virginia as providing utilities to residents and businesses; includes power companies, phone companies, gas companies, and other similar type organizations.

Real Estate Tax (R/E) – a tax levied by the City Council on real property in the City of Fairfax; real property is defined as land and improvements on the land (buildings).

Reserve – an account used to indicate that a portion of fund equity is legally restricted.

Residential Renaissance Program – a set of programs run by the Renaissance Housing Corporation, a non-profit organization in the City, to assist homeowners in improving and upgrading their houses; currently taking applications for a residential home improvement loan whereby the Renaissance Housing Corporation will buy down the first two years of interest on home improvement loans for those meeting established criteria.

Revenue – the income received by the City in support of a program of services to the community; includes such items as property taxes, fees, user charges, grants, fines and forfeitures, interest income and miscellaneous revenue.

Revenue Estimate – a formal estimate of how much revenue will be earned from a specific revenue source for some future period – typically a future fiscal year.

ROW – right-of-way.

Salaries – the amounts paid for personal services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and temporary help.

Stormwater Fund — the stormwater fund was established to carry out major stormwater projects. It is funded on an as-needed basis by one or two cents on the real estate rate, but has not guaranteed set-aside funding each year. This is a separate Capital Fund.

SUP – special use permit as in zoning.

Supplies and Materials – the expenditure classification used in the budget to cover office and operating supplies, construction materials, chemicals, fuels, and repair parts.

Tax Rate – the amount of tax levied for each \$100 of assessed value.

TEIF Grant – Transportation Efficiency and Improvement Fund.

Transient Occupancy or Lodging Tax – tax on stays at hotels and motels of less than 30 days duration.

Transit Fund — the transit fund is used to account for operations of the City's CUE bus system. While set up as an enterprise fund, a transfer of money from the general fund into the transit fund covers a portion of the expenses of this fund.

UCR based reporting – Uniform Crime Reporting; move is toward incident based reporting (IBR).

User Fees – the payment of a fee for direct receipt of a public service by the person benefiting from the service.

Utility Funds — sewer and water services are accounted for in the utility funds. The sewer fund and water fund are enterprise funds. Enterprise funds are those funds in which the cost of providing goods or services is financed primarily through user charges.

WMATA – Washington Metropolitan Area Transit Authority, the regional agency that operates the METRO bus and subway systems expenditures.